Guide to the Pan American League of San Diego Collection MS 7

Finding aid prepared by Jennifer Vanoni
San Diego History Center Document Collection
1649 El Prado, Suite 3
San Diego, CA, 92101
619-232-6203
May 31, 2013
Title: Pan American League of San Diego Collection
Identifier/Call Number: MS 7
Contributing Institution: San Diego History Center Document Collection
Language of Material: English
Physical Description: 11.25 Linear feet (12 boxes)
Date (inclusive): 1936-1981
Abstract: This collection contains materials related to the Pan American League of San Diego and its administrative processes from founding in 1936 through 1981.
Language of Materials: Collection materials are in English.
creator: Steyle, Mary B.

Biographical / Historical Notes
In 1930, after a joint goodwill tour by women’s organizations in America and Cuba, the Pan American League International was formed for the purpose of promoting friendship across the borders of the American continents. The Pan American League of San Diego was non-political, non-sectarian, and non-commercial, and its purpose (as stated in its Articles of Incorporation) was “the promotion of friendship and better understanding through education and cultural channels and activities between the peoples of the United States and the other Pan American Nations.” In 1936, following her return from Washington D.C. where she had become interested in Pan-American affairs, Mrs. Mary B. Steyle organized a branch of the League in San Diego. Toward this end, the San Diego branch sponsored several events and helped many Latin-American students through its scholarship program.

Scope and Content
This collection contains materials related to the Pan American League of San Diego and its administrative processes from founding in 1936 through 1981. Included are organizational records, minutes, reports of officers and committees, financial records, scholarship program records, membership records, yearbooks, and scrapbooks. Much of the collection is fragmented, but most of the important records (minutes, financial records, scholarship program records, yearbooks, and historian’s scrapbooks) are quite complete in their chronological scope. Also included are materials related to Pan American Juniors, a subsidiary organization.

Arrangement
The collection is arranged by series:
Series I: Administrative Records
Series II: Scholarship Program
Series III: Historians’ Scrapbooks

Physical Characteristics and Technical Requirements
Guest Book (Box 4, Folder 8) shows signs of damage around the edges of the loose pages. Scrapbooks and minute books are in good condition. (May 2013)

Preferred Citation
Pan American League of San Diego Collection, MS 7, San Diego History Center Document Collection, San Diego, CA.

Conditions Governing Access
This collection is open for research.

Conditions Governing Use
The San Diego History Center (SDHC) holds the copyright to any unpublished materials. SDHC Library regulations do apply.

Processing Information
Collection processed by Jennifer Vanoni on May 22, 2013.

Immediate Source of Acquisition
Accession number 2005.2.

Subjects and Indexing Terms
Pan American League of San Diego (San Diego, Ca).
Cuba
Fund raising
Latin American Students
San Diego (Calif.)
Guide to the Pan American League of San Diego Collection

Series I Administrative Records

Box-folder 1:1 Articles of Incorporation n.d., 1953, 1972
Box-folder 1:2 Bylaws
Box-folder 1:3 Order of Business
Box-folder 1:4-6 Meeting Minutes (bound) 1938-62
Box-folder 2:1 Meeting Minutes (bound) 1962-64
Box-folder 2:3-4 Meeting Minutes (loose) 1971-81
Box-folder 2:5 Attendance Records 1974-81
Pan American Juniors

Includes:
Bylaws, Membership lists, Schedule of Events

Box-folder 2:7 Officers and Chairpersons - Duties c. 1971-77
Box-folder 2:8 President - Annual Reports c. 1968-79
Box-folder 3:1 Amenities Chairperson - Reports c. 1971-81
Box-folder 3:2 Bulletin Editor - Notes
Box-folder 3:3 Community Service Chairperson - Report 1966
Box-folder 3:4 Decorations Committee - Reports 1977-79
Box-folder 3:5 Historian Chairperson - Notes
Box-folder 3:6 Luncheon Chairperson - Notes 1972-78
Box-folder 3:7 Membership Committee - Reports 1970-77
Box-folder 3:8 Nominating Committee - Reports c. 1973-80
Box-folder 3:9 Program Chairperson - Notes 1972-76
Box-folder 3:10 Publicity Chairperson - Notes 1972-74
Box-folder 3:11 Reservations Chairperson - Notes n.d., 1973
Box-folder 3:12 Special Events Chairperson - Notes 1977-78
Box-folder 3:13 Correspondence - Miscellanea n.d., 1963, 1972-81
Box-folder 3:14 Ways and Means Committee - Fundraising Reports 1970-76
Box-folder 3:15 Financial Statements c. 1948-81
Box-folder 3:16 Receipts and Disbursements 1966-71
Box-folder 3:17 Tax and Trust Fund 1953, c. 1973-74
Box-folder 3:18 Bank Statements 1965-74
Box-folder 3:19 Treasurer - Reports 1936-44, 1976-80
Box-folder 3:20 Membership Applications 1965-67, 1971-80
Box-folder 4:3 New Member Lists c. 1952-76
Box-folder 4:4 Historical Notes
Box-folder 4:5 Pan American League Bulletin
Box-folder 4:6 Publicity Scrapbook 1968-70
Box-folder 4:7 Programs and Invitations for Events c. 1957-80
Box-folder 4:8 Guest Book Pages (loose) 1938-50
Box-folder 4:9 Stationary and Emblems
Box-folder 4:10 Mayoral Proclamation of “Pan American Week” 1981
Box 5 Yearbooks (27) 1947-51, 1953-72, 1973-79

Series II Scholarship Program

Box-folder 6:1 Application Information
Box-folder 6:2 Filed Applications
Box-folder 6:3-4 Correspondence - Re: Applicants and Recipients n.d., 1955-58, 1964-78
Box-folder 6:5 Correspondence - Miscellanea n.d., 1955-75
Box-folder 6:6 Financial Records c. 1944-76
Box-folder 6:7 Scholarship Recipients c. 1954-76
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<tr>
<th>Box-folder</th>
<th>Description</th>
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<td>6:8</td>
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<td>7:1</td>
<td>Scrapbook 1936-37</td>
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<td>7:2</td>
<td>Scrapbook 1936-49</td>
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<td>8:1</td>
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