Language of Material: English
Contributing Institution: Pepperdine University. Special Collections and University Archives.
Title: Pepperdine Volunteer Center Records
Identifier/Call Number: 0133
Physical Description: 8.72 Linear Feet (7 boxes)
Date (inclusive): 1988-2015
Abstract: The Pepperdine Volunteer Center was established in 1988. The collection contains photographs, printed materials, and audiovisual materials documenting and describing key events and programming led by the organization from its creation in 1988 to 2009.

Conditions Governing Access
Advance notice required for access.

Conditions Governing Use
Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.

Preferred Citation
[Box/folder# or item name], Pepperdine Volunteer Center Records, Collection no. 0133, Special Collections and University Archives, University Libraries, Pepperdine University.

Immediate Source of Acquisition
The collection was transferred to Special Collections and University Archives by Samantha Ellis, Administrative Assistant for the Volunteer Center, on December 10, 2014.

Historical note
The Pepperdine Volunteer Center was established in 1988 as a way for students to become involved in community outreach and service. The organization offers Pepperdine University's students opportunities to participate in weekly or monthly programs, including Tutoring Plus, Special Equestrian Riding Therapy, and the Senior Citizen Connection program. Additionally, the Pepperdine Volunteer Center also sponsors annual events aimed at engaging Pepperdine University students in service work. Every September since its creation in 1988, the Pepperdine Volunteer Center has hosted Step Forward Day, where students participate in day-long service opportunities in local areas. Though some of the organization's programs have changed throughout time, the Pepperdine Volunteer Center continues to provide Pepperdine University students with opportunities to participate in outreach and service within their communities.

Scope and Content
The Pepperdine Volunteer Center Records is composed primarily of photographs, negatives, and slides that document the programming and events of the Volunteer Center. The collection also contains printed materials including notebooks, yearbooks, and scrapbooks and audiovisual materials primarily in the forms of mini DV cassettes, DVDs, and VHS cassettes. The collection contains materials from the organization’s creation in 1988 and spanning to materials produced in 2009. Many of the materials within the collection center on Step Forward Day, an annual event hosted by the Volunteer Center. Other materials document additional programming and events as well as the Pepperdine Volunteer Center staff.

Arrangement
The collection is organized into the following series: 1. Photographs, Negatives, and Slides; 2. Printed Materials; and 3. Audiovisual Materials.

Related Archival Materials
Pepperdine University Seaver College Records, Collection no. 0103, Special Collections and University Archives, University Libraries, Pepperdine University.
Pepperdine University Student Life, Collection no. 0079, Special Collections and University Archives, University Libraries, Pepperdine University.

Processing Information note
The collection was arranged and described by Annalisa Silberkleit under the supervision of Katie Richardson in March, 2015.

Subjects and Indexing Terms
College students
Scrapbooks
Publications
Videocassettes
Universities and colleges -- California -- History
Christian universities and colleges -- United States -- History
Malibu (Calif.) -- History
Photographs
Student volunteers in social service -- California
Photography -- Negatives
Color slides
Pepperdine University. Volunteer Center
Pepperdine University

box 1-3  
Physical Description: (5,100 photographs, 683 negative strips, 74 proof sheets, 244 slides, 6 CD-ROMs, 3 film rolls, and 1 zip 100 disk)  
Arrangement  
The series is organized alphabetically by folder title.

box 1, folder 1  
After School Program 1995-1998  
Physical Description: (21 photographs, 16 negative strips, and 43 slides)

box 1, folder 2  
ALS Walk 2001  
Physical Description: (3 photographs)

box 1, folder 3  
Amnesty International 2002  
Physical Description: (3 photographs)

box 1, folder 4  
Ben and Jerry's Event 2001  
Physical Description: (7 photographs)

box 1, folder 5  
Blood Drive 2003  
Physical Description: (6 photographs, 2 proof sheets, and 17 negative strips)

box 1, folder 6  
Camp Kilpatrick Tutoring Program 1996-2003  
Physical Description: (36 photographs, 16 negative strips, 1 proof sheet, and 7 slides)

box 1, folder 7  
College Bound 2000-2003  
Physical Description: (23 photographs)

box 1, folder 8  
Easter Event 1990  
Physical Description: (142 slides)

box 1, folder 9  
Environmental Programs 2004  
Physical Description: (2 photographs)

box 1, folder 10  
Habitat for Humanity House Builds 1998-2004  
Physical Description: (30 photographs)

box 1, folder 11  
Halloween Haunt 1991-1998  
Physical Description: (30 photographs, 15 negative strips, and 15 slides)

box 1, folder 12  
Highway Clean-Up 1998-1999  
Physical Description: (2 photographs)
box 1, folder 13-15  
Hillview Acres 1988-2004  
Physical Description: (159 photographs, 34 negative strips, and 184 slides)

box 1, folder 16  
Hunger and Homelessness Children's Art Workshop 2001  
Physical Description: (23 photographs)

box 1, folder 17  
Into the Streets 1997-2002  
Physical Description: (3 photographs, 7 negative strips, and 5 slides)

box 1, folder 18  
Jumpstart 2002-2004  
Physical Description: (42 photographs, 1 proof sheet, and 7 negative strips)

box 1, folder 19  
Kids' Klub 1994-1995  
Physical Description: (52 slides)

box 1, folder 20  
L.A. Hunger Clean-Up 2000  
Physical Description: (15 photographs and 1 proof sheet)

box 1, folder 21  
Language Connection 2004  
Physical Description: (8 photographs)

box 1, folder 22  
Literacy Program 1998-1999  
Physical Description: (31 photographs and 15 negative strips)

box 1, folder 23  
Malibu Chili Cook-off 1998-2000  
Physical Description: (22 photographs and 8 negative strips)

box 1, folder 24  
Martin Luther King Jr. Day 1998-2000  
Physical Description: (109 photographs, 24 negative strips, and 2 slides)

box 1, folder 25  
PepReach Mentoring Program 2003-2004  
Physical Description: (15 photographs)

box 1, folder 26  
Project Serve 1996-2004  
Physical Description: (87 photographs, 1 proof sheet, 8 negative strips, and 53 slides)

box 1, folder 27  
Salvation Army Shopping Spree 1996-2001  
Physical Description: (182 photographs, 16 negative strips, and 30 slides)

box 1, folder 28  
San Felipe Santa Run 1999-2001  
Physical Description: (35 photographs and 10 negative strips)

box 1, folder 29  
"Say Yes" Youth Center 1999  
Physical Description: (8 photographs)

box 1, folder 30  
School on Wheels 2003  
Physical Description: (4 photographs)

box 1, folder 31  
Senior Connection 1997-2003  
Physical Description: (9 photographs, 7 negatives, and 34 slides)

<table>
<thead>
<tr>
<th>Box and Folder</th>
<th>Description</th>
</tr>
</thead>
</table>
| box 1, folder 32 | Seniors' Prom 1997-2004  
Physical Description: (88 photographs, 21 negative strips, 3 proof sheets, and 49 slides) |
| box 1, folder 33 | Special Equestrian Riding Therapy (SERT) 1995-1997  
Physical Description: (11 photographs and 8 slides) |
| box 1, folder 34 | Staff 1990-1999  
Physical Description: (32 photographs, 2 proof sheets, 11 negative strips, and 19 slides) |
| box 2, folder 1, box 1, folder 35-37 | Staff 2000  
Physical Description: (307 photographs, 5 proof sheets, and 57 negative strips) |
| box 2, folder 2-3 | Staff 2001-2002  
Physical Description: (85 photographs, 2 proof sheets, and 8 negative strips) |
| box 2, folder 4-6 | Staff Retreats 1998-2002  
Physical Description: (111 photographs, 16 negative strips, and 32 slides) |
| box 2, folder 7 | Step Forward Day 1989  
Physical Description: (2 photographs and 2 slides) |
| box 2, folder 8 | Step Forward Day 1990  
Physical Description: (2 photographs) |
| box 2, folder 9 | Step Forward Day 1992  
Physical Description: (6 photographs, 18 negative strips, 3 proof sheets, and 27 slides) |
| box 2, folder 10 | Step Forward Day 1993  
Physical Description: (6 photographs, 16 negative strips, 40 slides, and 3 proof sheets) |
| box 2, folder 11 | Step Forward Day 1994  
Physical Description: (1 photograph, 15 negative strips, 3 proof sheets, and 45 slides) |
| box 2, folder 12-14 | Step Forward Day 1995  
Physical Description: (9 photographs and 577 slides) |
| box 2, folder 15 | Step Forward Day 1996  
Physical Description: (2 photographs, 2 proof sheets, 50 slides, and 12 negative strips) |
| box 2, folder 16-18 | Step Forward Day 1997  
Physical Description: (1 photograph, 11 negatives, 738 slides, and 2 proof sheets) |
| box 2, folder 19 | Step Forward Day 1998  
Physical Description: (35 photographs, 25 negative strips, 4 proof sheets, and 192 slides) |
| box 2, folder 20-21 | Step Forward Day 1999  
Physical Description: (267 photographs, 37 negative strips, and 94 slides) |
| box 2, folder 22-23 | Step Forward Day 2000  
Physical Description: (355 photographs, 12 proof sheets, 84 negative strips, 1 zip 100 disk, and 28 slides) |
### Series 1: Photographs, Negatives, and Slides 1988-2006

<table>
<thead>
<tr>
<th>Box &amp; Folder</th>
<th>Event/Program</th>
<th>Physical Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2, 24</td>
<td><strong>Step Forward Day 2001</strong></td>
<td>(1 CD-ROM)</td>
</tr>
<tr>
<td>2, 25</td>
<td><strong>Step Forward Day 2002</strong></td>
<td>(123 photographs, 2 proof sheets, 2 CD-ROMs, and 36 negative strips)</td>
</tr>
<tr>
<td>3, 1</td>
<td><strong>Step Forward Day 2003</strong></td>
<td>(94 photographs, 4 proof sheets, 1 CD-ROM, and 40 negative strips)</td>
</tr>
<tr>
<td>3, 2</td>
<td><strong>Step Forward Day 2004</strong></td>
<td>(7 photographs)</td>
</tr>
<tr>
<td>3, 3</td>
<td><strong>Step Forward Day 2005</strong></td>
<td>(1 CD-ROM)</td>
</tr>
<tr>
<td>3, 4</td>
<td><strong>Step Forward Day 2006</strong></td>
<td>(1 CD-ROM)</td>
</tr>
<tr>
<td>3, 5</td>
<td><strong>Tutoring Plus 1995-2000</strong></td>
<td>(31 photographs and 4 slides)</td>
</tr>
<tr>
<td>3, 6</td>
<td><strong>Unidentified Events 1990-2003</strong></td>
<td>(31 photographs, 1 proof sheet, 65 negative strips, 2 film rolls, and 9 slides)</td>
</tr>
<tr>
<td>3, 7</td>
<td><strong>Union Rescue Mission Youth Ministries 1989</strong></td>
<td>(1 photograph)</td>
</tr>
<tr>
<td>3, 8</td>
<td><strong>United Friends: United Cerebral Palsy (UCP) Group 2003</strong></td>
<td>(46 photographs)</td>
</tr>
<tr>
<td>3, 9</td>
<td><strong>Urban Plunge 1997</strong></td>
<td>(5 slides)</td>
</tr>
<tr>
<td>3, 10</td>
<td><strong>Villa Esperanza</strong></td>
<td>(1 photograph)</td>
</tr>
<tr>
<td>3, 11</td>
<td><strong>Week of Justice and Peace</strong></td>
<td>(34 photographs, 1 proof sheet, and 1 film roll)</td>
</tr>
<tr>
<td>3, 12</td>
<td><strong>World Impact 1999-2004</strong></td>
<td>(72 photographs, 1 proof sheet, and 11 negative strips)</td>
</tr>
<tr>
<td>3-4, 6-7</td>
<td><strong>Series 2: Printed Materials 1991-2015</strong></td>
<td>(10 notebooks, 6 yearbooks, and 3 scrapbooks)</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Box &amp; Folder</th>
<th>Event/Program</th>
<th>Physical Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3, 13</td>
<td><strong>Brochures 2013-2015</strong></td>
<td>(1 notebook)</td>
</tr>
<tr>
<td>3, 14</td>
<td><strong>Project Serve--Detroit 2005-2006</strong></td>
<td>(1 notebook)</td>
</tr>
</tbody>
</table>
box 4, folder 1  Project Serve--California 2006
    Physical Description: (1 notebook)
box 4, folder 2  Project Serve--Ecuador 2007
    Physical Description: (1 notebook)
box 4, folder 3  Project Serve--Kauai 2007
    Physical Description: (1 notebook)
box 4, folder 4  Project Serve--Philadelphia 2007
    Physical Description: (1 notebook)
box 4, folder 5  Project Serve--Florida 2008
    Physical Description: (1 notebook)
box 4, folder 6  Project Serve--Latin America 2008
    Physical Description: (3 notebooks)
box 4, folder 7  Project Serve--New Orleans 2008
    Physical Description: (1 notebook)
box 4, folder 8  Yearbooks 1995-1997
    Physical Description: (6 yearbooks)
box 6-7  Scrapbooks 1991-1995
    Physical Description: (3 scrapbooks)
    Physical Description: (23 mini DV cassettes, 5 floppy disks, 4 audiocassettes, 15 DVDs, 18
    VHS tapes, and 2 CDs)
    Arrangement
    The series is organized alphabetically by title.
box 5  Cassette 2006
    Physical Description: (1 mini DV cassette)
box 5  End of Year 2003-2004
    Physical Description: (1 mini DV cassette)
box 5  JFAD 2004
    Physical Description: (1 mini DV cassette)
box 5  JFAD 2005
    Physical Description: (1 mini DV cassette)
box 5  Jumpstart FTI 2002
    Physical Description: (1 mini DV cassette)
box 5  Jumpstart FTI 2003
    Physical Description: (1 mini DV cassette)
box 5  Jumpstart MN 2004
    Physical Description: (1 mini DV cassette)
box 5  Jumpstart MTV Spot 2002  
Physical Description: (1 VHS tape)

box 5  Jumpstart Sessions: Edison PM, Washington West undated  
Physical Description: (1 mini DV cassette)

box 5  Kyle Rohrbaugh 2001-2002  
Physical Description: (1 floppy disk)

box 5  Lindsey Lockman 2001-2002  
Physical Description: (4 floppy disk)

box 5  Midnight Madness undated  
Physical Description: (1 mini DV cassette)

box 5  Midnight Reloaded undated  
Physical Description: (1 mini DV cassette)

box 5  New Day in LA 2000 March 18  
Physical Description: (3 audiocassettes)

box 5  Pepperdine Volunteer Center 2004-2005  
Physical Description: (2 DVDs)

box 5  Pepperdine Volunteer Center 2005-2006  
Physical Description: (5 DVDs)

box 5  Pepperdine Volunteer Center 2006-2007  
Physical Description: (3 DVDs)

box 5  Pepperdine Volunteer Center 2007-2008  
Physical Description: (2 DVDs)

box 5  Pepperdine Volunteer Center 2008-2009  
Physical Description: (1 DVD)

box 5  Pepperdine Volunteer Center 2009  
Physical Description: (2 DVDs)

box 5  Pepperdine Volunteer Center Retreat 2003  
Physical Description: (1 mini DV cassette)

box 5  Pepperdine Volunteer Center Retreat 2005 Spring  
Physical Description: (1 mini DV cassette)

box 5  Pepperdine Volunteer Center Retreat undated  
Physical Description: (1 mini DV cassette)

box 5  Project Serve- Dominican Republic 2003  
Physical Description: (1 VHS tape)

box 5  Project Serve- Road Trip 2003  
Physical Description: (1 VHS tape)
box 5  Project Serve Send-Off 2002-2003  
Physical Description: (1 mini DV cassette)

box 5  Project Serve Send-Off 2005  
Physical Description: (1 VHS tape)

box 5  Project Serve 2002  
Physical Description: (1 mini DV cassette)

box 5  Project Serve 2004  
Physical Description: (1 VHS tape)

box 5  Project Serve undated  
Physical Description: (1 VHS tape)

box 5  Project Serve (PS2) undated  
Physical Description: (1 mini DV cassette)

box 5  Project Serve (PS3) undated  
Physical Description: (1 mini DV cassette)

box 5  Service Learning (Kim Whittaker) 2001-2002  
Physical Description: (1 floppy disk)

box 5  Spring Training 2005  
Physical Description: (1 mini DV cassette)

box 5  Staff 2002-2003  
Physical Description: (1 mini DV cassette)

box 5  Step Forward Day 1990  
Physical Description: (1 VHS tape)

box 5  Step Forward Day 1997 September 6  
Physical Description: (1 VHS tape)

box 5  Step Forward Day 1999  
Physical Description: (1 VHS tape)

box 5  Step Forward Day 2001  
Physical Description: (1 VHS tape)

box 5  Step Forward Day 2002  
Physical Description: (1 VHS tape)

box 5  Step Forward Day 2002-2003  
Physical Description: (1 mini DV cassette)

box 5  Step Forward Day 2003  
Physical Description: (2 VHS tapes and 1 audiocassette)

box 5  Step Forward Day 2006  
Physical Description: (1 VHS tape and 1 mini DV cassette)
box 5  Step Forward Day undated
    Physical Description: (1 VHS tape)
box 5  Step Forward Day PowerPoint Presentation 1999
    Physical Description: (1 CD-ROM)
box 5  Step Forward Day Promo undated
    Physical Description: (1 VHS tape)
box 5  Step Forward Day Slide Show 1998
    Physical Description: (1 CD-ROM)
box 5  Student Interviews and NSO Reception undated
    Physical Description: (1 mini DV cassette)
box 5  Thailand undated
    Physical Description: (1 mini DV cassette)
box 5  Volunteer Center undated
    Physical Description: (1 VHS tape)
box 5  Volunteer Center New Student Orientation undated
    Physical Description: (1 VHS tape)