
Inventory of the Recreation Commission/Dept. of Natural Resources, Division of Recreation Records

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Inventory of the Recreation Commission/Dept. of Natural Resources, Division of Recreation Records

Inventory: F3588

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Descriptive Summary

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Agency History

The state Recreation Commission, established by the 1947 legislature (Stats. 1947, Ch. 1239, Sec. 8600 - 8608) was authorized to

1. Regulate the State's resources in order to meet the expanding leisure time of people,
2. Improve co-ordination in existing services of federal, state, and local agencies and
3. To aid in the development of recreational facilities and programs for adults and children. Consisting of seven gubernatorial appointees, serving without compensation, the Commission worked with the Director of Recreation in controlling State facilities.

However, in 1959, the Division of Recreation was added to the Department of Natural Resources (Stats. 1959, Ch. 1808). At the same time, the Recreation Commission was continued as an Advisory body on recreation policy for the Director, Division of Recreation. This Gubernatorial Reorganization Act of 1961 (Stats. 1961, Ch. 2037) created within the Resources Agency the Department of Parks and Recreation, which inherited the responsibilities formerly vested in the following

I. Recreation Commission

Folder F3588:1A
Folder F3588:1

Finding aid

History, Organization, Powers and Duties: 1947-1962

Scope and Content Note

Includes organizational charts, objectives of agency plan, duties and responsibilities relating to other State agencies. (2f)

II. Administration: 1948 - 1965

Folder F3588:2

General Staff Meeting: 1961

Scope and Content Note

Compilation of agency reports within the Department of Natural Resources. (1f)

Folder F3588:3-4

Minutes: 1962 - 1966

Scope and Content Note

Unbound Series dates from the 92nd to the 117th regular meeting of the Commission with corresponding member lists of those in attendance, guests, individual reports and resolutions. Also included are minutes of special session and workshops.

Folder Library

Annual Reports: 1949 - 1960

Scope and Content Note

Annual statement to the Governor by the Commission on recreational needs, Commission services to communities, summer recreation programs, budgetary statement and various charts and tables indicating workshops and funds budgeted. (13 V.)

Folder F3588:5-23

Monthly Reports: 1948 - 1959

Scope and Content Note

Activity Statements presented to the Governor on recreation legislation, approved district revenue, and meetings of the Commission. (19 f)

Folder F3588:24-45

Monthly Reports of Chief and Specialists: 1952 - 1965

Scope and Content Note

Includes activity reports of the Director, Division of Recreation regarding personnel recruiting, improved urban recreational study programs, advice on fund raising events, advice on the organization of Statewide and regional recreation conferences, etc. (22 f)

Folder F3588:46-56

Monthly Reports of Technical Services Rendered: July, 1953 - February, 1964

Scope and Content Note

Relates to conferences with recreation and urban district heads, budget and recreational programs for urban areas, administrative.

Folder F3588:57-59

Administrative Correspondence: 1959 - 1961

Scope and Content Note

Regarding State plans for reorganizing recreational facilities, personnel requests, and requests for State facilities inspection etc. (3 f)

- Folder F3588:60-68 **Personnel Records: 1953 - 1965**
 Scope and Content Note
 Correspondence, biographical data, travel expense claims, press reports, appointments, and newspaper photographs of Mrs. Rollin Brown, Rafer Johnson, Albert Diaz, G. W. Hank, Albert Marty, G. C. Fleharty, L. D. Hermle, W. O. Heard, A. K. Anderson. (9 f)
- Folder F3588:69 **Press Releases: 1954- 1967**
 Scope and Content Note
 Includes appointments of administrative positions, meetings, hearings, reports of the Governor, Natural Resources, Division of Recreation, and the Recreation Commission. (1 f)
- Folder F3588:70-72 **Proceedings of the California Recreation Conference: 1949-1961**
 Scope and Content Note
 Programs, Committee reports and recommendations of California's recreation administrators. (3 f)
- Folder F3588:73-74 **Comparative Data on Finances and Personnel: 1949 - 1960**
 Scope and Content Note
 Includes directories of Park and Recreation administrators and Public Recreation agencies in the state. (2 f)
- Folder F3588:75-77 **In-Service Training Institute: 1954 - 1955**
 Scope and Content Note
 Correspondence, workbooks, reports on recreational administration and agency operations. (3 f)
- Folder F3588:78 **Mailing Lists: 1957 - 1966**
 Scope and Content Note
 Listing of recreation executives, schools, youth survey agencies, contributing organizations, etc. (1 f)
- Folder F3588:79-163 **Miscellaneous Subject-File of Reports and Publications: 1948-1965**
 Scope and Content Note
 Includes Legislation affecting recreation, opinions issued by the Attorney General on recreation problems, reports of state recreational facilities, various news letters issued by the Division of Recreation, hearings on Recreation and Park District Law, White House Conferences on problems of the Aging, and State Recreation Bond issues, etc. (84 f)
- III. Special Recreation and Park Districts, County and City Studies: 1950 - 1965**
- Folder F3588:164 **Special Lists of Incorporated Cities, Mayors, and Park and Recreation districts: 1958-1965**
 Physical Description: (1 f)
- Folder F3588:165-241 **Appraisal Studies of California Cities: 1951 - 1964**
 Scope and Content Note
 Alphabetically arranged by cities with related correspondence and recommendations for recreation needs. (4 3/4 c.f.)
- Folder F3588:242-272 **Park and Recreation Districts: 1950 - 1965**
 Scope and Content Note
 Alphabetically arranged by district with correspondence, news clippings, maps all relating to recreational districts and facility improvements. (2 1/2 c.f.)
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- Folder F3588:273-287 **Park and Recreation Urban Area Studies: 1953 - 1956**
 Scope and Content Note
 Correspondence, reports, maps relating to recreational facilities and personnel in California urban areas. (1 c.f.)
- Folder F3588:288-295 **School District Recreation Programs: 1950 -1962**
 Scope and Content Note
 Alphabetically arranged by districts, file contains plans for improving recreational projects and correspondence relating to recreation legislation and personnel. (1/2 c.f.)
- Folder F3588:296-318 **County Recreation Programs: 1960 - 1965**
 Scope and Content Note
 Correspondence, news clippings, county maps, proposed plans for recreational development, directories of Parks Advisory Commission, lists of parks within respective counties, brochures, etc. Alphabetically arranged by County. (N-S in counties not accessioned in Archives.) (22 f)
- Folder F3588:319-320 **Community Services Program: 1956 - 1965**
 Scope and Content Note
 Correspondence, news clippings, reports, recommendations, including Gallinas Valley, Kennington, Main City, Marinwood, San Pamon, Pleaston, Salton, and San Leandro districts. (7 f)

IV. Legislative Committee Reports: 1953 - 1962

Scope and Content Note

(See Also Finding Aid on Assembly Office of Research - DR667 LP21:1A)

1. Senate Committee Reports

- Folder Library **Senate - Committee on Housing and Recreational needs of Elderly Citizens: 1959**
 Scope and Content Note
 Report printed in *Appendix to Journal of the Senate*, Volume I.
- Folder F3588:321 **Senate Interim Committee on Child Welfare: 1953**
 Scope and Content Note
 Report on development of recreational facilities for children throughout California. (1 v)
- Folder F3588:322 **Senate Interim Committee on Subdivision, Development and Planning: 1953**
 Scope and Content Note
 -Partial report. (1 v)

2. Assembly Committee Reports

- Folder F3588:323 **Assembly Interim Committee on Conservation, Planning and Public Works: 1953**
 Scope and Content Note
 Final Report includes proposals for Public Works Planning and Financing, California Planning Progress (1949-1952) and Proposed re-organization of Natural Resources Administration. (1 V)
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2. Assembly Committee Reports

- Folder F3588:324 **Assembly Interim Committee on Natural Resources, Planning and Public Works: 1959 - 1960**
 Scope and Content Note
 Report of Hearings in San Jose, Los Angeles, and San Diego. (2 V)
- Folder F3588:325 **Assembly Interim Committee on Special District Problems: 1959-1961**
 Scope and Content Note
 Report of improvements in facilities and personnel involved in recreation districts. (1 V)
- Folder F3588:326 **Assembly Interim Committee on Youth Welfare: 1949**
 Scope and Content Note
 Report on recreational needs for Children in California. (1 V)
- Folder F3588:327 **Assembly Interim Committee on Ways and Means: 1962**
 Scope and Content Note
 Edited transcript of Hearings conducted by the Sub-Committee on Tourist Trade. (1 V)
- Folder F3588:328-336 **Assembly Interim Committee on Municipal and County Government: 1959 - 1962**
 Scope and Content Note
 Transcript of Hearings in Los Angeles on special districts and distribution of assets upon dissolution or annexation. Also includes similar case study relating to San Diego, Oakland, San Francisco and Sacramento. (10 f)

V. Department of Natural Resources, Division of Recreation (In 1961, Department of Parks and Recreation was created in place of the Department of Natural Resources so that following files contain records of both division and department).

1. Administration

- Folder F3588:337 **News Releases: 1965**
 Scope and Content Note
 Division of Recreation reports verifying allocations for state-wide recreation projects and agency activity. (1 f)
- Folder F3588:338 **Plan for Development of Recreation in California Correctional Institutions: 1951**
 Scope and Content Note
 Specific Suggestions submitted by Buford Bush, Assistant to Recreation Director, on recreational facilities at Folsom, San Quentin, Soledad, Chino, and Lancaster. (1 f)

2. Reports and Publications

- Folder F3588:339 **Organization Plan for Recreation and Activity Therapy in a California Mental Hospital: 1950**
 Scope and Content Note
 Report to Frank F. Tallman, Director of Department of Mental Hygiene, on operating systems, personnel, and recreational needs for the mentally ill. (1 f)
- Folder F3588:340 **Report on the Role of California Colleges and Universities in the preparation of Professional Recreation and Park Personnel: 1965**
 Physical Description: (1 f).
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2. Reports and Publications

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| Folder F3588:341 | Digest of Major Federal and State Legislation relating to Parks and Recreation: 1963, 1965.
Physical Description: (1 f) |
| Folder F3588:342 | Report on Titles and Salaries of Personnel in Local Governmental Jurisdictions: 1962 - 1963.
Physical Description: (1 f) |
| Folder F3588:343 | Manual on Outdoor Recreation Local Grant Program: 1965
Scope and Content Note
Contains Fact Sheet on Land and Water Conservation Funds, Criteria for eligibility of projects, etc. as presented by the Resources Agency. (1 f) |
| Folder F3588:344 | Report on the Land and Water Conservation Fund Program: 1966
Scope and Content Note
Concerns budget items of Department of Parks and Recreation, Administration and maintenance of Recreation plans, and other resource and recreation projects. (1 f) |
| Folder F3588:345 | Procedures for State Agencies Applying for Land and Water Conservation Funds: 1966
Scope and Content Note
Includes details of allowable expenditures, and source of fund. (1 f) |

VI. Department of Employment: 1952 - 1953

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| Folder F3588:346 | Minutes of the Advisory Committee of the Social Workers Placement Service: 1952 - 1953
Physical Description: (1 f) |
| Folder F3588:347 | Correspondence: 1952 - 1953
Scope and Content Note
Relating to applications for work positions pertaining to the general field of recreation - attached is basic application form to be filled out by applicant. (1 f) |
| Folder F3588:348 | Educational Institution List: 1953
Scope and Content Note
A Compilation of undergraduate recreation curriculums in forty-eight institutions of higher learning. (1 f) |
| Folder F3588:349 | Mailing Lists: 1953
Scope and Content Note
Addresses include alphabetical arrangement from American Red Cross to Lester Wagner. Contains confidential information of all private and public addresses. (1 f) |

VII. Governor's Office

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| Folder F3588-350 | 1. Governor's Conference on the Aging |
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1. Governor's Conference on the Aging

Folder F3588:350

- Background Report: 1960
Physical Description: (1 f)

- Proceedings: 1951 - Governor's Conference on the Aging
Physical Description: (1 V)

Folder F3588:350

- Recommendations from the Governor's Conference on Aging for the improvement, rehabilitation and recreation of California's retired citizens: 1960
Physical Description: (1 V)

2. Governor's Conference on Youth & Welfare

Folder F3588:351

Preliminary Report: 1948
Scope and Content Note
Division of recreational projects throughout the state. (1 f)

3. Governor's Conference on Children and Youth

Folder F3588:352

Report: 1953
Scope and Content Note
Harold W. Kennedy, Chairman of Subcommittee on Use of Public Facilities, recommendations for improved Youth recreation programs. (1 f)

Folder F3588:352

Report: 1954
Scope and Content Note
Discussion of family developments, recreational Services for the handicapped and the orphaned, children in rural and metropolitan Areas, and Conferences Staff Committee. (1 V)

Folder F3588:352

Report: 1953
Scope and Content Note
Harold W. Kennedy, Chairman of the Subcommittee on Use of Public Facilities, presented the legal aspects of the reservation and dedication of park and school sites. (1 f)

Folder F3588:352

Report: 1953
Scope and Content Note
Presented by Harold W. Kennedy on the Utilization and usefulness of Public Facilities. (1 f)

Folder F3588:352

Meeting: 1956
Scope and Content Note
Discussion of various age stages of youth and necessary community and recreational services to meet with this factor. (1 V)

4. Governor's Conference on Recreation Policy of the State of California

Folder F3588:353

Proceedings: 1962
Physical Description: (1 V)

5. Governor's Action Advisory Committee on California Beauty

Folder F3588:354

Report: 1966

Physical Description: (1 V)

6. Governor's Committee on the Organization of State Government

Folder F3588:355

Report on the Agency Plan for California: 1959

Scope and Content Note

Includes Charts for new organizational Structure. (1 V)

7. Co-ordinating Council on Urban Policy

Folder F3588:356

First Report: 1965

Scope and Content Note

California Urban Policy for Intergovernmental Action. (1 f)

Folder F3588:357

8. Sacramento River and Delta Recreation Study Committee: 1961

Scope and Content Note

Includes report of flood control, recreational use, and general proposals. (1 V)

Folder F3588:358

9. Governor's Conferences on Problems of the Aging: 1951

Scope and Content Note

Report

XIII. Special Committee Reports

1. Armed Forces State-wide Committee on Off-Post Recreation

Folder F3588:359

Directory of Members: 1960-1962

Scope and Content Note

Statewide roster of committee members on off post recreation project for the armed forces in California. (1 f)

Folder F3588:360-361

Minutes: 1956-1961

Scope and Content Note

Includes discussion of personnel, agencies, proposals relating to recreational facilities for servicemen in California. (1 f)

Folder F3588:362

Correspondence: 1958-1962

Physical Description: (2 f)

Scope and Content Note

Relates to recreational facilities and methods of improving those in existence for the armed forces in California.

1. Armed Forces State-wide Committee on Off-Post Recreation

Folder F3588:363-367

Miscellaneous: 1953-1960

Scope and Content Note

Includes Correspondence, Defence recreation bulletins, U.S.O. fact book, meeting agendas, applications, etc. (5 f)

2. California Public Outdoor Recreation Plan Committee

Scope and Content Note

Committee regarding Senate Bill #2 for Bond issue. (1 f)

Miscellaneous: 1958 - 1959

Scope and Content Note

Reports, inventories of outdoor recreational opportunities on Land and water areas, and recreation origin analysis by counties. (3 f)

3. Citizen's Advisory Committee on Aging

Folder F3588:369

Directory for Community Leisure-Time Activities for Older People: 1960 - 1961

Physical Description: (1 v)

4. Parks and Recreation

Folder F3588:370

Statewide Recreation Plan-Outdoor Recreation Outlook to 1968 for Sacramento Metropolitan Area: 1967.
