University Archives Marymount College Records

Lauren Zuchowski Longwell
William H. Hannon Library, Archives & Special Collections, University Archives
2019
Loyola Marymount University
William H. Hannon Library, Archives and Special Collections
1 LMU Dr.
Los Angeles, CA 90045
specialcollections@lmu.edu
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Abstract: This collection documents the activities of Marymount College prior to its merge with Loyola University in 1973.

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Please note: Records of the Board of Trustees and Board of Regents are restricted from researcher use.

Biographical / Historical
Marymount College is one of the founding institutions of Loyola Marymount University. Marymount College and Loyola University were on similar yet separate trajectories in the early twentieth century, growing rapidly along with the city of Los Angeles itself. In 1923, the Religious of Sacred Heart of Mary began teaching local young women. This school was first an elementary school and then a high school. Ten years later Marymount Junior College opened in Westwood, which eventually expanded into a four-year university that granted baccalaureate degrees in 1948. At this point, the school became known as Marymount College of Los Angeles. In 1960, Marymount College moved its two-year and four-year programs to a new campus on the Palos Verdes Peninsula. Marymount College partnered with St. Joseph College of Orange, a four-year liberal arts college run by the Sisters of St. Joseph of Orange, in 1967. One year later, Marymount College moved onto the Loyola University’s Westchester campus and two schools affiliated in 1968. Marymount’s two-year and four-year programs separated with the two-year program remaining as a separate institution on the Palos Verdes campus. Both Marymount and Loyola remained autonomous throughout the next five years, maintaining their own separate administrations, registrars, admissions, presidents, and so on. These doubled efforts were not sustainable and combining resources through a merger became a serious consideration. Marymount College and Loyola University officially merged in 1973.

While there had been a long history of coeducation and integration on Loyola University dating to the 1930s with women enrolling in night courses, this marks the beginning of a singular identity as Loyola Marymount University. The newly created university reflected the mission of Catholic higher education, incorporating the traditions of its founding orders: the Religious of the Sacred Heart of Mary, The Society of Jesus, and the Sisters of Saint Joseph of Orange. The LMU seal was designed to reflect the Society of Jesus crest, the Religious Order of the Sacred Heart of Mary crest, a bear and star to represent California, and three angels to symbolize Los Angeles. The affiliation and merger was complex, leaving students and faculty to navigate how to share their campus, combine duplicate departments, and shape their new identity. The merger was mutually beneficial to both schools and broadened the courses available to students with Marymount bringing strengths in communication and fine arts to the campus.

Immediate Source of Acquisition
All material in this collection has been transferred to University Archives from Loyola Marymount University.

Arrangement
The collection is broken down into the following series: Administrative, Academic Affairs, Alumnae, Business Affairs, External Affairs, Public Relations, Student Affairs, and Governance.

Scope and Contents
This collection documents the various activities of Marymount College. It includes records related to academic programs, Marymount faculty, student groups, external relationships with the college, budgets, bulletins, publications, the Upward Bound program and more. Records from the late 1960s and early 1970s reflect the relationship between Marymount College and Loyola University following their affiliation.

Related Materials
Please contact Archives and Special Collections (special.collections@lmu.edu or 310-338-5710) for information about historic photographs of Marymount College and related artifacts.

**Subjects and Indexing Terms**

Loyola Marymount University

Los Angeles (Calif.) -- History

Marymount College

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**Administration**

**Correspondence 1964-1972**

- box 2, Folder 2: Kenneth Carreiro 1961-1968
- box 2, Folder 1: Mother du Sacre Coeur 1964
- box 1, Folder 1: Francis McIntyre to Sister Gregory 1964
- box 1, folder 2: Presidential appointment of Sister Raymunde McKay, R.S.H.M. 1964
- box 1, folder 3: Loyola University and Marymount College tuition increases 1964-1972
- box 1, folder 4: Marymount Manhattan College 1964
- box 1, folder 5-6, 7, 8-9: General 1965-1973

**Memorandum 1956-1970**

Scope and Contents

Includes the following memos from the office of Sister Raymunde McKay: All for Jesus through Mary, A View on the Christian Liberal Education, Student Aid (draft), untitled draft, History of the Foundations in the United States, The Marymount Tradition. It also includes memos related to the affiliation of Marymount College and Loyola University (folder 9).

**Reports**

- box 1, folder 10: Admission reports 1965,1970
- box 1, folder 11: 1969-1972 committee assignments
- box 1, folder 12: 1970-1971 personnel statistics
- box 1, folder 13: President's report 1970
- box 1, folder 14: Annual census 1970
- box 1, folder 15: Marymount College Annual Report 1972
- box 1, folder 16: Property ownership undated
- box 1, folder 17: Marymount Mission Guild undated

**Minutes**

- box 1, Folder 18: Advisory Council 1970
- box 1, Folder 19-23: Marymount Administrative Council 1969-1972
- box 1, folder 24: Marymount Administrative Staff 1969-1970

**Miscellaneous**

- box 2, folder 4:Marymount School seal circa 1930

Scope and Contents

Original art; ink on paper.

- box 1, Folder 25: Peninsula Fine Arts Group 1960
- box 1, folder 26: President's reception 1964
- box 1, folder 27: Coat of Arms 1970
- box 1, folder 28: Woman of the Year (Sister Raymunde McKay, R.S.H.M.) 1971
- box 1, Folder 29: Newspaper clippings about Sister Raymunde McKay 1971
- box 2, folder 6: Mother Gertrude biographical information undated
- box 2, Folder 5: By-laws and Articles of Incorporation 1968, 1970, undated
- box 2, folder 7: Enrollment Form

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Loyola Marymount University

Archives Marymount College

Records UA.001.002
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<th>Box Folder</th>
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<tr>
<td>13, folder 1</td>
<td>Special Fund for Sr. Raymunde 1973</td>
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<tr>
<td>13, folder 2</td>
<td>Report of the President's Commission on General Election 1971</td>
</tr>
<tr>
<td>13, folder 3-4</td>
<td>Accreditation 1960-1970</td>
</tr>
</tbody>
</table>

**Academic Affairs**

**Faculty Committees**

- General Committees 1972-1973
- Academic Council 1968-1973
- Faculty Senate 1968-1972

**Scope and Contents**
Includes minutes and correspondence.

**Faculty Forum 1968**

**Rank and Tenure**

**Catalogs and Bulletins**

- Marymount School and Junior College 1936
- Marymount College 1949-1974

**Scope and Contents**

**Faculty orientation 1970-1973**

**Faculty legislation handbooks 1960, 1963**

**Application to the State Department of Education 1964**

**Miscellaneous**

- Scope and Contents
  - Includes the following documents: How to Apply for Candidacy in Elementary Education at Marymount College, Faculty Rating Sheet, A Report of Evaluation on Marymount College (1958), Creative Arts Workshop for Children, and materials related to the grant funding within the Theatre department.

**Student Financial Aid pamphlet**

**Academic Programs**

- Twenty-first Century and Contemporary Studies 1971-1973
- Liberal Arts 1962-1973
- History 1972
- Elementary Education
- Modern Languages
- Dance 1972
- Art 1970-1972
- Theater Arts
- Mathematics
- Jewish Studies
### International Education 1970-1971

**Scope and Contents**

Includes the following documents: Statement on International Education at Marymount, Estimated Number of International Students at Marymount College, Correspondence, Program for Strengthening the International Dimensions of General Education: Proposal for an Interdisciplinary Team-taught course in the Socio-cultural Dimensions of International Understanding, memorandum.

### Upward Bound

- **Contract**
- **Project Upward Bound 1973**

**Scope and Contents**

Includes two copies.

### Correspondence 1969-1972
- **Memorandum 1968-1971**
- **Proposals 1970-1972**
- **Letter of Intent 1971-1972**
- **Learning Assistance Center for Upward Bound 1970-1971 Guidelines and Supplement**

### Organizational Chart

- **Upward Bound Academic Advisory Committee 1969-1971**
- **The Upward Bound Student**
- **Auditors' Reports 1969-1971**
- **Department of Health, Education, and Welfare Grant Documentation**

**Conditions Governing Access**

These files are restricted from researcher use.

### Financial Reports

**Conditions Governing Access**

These files are restricted from researcher use.

### Upward Bound Salaries

**Conditions Governing Access**

These files are restricted from researcher use.

### Upward Bound Students

**Conditions Governing Access**

These files are restricted from researcher use.

### Billing

**Existence and Location of Copies**

These files are restricted from researcher use.

### Budget

**Conditions Governing Access**

These files are restricted from researcher use.

### Tuition 1970-1971

**Scope and Contents**

Correspondence and survey copies regarding tuition raises at Marymount College.

### Archdiocese of Los Angeles Department of Education Annual Census 1970-1971
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<th>Box/Folder</th>
<th>Description</th>
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</thead>
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<td>7, 3-4</td>
<td>Higher Education General Information Surveys and Enrollment Report 1971</td>
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<tr>
<td>7, 8</td>
<td>Outstanding Educations Nomination for Renee Harangue 1971</td>
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<td>13, 13</td>
<td>Faculty Socials</td>
</tr>
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<td>7, folder 7, 9</td>
<td>Faculty Information</td>
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<td>7, 5</td>
<td>Job Openings 1971-1972</td>
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<td>7, 6, 20</td>
<td>Roster 1969-1973</td>
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<tr>
<td>13, 21, 22</td>
<td>General Salaries 1970-1971</td>
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<td>14, 1-3, 4, 5, 6</td>
<td>Student Teachers 1953-1968</td>
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<td>14, 7</td>
<td>Faculty Handbooks</td>
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<td>14, 7</td>
<td>Academic Investiture 1968-1972</td>
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<td>14, 7</td>
<td>Enrollment Statistics 1970</td>
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<td>14, 7</td>
<td>Budget</td>
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<td>14, 5</td>
<td>Correspondence</td>
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<td>7, 12-13</td>
<td>Publications</td>
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<td>10-11</td>
<td>Mosaics newsletter 1965-1971</td>
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<tr>
<td>7, folder 12-13</td>
<td>Scope and Contents</td>
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<tr>
<td>7, 14</td>
<td>Alumnotes newsletter 1963-1965</td>
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<td>12-13</td>
<td>Scope and Contents</td>
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<td>April 1963 July 1963 November 1963 July 1964 March 1965</td>
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<td>7, 14</td>
<td>This Week at Marymount College bulletin 1962</td>
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<td>Scope and Contents</td>
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<td>September 1962 November 1962</td>
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<td>7, 15</td>
<td>Inside Story 1972</td>
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<td>Scope and Contents</td>
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<td>Vol. 1, No. 2-4</td>
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<td>7, 16</td>
<td>Tua Luce Dirige 1959</td>
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<td>7, 17</td>
<td>Friends of Marymount circa 1960</td>
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<tr>
<td>7, 18</td>
<td>The Marymount Woman 1959</td>
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<td>7, 19</td>
<td>Press Clippings</td>
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<td>7, folder 20-21</td>
<td>Alumnae Association</td>
</tr>
<tr>
<td></td>
<td>Scope and Contents</td>
</tr>
<tr>
<td></td>
<td>Includes: Constitution of Marymount College Alumnae Association of Los Angeles, California, notes, minutes, and correspondence.</td>
</tr>
<tr>
<td>7, 22</td>
<td>Alumnae Luncheon 1972</td>
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<td>Reunion Program 1963</td>
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<td>7, 24</td>
<td>Constitution 1967</td>
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<td>13, 10</td>
<td>Annual Giving 1966-1967</td>
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Loyola Marymount University  
Archives Marymount College  
Records UA.001.002
Faculty Staffing and Salaries 1965-1972
State Educational Agency for Surplus Property 1970
Learning Resource Center Grant 1971
Financial Aid 1971-1972

Scope and Contents
Includes documentation regarding the ramifications of merging Marymount College and Loyola University Financial Aid offices.

Assets 1973
Budget 1969-1973
Auditor's Report 1970
Miscellaneous Correspondence 1966-1972
Business Office Personnel

Department of Education
State Educational Agency for Surplus Property 1970

External Affairs

Catholic University of America 1957-1958
Scope and Contents
Data presented for consideration of the committee on affiliation and extension.

International Institute of Los Angeles
Association of Independent California Colleges and Universities (AICCU) 1969
International Council for Educational Development
Western Association of Schools and Colleges 1960-1973

Scope and Contents
Includes: correspondence, reports, and applications.

Western States Catholic Conference 1971-1972
The Danforth Foundation 1968
College Level Examination Program 1968-1972
First Annual Conference on Contemporary American Issues

Scope and Contents
Sponsored by Marymount College and the Anti-Defamation League of B'nai B'rith.

Public Relations

Promotional booklets and brochures 1960-1972
Dedication 1961
Marymount School History 1956
Marymount College History undated
Marymount Story
Marymount Tradition
Theater Press 1970
Study Abroad undated
Marymount College: A History of General Education 1970
Fact Sheets
McKay Residence Hall Dedication 1973
Encore program 1970-1971
Residence Hall
Press Clippings 1959-1984

Press Releases

Student Affairs
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<thead>
<tr>
<th>Box, Folder</th>
<th>Description</th>
</tr>
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</table>
| 9, 1-5      | Associated Students of Marymount College 1968-1971
  Scope and Contents
  Includes: Constitution, committee reports, minutes, and proposed revisions to student handbook. |
| 9, 6        | Grix 1954 |
| 9, 7        | Student Election Report 1970 |
| 9, 8        | Student Personnel Program 1970 |
| 9, 10-11    | Dean of Student's Annual Report 1970-1971 |
| 9, 12       | Student Roster 1970-1971 |
| 9, 13-16    | Student Handbooks 1959-1971
  Scope and Contents
| 9, 17-20    | Orientation 1970-1972
  Scope and Contents
  Includes committee minutes, programs, evaluations, promotional materials, correspondence, schedules. |
| 9, 21-23    | Commencement 1956-1973
  Scope and Contents
  Includes programs, correspondence, planning materials, memorandum, and minutes. |
| 9, 24       | Honors and Awards
  Decals |
| 9, 25       | Faculty-Student Directory 1958-1961
  Scope and Contents
| 9, 29       | Promotional Materials
  Schulte-Tenderich Apartment Dormitory Dedication Invitation 1971
  Publications |
| 10, 1       | Cormont 1957
  Scope and Contents
  Vol. XVII, No. 5 Jubilee Issue: December 8, 1957. |
| 10, 2       | Marymount News newsletter 1959-1960
  Scope and Contents
  Vol. 1, No. 1-2 Vol. 2, No. 1 |
| 10, 3       | Marymount: The Story of Fifty Years 1957 |
| 10, 4       | The Marietta 1959-1960
  Scope and Contents
  Newsletter for Marymount High School. Vol. XVI, No. 2-4 Vol. VIII [sic], No. 1 |
| 10, 5-6     | The Maricor 1944-1959
  Scope and Contents
  Includes the following issues: June 1944, Spring 1945, June 1946, and a special edition newsletter circa 1959. |
| 10, 7       | Euterpean 1964-1965
  Scope and Contents
  Student literary magazine. Includes Spring 1964 and Spring 1964 issues. |
box 10, Folder 8  This Week at Marymount College bulletin 1969-1970
Scope and Contents

box 10, folder 10  Press Clippings 1944
box 10, folder 11-12  Residence Halls 1971-1973
Scope and Contents

box 10, folder 13  Outreach for High Schools circa 1967
box 10, folder 14  Student Personnel Area Projections
box 10, folder 15  A Statement Re: International Education at Marymount College
box 10, folder 16  Recreational Activities 1972-1973
Scope and Contents
Correspondence regarding recreational activities and physical education at Marymount College.

box 10, Folder 17  Marymount Players 1967
Scope and Contents

box 10, Folder 22  Marymount College Japan Trip
box 10, Folder 23  Freshman Advising Program 1972
box 10, Folder 24  Student Handbook Revision 1970
box 13, folder 5  Cultural Affairs
box 13, Folder 6  Marymount Singers 1956
box 13, folder 7  Choral Club 1956
box 13, folder 8  Souvenir of Retreat for Women 1964
Governance
Scope and Contents
Board of Trustees documentation is restricted from researchers.

box 12  Minutes
Scope and Contents
Conditions Governing Access
These files are restricted from researcher use.

box 12  Coulson, Rodney 1971
Scope and Contents
Conditions Governing Access
These files are restricted from researcher use.

box 12  Scalpone, Alfred J.
Scope and Contents
Conditions Governing Access
These files are restricted from researcher use.

box 12  Bloomingdale, Alfred S.
Scope and Contents
Conditions Governing Access
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