
Inventory of the State Office of Economic Opportunity Records

Processed by The California State Archives staff; supplementary encoding and revision supplied by Xiuzhi Zhou.

California State Archives

1020 "O" Street

Sacramento, California 95814

Phone: (916) 653-2246

Fax: (916) 653-7363

Email: ArchivesWeb@sos.ca.gov

URL: <http://www.sos.ca.gov/archives/>

© 2000

California Secretary of State. All rights reserved.

Inventory of the State Office of Economic Opportunity Records

Inventory: F3751

California State Archives
Office of the Secretary of State
Sacramento, California

Contact Information:

California State Archives
1020 "O" Street
Sacramento, California 95814
Phone: (916) 653-2246
Fax: (916) 653-7363
Email: ArchivesWeb@sos.ca.gov
URL: <http://www.sos.ca.gov/archives/>

Processed by:

The California State Archives staff

© 2000 California Secretary of State. All rights reserved.

Descriptive Summary

Title: State Office of Economic Opportunity Records

Inventory: F3751

Creator: State Office of Economic Opportunity

Extent: see [Arrangement and Description](#)

Repository: California State Archives
Sacramento, California

Language: English.

Publication Rights

For permission to reproduce or publish, please contact the California State Archives. Permission for reproduction or publication is given on behalf of the California State Archives as the owner of the physical items. The researcher assumes all responsibility for possible infringement which may arise from reproduction or publication of materials from the California State Archives collections.

Preferred Citation

[Identification of item], State Office of Economic Opportunity Records, f3751, California State Archives.

Agency History

In 1964 Congress enacted PL 88-452, an omnibus bill, entitled the Economic Opportunity Act (EOA). The Act established the Office of Economic Opportunity (OEO) in the Executive Office of the President to direct and coordinate the mobilization of the human and financial resources of the nation to combat poverty in the United States. Initially, this War on Poverty was organized under seven titles. Title I, Youth Programs, established a Job Corps which provided education, work experience and vocational training in conservation camps and residential training centers for low income youth, age 16 through 21. Work Training programs enabled low income youth, age 16 through 21, to obtain full or part-time employment in order to continue or resume their education, and/or gain work experience. The Work-Study program offered part-time employment for low income students to enter or continue college level education. Title II, Urban and Rural Community Action Programs, created General Community Action Programs (CAP's) which elicited local initiative in the identification and resolution of poverty problems. Adult Basic Education Programs sought to instruct adults to read and write the English language effectively. Voluntary Assistance Programs for Needy Children encouraged personal, voluntary support of one or more needy children. Title III, Special Programs to Combat Poverty in Rural Areas, awarded grants up to \$1,500. and loans up to \$2,500. to low income rural families in order to increase the income of such families through improved farm operation. Migrant and seasonally employed agricultural workers and their families received housing, sanitation facilities, education and day care services. Dairy farmers who were required to remove pesticide-contaminated milk from commercial markets

could now apply for indemnity payments. Title IV, Employment and Investment Incentives, authorized loans and guarantees of loans totaling no more than \$25,000. for a 15 year period to small business concerns. Title V, Work Experience Program, conducted experimental pilot and demonstration projects in the training of unemployed fathers and other needy persons who were unable to support or care for themselves or their families. Title VI, Administration and Coordination, established the Office of Economic Opportunity and defined its authority. The Director of OEO was delegated to recruit, select and train Volunteers in Service to America (VISTA). Title VII guaranteed that an individual's opportunity to participate in certain programs under the Act should neither jeopardize nor be jeopardized by his receipt of public assistance.

Early in 1964 Governor Edmund G. Brown appointed Dr. Paul O'Rourke, M.D. as Special Assistant for Anti-Poverty Planning. Later that year the Governor, by executive order, created the California Office of Economic Opportunity (COEO) to assume responsibility, under the direction of Dr. O'Rourke, for liaison between OEO and non-OEO anti-poverty programming in California. Financed on a 90%-10% basis with the 10% share provided through state and local sources, COEO (more commonly referred to as the State Office of Economic Opportunity, that is, SOEO) received the first federal funds on December 22, 1964. Staffed by a director, deputy director, administrative assistant and six community action representatives, the State Office of Economic Opportunity advised the Governor of his responsibilities with regard to the federal war on poverty; reviewed and monitored programs for recommendation of veto or approval; provided technical assistance and leadership to local communities in the development of projects to combat poverty and in the application for anti-poverty grants; and administered the State Migrant Master Plan.

Authorized by the Legislature (*Stats.* 1965, ch. 1576), the State Migrant Master Plan coordinated a series of programs funded not only under EOA but also under the Elementary and Secondary Education Act (ESEA), the federal Public Health Service Act, the Social Security Act and state legislation.

On May 13, 1968, in response to terms of Congressional Amendments to the Economic Opportunity Act which awarded the states a greater role in war-on-poverty projects, Governor Ronald Reagan formally designated the State's Health and Welfare Agency as the single Community Action Agency (CAA) for anti-poverty programs in California, subject to federal approval. Cities and counties could opt to come under the State Plan or could request separate designation as an independent CAA. Indian reservations were given the same option.

In order to further consolidate statewide efforts and resources in combating poverty and in the training and placement of hard core unemployed, the State Office of Economic Opportunity was restructured. The Department of Human Resources Development in the Human Relations Agency succeeded to all the duties, powers, purposes, responsibilities and jurisdiction vested in the State Office of Economic Opportunity (*Stats.* 1968, ch. 1460). In 1974 the State Office of Economic Opportunity was reintegrated into the newly established Employment Development Department where it remains at the present time.

Organization of Inventory

This inventory is in two parts. Part I contains an artificial, functional organization of essentially administrative records. Part II includes individual program accounts arranged according to the original title sequence designated by the EOA of 1964.

Part I: Administrative Records

Office of Economic Opportunity (OEO) Federal General

(F3751:1)

1. CORRESPONDENCE. 1964, 65, 66-April 1969.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming and outgoing letters, memoranda, summaries, abstracts, fiscal guidelines, booklets, telegrams, and organizational charts. Chief correspondents include: Sargent Shriver, National Director, OEO; Paul F. O'Rourke, M.D., Governor's Special Assistant for Anti-Poverty Planning and subsequently, Director, State Office of Economic Opportunity; Hubert Humphrey; and Governors Edmund G. Brown and Ronald Reagan. Topics span weekly national summaries of OEO programs, employment opportunities, camping programs for disadvantaged youth, abstracts of OEO programs, amendments to the Economic Opportunity Act of 1964 and measures affecting OEO-State relationships.

(F3751:2)

2. MEMORANDA. 1967-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, questionnaires, pamphlets and reports regarding grant proposal procedures, the impact of legislation upon manpower programs, involvement of the poor in OEO programs, neighborhood center operations, tutorial assistance centers (TAC), delinquency of Community Action Program (CAP) reports, training/technical assistance grantees, rural poverty and Community Action Agencies (CAA), recruitment of lawyers, personnel appointments, training for Head Start personnel, nominations for Sargent Shriver Scholarships, suggestions for camping programs, alleviation of the impact of poverty upon the aging, model neighborhoods and Farmer's Home Administration loans.

(F3751:3)

3. PRESS RELEASES. 1966-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Press releases announcing the award of federal grants to specific programs and the implementation of federal procedures on the state and local levels.

(F3751:4)

4. MEETINGS. 1966-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming letters; memoranda; attendance rosters; agendas; notes; drafts and minutes of federal, state and local workshops, conferences, seminars and meetings regarding urban and rural fiscal problems; budgetary cutbacks, refunding procedures, in kind contributions and the maximization of public resources in the War on Poverty.

State of California, Gubernatorial Records

(F3751:5)

5. PRESS RELEASES, GOVERNOR'S OFFICE. 1964, 65, 66-Jan., 1967.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Press releases and addresses generated during the administrations of Edmund G. Brown and Ronald Reagan announcing the organization of the State Office of Economic Opportunity (SOEO), grant awards, legislation, personnel appointments, refunding requests, and detailing the utilization of state resources with application to law, health and welfare, farm worker employment-housing, and youth centers.

(F3751:6)

6. REPORTS TO THE GOVERNOR'S OFFICE. 1966-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming letters, memoranda, telegrams and newspapers clippings. Selected county briefs on the progress of anti-poverty efforts, summaries of OEO programs in California, migrant farm labor conditions, appropriations for summer crash programs, the comparative ranking of California in the receipt of federal assistance and evaluation of the impact of OEO programs on local welfare loads.

State of California, Director's Files

(F3751:7)

7. DIRECTOR'S FILES. 1964-66.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, a book chapter, program summaries, fact sheets, policy statements, lists, addresses and testimony regarding the status and organization of the SOEO, the allocation of federal grant assistance, budgetary analyses, health conditions and seasonal agricultural workers.

State of California, Office Administration

(F3751:8-10)

8. ADMINISTRATIVE FILES. 1965-69.

Physical Description: 3ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, reports, biographical sketches, directives, job descriptions, newsletters, newspaper clippings, press releases, maps and telegrams delineating the basic organization and functions of the SOEO, staffing patterns, employee qualifications and compensation, program appropriations, interoffice relationships, communication with the Legislature, evaluation procedures, personnel training and assignments, identification of statewide poverty target areas, reporting, advocacy and interpretive techniques, costs of consultant services, proposals for cooperative development of new careers, governor's policy and program conferences, annual goals, internal reorganization and reorientation of the SOEO, program structure, objectives, status and summaries, public response to taxpayer subsidy of welfare and anti-poverty program funding, and public reaction to the nationally televised documentary Hunger in America.

(F3751:11)

9. MINUTES. 1968-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Minutes of staff meetings regarding office administration, staff training, personnel relationships, and the status of migrant services and CAP's.

(F3751:12)

10. CONFERENCES AND MEETINGS. 1965-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, conference proceedings, minutes, reports, addresses, directories, position papers, press releases and pamphlets relating to taxpayer's institutes, human resources development, federal-regional-state liaison, California State Department of Education, Lockheed Missiles and Space Company, special educational programs for children of migratory agricultural workers, Big City Conferences held in San Francisco (1966), an OEO Conference entitled The Critical Need for Trained Personnel to Man the War on Poverty, (July 11, 1966), the California Medical Association and the State Health Planning Council.

(F3751:13)

11. STAFF ACTIVITY REPORTS. 1965-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of daily, weekly and/or monthly activity reports submitted by Director Paul F. O'Rourke, M.D., as well as by consultants and area representatives detailing the name, date, place of visit, purpose and name of group visited in the course of the performance of work assignments.

(F3751:14-16)

12. REPORTS OF COMMUNITY ACTION REPRESENTATIVES. 1965, 66, 67, 68-May, 69.

Physical Description: 3ff.

Scope and Content Note

Arranged chronologically.

Memoranda, monthly staff activity reports, daily reports, agenda, proposals, expense lists and county briefs involving the coordination and evaluation of community development programs including: the Migrant Master Plan, Grassroots, Head Start, child care centers, VISTA, status of consumer activities, funding strategies for CAP's, California Inter-Tribal Council grant applications, policies and recommendations for new credit unions, failure of plywood structures, legal services, health care, youth programs, political involvement within CAP's, housing projects, CAA training programs, Adult Education and Manpower Development, programs for the aged and Foster Grandparents Programs. Reports were submitted by Community Action Representatives.

Legislative Papers

(F3751:17-20)

13. LEGISLATIVE MEMORANDA AND REPORTS. 1964-67.

Physical Description: 4ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, proposals, testimony, reports, addresses regarding state legislation necessary to implement federal OEO mandates, brief analyses of pending OEO (and related) legislation and recommendations of departmental positions thereon. This file contains labor market guides and socio-economic-ethnic characteristics of the work force (including youth) in seven localities; testimony and reports issuing from the Assembly Interim Committee on Industrial relations and the Ways and Means Subcommittee on unemployment and vocational education in Southern California and the Sacramento-San Joaquin Valley; an analysis of the functions and accomplishments of community action representatives; reports of the U.S. Senate Subcommittee on Employment, Manpower and Poverty, the Clark Committee, investigation of the California War on Poverty (May 10-12, 1967) and evaluations of CAP's in selected cities and counties. See the Legislative Papers File.

Designation of the State as a Community Action Agency (CAA)

(F3751:21)

14. PRELIMINARY PLANS. 1967-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and outgoing letters, drafts of proposals, memoranda, legal opinions, applications, charts, press releases and telegrams regarding the qualifications of and procedures for designation of the state as a Community Action Agency. In December 1967 Congress amended the Economic Opportunity Act to give states and local governments more authority and jurisdiction for program development and administration. Under the provisions known as the Green Amendment, states and local governing officials were directed to designate the CAA which would most effectively and economically implement community action and other War On Poverty programs. In May 1968 the State Health and Welfare Agency as the CAA for the State of California prepared to assume general policy, and central accounting control with initiative, priority determination and administration vested in local units.

(F3751:22)

15. HEARING TRANSCRIPTS. 1968.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Transcripts, testimony, memoranda, guideline, telegrams, statements, and resolutions regarding the designation of the State of California as a community action agency, the topic of a public hearing conducted on May 28, 1968 in Fresno.

(F3751:23-27)

16. CORRESPONDENCE. 1968.

Physical Description: 5ff.

Scope and Content Note

Arranged alphabetically by locality.

Incoming and copies of outgoing letters, memoranda, resolutions, applications, addresses, and newspaper clippings expressing the responses of individuals, community organizations, Indian tribal groups, cities and counties to the proposed designation of the State Health and Welfare Agency as the Community Action Agency for the State of California.

Integration of SOEO within the newly established Department of Human Resources and Development of the Human Relations Agency

(F3751:28-32)

17. TRANSITION DATA FILES. 1967-69.

Physical Description: 5ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, organizational charts, monthly activity and biannual reports, a comprehensive report, minutes of special project officers meeting, policy papers, and press releases regarding internal reorganization of the State OEO; plans for inclusion of SOEO within a new Department of Human Resources Development; reports on workload trends; current problems; migrant program activities; technical assistance activities; and special projects, such as the utilization of county fairgrounds as facilities for CAP's.

State OEO and Federal OEO Liaison

(F3751:33-35)

18. CORRESPONDENCE AND REPORTS. 1967-69.

Physical Description: 3ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, minutes of meetings, guidelines, reports, questionnaires and telegrams elucidating the responsibilities and functions of OEO-funded state agencies as affected by the EOA amendments of 1967; tensions between Regional OEO and SOEO; national responses to the Director of the National Governor's Conference poll on the role of states in OEO-related activities; and evaluation of the SOEO in June 1968 by the Western Regional OEO citing differences in anti-poverty program philosophy and performance criteria among the SOEO, Regional and Headquarters Offices. Also included is a Western Regional OEO Guide to the Role of the State in EOA Programs and a summary of field office-CAA relations prepared by the program organization of the Assistance and Review Team.

(F3751:36)

19. TESTIMONY. 1969.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Statements and testimony of federal OEO, SOEO and National Conference of Governors representatives before the U.S. Senate Subcommittee on Employment Manpower, and Poverty, and the Ad Hoc Task Force on Poverty, Committee on Education and Labor regarding difficulties of cooperation and coordination with the National and Regional representatives of OEO, the proliferation and duplication of programs, and the integration of the states into a more meaningful and active role in programs funded through the OEO.

Part II: OEO Program Accounts

(F3751:37-38)

20. JOB CORPS GENERAL, TITLE I-A. 1965-69.

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Title I-A of the Economic Opportunity Act established a Job Corps in order to provide basic education, work experience and vocational training for young men and women aged 16-21 through residential training centers and conservation camps.

Copies of incoming and outgoing letters, memoranda, pamphlets, telegrams, press releases, newspaper clippings, advertisements. Documents indicate the nature and scope of Job Corps, the placement of job corps trainees, cost breakdown per enrollee, allocations, expenditures, accommodations, citizenship restrictions, parental complaints concerning Job Corps incidents and public reaction concerning the placement of the proposed Thikol Chemical Corporation Women's Western Job Corps Urban Center in the Newhall-Saugus area.

(F3751:39-50)

21. WORK TRAINING (MANPOWER) PROGRAMS, TITLE I-B. 1965-69.**Physical Description:** 12ff.**Scope and Content Note**

Arranged under the following categories: General Job Development, Department of Education, California Job Training and Placement Council, Statewide Manpower Consultant Files, New Careers Project, State Personnel Board, Data Processing Training Project, Jobs for Progress, Neighborhood Youth Corps, OEO Summer Youth Programs and Work-Study, and chronologically thereunder.

The 1967 amendments to the EOA consolidated most of the manpower-related activities financed under the Act into Title I-B. The U.S. Department of Labor (DOL) assumed responsibility for Title I-B programs, while CAA's became the presumptive prime sponsors for all Title I-B programs. Most Title I-B programs were funded through Title II CAP's. State Employment Service Agencies were delegated as suppliers of all manpower services, although these could also be contracted with other private or public agencies. Both the CAA's and State Employment service agencies participated in the Cooperative Area Manpower Planning System (CAMPS) to assure the most effective deployment and co-ordination of all manpower programs and resources. The Comprehensive Work and Training Program (CWTP) linked Title I-B components with all other manpower programs to provide, as far as possible, an unbroken sequence of manpower services.

Within the DOL, the regional offices of the Manpower Administration coordinated programs issuing from the Bureau of Apprenticeship Training (BAT), the Bureau of Employment Security (BES) and the Bureau of Work Training Programs (BWTP).

The BWTP administered seven major manpower programs for the DOL's Manpower Administration. They were as follows:

1. On the Job Training (OJT)--authorized by the Manpower Development and Training Act of 1962 (MDTA) to provide skills training to the unemployed and underemployed, age 16 and over, under the auspices of private enterprise.
2. Neighborhood Youth Corps (NYC)--fostered hometown projects that made it possible for poverty-stricken men and women between the ages of 16 and 21 to earn while they learned, remained in school, or in the case of dropouts, to return to their studies or become equipped to work.
3. New Careers--(Scheuer Amendment)--encouraged job mobility from entry to pre-professional to professional positions, and sought to create new support professional opportunities in human service fields for adults.
4. Operation Mainstream--aimed to stimulate work experience and training in rural or small town communities for poor adults, many past retirement age, who had a history of chronic unemployment.
5. Special Impact--spurred community development in low-income sectors by promoting the transplanted of small business and industry into blighted areas. Employers were encouraged to hire local residents. Loan/insurance guarantees, manpower training, educational opportunities and health services supported these goals.
6. Concentrated Employment Program (CEP)--created by DOL as an umbrella system for the delivery of manpower services to those areas with the greatest rate of unemployment.
7. Work Incentive Program--was delegated to the Social Security Act to help welfare recipients find permanent jobs.

In each community program area (CPA) one agency designated as the prime sponsor (PS) became the grantee for the above cited programs.

F3751:39

General Job Development Proposals 1965-66**Scope and Content Note**

Copies of incoming and outgoing letters, memoranda, reports and proposals including a general review of poverty programs in California (1965), the California Manpower Utilization Project (1966), and a report on Job and Career Development for the Poor prepared by the New Careers Development Project for the SOEO (in 1965).

- F3751:40 **Department of Employment 1965-66**
 Scope and Content Note
 Memorenda, reports and an inventory outlining various retraining, job placement, guidance, income maintenance and other manpower development and utilization programs including the Mendenhall Plan for job training of youth, revision of minimum qualifications of Civil Service classes, summer employment and NYC administration.
- F3751:41 **California Job Training and Placement Council 1967-68**
 Scope and Content Note
 Copies of incoming and outgoing letters, memoranda, reports and press releases of the California Job Training and Placement Council which was created by executive order of Governor Ronald Reagan and formally established by the 1967 Legislature in order to organize existing training programs into a closely coordinated system designed to remove the able-bodied unemployed from the welfare rolls and enlist private industry's support in securing jobs for graduates of training programs.
- F3751:42 **Statewide Manpower Consultant Files 1968-69**
 Scope and Content Note
 Copies of incoming and outgoing letters, memoranda, articles, fact sheets, and proposals commending the performance of Peter Ladany, SOEO Manpower Consultant with regard to the establishment of, and services rendered by the Manpower Assistance and Training Unit; designation of CPA's; models for manpower program evaluation; inventories of job training related programs; contributions of the CAMPS, and coordination of programs administered by BWTP.
- F3751:43 **New Careers Project 1966-67**
 Scope and Content Note
 Incoming letters, memoranda, policy papers, job descriptions and grant applications produced in collaboration with the State Department of Public Health and the Bureau of Social Work concerning the establishment of health worker positions with on-the-job and curricular training content directed at career ladders. This file also contains a discussion draft prepared by the Institute for Local Self-Government on the topic of municipal government as a model for new careers.
- F3751:44 **State Personnel Board 1968-69**
 Scope and Content Note
 Incoming letters, memoranda, and job specifications regarding the State Personnel Board-Career Opportunities Development projects, the establishment of new trainee classifications for general use, apprenticeship programs, upgrading of existing employees, restructuring of jobs and pre-job training programs, the identification of potential affiliate public and private agencies in California, and the organization of New Careers steering committees in local communities.
- F3751:45 **Data Processing Training Project 1967-68**
 Scope and Content Note
 Incoming and copies of outgoing letters, memoranda, reports, proposals, questionnaires, agenda, minutes, articles and charts relating to an attempt to secure an OEO Research and Demonstration Grant designed to train low-income and underemployed individuals to efficiently operate and utilize Electronic Data Processing Equipment so that they might compete successfully in the job market.
-

F3751:46

Jobs for Progress-(SER) 1966,69**Scope and Content Note**

Incoming letters, memoranda, proposals and reports relating to the job placement, training and relocation programs of Jobs for Progress, or as it was more commonly known, SER (Service, Employment and Redevelopment). Operating in five Western States, the California SER concentrated upon pre-vocational and skills training with special attention to acculturation programs for non-English speaking Mexican-Americans.

F3751: 47-48

Neighborhood Youth Corps, Title I-B 1964-67**Scope and Content Note**

Copies of incoming and outgoing letters, memoranda, articles, lists, reports and proposals detailing the statewide distribution of NYC projects, enrollment standards and opportunities, availability of federal funds, instructions for employment service cooperation with NYC project sponsors, income limitations for qualification, hiring of non-citizens, progress reports on operations, and a statewide NYC rural area proposal establishing the needs of fourteen contiguous counties including: Butte, Colusa, El Dorado, Glenn, Lake, Napa, Nevada, Placer, Plumas, Sierra, Sutter, Tehama, Yolo and Yuba.

F3751: 49

OEO Summer Youth Programs 1967-68**Scope and Content Note**

Arranged chronologically.

Incoming and outgoing letters, memoranda, county lists, guidelines, proposals and telegrams describing state participation in the President's Council on Youth Opportunity (PCOYO), established by Executive Order 11330, March 5, 1967, with membership drawn from several federal agencies. Included is a Summer Camping Proposal submitted by the Cochise United Recovery Enterprise, Inc.

F3751: 50

Work Study, Title I-C 1964-66**Scope and Content Note**

Arranged chronologically.

Copies of incoming and outgoing letters, memoranda, press releases, telegrams and lists of institutions participating in college work-study programs. The emphasis is upon allocation and deletion of funds and subsequent restrictions upon program effectiveness in the provision of part-time employment opportunities for students from low-income families.

Urban and Rural Community Action Programs (CAP's), Title II

(F3751: 51)

22. CAP ADMINISTRATIVE FILES. 1965-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, directives, guidelines, working drafts, reports and a procedural manual detailing: technical information on consultation and program processing; national, state and local policies for administration of CAP's; proposed guidelines for State Technical Assistance; fiscal directives; description of the purposes, functions, composition and staff of Area Planning Action Councils; program development and evaluation; instructions for CAP grant applications; a guide to CAP grants; a pilot program for the establishment of Family Training Centers; the OEO-CAP definition of rural; summer crash programs; and operation Grass Roots.

(F3751: 52)

23. CAP MEMORANDA. 1965-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Memoranda, reports, and an OEO magazine, distributed to CAP agencies and directors concerning the availability of federal grants and the processing of proposals; coordination between CAA's and local education agencies; resources for pre-school age children (day care and compensatory education); coordination of CAP's with the State Department of Education and ESEA proposals; restrictions on the use of self-help income; health care needs; law enforcement assistance; comprehensive effectiveness of CAP's and non-EOA anti-coverty programs; endorsement of the California Inter-Tribal Council; surveys of consumer activities; rural poverty; NYC; La Guerra Contra la Pobreza, descriptive literature for Spanish speakers; and responses of state agencies and departments to the request of Spencer Williams, Health and Welfare Agency Administrator, for an inventory of Poverty Reduction and Prevention Plans.

(F3751: 53)

24. CAP DIRECTOR'S MINUTES. 1966-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of minutes of meetings, policy papers, resolutions, and memoranda treating such issues as the relationship between rural CAP's and OEO San Francisco Western Region, the San Francisco Community Action program audit, and the position of the National Association of State OEO Directors.

(F3751: 54)

25. MISCELLANEOUS CAP PROPOSALS. 1965-66.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, reports, target area maps, and newspaper clippings in support of project proposals submitted by private individuals, companies, civic associations and a military installation advocating such programs as a musical peace corps, regional trade schools, drop-out incentive training and acquisition of literacy.

CAP Technical Assistance

(F3751: 55-58)

26. TECHNICAL ASSISTANCE ADMINISTRATIVE FILES (T.A.). 1964-68.

Physical Description: 4ff.

Scope and Content Note

Arranged chronologically.

The SOEO applied for and was awarded CAP technical assistance grants in order to provide necessary supportive services to locally developed projects in California counties. General functions included: liaison for information, interpretation and reporting between the federal OEO and local communities; referral services to individuals and groups; exploration of new funding sources and implementation of many non-OEO programs such as MDTA, HUD, ESEA, OJT and others.

Incoming and copies of outgoing letters, memoranda, guidelines, telegrams regarding the funding of positions for state OEO; adjustment of cost categories; OEO requests for assistance from other agencies; county requests for SOEO assistance; federal directives for the Neighborhood Facilities Grant Program; threatened budgetary cut-backs; policies for the L.A. area; establishment of preparatory programs for teachers of the disadvantaged; guidelines for the preparation of a Technical Assistance grant application, and a CAP status report. Also included are expenditure tallies, budgetary work sheets, job specifications, applications, exhibits, grantee's monthly financial reports, and CAP program status reports dealing with program planning, expansion, extension of previously funded accounts and supplemental awards serviced under a California SOEO technical assistance grant.

(F3751:59)

27. TECHNICAL ACTION PANEL (TAP). 1965-68.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Minutes, memoranda, bulletins, instructions and executive orders relating to the activities of the State Technical Action Panel, which was composed of representatives of agencies of the U.S. Department of Agriculture and other federal and state agencies responsible for assisting rural people and rural communities in the identification and location of economic, social, cultural growth services and in the development of community projects.

(F3751:60)

28. TECHNICAL ASSISTANCE DIRECTORS. 1967.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters and memoranda underscoring the need for a meeting of State Technical Assistance Directors for the purpose of discussing their role and relationship to OEO.

CAP Training

(F3751:61)

29. REGIONAL COMMUNITY ACTION TRAINING PROGRAM. 1966.**Physical Description:** 1ff.**Scope and Content Note**

Arranged chronologically.

The University of California Extension in cooperation with the SOEO presented six invitational, regional conferences for public officials, community leaders and representatives of the poor, focusing on Title II, CAP's as the hub element for programming the anti-poverty effort in California communities. Dr. Paul O'Bourke presented the keynote address to each conference. Group discussion topics included: New Careers Development; a filmstrip entitled The Trap; the Poor and Redevelopment; Communicating with the Establishment; Rural Poverty; Indians; Employment, Job Training - Education, and Organizing and Involving the Poor. A final report, published in October 1966, summarized participants' evaluations for the target areas of: Sonoma, Fresno, Alameda, Ventura and El Dorado counties.

Incoming and copies of outgoing letters, memoranda, agenda, rosters, telegrams, and reports on the role of the nonprofessional, and strategies and suggestions for training nonprofessionals.

(F3751:62-65)

30. WESTERN COMMUNITY ACTION TRAINING, INC. (WCATI). 1967-70.**Physical Description:** 4ff.**Scope and Content Note**

Arranged chronologically.

Incoming letters and copies of outgoing letters, memoranda, reports, project proposals, minutes of Board of Director's meetings, handbooks, pamphlets, newsletters, conference proceedings and by-laws. WCATI was established in May 1968 to centralize the training of poverty program personnel, policy making boards and neighborhood councils in order to increase their organizational, managerial, leadership, analytical and programming skills in seven Western states and five training regions in California.

CAP - Community Development

(F3751:66)

31. YOUTH PARTICIPATION IN COMMUNITY ACTION. 1965-66.**Physical Description:** 1ff.**Scope and Content Note**

Arranged chronologically.

Incoming letters, memoranda, resolutions, telegrams, reports, and project proposals detailing California's Youth Participation in Community Action (YPCA) program, administered by the California Youth Authority and sponsored by the Governor's Advisory Committee on Children and Youth. Initiated with a one year OEO training grant, YPCA provided job training on a contract basis with governmental and private agencies for high school and college age youth selected from economically and culturally handicapped areas of the state.

(F3751:67)

32. CITIZEN'S CRUSADE AGAINST POVERTY. 1965-66.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, bulletins, memoranda, press releases, telegrams and newspaper clippings relating to the Citizen's Crusade Against Poverty, an organization founded by Walter Reuther and sponsored by Labor to establish a nationwide information system with grass roots groups directly representing the interests of poor people, such as the efforts of the Child Development Group of Mississippi to secure OEO funds for continuation of a Head Start Program.

(F3751:68)

33. NATIONAL ASSOCIATION FOR COMMUNITY DEVELOPMENT (NACD). 1965-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, articles of incorporation, resolutions, position papers, pamphlets and memoranda concerning the activities of the NACD, a private non-profit organization with offices in Washington and incorporated in March, 1965 for the purpose of achieving better cooperation and planning in the coordination and funding of manpower programs at the community, state and federal levels. Issues considered in this File are: sponsorship of a questionnaire on intergovernmental relations-aspects of the anti-poverty program, rural poverty and guaranteed annual incomes.

(F3751:69)

34. NATIONAL INSTITUTE FOR COOPERATIVE AND ECONOMIC DEVELOPMENT. 1969.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Memoranda and application forms delineating a proposal to develop a technical assistance module (based on the nine Northern California counties of: Alameda, Contra Costa, Lake, Napa, San Francisco, San Joaquin, Santa Clara, Solano and Stanislaus) for the Western Regional Office of OEO with specific application to the provision of T.A. and training development for low-income cooperatives.

(F3751:70)

35. NORTHERN CALIFORNIA FOUNDATION FOR SOCIAL DEVELOPMENT. 1968-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters and newspaper clippings dealing with the training of low income heads-of-households so as to upgrade their employment and living conditions in Sacramento and Yolo counties, with particular citation of the San Hidalgo Institute.

(F3751:71)

36. CALIFORNIA CENTER FOR COMMUNITY DEVELOPMENT. 1965-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, minutes of director's meetings, grant applications, assistance proposals, newsletters, monthly activity and expense reports, and newspaper clippings concerning the programs and procedures of the California Center for Community Development, a private, non-profit statewide organization based in Del Rey and dedicated to the creation of organizational and training programs which will enable low-income persons to create for themselves the conditions and tools with which to shape their own destiny. Included in this file are allegations of: a growing nationwide allegiance between unions and OEO, indoctrination of the poor in labor union philosophy, taxpaid picketing and federal funding of National Farm Workers Association objectives.

(F3751:72)

37. MODEL CITIES PROGRAM. 1967-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

In 1967 the U.S. Department of Housing and Urban Development implemented Title I of the Demonstration Cities and Metropolitan Development Act of 1966 which authorized cities to apply for and participate in the Model Cities Program. Initially, Richmond, Fresno, and Oakland were selected to participate in model cities planning. Incoming letters, memoranda, articles, discussion papers, regional progress reports, press releases, telegrams, newsletters, minutes of the Governor's Coordinating Council for Model Cities and the Statewide Model Cities Coordinating Committee meetings, grant criteria and activity reports. This file contains activity reports from state agencies participating in the program with emphasis upon innovative ways to alleviate welfare problems, establish health clinic type services and introduce educational techniques. There are examples of self-help methods for the elimination of substandard housing and a proposal setting forth the principles of the Metropolitan Sacramento Urban Coalition.

(F3751:73).

38. STATE SERVICE (MULTI-SERVICE) CENTERS. 1966-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

The Service Center Program was established by Executive Order 66-11 (July 1, 1966) within the office of the Governor's Cabinet secretary in order to make needed services available on a one-step basis using a unified reception service and thereby, reducing unnecessary duplication of services.

Incoming and copies of outgoing letters, project proposals, memoranda, policy statements, statistics and architectural designs for model neighborhood multi-service centers in Oakland, authored by Andrew Billingsley. Also included is a State Service Center Program Handbook.

(F3751:74)

39. RURAL COMMUNITY DEVELOPMENT. 1965-68.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, press releases, telegrams, project proposals, articles, reports and speeches relating to the need, financing, construction and development of low-income housing in rural California.

Specialized CAP Programs

(F3751:75)

**40. OEO PROGRAMS FOR OLDER PERSONS.
1964-66, 68-69.**

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, policy papers, newsletters, newspaper clippings, reports and proposals generated by the University of California, Davis, Extension Division, the OEO Project of the National Council on Aging and by the California Commission on Aging regarding: ongoing and pending projects for the aged in California, the Homesavers Institutes, senior multi-purpose centers, the Senior Californian Service Corps, findings and recommendations on Poverty and the Older American, prepared by the OEO Task Force on Programs for Older Persons, and model community action programs designed to: train leaders to work with the aged, provide nutritious low-cost meals to the elderly, employ older persons as aides to work with very young children and establish criteria for the determination of medical indigency.

(F3751:76-77)

**41. CONSUMER EDUCATION-CREDIT UNIONS.
1965-67.**

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, reports, speeches, bulletins, advertisements and press releases. Topics comprise: summaries of consumer education and credit union activities (including general survey and county listings); selective readings in consumer education compiled by Virna M. Canson, Consumer Education Specialist, SOEO; adult education for migrants, Project Moneywise; California Credit Union League sponsored projects, bylaws, and a proposal for a comprehensive Savings and Lending Service to Low Income Consumers; a comprehensive consumer services program for Los Angeles County; Watts United Credit Union; progress reports for Tulare County; food-stamp program; consumer rights; fraud; debt counseling; Exposition, and NAACP credit unions.

(F3751:78)

**42. BAY AREA NEIGHBORHOOD
DEVELOPMENT (BAND). 1966-67.**

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, reports and an advisor manual summarizing programs, problems, proposals and complications in securing grant renewal; sections of an annual report delineating progress of credit unions, housing projects, sewing classes, and consumer education.

(F3751:79)

43. HEALTH. 1965-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming and outgoing letters, memoranda, minutes of meetings, speeches and project proposals. This file contains recommendations for implementation of: a State Department of Public Health Program for improvement of the Health of the Poor in California; liaison of the Department of Rehabilitation, the Department of Mental Hygiene and the California Medical Association (CMA); coordination of the committee on Welfare Medical Care Programs with the State OEO; plans for community medical assistance sponsored by Sears-Roebuck; Neighborhood Health Centers; and County CAA suggestions for participation of the private sector and the CMA in the War on Poverty.

(F3751:80)

**44. CALIFORNIA INTERAGENCY COUNCIL ON
FAMILY PLANNING. 1967-68.**

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming and outgoing letters, agendas and minutes of meetings, resolutions, project proposals, reports, memoranda, activity profiles and drafts of policy papers produced by the California Interagency Council on Family Planning and by Planned Parenthood World population with regard to program development, funding and education of the public.

(F3751:81)

45. LEGAL SERVICES. 1964-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, reports, press releases, newspaper clippings, addresses and lists.

Subject content spans recruitment and training of OEO lawyers, eligibility standards for legal aid societies, the National OEO legal Services Program, grant applications and project proposals from: the National Legal Aid and Defender's Association; the San Francisco Complementary Task Force; Neighborhood Legal Service Centers-Youth Opportunities Board of Montebello Watts-Willowbrook-Compton; the Oakland Interagency Legal Service Task Force and San Joaquin County-Legal Aid Services for the Poor.

(F3751:82-84)

46. LEGAL SERVICES FOR THE RURAL POOR. 1966,68,69.

Physical Description: 3ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, project proposals, reports, press releases and telegrams comprising: reviews of activities in Kern, Madera, and Stanislaus counties/farm worker assistance; and OEO evaluation of California Rural Legal Assistance (CRLA); a CRLA salary survey; abstracts of funded CRLA grants, and the narrative, budget and appendices of the CRLA Refunding Proposal for the 1971 calendar year featuring plans for a cooperative legal assistance center.

(F3751:85)

47. CHILD AND YOUTH SERVICES. 1968-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, minutes of meetings, procedural reports and guidelines relating to OEO funded services and programs for children and youth including: the distinction between day care and preprimary education programs; the development and coordination of maternal-child health; consultative services provided by the Day Care and Child Development Council of America; rehabilitation; protective services; prevention and control of delinquent behavior; surveys of youth needs; Federal Interagency Day Care Requirements; availability of group programs for preschool aged children; evaluation of ESEA, Title I allocations; and a proposal for programmed instruction and automated tutorial teaching for minority youths.

(F3751:86-87)

48. HEAD START AND FOLLOW-THROUGH. 1965-70.

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, press releases, telegrams, guidelines, program directories, brochures, lists, grant applications and guidelines.

Project Head-Start, the pre-school program of the national anti-poverty effort, aimed at helping children from disadvantaged families compete successfully with their more fortunate kindergarten and first grade classmates in order to fulfill their greatest growth potentialities and establish sound nutritional practices. Operation Follow-Through, an extension of Project Head Start for school entry age children, was funded by Title II of the EOA and administered in California by the State Department of Education.

Staff recruitment and training; program content, scope, evaluation, research and recommended improvements spanning: basic curriculum, nutrition, health, parent participation and administrative coordination.

(F3751: 88)

49. UPWARD-BOUND. 1966-67, 69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of incoming letters, memoranda, lists and grant applications.

Project Upward Bound was designed to motivate non-college bound tenth and eleventh grade high school students who indicated college potential to continue beyond secondary school. Two and four year colleges and universities implemented a residential summer session and an academic follow-up year. Opportunities also extended to Job Corps men and women. This file concentrates on the requirements of the University of California, Santa Barbara, Chico State College and National Indian Youth Council programs detailing: objectives, institutional and staff qualifications, locations and methods of student recruitment, curriculum content, community relations, medical services, scheduling, racial/ethnic composition of participants, budgetary summaries, community response and past grant follow-up. A geographic distribution of California programs is also included.

CAP - Indian Programs

(F3751: 89-90)

50. INDIAN PROGRAMS FILE. 1965-69.

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, minutes of meetings, reports, policy papers, case abstracts, directories, fact sheets, telegrams, newspaper clippings, newsletters, and maps.

Formation and endorsements of the California Inter-Tribal Council (CITC), an OEO funded association designed to unify all California rural Indians into a single comprehensive action program; allegations of conflict of interest between reservation and non-reservation Indians with regard to control and representation of planning boards; creation of an independent California Indian Legal Services program, an outgrowth of the CRLA, Indian Division, in competition with CITC; formation of an alleged unilaterally planned and funded National Congress of American Indians; California Rural Indian Health Project; progress reports on Indian projects; appeals from the Hoopa Tribal Council, (Humboldt County) and Lake County for basic services including utilities and sanitary facilities; funding policies on federal Indian reservations and maps delineating county-wide distribution of Indian reservations in California.

(F3751: 91-92)

51. CALIFORNIA INTER-TRIBAL COUNCIL (CITC). 1967-71.

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, resolutions, by-laws, articles, plans, maps, charts and telegrams in support of grant applications citing: project description, purpose, objectives, work program, administration and organization (including membership of governing bodies), staff recruitment and training, job qualifications, location, population to be served, community incidence of poverty, extent of resident participation, mobilization of public and private resources through coordination with existing and proposed activities, assurance of compliance with civil rights provisions, budget and special conditions. Funded projects include: manpower development, community organization, economic development, emergency food, staff training, park recreational facilities, training/operation of heavy equipment and alcoholism-rehabilitation.

(F3751: 93)

52. CALIFORNIA INDIAN LEGAL SERVICES (CILS). 1967-68.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Project descriptions, budgets, memoranda, reports, speeches, press releases and telegrams documenting a long range attack on Indian legal problems such as: preservation of Indian lands, enforcement of water rights, equal employment opportunities, legislation, and benefits for Indian school children.

(F3751: 94)

53. ARIZONA STATE UNIVERSITY-STATE OF CALIFORNIA. 1967.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, telegrams, project descriptions and budgets in support of programs serving Arizona, California, Colorado and New Mexico, including Indian Reservation-based CAA's, Head Start training and technical assistance grants.

CAP - Basic Adult Education Title II-B

(F3751: 95)

54. BASIC ADULT EDUCATION, FILE. 1965-67.**Physical Description:** 1ff.**Scope and Content Note**

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, procedures, telegrams, grant applications and summaries.

Title II-B of the EOA, 1964 authorized financial assistance to state educational agencies to initiate, expand, and strengthen programs of instruction for individuals who had attained the age of 18 and whose inability to read and write the English language precluded employment commensurate with their potential ability. Additional supportive services were provided. Topics cover: educational components in California CAP's; compensatory education; audit procedures; Project ENABLE, i.e., Education and Neighborhood Action for Better Living Environment, sponsored by three national agencies: Family Service Association of America, Child Study Association of America and the National Urban League; coordination of the EOA and the Elementary and Secondary Education Act (ESEA) of 1965 and cooperation between local school districts and community action agencies in planning ESEA programs; progress report of the Adult Education Act of 1966 (Title III, ESEA), and proposals receiving Basic Adult Education (Title II, Part B, EOA of 1964) allocations, such as the Frederic Burk Foundation for Education, San Francisco State College.

Farm Loans, Title III-A

(F3751: 96)

55. RURAL HOUSING LOANS. 1965,67.**Physical Description:** 1ff.**Scope and Content Note**

Arranged chronologically.

Pamphlets and guidelines informing the public of the availability and method of application for a variety of loans, sponsored by the Farmer's Home Administration, for the alleviation of rural poverty.

Migrant Service Programs, Title III-B

(F3751: 97)

56. CORRESPONDENCE OF THE CHIEF OF MIGRANT SERVICES. 1965-68.**Physical Description:** 1ff.**Scope and Content Note**

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, reports, articles, telegrams, proposals, minutes of meetings and guidelines generated by the office of Ralph V. Gunderson, Chief of Migrant Services.

This file includes: inquiries for information regarding the location of migrant family camps operated under the California Migrant Master Plan; the plans, specifications, and manufacture of temporary shelter units, such as the Plydom or Paradome prototypes; a report from the San Joaquin Migrant Ministry; payment of delinquent sales and use taxes; consideration of a tentative proposal for the elimination of California rural poverty; minutes of the Seasonal Agricultural Workers Advisory Committee; farm labor developments; and selected presentations from the Neuvias Vistas Conference on the needs of Mexican-American children and adults, sponsored by the State Department of Education in Los Angeles (April, 1967).

(F3751:98)

57. MIGRANT SERVICES, GRANT APPLICATIONS. 1968-70.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, reports, telegrams and applications concerning the funding of migrant service centers, education, day care, rehabilitation, and the evaluation of temporary housing.

Employment and Investment Incentives, Title IV

(F3751:99-100)

58. SMALL BUSINESS DEVELOPMENT CENTER (SBDC). 1967, 69.

Physical Description: 2ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, project proposals, applications and pamphlets.

Title IV, BOA of 1964 established the Small Business Development Center to provide financial assistance in the form of loans, counseling, training, managerial program development and research assistance. Cited in this file are technical assistance services for low-income areas, a small business development plan for the State of California modeled upon its successful predecessor, the SBDC of Santa Clara, and an application for a Planning and Administration grant-in-aid funded by the Public Works and Economic Development Act of 1965.

Work Experience and Training, Title V

(F3751:101)

59. WORK EXPERIENCE AND TRAINING FILE. 1966-67.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Work Experience and Training Programs constituted the major OEO training program concentrated upon the entire family. Projects were designed to increase the employability and capacity for self-support of unemployed needy persons with dependent children.

Memoranda and charts. This file defines and outlines the nature, distribution, funding and renewal status of California Work Experience and Training programs.

Volunteers in Service to America (VISTA), Title VI

(F3751:102)

60. CORRESPONDENCE, VISTA. 1966.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters, memoranda, press releases, telegrams, project summaries and lists.

VISTA offered men and women, age 18 and over, from all economic, geographic and social strata, opportunities to join their skills and services for at least one year in the fight against poverty in cities, small towns, rural areas, tenements, Indian reservations or in migrant worker camps, among the sick, disabled, mentally ill, retarded young and old. This file contains requests for, assignments, and distribution of volunteers; allocation of project funds, and descriptive project summaries.

Ethnic Concerns

(F3751:103)

61. MEXICAN-AMERICAN POLITICAL ASSOCIATION (MAPA). 1965-69.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming letters, memoranda, reports and fact sheets regarding the political, legal and socio-economic status of Mexican-Americans. Included are evaluations of language problems among Mexican-American children; allegations of discriminatory policies in the operations of the Riverside County OEO, Coachella Valley CAP and the Human Resources Development Council; recommendations from the program committee of the Californians United for Action and Progress (UCAP); the Second Ethnic Survey of Employment and Promotion in State Government, and a consideration of the alleged Mexican-American fraud in America.

(F3751:104)

62. NAACP. 1966.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Incoming and copies of outgoing letters.

Chief correspondents include: Virna Canson, and Arnold W. Leonard, Community Action representatives, SOEO, regarding the National Association for the Advancement of Colored People California initiative in the War On Poverty.

Grant Applications and Project Proposals - California Counties

(F3751:105)

63. OEO Grant Directives. 1964-68.

Physical Description: 1ff.

Scope and Content Note

Arranged chronologically.

Copies of general and special conditions, and agreements governing the award and implementation of grants under the Neighborhood Youth Corps, Title I-D, Title II: Sections 204, 205, 206, 207, 221, 222, 312, 313(a) & (b), and Title III-B of the Economic Opportunity Act of 1964 as amended.

(F3751:106-267)

64. CALIFORNIA COUNTIES PROJECT FILE. 1964-71.**Physical Description:** 162ff.**Scope and Content Note**

Arranged alphabetically by county, and chronologically thereunder.

Project proposals; grant applications; incoming and copies of outgoing letters; memoranda; agenda; minutes of meetings; transcripts of hearings (including a 7" reel tape); legal case abstracts; resolutions; annual, conference and project reports; surveys; equipment inventories; procedural manuals; brochures; articles; bulletins; contracts; service agreements; by-laws; articles of incorporation; specifications; construction plans; statistics; invoices; press releases; telegrams; newspaper clippings; newsletters; questionnaires; charts; street and census maps; and legislative abstracts. Some bilingual English-Spanish documents are interspersed throughout.

The following counties are represented: Alameda (:106-129), Amador (:130), Butte (:131-132), Contra Costa (:133-136), El Dorado (:137-138), Fresno (:139-141), Glenn (:142), Humboldt (:143), Imperial (:144-149), Kern (:150-151), Kings (:152-155), Lake (:207-208, included in North Coast Counties), Lassen (:156-158, also includes Modoc, Plumas and Tehama as participants in a collaborative CAA), Los Angeles (:159-184), Madera (:185-186), Marin (:187-188), Mendocino (:207-208, contained in North Coast Counties), Merced (:189-199), Modoc (:200), Monterey (:201-204), Napa (:205), Nevada (:206), Orange (:209), Placer (:210-212), Plumas (included in Lassen - collaborative CAA), Riverside (:213-214), Sacramento (:215-217), San Benito (:218), San Bernardino (:219-220), San Diego (:221-223), San Francisco (:224-228), San Joaquin (:229-231), San Luis Obispo (:232-233), San Mateo (:234-236), Santa Barbara (:237-238), Santa Clara (:239-245), Santa Cruz (:246), Shasta (:247), Sierra (:248), Siskiyou (:249), Solano (:250-252), Sonoma (:253), Stanislaus (:254-256), Tehama (:257, also covered under Lassen - collaborative CAA), Tulare (:258-261), Ventura (:262-263), Yolo (:264-266) and Yuba (:267).

This file represents a thirty percent sampling with an emphasis upon a Northern urban county (Alameda), a Southern urban center (Los Angeles), Northern rural areas (El Dorado and Placer) and Southern rural regions (Imperial and Kings). Types of grants comprise: program development, conduct and administration, technical assistance, demonstration and training, research, state technical assistance and migrant services. Programs account for: Title I - Youth Programs; Job Corps, Work-Training Work-Study Neighborhood Youth Corps, and summer crash programs, Title II - Urban and Rural Community Action programs: Job-Manpower Development, prevocational-vocational training, senior opportunities, Operation Mainstream, New Careers, Comprehensive Health Services, Medical, Dental, Mental Health, Family Planning, Emergency Financial Assistance, Emergency Food and Medical, Legal, Day Care, Head Start, Upward Bound, Follow-through, Adult Basic Education, Parent-Child Centers and Neighborhood Service Centers; Title III: low income rural families and migrant assistance, including housing, sanitation, education and day care, Title IV - Small Business, Title V - Work Experience and Title VI - VISTA.

Alameda County

California Indian Legal Services; Oakland American Indian Association, East Bay Spanish Speaking Citizens Foundation, charges of fiscal mismanagement and election irregularities leveled against the Oakland Economic Development Council (OEDCI), allegations of administrative malfunctioning against the Economic Opportunity Organization - Berkeley Area (EOOBA) and the Senior Citizen Nutrition Program of the Southern Alameda County Economic Opportunity Agency (SACEOA).

Contra Costa County

specifications for the construction of Flash Peak camps, California Migrant Master Plan, charges of discrimination in OEO hiring practices;

Fresno County

migrant farm labor housing projects, plans for dwelling and child care units in Parlier - Raisin City; adult education program for seasonal farm workers in San Joaquin Valley and an experimental pilot project in the effectiveness of technology in increasing reading and math skills among disadvantaged school children;

Glenn County

lack of adequate farm labor housing;

Humboldt County

frustration of efforts to secure a CAA;

Imperial County

comprehensive programming of the Quechan Indians, Fort Yuma Reservation, successful self-sustaining enterprises involving such projects as: restoration of old Fort Yuma, construction of a historic museum, small hospital and commercial trailer park.

