The Finding Aid of the Pepperdine University Budget and Finance Collection 0093

Jessica Geiser and Jamie Henricks
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Pepperdine University. Special Collections and University Archives.
March 2013
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URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: Pepperdine University Budget and Finance Collection
Identifier/Call Number: 0093
Physical Description: 3.33 Linear Feet (4 boxes)
Date (inclusive): 1939-1984
Date (bulk): 1970-1984
Abstract: The Pepperdine University Budget and Finance collection consists of materials related to the fiscal management of the university. Materials in the collection include budget reports, audit reports, policy and procedure manuals, accounting reports, meeting agendas and minutes, and documents related to loans and bonds. Items in the collection span from 1939 to 1984.
Pepperdine University. Special Collections and University Archives.
Storage Unit: 1-2
Storage Unit: 3-4
Conditions Governing Access
Advance notice required for access.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], Pepperdine University Budget and Finance collection, Collection no. 0093, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
Materials in the collection were collected from the University Archives files.
Scope and Content
The collection consists of budget and finance materials, including audit reports; accounting system reports; budget summaries, reviews, and worksheets; fees manuals; policy and procedure manuals for accounts receivable, purchasing, and student accounts; documents related to bonds and loans; minutes, agendas and other documents from budget and development meetings; annual financial statements and reports; and additional memorandums, correspondence, and reports related to financial issues. Materials in the collection span from 1939 to 1984, with the bulk of items ranging from 1970 to 1984.
Arrangement
The collection is arranged chronologically.
Processing Information note
The collection was arranged and described by Jessica Geiser and Jamie Henricks in March, 2013.
Subjects and Indexing Terms
Los Angeles (Calif.) -- History
Financial records
Receipts (financial records)
Memorandums
Malibu (Calif.) -- History
Correspondence
Universities and colleges -- History
Reports
Universities and colleges -- Finance
Agendas (administrative records)
Pepperdine University
Pepperdine College

box 5, folder 1 Report on Financial Examination 1939 June 30
box 5, folder 2  Report on Financial Condition 1941 June 30
box 5, folder 3  Finance Report 1942 October 16
box 5, folder 4  Audit Report 1946 August 31
box 5, folder 5  Annual Report 1947 August 31
box 5, folder 6  Report of Audit 1948 August 31
box 5, folder 23  Report of Audit 1949 August 31
box 5, folder 7  Report of Audit 1950 August 31
box 5, folder 8  Report of Audit 1951 August 31
box 5, folder 9  Financial Statement and Report on Examination 1952 August 31
box 5, folder 10  Financial Statements and Report on Examination 1954 August 31
box 5, folder 11  Financial Statements and Report on Examination 1955 August 31
box 5, folder 12  Examination of Balance Sheet 1957 February 13
box 5, folder 13  Examination of Statements of Income and Expenditures 1958 October 17
box 5, folder 14  Financial Statements and Report on Examination 1959 August 31
box 5, folder 15  Audit Report 1965 July 31
box 5, folder 16  Audit Report 1968 July 31
box 5, folder 17  Audit Report 1969 July 31
box 5, folder 18  Auditor's Report 1970 July 31
box 5, folder 19  Auditor's Report 1971 July 31
box 5, folder 20  Report and Financial Statements 1975-1976
box 5, folder 21  Report and Financial Statements 1978 July 31
box 5, folder 22  Report and Financial Statements 1979 July 31