The Finding Aid of the University Academic Council Records 0094

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Pepperdine University. Special Collections and University Archives.
March 2013
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URL: https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm
Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: University Academic Council Records
Identifier/Call Number: 0094
Physical Description: 1.67 Linear Feet (2 boxes)
Date (inclusive): 1974-2006
Abstract: The collection contains materials produced by the Pepperdine University Academic Council (the chief policy-making body for academic procedures, policies, and requirements in the five schools at Pepperdine). Materials include meeting minutes and agendas, memorandums, catalog revisions and change proposals, and course and department reports. Items in the collection span from 1974 to 2006.
Pepperdine University. Special Collections and University Archives.
Storage Unit: 1
Conditions Governing Access
Advance notice required for access. Materials are restricted for 25 years after their date of creation; the entire collection will be open in 2017.
Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.
Preferred Citation
[Box/folder# or item name], University Academic Council records, Collection no. 0094, Special Collections and University Archives, University Libraries, Pepperdine University.
Immediate Source of Acquisition
Materials in the collection were collected from the University Archives files.
Historical note
The University Academic Council (UAC) is the chief policy-making body for academic procedures, policies, and requirements in the five schools at Pepperdine University. It reviews proposals submitted by the academic council of a particular school for changes or additions to the curriculum, graduation requirements, and general academic policies.
UAC deals with the creation of new courses or deletion of old courses from the catalog, changes in general education requirements, creation of new majors or minors, and changes in requirements for a particular major or minor. It is principally responsible for addressing and recommending academic programs and policies to the president.
The associate provost, who is a nonvoting member except in the event of a tie, chairs this committee. Voting members are the deans (or dean representatives) of each of the five schools, one elected faculty representative from each school, the director of libraries, the dean of international programs, and the registrar.
Scope and Content
The collection consists of meeting minutes and agendas, memorandums, forms, proposals for new or revised course offerings, and reports on courses and other academic issues at Pepperdine University. Materials in the collection span from 1974 to 2006.
Arrangement
The collection is arranged chronologically.
Related Archival Materials
The Seaver Academic Council records 0095 contain similar materials, but specifically for academic changes at Seaver College.
Processing Information note
The collection was arranged and described by Jessica Geiser and Jamie Henricks in March, 2013.
Subjects and Indexing Terms
Administrative records
Agendas (administrative records)
Universities and colleges -- Curricula -- California
Education, Higher -- California -- Malibu
Universities and colleges -- United States -- Records and correspondence
Memorandums
Reports
Minutes
Universities and colleges -- California -- Malibu -- History
Pepperdine University
Pepperdine University. University Academic Council