
Palos Verdes Peninsula Coordinating Council Records 014

Monique Sugimoto

Local History Center volunteers, Julie Sulman, Hiroko Yanigiharo, Donna Chiang, Alison Menninger and Jeremy Berry-Cahn.

Palos Verdes Library District, Peninsula Center Library. Local History Center.

January 15, 2017

701 Silver Spur Road

Rolling Hills Estates, California 90274

localhistory@pvld.org

URL: <http://www.pvld.org/localhistory>

Language of Material: English

Contributing Institution: Palos Verdes Library District, Peninsula Center Library. Local History Center.

Title: Palos Verdes Peninsula Coordinating Council Records

Creator: Palos Verdes Peninsula Coordinating Council

Identifier/Call Number: 014

Physical Description: 4 Cubic Feet 2 letter document boxes, 2 oversize flat storage boxes

Date (bulk): 1954 - 2008

Physical Location: Local History Center

Abstract: The Palos Verdes Peninsula Coordinating Council collection documents the activities of the Palos Verdes Coordinating Committee, later renamed the Palos Verdes Peninsula Coordinating Council. The organization is made up of representatives from area organizations, agencies and interested citizens. The materials include administrative records and scrapbooks created by the Council. The collection provides a view of the activities of the Council membership as well as a wide-range of community issues.

Scope and Contents

The Palos Verdes Peninsula Coordinating Council records consist of administrative records, agendas, meeting minutes, newsletters and calendars and scrapbooks created by the Palos Verdes Coordinating Committee, later renamed the Palos Verdes Peninsula Coordinating Council. The majority of the records are minutes of both board and general meetings, published calendars and clippings from area newspapers regarding the Council's activities.

Early minutes include detailed descriptions of general meetings in which guest speakers or organization leaders spoke on various topics. Topics are varied and include a community-wide survey on the recreational needs of youth, the construction of a proposed community building for the Peninsula, efforts of the Save Our Coastline organization to halt construction on the Peninsula, the acquisition of land for and the building of the Library branch locations, homelessness, youth employment, Peninsula beatification, and preservation of trails.

The collection also includes service award nominations and recipient lists, various publications and correspondence. Of particular note is a 1963 Council publication called Laws for Youth, a 21-page publication outlining all ordinances on the Palos Verdes Peninsula affecting minors and juveniles, and a file on the Palos Verdes Peninsula Youth Commission, an independent arm of the Palos Verdes Peninsula Board of Education, which includes brochures and clippings related to the Commission's "Bike for PAY (Peninsula Action for Youth) and Thumb Taxi programs.

Conditions Governing Access

Open for research. Advance notice required for access. Contact the Local History Center for access information.

Conditions Governing Use

The collection is open for research use.

Preferred Citation

[Name of item], Records of the Palos Verdes Peninsula Coordinating Council (Collection 14). Local History Center, Peninsula Center Library, Palos Verdes Library District, Rolling Hills Estates, CA.]

Immediate Source of Acquisition

Donated to the Local History Center by the Palos Verdes Peninsula Coordinating Council.

Processing Information

Initial rehousing and stabilization of materials by Local History Center volunteers. Final arrangement and description by Monique Sugimoto, January 15, 2017.

Accruals

Accruals expected.

Biographical / Historical

The Palos Verdes Peninsula Coordinating Council began in January 1954 as the Palos Verdes Coordinating Committee. It was created to assist and coordinate the activities of community organizations and agencies working in the community, encourage civic responsibility, involvement and awareness in the community and also to facilitate in the creation of new services or programs as needed.

The first meeting was attended by representatives from eight organizations including the Kiwanis, Parent Teacher Association, Girl Scouts, Senior Dance Club, the Women's Club, Neighborhood Church Guild, Arts Association and the P.V. Players.

In October of 1958, the Palos Verdes Coordinating Committee joined the Federation of Community Coordinating Councils of Los Angeles and changed its name to the Palos Verdes Peninsula Coordinating Council. At that time, the Council largely focused on youth related issues such as delinquency prevention and enrichment activities, but it also looked into other community concerns including safety, zoning, community beautification, education and recreation.

To facilitate the coordination of its member organizations and inform the public of community events, the Council started publishing a calendar of events in the 1970s. Prior to this publication, the Council posted event notices and community calendars in the local newspaper.

Council membership is made up of representatives from public and private agencies, service club and civic group leaders, religious leaders, law enforcement organizations, school board members and interested citizens living or working in the community.

Subjects and Indexing Terms

Scrapbooks

Community councils

Community-based organizations

Palos Verdes Peninsula (Calif.)

Minutes (Records)

Administrative files 1954-2007

- Box 1 **Annual budgets 1994-2001**
- Box 1 **Brochures and flyers 1988-2002**
- Scope and Contents**
- Includes a program flyer from the 1988 1st Annual Peninsula Street Fair.
- Box 1 **Bylaws and policy statements 1993-2001 (with gaps)**
- Box 1 **Clippings 1955-2007 (with gaps)**
- General**
- Includes an article from the 1980 July/August Palos Verdes Review giving a full history of the organization.
- Box 1 **Correspondence 1982-2002**
- Box 1 **Council board rosters 1986-2003**
- Box 1 **Federation of Community Coordinating Councils of Los Angeles County 1988; 1990**
- Scope and Contents**
- Includes a letter dated August 1988 from the Executive Director of the Federation of Community Coordinating Councils of Los Angeles outlining the Federation's vision for the future and detailing efforts to address delinquency prevention. Letter includes a master calendar of scheduled area Community Coordinating Council meetings. Also includes the 1990 Federation of Community Coordinating Council of Los Angeles Awards Luncheon pamphlet.
- Box 1 **"Laws for Youth" publication 1963**
- Scope and Contents**
- Includes a 21 page publication authored by the Council, outlining ordinances on the Palos Verdes Peninsula affecting minors and juveniles. According to the forward, "the booklet was designed with the hope that it will help the youth, parents, and those concerned with youth to know the law, to abide by it, and to uphold it in all of their dealings with young people."
- Box 1 **Meeting agendas and minutes 1987-2004**
- Physical Description:** 5 Folders

- Box 1 **Newsletter 1993**
 Scope and Contents
 Includes a single page issue noting service award winners and meeting schedule.
- Box 1 **Palos Verdes Youth Commission 1972-1973; 1988**
 Scope and Contents
 Includes a Bike for PAY (Penninsula Action for Youth) registration form, newspaper clippings on the Bike for PAY program, and dissolution records for the Palos Verdes Youth Commission organization.
- Box 1 **Press releases 1988**
 Scope and Contents
 Includes a press release and biography for Council guest speaker, Coach George Allen, speaking on the need for increased awareness of the beautification of the Palos Verdes Peninsula.
- Box 1 **Service award nominations and recipient lists 1961-1999; 2004**
Box 1 **Service award nomination forms 1987-1993**
 Scope and Contents
 Includes nominations for both Teen Service Awards and Community Service Awards.
- Box 3 **Meeting agendas and minutes 1954-1974**
 Physical Description: 2 Volumes
- Box 2 **Calendars 1971-1977 (with gaps); 1982-2007**
 Physical Description: 9 Folders
 Scope and Contents
 Calendars for the 1970s published under the title, Coordinating Calendar Service. From 1982 to September 1994, the publication is titled, Palos Verdes Peninsula Coordinating Council Newsletter. From October 1994 the publication changed to the Palos Verdes Peninsula Coordinating Council Calendar. The new title incorporated the motto, "Your Community Connection".
- Council meeting recordings 2004; 2008**
- Box 3 **May 27, 2004 meeting recording**
 Physical Description: 1 VHS Tapes
- Box 3 **September 23, 2004 meeting recording**
 Physical Description: 1 VHS Tapes
- Box 3 **January 24, 2008 meeting recording**
 Physical Description: 1 DVD
- Scrapbooks 1958-1979**
 Scope and Contents
 Scrapbooks contain mostly newspaper clippings from the Palos Verdes Peninsula News, the Daily Breeze and other smaller area publications. The 1975-1979 scrapbook also includes copies of agendas, meeting notes, bylaws and calendars.
- Box 4 **Scrapbooks September 1958-May 1979**
 Physical Description: 3 Volumes