The Finding Aid of the James C. Moore Papers 0024

Jessica Geiser and Jamie Henricks
The processing of this collection and the creation of this finding aid was funded by the generous support of the National Historical Publications and Records Commission.
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January 2012
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**Language of Material:** English

**Contributing Institution:** Pepperdine University. Special Collections and University Archives.

**Title:** James C. Moore Papers

**Identifier/Call Number:** 0024

**Physical Description:** 2.25 Linear Feet (2 boxes)

**Date (inclusive):** 1934-1971

**Date (bulk):** 1956-1971

**Abstract:** James C. (J.C.) Moore was an administrator for a number of colleges, serving most notably as controller and vice president for Pepperdine University. The papers contain correspondence, subject files, memorandums, articles, photographs, news clippings and programs related to Moore's career in education as well as his personal life.

**Language of Material:** Materials are in English.

**Conditions Governing Access**

Advance notice required for access.

**Conditions Governing Use**

Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.

**Preferred Citation**

[Box/folder# or item name], James C. Moore papers, Collection no. 0024, Special Collections and University Archives, University Libraries, Pepperdine University.

**Immediate Source of Acquisition**

The exact date of acquisition is unknown, but it is likely the material was transferred following the conclusion of J.C. Moore's tenure at Pepperdine University in 1969.

**Biographical note**

James C. (J.C.) Moore Jr. was born on July 15, 1915 in Smithville, Tennessee. He received his A.A. from David Lipscomb College in 1935, and subsequently was employed by the International Harvester Company until 1941.

From 1941 to 1945, Moore served in the U.S. Army as a staff sergeant, fighting in Europe during World War II. Upon his return he became the business manager at David Lipscomb College, serving from 1946 to 1948. From 1949 to 1952, Moore returned to Europe as a missionary for the Church of Christ in Frankfurt, Germany. During his time there, Moore assisted in the construction of 8 churches in various German cities.

Moore received his B.A. in business administration from Vanderbilt University in 1952, and worked as the manager of the Sherrod Hardware Company in Lubbock, Texas, until 1956. He then received the position of Assistant to the President of Harding College, in Searcy, Arkansas, where he was employed from 1956 to 1958.

In 1958, Moore took the position of College Controller at Pepperdine University. In 1967, he was promoted to Vice President for Planning at Pepperdine, and worked extensively towards the establishment of the Malibu campus. During his 11 years at Pepperdine, Moore served on the scholarship committee, and helped establish the Heidelberg International Program at Pepperdine. In 1966, the Heidelberg site was named "Moore Haus" in his honor. He also received an M.A. in Education from Pepperdine in 1969.

In 1969, Moore decided to leave Pepperdine to serve as President of Columbia Christian College, a small school in Portland, Oregon. Tragically, before he could start his new position, he suffered a heart attack and died on July 10, 1969. Moore was married to Dorothy Whitsell in 1941, and they had two children, Gwendolyn and James C. Moore III.

**Scope and Content**

The James C. Moore papers include materials from 1934 to 1971 that document Moore's personal life and professional career. The bulk of the collection focuses on Moore's career at Pepperdine University from 1958 to 1969, and includes correspondence, subject files, financial records, staff memorandums, articles and news clippings. Also included in the papers are photographs, correspondence, articles, programs, notes, and news clippings related to Moore's previous jobs at David Lipscomb College and Harding College, his missionary work, and his personal life. The papers also include a large number of photocopies of Moore's papers from his time at David Lipscomb college as both a student and staff member.

**Arrangement**

Series and subseries titles for the collection were assigned based on the original folder titles. The collection is arranged in five series:
Series 1: Correspondence
Series 2: David Lipscomb College
Series 3: International Church of Christ Locations
Series 4: Personal and Professional Papers
Series 5: Subject/Correspondence Files

Processing Information
This collection was processed and described by Jessica Geiser and Jamie Henricks in January, 2012.

Subjects and Indexing Terms
- Financial records
- Foreign study -- Germany -- History -- 20th century
- Memorandums
- Correspondence
- Articles
- Education, Higher -- California -- Malibu
- Photographs
- Missionaries -- Germany -- History -- 20th century
- Clippings
- Malibu (Calif.) -- History -- 20th century
- Programs
- Germany -- History -- 20th century
- College administrators -- United States -- History
- Scholarships -- California
- Pepperdine University
- Pepperdine College
- Harding College
- Christian Churches and Churches of Christ--Missions
- David Lipscomb College
- Moore, James C.

box 1, folder 1-13  
Series 1: Correspondence 1958-1969

box 1, folder 14-19  
Series 2: David Lipscomb College 1934-1948

box 1, folder 14  
The Babbler 1947-1948

box 1, folder 15-16  
Bell Tower 1934-1936

box 1, folder 17-18  
Quarterly Reports 1946-1948

box 1, folder 19  
Report Period Ending Dec. 20 1946-1947

box 1, folder 20-28  
Series 3: International Church of Christ Locations 1950-1960

box 1, folder 20  
Augsburg 1958

box 1, folder 21  
Bern 1957-1958

box 1, folder 22  
Berlin 1957

box 1, folder 23  
Directory of Churches Around the World 1950-1956

box 1, folder 24  
Frankfurt 1960

box 1, folder 25  
Italy 1956-1958

box 1, folder 26  
Sicily 1957

box 1, folder 27  
Trieste 1957-1958

box 1, folder 28  
Vienna, Austria 1957-1958

box 1, folder 29-40  
Series 4: Personal and Professional Papers 1934-1971
box 1, folder 29 Moore Family Papers 1934-1969
box 1, folder 30 Pepperdine House in Heidelberg 1963-1970
box 1, folder 31 Resignation from Pepperdine 1969
box 1, folder 32 J.C. Moore - Obituaries and Condolences 1969-1970
box 1, folder 33 David Lipscomb College 1940-1965
box 1, folder 34 Publications on Church Architecture
box 1, folder 35 Harding College 1956-1957
box 1, folder 36 Missionary Trip - Frankfurt, Germany 1948-1956
box 1, folder 37 J.C. Moore Memorial Fund (Scholarship) 1969-1971
box 1, folder 38 Notes Prepared by Paul Edwards in Connection with Slides
box 1, folder 39 Contact (Periodical) 1952-1958
box 1, folder 40 The Old Testament Quotations in the New Testament with Reference to the Doctrine of Plenary Inspiration, by Roger Nicole

box 1, folder 41-53, box 2

box 1, folder 41-53 Alphabetical Files 1947-1958 1957-1958
box 2 Financial Files circa 1940-1970