Corona del Mar Centennial Foundation Records

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Sherman Library and Gardens
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2017
Descriptive Summary
Title: Corona del Mar Centennial Foundation Records
Dates: 1904-2005
Collection Number: 2006_03
Creator/Collector: Corona del Mar Centennial Foundation.
Extent: 6 document boxes and 9 oversize items.
Repository: Sherman Library and Gardens
Corona del Mar, California 92625
Abstract: The collection consists of the operational records of the Corona del Mar Centennial Foundation. Much of the collection relates to specific programmatic functions or events sponsored in 2004 by the Corona del Mar Centennial Foundation, including the creation of Centennial Plaza, Neptune’s Ball and its accompanying silent auction, student art notecards, and the weekend party at Big Corona del Mar State Beach.
Language of Material: English
Access
Collection is open for research.
Preferred Citation
Corona del Mar Centennial Foundation Records. Sherman Library and Gardens
Acquisition Information
The collection was donated to the Sherman Library by the Corona del Mar Centennial Foundation, 2005-2006.
Administrative History
Organized as a 501(a) nonprofit organization in October 2003, the Corona del Mar Centennial Foundation was created to support fundraising in order “to further the economic and social enhancement of the...community” in conjunction with the celebration of the one hundredth anniversary of the village of Corona del Mar, California, in 2004. Composed primarily of community volunteers, the Corona del Mar Centennial Foundation was governed by nine Board members and one non-voting Executive Director. Centennial initiatives and events included a gala opening reception at the Sherman Library and Gardens, the creation of a Centennial Plaza at the intersection of Coast Highway and Marguerite as part of a beautification and time capsule project, the gala black tie “Neptune’s Ball”, a weekend party at Big Corona del Mar State Beach, a historic walking tour, and the publication of The History of Corona del Mar: Centennial Issue by Douglas Westfall.
Scope and Content of Collection
The collection consists of the operational records of the Corona del Mar Centennial Foundation, including correspondence, lists, financial records, order forms, flyers, invitations, photographs, and historical reference materials. Much of the collection relates to specific programmatic functions or events sponsored in 2004 by the Corona del Mar Centennial Foundation, including the creation of Centennial Plaza, Neptune’s Ball and its accompanying silent auction, student art notecards, and the weekend party at Big Corona del Mar State Beach.
Arrangement
This collection is arranged into the following series:
1. Organizational Records
2. Donors Files
3. Event and Program Files
4. Publication and History Files
5. Artifacts
Indexing Terms
Corona del Mar (Calif.)

Organizational Records

Box 1
Folder 1            CdM Centennial Foundation - Articles of Organization 2003
Folder 2            CdM Centennial Foundation - Bylaws 2003
Folder 3            CdM Centennial Foundation - Directory 2003
Folder 4  CdM Centennial Foundation - Nonprofit status 2003-2005
Folder 5  CdM Centennial Foundation - Agreement for consulting and representation 2003
Folder 6  CdM Centennial Foundation - Envelopes and letterhead stationery n.d.
Folder 7  CdM Centennial Foundation - Financial records, 2003 2003
Folder 8  CdM Centennial Foundation - Financial records, 2004 2004
Folder 9  CdM Centennial Foundation - Financial records, 2005 2005
Folder 10  CdM Centennial Foundation - Financial records - Invoices 2003-2004
Folder 11  CdM Centennial Foundation - Insurance 2004
Folder 12  CdM Centennial Foundation Committee - Meeting schedules 2003-2004
Folder 13  CdM Centennial Foundation Committee - Meeting agendas (Folder 1 of 2) 2003-2005
Folder 14  CdM Centennial Foundation Committee - Meeting agendas (Folder 2 of 2) n.d.
Folder 15  CdM Centennial Foundation Committee - Meeting minutes 2003-2005
Folder 16  CdM Centennial Foundation - Correspondence 2003-2005
Folder 17  honorary receptions 2004
Folder 18  “Vision 2004” 2003-2004

Donors Files

Box 1
Folder 19  Sponsorship and Marketing Opportunities [brochure] [2003?]
Folder 20  Potential corporate donors - Correspondence 2004, n.d.
Folder 21  Potential corporate donors - Forms n.d.
Folder 22  Potential corporate donors - Lists n.d.
Folder 23  Potential corporate donors - Solicitation letters 2004-2005

Box 2
Folder 2  Donors - Thank you letters (Folder 1 of 2) 2004
Folder 3  Donors - Thank you letters (Folder 2 of 2) 2005

Event and Program Files

Box 2
Folder 4  Centennial gala reception 2004
Folder 5  Centennial gala reception - Correspondence 2004
Folder 6  Centennial gala reception - Notes 2004, n.d.
Folder 7  Centennial gala reception - Receipts 2004
Folder 8  Centennial gala reception - Tickets 2004
Folder 9  Centennial celebration n.d.
Folder 10  Centennial celebration - Bookmarks [2004]
Folder 11  Centennial celebration - Business plan overview 2003
Folder 12  Centennial celebration - Closing ceremony [2004]
Folder 13  Centennial celebration - Concert 2004
Folder 14  Centennial celebration - Correspondence 2004
Folder 15  Centennial celebration - Event planning and outline 2003
Folder 16  Centennial celebration - Fact sheet 2003
Folder 17  Centennial celebration - Flyers [2003?-2004]
Folder 18  Centennial celebration - Fundraising 2004
Folder 19  Centennial celebration - Grand opening 2004
Folder 20  Centennial celebration - Grand opening - Photos [2004]
Folder 21  Centennial celebration - Merchant promotion sign up form [2004]
Folder 22  Centennial celebration - Special events celebration outline 2003
Folder 24  Centennial celebration - Timeline 2003-2004
Folder 25  Centennial celebration - VIP parking [2004]

Box 3
Folder 1  Centennial plaza - Capital campaign honorary reception and auction 2005, n.d.
Folder 2  Centennial plaza - Construction 2004, n.d.
Folder 3  Centennial plaza - Correspondence 2005
<table>
<thead>
<tr>
<th>Folder</th>
<th>Description</th>
<th>Date</th>
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<tbody>
<tr>
<td>Folder 4</td>
<td>Centennial plaza - Drawings 2004, n.d.</td>
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<tr>
<td>Folder 5</td>
<td>Centennial plaza - Financial records 2004-2005</td>
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<td>Folder 6</td>
<td>Centennial plaza - Grand opening [2005]</td>
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<td>Folder 7</td>
<td>Centennial plaza - Tile campaign - Lists of orders 2005</td>
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<td>Folder 8</td>
<td>Centennial plaza - Tile campaign - Wall n.d.</td>
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<td>Folder 9</td>
<td>Centennial plaza - Tile campaign &amp; set your name in stone - Completed donor forms (sample) 2005, n.d.</td>
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<td>Folder 10</td>
<td>Centennial plaza - Tile campaign &amp; set your name in stone - Correspondence 2004-2005, n.d.</td>
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<td>Folder 12</td>
<td>Centennial plaza - Set your name in stone - Donor names artwork 2005</td>
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<td>Folder 13</td>
<td>Centennial plaza - Set your name in stone - Sign off forms, A-I 2005</td>
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<td>Folder 14</td>
<td>Centennial plaza - Set your name in stone - Sign off forms, J-Y 2005</td>
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<td>Folder 15</td>
<td>Centennial plaza - Tree, bell &amp; bench sign off forms 2005</td>
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<td>Folder 16</td>
<td>Centennial plaza grand opening celebration [1 CD-R] [2004?]</td>
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<td>Box 4</td>
<td>Neptune’s Ball - Budget 2004</td>
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<td>Folder 1</td>
<td>Neptune’s Ball - Committees 2003-2004</td>
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<td>Folder 2</td>
<td>Neptune’s Ball - Correspondence 2003-2004</td>
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<td>Folder 4</td>
<td>Neptune’s Ball - The Four Seasons Hotel 2003-2004</td>
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<td>Folder 5</td>
<td>Neptune’s Ball - Invitations 2004</td>
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<td>Folder 6</td>
<td>Neptune’s Ball - Invitations - Responses 2004</td>
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<td>Folder 7</td>
<td>Neptune’s Ball - Guest list 2004</td>
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<td>Folder 8</td>
<td>Neptune’s Ball - Menu 2004</td>
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<td>Folder 9</td>
<td>Neptune’s Ball - Name tags (blank) n.d.</td>
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<td>Folder 10</td>
<td>Neptune’s Ball - Neptune’s Lucky Seven (Live auction) 2004</td>
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<td>Folder 11</td>
<td>Neptune’s Ball - Notes 2003-2004</td>
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<td>Neptune’s Ball - Reservation confirmation letters 2004</td>
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<td>Folder 13</td>
<td>Neptune’s Ball - Volunteers 2003-2004</td>
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<td>Folder 14</td>
<td>Neptune’s Ball - Silent auction - AuctionPay, Inc. 2003-2004</td>
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<td>Folder 15</td>
<td>Neptune’s Ball - Silent auction - Correspondence and notes 2004, n.d.</td>
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<td>Folder 16</td>
<td>Neptune’s Ball - Silent auction - Forms (sample) [2004]</td>
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<td>Folder 17</td>
<td>Neptune’s Ball - Silent auction - Lists of auction items 2004, n.d.</td>
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<td>Folder 18</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Amusement 2004</td>
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<td>Folder 19</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Art 2004</td>
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<td>Folder 20</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Dining 2004</td>
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<td>Folder 21</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Entertainment 2004</td>
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<td>Folder 22</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Health and beauty 2004</td>
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<td>Folder 23</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Historical Photographs 2004</td>
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<td>Folder 24</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Hotels and travel 2004</td>
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<td>Folder 25</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Museums 2004</td>
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<td>Folder 26</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Shopping 2004</td>
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<td>Folder 27</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Sports 2004</td>
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<td>Folder 28</td>
<td>Neptune’s Ball - Silent auction - Contribution record - Unique opportunities 2004</td>
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<td>Folder 29</td>
<td>Neptune’s Ball - Photos 2004</td>
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<td>Box 5</td>
<td>Inspiration Point - Centennial proposal 2004, n.d.</td>
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<td>Folder 1</td>
<td>Inspiration Point - The Finch Memorial 2004-2005</td>
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<td>Folder 2</td>
<td>Southern California Plein Air Painters Association - Art show and sale 2004</td>
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<td>Folder 3</td>
<td>CdM historic walking tour 2004</td>
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**Publication and History Files**

| Folder 5 | “Corona del Mar” n.d.                                                                                     |          |

**Corona del Mar Centennial**

**Foundation Records**

2006_03
Folder 7: Corona del Mar Residents Association - Newsletter 2000-2004
Folder 8: “The Corona del Mar Story” - From 1969 Corona del Mar directory [photocopy]
Folder 9: First American Title Insurance and Trust Company. Orange County...Historical Highlights [pamphlet] 1967
Folder 18: Clippings 2000, 2004

Artifacts
Box 5
Folder 19: Paper golden crowns n.d.
Folder 20: Student art greeting cards [2004?]
2 plastic pink buttons: CdM Centennial Foundation Committee [2004?]
White ceramic tile: CdM Centennial Foundation [2004?]
CdM Centennial Foundation medallion [2004?]

Time Capsule
Box 6
Folder 1: Time capsule - contents 2004
Folder 2: Time capsule - Centennial Foundation, activities & events (Folder 1 of 2) 2004
Folder 3: Time capsule - Centennial Foundation, activities & events (Folder 2 of 2) 2003-2005
Folder 5: Time capsule - Early history (Folder 1 of 2) 1904-2004
Folder 6: Time capsule - Early history (Folder 2 of 2) 1980-2004, n.d.
Folder 7: Time capsule - Education 2003-2004
Folder 9: Time capsule - The Oasis Senior Center 2002, 2004
Folder 10: Time capsule - Post-World War II to the present 1953-2003
CdM Centennial Foundation photographs [1 CD-R] [2005?]
Positive microfilm duplicate of time capsule contents [2004?]

Oversize
Artifact: Wooden shadow box containing sponsorship medal 2004
Oversize folder #1: Proclamations and oversize magazines 2004
Oversize folder #2: Newspapers 2004
Oversize volume: CdM Centennial Foundation. Education Committee album 2004
Oversize rolled items #3: CdM Centennial Foundation. Improvement Plan for Centennial Plaza [4 sheets of architectural renderings]. 2004

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