The Finding Aid of the James I. Penrod Papers 0105

Jamie Henricks

The processing of this collection and the creation of this finding aid was funded by the generous support of the National Historical Publications and Records Commission.

Pepperdine University. Special Collections and University Archives.

March 2013

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URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: James I. Penrod Papers
Identifier/Call Number: 0105
Physical Description: 4.17 Linear Feet (4 boxes)
Date (inclusive): 1970-1985
Abstract: The collection includes files collected from James I. Penrod's office between 1970 and 1985 during his time as Vice President for Systems and Planning at Pepperdine University. Materials include correspondence; organization charts; a systems and planning orientation manual; Pepperdine management conference papers; memos; committee meeting minutes and correspondence; an article by Penrod; and other items.
Pepperdine University. Special Collections and University Archives.
Language of Material: Materials are in English.
Storage Unit: 1-4
Conditions Governing Access
Advance notice required for access.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], James I. Penrod papers, Collection no. 0105, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
Materials were gathered from University Archives files.
Biographical note
James I. Penrod has over 44 years of experience in higher education as an administrator and professor. Most recently he served as professor emeritus in Higher and Adult Education Leadership in the College of Education at the University of Memphis, before retiring in May, 2010. From 2003 to 2006, he was an ATT Fellow in the Advanced Learning Center, FedEx Institute of Technology at the University of Memphis, and a Senior Fellow in the EDUCAUSE Center for Applied Research, Boulder, Colorado. He holds a doctorate in Institutional Management from Pepperdine University, a master's degree in Biostatistics from Tulane University, and bachelor's degree in Mathematics from Harding University. He was one of the first dozen Chief Information Officers to be appointed in an institution of higher education, and served as the founding Chief Information Officer at four universities: Pepperdine University, the University of Maryland at Baltimore, California State University Los Angeles, and the University of Memphis. He was active in professional organizations such as CAUSE, EDUCOM, EDUCAUSE, SIM, AAHE, and AIR for many years, serving on a variety of national and regional boards and committees. Additionally, he has been active in his community and church. He is the author of sixty-nine publications and gave over 100 national and international presentations. Penrod also served as a consultant for approximately 30 colleges and universities over the last 30 years of his career. He currently lives near Little Rock, Arkansas and is a volunteer for the state of Arkansas AARP.
(Biographical information taken from the University of Memphis website: https://umdrive.memphis.edu/jpenrod/www/)
Scope and Content
The collection includes files collected from James I. Penrod's office between 1970 and 1985 during his time as Vice President for Systems and Planning at Pepperdine University. Materials include correspondence (from Howard A. White and others); organization charts; a systems and planning orientation manual; papers from Pepperdine management conferences; memos; meeting minutes, correspondence, and other items from committees Penrod was a member of; and an article by Penrod in a 1983 issue of the EDUCOM Bulletin titled "Information Technology Literacy: Initiatives at Pepperdine University."
Committees include the Systems and Planning Committee (SP), Data Administration Group (DAG), Interoffice Coordination Committee, Academic Computing Advisory Committee (ACAC), Malibu Space Committee, Faculty/Staff Traffic Judiciary Committee, University Academic Council, Operations Planning Committee, Payroll/Personnel Advisory Committee, Business Systems Advisory Committee, Administrative Records Advisory Committee (ARAC), "D.P." (possibly degree progress or database-related), "ASRC," Administrative Records Task Group, and the Student Systems Advisory Committee.
Related Archival Materials
Materials related to computer systems are included in the Pepperdine University Computing collection 0078. Other collections with material about James I. Penrod include the Pepperdine University Archives Individual Files 0025; Pepperdine University Archives Individual Photograph Files 0048; and the Pepperdine University Archives Photographs, Negatives, and Slides 0031; or online via the Pepperdine Digital Collections, in the University Archives Photograph Collection (http://pepperdine.contentdm.oclc.org/cdm/). Materials about committees Penrod was involved in may be found in various collections, including the Pepperdine University Operations Planning Committee (OPS) Records 0041.

Processing Information note
The collection was arranged and described by Jamie Henricks in March, 2013.

Subjects and Indexing Terms
Computers -- History
Malibu (Calif.) -- History -- 20th century
Universities and colleges -- Planning
Universities and colleges -- Administration
Christian education
Education, Higher -- California -- Malibu
Handbooks, manuals, etc.
Memorandums
Minutes
Reports
Administrative records
Agendas (administrative records)
Articles
Correspondence
Pepperdine University. University Academic Council
Pepperdine University
Pepperdine University. Interoffice Coordination Committee
Pepperdine College
Penrod, James I.
Pepperdine University. Student Systems Advisory Committee
Pepperdine University. Payroll/Personnel Advisory Committee
Pepperdine University. Data Administration Group
Pepperdine University. Systems and Planning Committee
Pepperdine University. Academic Computing Advisory Committee
Pepperdine University. Administrative Records Advisory Committee
Pepperdine University. Operations Planning Committee
Pepperdine University. Malibu Space Committee
Pepperdine University. Faculty/Staff Traffic Judiciary Committee
Pepperdine University. Business Systems Advisory Committee
Pepperdine University. Administrative Records Task Group