The Finding Aid of the Pepperdine University Policy Committee (UPOL) Records 0019

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The processing of this collection and the creation of this finding aid was funded by the generous support of the National Historical Publications and Records Commission.
Pepperdine University. Special Collections and University Archives.
March 2013
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URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: Pepperdine University Policy Committee (UPOL) Records
Identifier/Call Number: 0019
Physical Description: 2.71 Linear Feet (3 boxes)
Date: 1983-1992
Abstract: The collection includes documents pertaining to the University Policy Committee at Pepperdine from 1983 to 1992. Topics include student recruitment, university finances, student employment, tuition and other student charges, admissions, graduation, faculty housing, voice mail, and WASC accreditation.
Pepperdine University. Special Collections and University Archives.
Language of Material: Materials are in English.
Conditions Governing Access
Advance notice required for access. Materials are restricted for 25 years from date of creation. The entire collection is open in 2017.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], Pepperdine University Policy Committee (UPOL) Records, Collection no. 0019, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
The collection was transferred from the Office of the President in 2012. Files belonged to Shirley Roper.
Historical note
The University Policy Committee oversees facilities and general university management. It meets to discuss and approve various introductions and changes to the university policy. It controls policies, such as off-campus and student housing; retirement privileges and plans; health and medical coverages; sick and vacation days; campus development, including building name and finance approval; fundraising plans; financial aid; and other general management policies. The original members of this committee included David Davenport, Bill Adrian, Michael Adams, Larry Hornbaker, Mike O’Neal, William Phillips, Shirley Roper, and John Watson. Later members included Andrew Benton, James Wilburn, among others.
Scope and Content
The collection includes meeting minutes, agendas, memoranda, financial records, reports, correspondence, articles, and semester schedules. Topics include student recruitment, university finances, student employment, tuition and other student charges, admissions, graduation, faculty housing, voice mail, and WASC accreditation. Former committee members include David Davenport, Charles Runnels, William Adrian, Andrew Benton, Mike O’Neal, Robert Thomas, John Watson and Connie James. The materials range from 1983 to 1992.
Arrangement
The collection is arranged in chronological order.
Subjects and Indexing Terms
Memorandums
Education, Higher -- California -- Malibu
Agendas (administrative records)
Christian education
Malibu (Calif.) -- History
Minutes
Correspondence
Articles
Reports
Universities and colleges -- California -- History
Financial records
Roper, Shirley
Pepperdine University. Office of the President
Pepperdine University Policy Committee
Pepperdine University

box 1, folder 1    Policy Committee 1986 November 19
box 1, folder 2    Policy Committee 1986 December 17
box 1, folder 3    Policy Committee 1987 January 21
box 1, folder 4    Policy Committee 1987 February 18
box 1, folder 5    Policy Committee 1987 March 18
box 1, folder 6    Policy Committee 1987 April 15
box 1, folder 7    Policy Committee 1987 May 20
box 1, folder 8    Policy Committee 1987 June 17
box 1, folder 9    Policy Committee 1987 July 15
box 1, folder 10   Policy Committee 1987 September 16
box 1, folder 11   Policy Committee 1987 October 21
box 1, folder 12   Policy Committee 1987 November 18
box 1, folder 13   Policy Committee 1987 December 16
box 1, folder 14   UPOL Agendas 1983 May- 1986 September
box 1, folder 15   UPOL Memos 1988 May- 1990 November
box 1, folder 16-17 1: UPOL 1987 January- 1987 December
                   Physical Description: 1 copy
                   Physical Description: 1 copy
box 1, folder 20-22 3: UPOL 1988 September- 1989 April
                   Physical Description: 2 copies
box 1, folder 23-27 4: UPOL 1989 May- 1989 December
                   Physical Description: 2 copies
box 2, folder 1-5   5: UPOL 1990 January- 1990 July
                   Physical Description: 2 copies
box 2, folder 6-8   6: UPOL 1990 September- 1990 October
                   Physical Description: 2 copies
box 2, folder 9-14   7: UPOL 1990 November- 1991 September
                   Physical Description: 2 copies
box 3, folder 1-3, 8: UPOL 1991 October- 1992 February
    box 2, folder 16  Physical Description: 2 copies