The Finding Aid of the Pepperdine University Operations Planning Committee (OPS) Records 0041

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Pepperdine University. Special Collections and University Archives.

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URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: Pepperdine University Operations Planning Committee (OPS) Records
Identifier/Call Number: 0041
Physical Description: 5 Linear Feet; 4 boxes
Date (inclusive): 1974-1987
Abstract: The collection includes agendas, articles, correspondence, financial records, memoranda, meeting minutes, policy lists, schedules, maps and blueprints of the campus, and summaries of action taken by the committee. Materials range from 1974 to 1987.
Pepperdine University. Special Collections and University Archives.
Language of Material: Materials are in English.
Conditions Governing Access
Advance notice required for access.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], Pepperdine University Operations Planning Committee (OPS) Records, Collection no. 0041, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
The collection was transferred from the Office of the President in 2012. Files belonged to Shirley Roper.
Historical note
The Operations Committee, now called the Emergency Operations Committee, is responsible for ensuring campus security and safety, addressing legalities pertaining to employees and students, and making decisions regarding policies that would affect the function of Pepperdine University. Past Committee members include Mike Adams, William Adrian, Larry Craft, David Davenport, Warren Dillard, Rick Ellison, Larry Hornbaker, Max Hullinger, Ed Mandrell, John Nicks, Mike O’Neal, Jim Penrod, William B. Phillips, Peter Quan, Shirley Roper, Clarissa Singleton, Ron Stephens, Bob Thomas, John Watson, and Howard White.
Scope and Content
The collection includes agendas, articles, correspondence, financial records, maps and blueprints of the campus, memoranda, meeting minutes, policy lists, schedules, and summaries of action taken by the committee. Topics include budget planning, campus safety and security, computer equipment, emergency protocol, employee benefits, demographics, retirement plans, staff and faculty salaries, employment opportunities, energy management, grievance procedures, institutional research, staff and faculty housing, student mail, tuition costs, voicemail implementation, and the Year-in-Europe program. Materials range from 1974 to 1987.
Arrangement
For the most part, the collection is organized chronologically, however, the last three folders are arranged alphabetically by topic.
Subjects and Indexing Terms
Maps
Financial records
Articles
Agendas (administrative records)
Universities and colleges -- California -- History
Correspondence
Education, Higher -- California -- Malibu
Memorandums
Christian education
Minutes
Pepperdine University, Operations Planning Committee
Roper, Shirley
box 1  Operations Committee 1978-1987

Physical Description: (1 CD)

box 1, folder 1  Operations Committee 1978
box 1, folder 2  Operations Committee 1979
box 1, folder 3  Operations Committee 1980
box 1, folder 4  Operations Committee 1981 January 5
box 1, folder 5  Operations Committee 1981 January 16
box 1, folder 6  Operations Committee 1981 January 26
box 1, folder 7  Operations Committee 1981 February 13
box 1, folder 8  Operations Committee 1981 February 16
box 1, folder 9  Operations Committee 1981 March 2
box 1, folder 10  Operations Committee 1981 March 16
box 1, folder 11  Operations Committee 1981 March 30
box 1, folder 12  Operations Committee 1981 April 27
box 1, folder 13  Operations Committee 1981 May 11
box 1, folder 14  Operations Committee 1981 May 22
box 1, folder 15  Operations Committee 1981 June 22
box 1, folder 16  Operations Committee 1981 July 6
box 1, folder 17  Operations Committee 1981 July 20
box 1, folder 18  Operations Committee 1981 August 3
box 1, folder 19  Operations Committee 1981 August 17
box 1, folder 20  Operations Committee 1981 August 31
box 1, folder 21  Operations Committee 1981 September 14
box 1, folder 22  Operations Committee 1981 September 28
box 1, folder 23  Operations Committee 1981 October 12
box 1, folder 24  Operations Committee 1981 October 26
box 1, folder 25  Operations Committee 1981 November 9
box 1, folder 26  Operations Committee 1981 December 11
box 1, folder 27  Operations Committee 1982 January 11
box 1, folder 28  Operations Committee 1982 January 25
box 1, folder 29  Operations Committee 1982 February 8
box 1, folder 30  Operations Committee 1982 February 26
box 1, folder 31  Operations Committee 1982 March 23
box 1, folder 32  Operations Committee 1982 April 19
box 1, folder 33  Operations Committee 1982 May 17
box 1, folder 34  Operations Committee 1982 June 30
box 1, folder 35  Operations Committee 1982 July 19
box 1, folder 36  Operations Committee 1982 August 9
box 1, folder 37  Operations Committee 1982 August 23
box 1, folder 38  Operations Committee 1982 September 7
box 1, folder 39  Operations Committee 1982 October 6
box 1, folder 40  Operations Committee 1982 October 19
box 1, folder 41  Operations Committee 1982 November 15
box 1, folder 42  Operations Committee 1982 November 30
box 1, folder 43  Operations Committee 1982 December 3
box 1, folder 44  Operations Committee 1983 January 10
box 1, folder 45  Operations Committee 1983 January 20
box 1, folder 46  Operations Committee 1983 February 1
box 1, folder 47  Operations Committee 1983 February
box 1, folder 48  Operations Committee 1983 March 1
box 1, folder 49  Operations Committee 1983 March 23
box 1, folder 50  Operations Committee 1983 March
box 1, folder 51  Operations Committee 1983 April 12
box 2, folder 1  Operations Committee 1983 April
box 2, folder 2  Operations Committee 1983 April 27
box 2, folder 3  Operations Committee 1983 May 5-6
box 2, folder 4  Operations Committee 1983 May 10
box 2, folder 5  Operations Committee 1983 May 18
box 2, folder 6  Operations Committee 1983 May 24
box 2, folder 7  Operations Committee 1983 June
box 2, folder 8  Operations Committee 1983 June 7
box 2, folder 9  Operations Committee 1983 July 5
box 2, folder 10  Operations Committee 1983 July
box 2, folder 11  Operations Committee 1983 August 2
box 2, folder 12  Operations Committee 1983 September 6
box 2, folder 13  Operations Committee 1983 October 4
box 2, folder 14  Operations Committee 1983 October
box 2, folder 15  Operations Committee 1983 November
box 2, folder 16  Operations Committee 1983 November 1
box 2, folder 17  Operations Committee 1983 December 6
box 2, folder 18  Operations Committee 1984 January 10
box 2, folder 19  Operations Committee 1984 January
box 2, folder 20  Operations Committee 1984 February 7
box 2, folder 21  Operations Committee 1984 February
box 2, folder 22  Operations Committee 1984 March 6
box 2, folder 23  Operations Committee 1984 April 3
box 2, folder 24  Operations Committee 1984 April
box 2, folder 25  Operations Committee 1984 May 1
box 2, folder 26  Operations Committee 1984 June 5
box 2, folder 27  Operations Committee 1984 June
box 2, folder 28  Operations Committee 1984 July
box 2, folder 29  Operations Committee 1984 July 3
box 2, folder 30  Operations Committee 1984 August 7
box 2, folder 31  Operations Committee 1984 September 12
box 2, folder 32  Operations Committee 1984 September
box 2, folder 33  Operations Committee 1984 October 9
box 3, folder 1,  Operations Committee 1984 November
box 2, folder 2-3  Operations Committee 1984 November 6
box 3, folder 2  Operations Committee 1984 December 4
box 3, folder 4-5  Operations Committee 1984 December
box 3, folder 6  Operations Committee 1985 January 8
box 3, folder 7  Operations Committee 1985 February 5
box 3, folder 10-11  Operations Committee 1985 March 5
box 3, folder 12  Operations Committee 1985 April 2
box 3, folder 13  Operational Vice-Presidents Meeting, Ojai, Confidential 1983 May 5-6
box 3, folder 14-15  Operations Committee 1985 May 7
box 3, folder 16  Operations Committee 1985 May

Physical Description: 2 copies
box 3, folder 17-18 Operations Committee 1985 June 4
Physical Description: 2 copies

box 3, folder 19-20 Operations Committee 1985 July 2
Physical Description: 2 copies

box 3, folder 21-22 Operations Committee 1986 August 6
Physical Description: 2 copies

box 4, folder 1-2 Operations Committee 1985 September 5
Physical Description: 2 copies

box 4, folder 3-4 Operations Committee 1985 October 1
Physical Description: 2 copies

box 4, folder 5-6 Operations Committee 1985 November 8
Physical Description: 2 copies

box 4, folder 7-8 Operations Committee 1985 December 3
Physical Description: 2 copies

box 4, folder 9-10 Operations Committee 1985
Physical Description: 2 copies

box 4, folder 11-12 Operations Committee 1986 January 16
Physical Description: 2 copies

box 4, folder 13 Operations Committee 1986 February
box 4, folder 14-15 Operations Committee 1986 March 4
Physical Description: 2 copies

box 4, folder 16-17 Operations Committee 1986 April 1
Physical Description: 2 copies

box 4, folder 18 Operations Committee 1986 May 8
box 4, folder 19 Operations Committee 1986 June 3
box 4, folder 20 Operations Committee 1986 July 8
box 4, folder 21 Operations Committee 1986 August 14
box 4, folder 22 Operations Committee 1986 September 16
box 4, folder 23 Operations Committee 1986 October 10
box 4, folder 24 Operations Committee 1986 November 10
box 4, folder 25 Operations Committee 1986 December 8
box 4, folder 26 Operations Committee 1987
box 4, folder 27 Operations Committee A-F 1974-1983
box 4, folder 28 Operations Committee G-R 1980-1985
box 4, folder 29 Operations Committee S-Z 1980-1985
box 4, folder 30 Thornton Administration Center
box 4, folder 31 Operations Committee Minutes 1978-1987
Physical Description: (1 CD)