The Finding Aid of the Pepperdine University Office of the Provost Records 0132

Monica Case and Katie Richardson
Pepperdine University. Special Collections and University Archives.
February 2015
24255 Pacific Coast Highway
Malibu, CA, 90263-4786
kelsey.knox@pepperdine.edu
URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: Pepperdine University Office of the Provost Records
Identifier/Call Number: 0132
Physical Description: 7.56 Linear Feet (18 boxes)
Date (inclusive): 1965-2006
Abstract: The collection consists of interoffice memoranda and correspondence that document the administrative activities of Pepperdine Provosts from 1965 to 2006.
Conditions Governing Access
Advance notice required for access. There are some files that contain confidential information. Materials are restricted for 25 years from date of creation. The entire collection is open for access in 2031.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], Pepperdine University Office of the Provost Records, Collection no. 0132, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
The collection was transferred to Special Collections and University Archives by Kathleen Marshall, Assistant to the Provost, on June 12, 2014.
Historical note
As the chief academic officer of the University, the Provost has responsibility, under the President, for the administration, coordination, and development of all academic activities and functions of the University. The Provost works with the deans of Pepperdine's undergraduate college and four graduate/professional schools on all issues related to effective planning and management of the University's academic resources. In addition, the Provost also oversees the library, the Office of Institutional Effectiveness, the Office of the Registrar and One-Stop, Information Technology, the Center for Faith and Learning, the Center for Media, Culture, and Entertainment, the Disability Services Office, and the Office of Research and Sponsored Programs.
Scope and Content
The collection consists of interoffice memoranda and correspondence sent by or to Pepperdine Provosts from 1965 to 2006. Topics include meeting notices for various Pepperdine clubs and committees, faculty tenure policies, foundations, university programs, scholarships, club and committee proposals, budget proposals, and routine administrative activities.
Arrangement
The collection is organized alphabetically by folder title.
Related Archival Materials
Pepperdine University Office of the Provost, Nancy Magnusson Fagan Records, Collection no. 0050, Special Collections and University Archives, University Libraries, Pepperdine University.
Pepperdine University Office of the Provost, Steven S. Lemley Records, Collection no. 0051, Special Collections and University Archives, University Libraries, Pepperdine University.
Pepperdine University Office of the Provost, William B. Adrian Records, Collection no. 0049, Special Collections and University Archives, University Libraries, Pepperdine University.
Shirley Roper Papers, Collection no. 0016, Special Collections and University Archives, University Libraries, Pepperdine University.
Processing Information note
The collection was arranged and described by Monica Case under the supervision of Katie Richardson in February, 2015.
Subjects and Indexing Terms
Memorandums
Malibu (Calif.) -- History
Correspondence
Education, Higher -- California
Scholarships -- California
<table>
<thead>
<tr>
<th>Box/Folder</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Box 1, Folder 1</td>
<td>American Humanics 1986-1991</td>
</tr>
<tr>
<td>Box 1, Folder 2</td>
<td>Asbestos Removal 1991</td>
</tr>
<tr>
<td>Box 1, Folder 3</td>
<td>Athletic Facility Guest Policy 1984</td>
</tr>
<tr>
<td>Box 1, Folder 4</td>
<td>California Museum of Ancient Art 1986-1987</td>
</tr>
<tr>
<td>Box 1, Folder 5</td>
<td>Center For American Private Enterprise (CAPE) 1981-1984</td>
</tr>
<tr>
<td>Box 1, Folder 6</td>
<td>Christian Primitivism and Modernization 1990-1991</td>
</tr>
<tr>
<td>Box 1, Folder 7</td>
<td>Christmas Reception Invitation 1985</td>
</tr>
<tr>
<td>Box 1, Folder 8</td>
<td>Church of Christ Recruitments 1981</td>
</tr>
<tr>
<td>Box 1, Folder 9</td>
<td>College Prep School 1987-1989</td>
</tr>
<tr>
<td>Box 1, Folder 10-12</td>
<td>Columbia Christian College 1990-1992</td>
</tr>
<tr>
<td>Box 1, Folder 13</td>
<td>Computers 1985-1996</td>
</tr>
<tr>
<td>Box 1, Folder 14</td>
<td>Computer Store 1992-1994</td>
</tr>
<tr>
<td>Box 1, Folder 15</td>
<td>Conference on Christian Higher Education 2000</td>
</tr>
<tr>
<td>Box 1, Folder 16</td>
<td>Correspondence From - Adrian, William 1983-1990</td>
</tr>
<tr>
<td>Box 1, Folder 17</td>
<td>Correspondence From - Anderson, Kenton L. 1981-1982</td>
</tr>
<tr>
<td>Box 1, Folder 18</td>
<td>Correspondence From - Baird, David 1998</td>
</tr>
<tr>
<td>Box 1, Folder 19</td>
<td>Correspondence From - Banowsky, William S. 1978</td>
</tr>
<tr>
<td>Box 1, Folder 20</td>
<td>Correspondence From - Baskin, Otis W. 1997</td>
</tr>
<tr>
<td>Box 2, Folder 1</td>
<td>Correspondence From - Benton, Andrew K. 1984-1996</td>
</tr>
<tr>
<td>Box 2, Folder 2</td>
<td>Correspondence From - Bibbero, Donald S. 1981</td>
</tr>
<tr>
<td>Box 2, Folder 3</td>
<td>Correspondence From - Bumgardner, Larry G. 1994</td>
</tr>
<tr>
<td>Box 2, Folder 4</td>
<td>Correspondence From - Cluck, Vicki 1981</td>
</tr>
<tr>
<td>Box 2, Folder 5-8</td>
<td>Correspondence From - Davenport, David 1981-1999</td>
</tr>
<tr>
<td>Box 2, Folder 9</td>
<td>Correspondence From - Gabbard, Vickie 1981</td>
</tr>
<tr>
<td>Box 2, Folder 10</td>
<td>Correspondence From - Geldert, Lanie 1985</td>
</tr>
<tr>
<td>Box 2, Folder 11</td>
<td>Correspondence From - Graffy, Colleen 1985</td>
</tr>
<tr>
<td>Box 2, Folder 12</td>
<td>Correspondence From - Handler, Harry 1983</td>
</tr>
<tr>
<td>Box 2, Folder 13</td>
<td>Correspondence From - Hanson, Gary A. 1996</td>
</tr>
<tr>
<td>Box 2, Folder 14</td>
<td>Correspondence From - Hedstrom, Jim 1982</td>
</tr>
<tr>
<td>Box 2, Folder 15</td>
<td>Correspondence From - Hornbaker, Larry D. 1983-1985</td>
</tr>
<tr>
<td>Box 2, Folder 16</td>
<td>Correspondence From - Hughes, Norman 1977-1983</td>
</tr>
<tr>
<td>Box 2, Folder 17</td>
<td>Correspondence From - Kok, Lilian 1993</td>
</tr>
</tbody>
</table>
box 2, folder 18  Correspondence From - Lemley, Steve 1993-1996
box 2, folder 19  Correspondence From - Lindsay, Terry 1982-1985
box 2, folder 20  Correspondence From - Luft, Herbert 1981-1982
box 2, folder 21  Correspondence From - McCord, Randall A. 1986
box 2, folder 22  Correspondence From - Mitchell, Carl 1985
box 3, folder 1  Correspondence From - Mize, James S. 1982
box 3, folder 2  Correspondence From - Moore, James C. 1981
box 3, folder 3  Correspondence From - Nicks, John D. Jr. 1977-1978
box 3, folder 4  Correspondence From - Olbricht, Tom 1986
box 3, folder 5  Correspondence From - O'Neal, Mike E. 1982-1990
box 3, folder 6  Correspondence From - Phillips, Ronald 1977
box 3, folder 7  Correspondence From - Phillips, William B. 1982-1985
box 3, folder 8  Correspondence From - Phyllis 1978
box 3, folder 9  Correspondence From - Roper, Shirley 1983-1992
box 3, folder 10  Correspondence From - Runnels, Charles 1985
box 3, folder 11  Correspondence From - Simmons, Dwayne D. 1985
box 3, folder 12  Correspondence From - Stephens, Ron 1982
box 3, folder 13  Correspondence From - Stimao, Michele 1985
box 3, folder 14  Correspondence From - Tegner, Olaf H. 1978-1983
box 3, folder 15  Correspondence From - Webb, Glenn 1986
box 3, folder 16  Correspondence From - White, Howard A. 1976-1979
box 3, folder 17  Davenport, David - Publications 1994
box 3, folder 18-19  Disability Plan Policy 1983
box 3, folder 20  Employee Termination Process 1983
box 4, folder 1  Equestrian Program 1975-2002
box 4, folder 2-6  Faculty Organization of Seaver College 1981-1995
box 5, folder 1  Faculty Publications 1982-1983
box 5, folder 2  Faculty - Regents Committee 1978
box 5, folder 3  Faculty Stipends 1990-1992
box 5, folder 4  Fees 1983-1992
box 5, folder 5  Fiftieth Anniversary 1986-1987
box 5, folder 6  Figueroa, Pedro Rivas - Universidad Autonomia de la Laguna 1988-1991
box 5, folder 7  Financial Aid 1976-1997
box 5, folder 8-9  Financial Aid - Litton Industries 1983
box 5, folder 11  Forensic Program 1982
box 5, folder 13  Foundations - Sears Roebuck Foundation 1990-1991
box 5, folder 16  GSBM - Academic Excellence 1985
box 5, folder 18  GSBM - Advertising 1979-1984
box 5, folder 19  GSBM - BSM Program 1981-1984
box 6, folder 2  GSBM - Enrollment 1981-1984
box 6, folder 3  GSBM - Faculty Organization 1986
box 6, folder 4  GSBM - Recruiting Strategy 1981
box 6, folder 5  GSBM - Residential MBA Program 1984-1987
box 6, folder 6  GSBM - Rothschild 1993-1998
box 6, folder 7  GSEP - Advertising 1984-1986
box 6, folder 8  GSEP - Bilingual Cross Cultural Education 1979-1982
box 6, folder 9  GSEP - Center for Educational Leadership 1984-1988
box 6, folder 10  GSEP - Center For Professional Development 1976-1977
box 6, folder 11  GSEP - Doctoral Admissions 1983
box 6, folder 12  GSEP - Doctoral Program Problems 1992
box 6, folder 13  GSEP - Education West 1979
box 7, folder 6  GSEP - Faculty Meeting 1978-1985
box 7, folder 7  GSEP - Faculty Questions 1995
box 7, folder 8  GSEP - Marketing Review 1989-1990
box 7, folder 9  GSEP - Policy Decisions 1977
box 7, folder 10  GSEP - Strategic Vision Workshop 1990
box 7, folder 11  Guard Booths 1985-1987
box 7, folder 12  Gulls Way Property 1994-1995
box 7, folder 13  Hawaii Report 1981
box 7, folder 14  Heidelberg Bible School 1981-1995
box 7, folder 16  Hydril 1983-1986
box 7, folder 17  Ibaraki Christian College 1992-1994
box 7, folder 18  Inauguration - Davenport, David 1985
box 7, folder 19  International Students 1980-1995
box 7, folder 20  IRS Exemption Status 1971
box 7, folder 21  Israel Capernaum Dig - Wilson, John 1986
box 7, folder 22  Japan Foundation Grants 1988
box 8, folder 1  LA Campus - Relocated 1981-1983
box 8, folder 2-3  Language Center 1989-1993
box 8, folder 4  New Center Development 1976
box 8, folder 5  Operations Committee 1986
box 8, folder 6  Pepperdine Expansion 1989-1991
box 8, folder 7  Pepperdine University - Warehouse 1999
box 8, folder 8  President's Award 1982-1994
box 8, folder 9  Proceedings of U.S. Olympic Academy VI 1983
box 8, folder 10  Pumpkin Papers 1984-1997
box 8, folder 11  Regent Entertainment Fund 1982-1998
box 8, folder 12  Registrar's Office 1981-1999
box 8, folder 13  Resumes 1981
box 9, folder 1  Resumes 1981-1989
box 9, folder 2  Scholarships - Bill Banowsky Invitational 1977-1979
box 9, folder 3  Scholarships - Howard A. White 1985
box 9, folder 4  Scholarships - Law Enforcement Education Program (LEEP) 1976-1990
box 9, folder 5  Scholarships - Lydia Hayne Scholarship Fund 1982-1983
box 9, folder 6  Scholarships - Rory Boyer Scholarship Fund 1995
box 9, folder 7  Scholarships - Seaver Religion Division 1982-1983
box 9, folder 8  Scholarships - Weigand Scholarship 1981-1982
box 9, folder 9  School Fundraising Allocation 1983
box 9, folder 10  School of Law - Academic Policy 1976
box 9, folder 11  School of Law - American Bar Association 1977-1991
box 10, folder 1  School of Law - Audit Report 1986
box 10, folder 2-3  School of Law - Audit Response 1987
box 10, folder 4  School of Law - Bar Exam Reports 1985-1987
box 10, folder 5  School of Law - Bar Exam Reports - Kerr, Janet 1985
box 10, folder 6  School of Law - Bar Exam Reports - McGoldrick, James 1983-1985
box 10, folder 7  School of Law - Bar Exam Reports - Siegel, Brian 1982
box 10, folder 8  School of Law - Dean Kenneth Starr Controversy 1992-1998
box 10, folder 9  School of Law - Deans Report 1986
box 10, folder 10  School of Law - Facilities 1977-1987
box 10, folder 11  School of Law - Fundraising 1979-1985
box 10, folder 12  School of Law - Housing 1977-1983
box 10, folder 13  School of Law - Moot Court Competition 1977
box 10, folder 14  School of Public Policy - Correspondence 1993-2003
box 11, folder 2  Seaver - Academic Advising Awards 1990-1991
box 11, folder 3  Seaver - Academic Advising Committee 1984
box 11, folder 4-5  Seaver - Academic Calendar 1981-1997
box 11, folder 6  Seaver - Academic Freedom and Tenure 1965-1975
box 11, folder 7  Seaver Admission 1981-2001
box 11, folder 8  Seaver - Attrition Rates 1977-1978
box 11, folder 9  Seaver Commencement Exercises 1978
box 11, folder 10  Seaver Committee - GSBM Liaison 1981-1983
box 11, folder 11  Seaver Committee - Media 1979-1984
box 12, folder 1  Seaver Faculty Advisory Committee 1981-1996
box 12, folder 2  Seaver Faculty Association 1995-2002
box 12, folder 3  Seaver Faculty Executive Committee 1997-2000
box 12, folder 4  Seaver Proposal - Communications Computer Lab 1982-1983
box 12, folder 5  Seaver Proposal - Degree Completion Program 1995
box 12, folder 6  Seaver Proposal - New Academic Division 1983
box 12, folder 7  Seaver Proposal - Undergraduate Research Program 1996-1997
box 12, folder 8  Seaver - Retention Rates 1977-1980
box 12, folder 9  Seaver SGA 1981-1985
box 12, folder 10  Seaver SGA - Memorandums 1981-1983
box 12, folder 11  Seaver SGA - Minutes 1983-1984
box 12, folder 12  Seaver SGA - Proposals 1983
box 12, folder 13  Seaver SGA - Resolutions 1982-1983
box 12, folder 14  Seaver - Summer Programs 1982-1997
box 12, folder 15  Seaver - Tea House 1989-1997
box 12, folder 16  Seaver - Tenure Discussion 1969-1975
box 13, folder 1  Seaver - Tyler Campus Center 1986-1996
box 13, folder 2  Second Annual European Conference 1987
box 13, folder 3  Second Century Journal 1987-1992
box 13, folder 4-5  Sewage Plant Expansion 1981-1985
box 13, folder 7  Student Accounts 1980-1984
box 13, folder 8  Student Immunization Policy 1983-1985

box 13, folder 9  Summaries of Miscellaneous Old Correspondence Index 2008 May
box 13, folder 10  Tenure Application Process 1982-2004
box 13, folder 11  Tenure File Summaries Index 2008 May
box 13, folder 12  Tenure - Five Year Review 1986-2005
box 13, folder 13  Tenure Policy 1965-2006
box 13, folder 14  Tenure Policy - School of Law 1978-1993
box 13, folder 15  Tenure Policy - Supplementary Information 1969-1989
box 13, folder 16  University Budget Policy 1989-1990
box 13, folder 17  University Committees - Dean's Council 1983-1986
box 13, folder 18  University Committee - Faculty Committees 1981
box 13, folder 19  University Committees - Lean and Clean 1988
box 13, folder 20  University Committees - Library and Bookstore 1989
box 13, folder 21  University Committees - Mailing 1985
box 13, folder 22  University Committees - Management 1983-1994
box 13, folder 23  University Committees - Operations 1983-1986
box 13, folder 24  University Committees - Personnel 1977
box 13, folder 25  University Committees - Policy 1988-1991
box 13, folder 26  University Committees - Rank Tenure and Promotions 1979-1990

The Finding Aid of the
Pepperdine University Office of
the Provost Records 0132
box 17, folder 12, box 18, folder 2
box 18, folder 1 box 18, folder 2
box 18, folder 3 box 18, folder 4
box 18, folder 5 box 18, folder 6
box 18, folder 7 box 18, folder 8

University Committees - Research Council 1985-1996
University Committees - Wide Academic Program Review 1984-1985
University of Southern California - Minutes 1978
University Publications 1981-1986
University Seal Design 1979-1982
Unsung Hero Award 1989-1993
Washington Student Loan Guaranty Association 1987
Waves of Excellence 1985