Language of Material: English
Contributing Institution: Special Collections & Archives
Title: Tarzana Woman's Club Collection
Creator: Tarzana Woman's Club
Identifier/Call Number: URB.TWC
Extent: 4.04 linear feet
Date (inclusive): 1922-2001
Date (bulk): 1990-2001
Abstract: The Tarzana Woman’s Club was initially formed as the Runnymede Women's Club in 1915, an auxiliary to the local men's social organization, the Runnymede Poultry and Berry Association. The women's association disbanded in 1923, but twelve former members re-formed as a separate organization shortly thereafter. In 1927, the club was renamed the Tarzana Woman's Club. It dissolved in 2001, as membership continued to decline. The collection consists primarily of the club's budgets and charitable gifts. Also included are approximately three years of meeting minutes in longhand, membership handbooks, and newsletters.

Language of Material: English
Historical Note:
The Tarzana Woman’s Club was initially formed as the Runnymede Women's Club in 1915, an auxiliary to the local men's social organization, the Runnymede Poultry and Berry Association. The women's association disbanded in 1923, but twelve former members re-formed as a separate organization shortly thereafter. In 1927, the club was renamed the Tarzana Woman’s Club. In 1929, the women associated themselves with the California Federation of Women’s Clubs and the General Federation of Women’s Clubs, a nation-wide association of women's clubs. They were incorporated in 1930.
The Tarzana Woman’s Club worked together to serve the Tarzana community in a variety of ways. They dedicated themselves to assisting veterans coming home at the end of World War I, and aided the community through their philanthropic work during the Great Depression. To improve their community they worked for the establishment of the Tarzana-Reseda Park at Victory and Reseda Blvd., a community library, and Topeka Drive School. During World War II, club members donated their time at the Birmingham Veteran’s Hospital providing whatever services were most needed, from rolling bandages and visiting patients to writing letters for those recovering veterans who could not do so themselves. The club sponsored various youth activities including the Girl Scouts and Blue Birds, and established a Junior Woman's Club for 18 to 35-year old women, which was later disbanded. The Tarzana Woman’s Club assisted those of all ages through charitable giving, including funding such organizations as Habitat for Humanity, the Salvation Army, Community Assistance to Homeless Youngsters and "Pennies for Pines" of the Forest Service to plant trees. They enriched the lives of San Fernando Valley residents by supporting fashion, craft, and horticulture shows with proceeds being donated to their long list of charities. The club dissolved in 2001 as membership continued to decline.

Scope and Contents
The Tarzana Woman’s Club Collection primarily consist of budgets and charitable gifts. Also included are approximately three years of meeting minutes in longhand, membership handbooks, and newsletters. The collection is divided into five series: Administrative Records (1922-2001), Financial Records (1946-2001), Publications (1994-2001), Oversize Materials (1930-1996), and Non-Manuscript Material.

Series I, Administrative Records, includes loose papers, club minutes, member handbooks, articles of incorporation, by-laws, and two histories of the Tarzana Women's Club. The files are arranged alphabetically by subject and chronologically within.

Series II, Financial Records, consists primarily of budget statements, donation files, and federal and state tax records. The files are arranged alphabetically by type and chronologically within.

Series III, Publications, consists of newsletters produced by the Tarzana Woman’s Club and their associate organizations. The files are arranged alphabetically by publishing organization and chronologically within.

Series IV, Oversize Materials, contains organizational papers which have been housed separately due to their physical size.

Series V, Non-Manuscript Material, consists of three-dimensional objects and photographs.

Arrangement of Materials:
Series I: Administrative Records, 1922-2001
**Guide to the Tarzana Woman's Club Collection**

**Series IV: Oversize Materials, 1930-1996**

**Series V: Non-Manuscript Material**

**Electronic Format:**
Digital reproductions of selected items in this collection are available electronically as a part of the San Fernando Valley History Digital Library.

**Conditions Governing Access:**
The collection is open for research use.

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**Immediate Source of Acquisition**
Tarzana Woman's Club, 06/18/2002

For information about citing items in this collection consult the appropriate style manual, or see the Citing Archival Materials guide.

**Processing Information:**
Elizabeth Gilmartin

**Subjects and Indexing Terms**
Documents
Photographs

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