Finding Aid to the Sunset-Parkside Education and Action Committee (SPEAK) Records, 1968-2015, SFH 497

Finding aid prepared by Tami J. Suzuki.
San Francisco History Center, San Francisco Public Library
2018
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URL: http://www.sfpl.org/sfhistory
Title: Sunset-Parkside Education and Action Committee (SPEAK) Records

Date (inclusive): 1968-2015

Identifier/Call Number: SFH 497

Creator: Sunset-Parkside Education and Action Committee

Creator: Sunset Architectural and Historical Resources Inventory Committee

Physical Description: 6.2 Cubic Feet (5 boxes, 1 manuscripts box)

Contributing Institution: San Francisco History Center, San Francisco Public Library

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Abstract: Collection documents activities of a non-profit, neighborhood-based organization involved in planning, architecture, transportation, historic preservation and education issues concerning the Sunset District of San Francisco.
The collection is stored on site.

Language of Material: Collection materials are in English.

Conditions Governing Access
The collection is available for use during San Francisco History Center hours, with photographs available during Photo Desk hours.

Conditions Governing Use
All requests for permission to publish or quote from manuscripts must be submitted in writing to the City Archivist.
Permission for publication is given on behalf of the San Francisco Public Library as the owner of the physical items.
Photographs can be photographed but cannot be photocopied.

Preferred Citation
[Identification of item], Sunset-Parkside Education and Action Committee (SPEAK) Records (SFH 478), San Francisco History Center, San Francisco Public Library.

Provenance
Records were donated to the San Francisco Public Library by the Sunset-Parkside Education and Action Committee on Aug. 23, 2016.

Processing Information
Processed by Tami J. Suzuki.

Related Materials
Researchers are encouraged to see also the San Francisco History Center's subject files. SPEAK publications are also included separately in the library's online public access catalog. Also cataloged is A Parents' and Students' Guide to Our Senior Highs by Evelyn Galencki, 1977, one of a series of SPEAK reports on San Francisco's public schools.

Separated Materials
Photographs were transferred to the San Francisco History Center's Historical Photographs collection.

Historical Note
The Sunset-Parkside Education and Action Committee, or SPEAK, is an active neighborhood organization with a 50-year history of involvement in neighborhood-based planning, architecture, and historic preservation issues. It was founded in 1969 by a group of ministers and businessmen, to inform area residents "about matters of mutual concern in government and in the community and improve the quality of life in the area and citywide." SPEAK had an architectural review role and communicated with both project sponsors and city planners to achieve improved design and use of space. The agency sponsored an annual summer festival featuring art, music and dance, as well as a candidates' night. At one point, the board met monthly and the general membership met annually in May, as well as in October in election years.

In 2004, the group formed the Sunset Architectural and Historical Resource Inventory Committee and began a comprehensive survey to identify Sunset neighborhood buildings that appeared to be eligible for official designation as state historic resources. On Aug. 1, 2007, the San Francisco Landmarks Preservation Advisory Board endorsed Phase 1 of the Oceanside Survey, recognizing nineteen properties as official historic resources. The board also endorsed SPEAK's Oceanside Historic Context Statement. In Phase 2, 5100 properties built before 1925 were surveyed and documented. Several reports were produced. On May 2, 2012, the San Francisco Planning Department's Historic Preservation Commission adopted Phase 2 of the Oceanside Historic Resources Survey.
Scope and Contents
Includes incorporation papers, by-laws, tax returns, financial reports, minutes, correspondence, notes, petitions, news clippings, some photographs, digital copies of files, and newsletters and reports published by the organization. Has a project review of various neighborhood cases before the Planning Department, and files on landmarking work, a transit study, the Oceanside Survey, and challenges to a proposed development at 1900 Sloat Boulevard.

Early topics include organizational goals, a housing survey, illegal parking of commercial vehicles, and a retirement plan for employees. Sample topics from 1996 include an art program held in several Sunset schools funded by the San Francisco Art Commission and administered by SPEAK; cellular antennae, a Neighborhood Special Use District, illegal dwelling units, and a liquor license moratorium. Later topics include garbage rate increase, architectural surveys, open space, and loss of non-profit status.

Arrangement
Organized into four series: Series 1. Organizational Records; Series 2. Chronological Files; Series 3. Special Projects; and Series 4. Sunset Architectural and Historical Resource Inventory Committee (SAHRIC). Organized chronologically. The SAHRIC series is organized into three subseries: Subseries 4A. Committee Records; Subseries 4B. Oceanside Survey: Phase 1; and Subseries 4C. Oceanside Survey: Phase 2.

Physical Characteristics and Technical Requirements
Includes audiocassettes and computer discs (CDs) and diskettes.

Subjects and Indexing Terms
Historic buildings -- California -- San Francisco
Neighborhoods -- California -- San Francisco -- History
Oceanside (San Francisco, Calif.) -- Buildings, structures, etc.
San Francisco (Calif.) -- Buildings, structures, etc.
Sunset District -- San Francisco -- (Calif.) -- Buildings, structures, etc.
Sunset-Parkside Education and Action Committee -- Archives
Sunset Architectural and Historical Resources Inventory Committee -- Archives
Series 1 Organizational Records 1968-2015

Citizen Participation Thesis by Inge Horton 1968-1977

*Citizen Participation in a Voluntary Community Organization 1979*

Grants:
- 1971-1974
- Agreements 1991-1974
- Neighborhood Beautification Projects 1991-1993

Facilities Rentals 2000-2003

Membership Lists 2004-2006

Digital Files:
- Membership Database 2003
  Physical Characteristics and Technical Requirements
  1 computer diskette, Access 2000.

- Minutes and Newsletters 2003-2015
  Physical Characteristics and Technical Requirements
  1 CD.

Publications
- *SPEAK Up Date* 1990-2015
  Physical Description: 2 folders

*Housing in the Sunset, A Community in Transition 1974*

*Architectural and Historical Resources of the Sunset District, Sixteen Notable Buildings [2005]*

*Architectural and Historical Resources of the Sunset District, The Oceanside Neighborhood 2007*

*Historic Context Statement of the Oceanside, A Neighborhood of the Sunset District San Francisco 2007*

*Architectural and Historical Resources of the Sunset District, The Oceanside Neighborhood, Final Report of the Oceanside Survey 2012*

Series 2 Chronological Files 1971-2015

Scope and Contents
Contains board minutes, correspondence, and some financial reports. There are only a few minutes from 1971-1976; these are called "results." Documentation of board minutes begins in 1995 and are incomplete. Early topics include organizational goals, a housing survey, illegal parking of commercial vehicles, and a retirement plan for employees. The agency sponsored an annual summer festival featuring art, music and dance, as well as a candidates' night. Sample topics from 1996 include an art program held in several Sunset schools administered by SPEAK; cellular antennae, a Neighborhood Special Use District, illegal dwelling units, and a liquor license moratorium. Later topics include garbage rate increase, architectural surveys, open space, and loss of non-profit status. Includes newsletters of Coalition for San Francisco Neighborhoods, of which SPEAK has been a long-term member.

There are no documents from 1977 to 1985. SPEAK is trying to locate early files, especially of its Sunset Parkside Education Committee, SPEC, and the Safety Committee called the SAC.

Arrangement
Roughly chronologically arranged.

box 1

**Chronology 1968-1978**

Note
Compiled by Inge Horton.

box 1

**Files, 1971-2003**
Scope and Contents
Documents SPEAK's efforts on new buildings, building alterations, and permits pending at the Planning Department. Includes correspondence, notes, newsclippings, petitions, and a few photographs. Has a project review of various neighborhood cases, and files on landmarking work, art workshops, a transit study, and challenges to a proposed development at 1900 Sloat Boulevard. The organization managed art teachers in San Francisco public schools. The Oceanside Survey was a years-long special project that was administered by a SPEAK sub-committee. That work is documented in Series 4.

Arrangement
Roughly chronologically arranged.

Physical Characteristics and Technical Requirements
Includes audiocassettes and CDs.

Project Review-Projects: Residential Code Agreements
Project Review 1989-2010
Physical Description: 2 folders
Related Materials
1 photograph removed to Box 6, Folder 1.

Projects:
MUNI Streetcars on Sunset Boulevard 1971
Physical Description: 5 folders
Separated Materials
3 photographs removed to Box 6, Folder 1.

Housing in the Sunset Report 1974

Art Workshops and Festival 1989-2014
Physical Description: 2 folders

Residential Code Amendments 1993-1995
Physical Description: 2 folders

Separated Materials
Photographs removed to Box 6, Folder 2.

Correspondence
Physical Description: 5 folders

Board of Supervisors
Physical Description: 2 folders

Planning Commission Hearing Feb. 23, 1995
Physical Description: 3 folders
Physical Characteristics and Technical Requirements
Includes 2 audiocassettes.

Planning Commission Notes
Owners Signed Appeal Forms
Chevron
Statements of Opposition

Physical Description: 2 folders

Petitions

Letters, Originals for Reproduction
Vivian and Joel Materials
Newspaper Ad and Articles
Alternative Drawings and Model
Neighbors and Associations

Physical Description: 3 folders

Accidents
Legal Advice
Association Newsletters
Plot Maps and Radius List

Projects: Architectural Survey-Tourism Improvement District

Shriners Hospital Rehabilitation 1997-1999

Physical Description: 2 folders

Sullivan House Landmarking 1998-2000
Golden Gate Park Master Plan 1999-2000
Ocean Beach Task Force 1999-2000
Doggie Diner Dog Landmarking 2000
19th Avenue Revitalization Project 2001-2002

Physical Characteristics and Technical Requirements

Includes 1 CD.

Conservatory of Music Landmarking 2003
Parkside School Demolition 2007
Tourism Improvement District 2008

Projects: Housing Element-19th Avenue Transit Study

Housing Element of the San Francisco Master Plan, Revisions 2008-2009
Parkmerced Redevelopment 2008-2010
Recreation and Open Space Element of San Francisco General Plan 2009
Ortega Library, Demolition Appeal 2009
Golden Gate Park/Beach Chalet Soccer Fields 2009-2014

Physical Description: 2 folders

Physical Characteristics and Technical Requirements

Includes 1 CD of Beach Chalet Athletic Fields Renovation, Draft Environmental Impact Report, SF Planning Department, 2011

Golden Gate Park Legal Defense Fund 2012
19th Avenue Transit Study 2013-2014
Historical Note

In 2004, SPEAK formed the Sunset Architectural and Historical Resource Inventory Committee, SAHRIC, to initiate a comprehensive assessment of the Sunset's historic resources, and "to protect them from demolition and insensitive alterations and additions."

SPEAK commissioned the Oceanside Survey to assemble historic information about the buildings in the beachside community that developed at the turn of the (19th) century, in the area roughly bounded by Golden Gate Park, 37th Avenue, and Sloat Boulevard. This distinct neighborhood of small houses and beach cottages was referred to as the Oceanside from approximately 1900 into the 1920s. Fewer than ten percent of the dwellings have survived relatively intact. By the 1930s, the area was considered part of the larger Sunset District. In addition to inventorying the buildings, SAHRIC explored whether the subjects qualified as an historic district or as historic resources.

Approximately twenty residential buildings were studied in Phase 1 which included publication of the Historic Context Statement of the Oceanside in 2007. In 2008, SPEAK initiated Phase 2 of the architectural study of surviving Oceanside buildings. On May 2, 2012, the San Francisco Planning Department's Historic Preservation Commission adopted Phase 2 of the Oceanside Historic Resources Survey.

SPEAK/SAHRIC published the following booklets:

- *Architectural and Historical Resources of the Sunset District, Sixteen Notable Buildings,* [2005]
- *Architectural and Historical Resources of the Sunset District, The Oceanside Neighborhood,* 2007
- *Historic Context Statement of the Oceanside, A Neighborhood of the Sunset District San Francisco,* 2007

Separated Materials

Photographs have been removed to Box 6.

Scope and Contents

Includes committee minutes and notes, and documentation of the Oceanside Survey including correspondence, photographs, results of Phase 1 and 2 surveys,* and state historic district and resource forms known as Department of Parks and Recreation forms, or DPRs. Published reports are mainly found in Series 1. *The survey phases were alternatively called Parts 1 and 2.

Arrangement

Organized into three subseries: Subseries 4A. Committee Records; Subseries 4B. Oceanside Survey: Phase 1; and Subseries 4C. Oceanside Survey: Phase 2. Arranged roughly chronologically.

Physical Characteristics and Technical Requirements

Includes CDs and computer diskettes.

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**box 3**

**Subseries 4A Committee Records 2004-2012**

- **Agendas 2006-2007**
- **Minutes 2004-2010**
  - Physical Description: 2 folders
- **Minutes 2004-2010**
- **Correspondence and Notes 2008-2010**
- **Grant Applications 2005-2010**
Accounting 2005-2009
  Physical Description: 2 folders

Incorporation and Tax-Exempt Documents 1974-2014
Published Reports (2005)-2012
  Physical Description: 2 folders

box 3  Subseries 4B Oceanside Survey: Phase 1 2004-2007

Correspondence 2004-2007
  Separated Materials
  1 photograph removed to Box 6, Folder 3. Photographs by Lorri Ungaretti, 2004,
  removed to Box 6, Folder 4. Photographs, negatives and 2 CDs removed to Box 6,
  Folders 5-6.

Gerbode Foundation Grant 2005
Expenses 2006-2007
Bill Kostura Submittals 2004-2006
  Contract 2005-2006
Photographs 2007
  Separated Materials
  4 negatives removed to Box 6, Folder 7.
  Physical Characteristics and Technical Requirements
  3 CDs included.

Research:
  Initial Reconnaissance Survey 2004-2005
  St. John of God Catholic Church 2004
  Background Articles
  Block Maps no date
  Physical Description: 2 folders

Department of Parks and Recreation (DPR) Forms, Superseded 2005-2006
Historic Preservation Fund Committee 2005-2006
Publicity 2005-2007
Oceanside Booklet 2006
  Separated Materials
  1 photo removed to Box 6, Folder 8.

Planning Department Survey Advisors Group Peer Review Response 2006
Reports 2007
Letters to Affected Property Owners 2007
Material for Display Boards 2007
Annual Meeting Presentation May 2007
Digital Files of Reports, Minutes, Photographs, DPRs 2006-2007
  Physical Description: 2 folders
  Physical Characteristics and Technical Requirements
  Consists of 13 CDs and 2 computer diskettes.
Nominations for California Historic Landmarks and Points of Interest are prepared on Department of Parks and Recreation forms known as DPRs.

**Pinehurst Lodge 2004-2011**
- Separated Materials
- 23 photos removed to Box 6, Folder 10.

**Historic Preservation Fund Application 2005-2009**
**Grant Application to San Francisco Beautiful 2008-2013**
**Expenses 2008-2012**
**Potential Historic Districts 2009**
**Letters to Affected Property Owners 2010**
**Public Meetings 2010**
**Publicity 2010**
**Results 2010**
**Notes 2010-2012**
- Physical Description: 2 folders

**Historic Buildings List**
**Department of Parks and Recreation (DPR) Form Corrections 2012**
**Letters to Affected Property Owners and Tenants 2012**
**Survey Adoption June 2012**
**Property Information Map Findings November 2012**
**Final Booklet 2012**
**Community Meeting and Planning Code Amendments 2012**
**Distribution List of Final Report 2013**
**Integrity of a Property**
**Mailing Labels**
**Historic Resource Nomination Documentation 2005-2012**
- General
  - Nominations for California Historic Landmarks and Points of Interest are prepared on Department of Parks and Recreation forms known as DPRs.

**Oceanside Neighborhood Historic Resources Inventory of Individual Houses, Phase One, March 2007 2005-2006**
**Oceanside Survey, Phase Two:**
  - **Eligible Properties, DPR 523A Forms 2008-2009**
    - Physical Description: 3 folders
    - Note
      - Contains DPR 523 Form A of all properties developed 1925 and earlier in the survey area, and a few outstanding modern properties.
  - **Eligible Historic Resources, DPR 523 Form A, B, C or D 2008-2009**
    - Physical Description: 2 folders
  - **Not Eligible Properties, DPR 523 Forms A, B, C or D 2008-2012**
  - **Eligible Historic Districts, DPR 523 Forms A, B and 5D Forms 2008-2012**
Digital Files of Publications and Survey 2005-2012

Physical Description: 4 folders
Physical Characteristics and Technical Requirements
Contains 24 CDs.

Note
Includes Historic Context Statement of the Oceanside, 2010; Final Report of the Oceanside Survey, 2012; DPR forms and photos, and presentation by Inge Horton, 2005-2012. Also includes Oceanside Survey: Adopted Survey Forms, Case Report, and Motion, San Francisco Planning Department, May 2012, which has 508 completed DPR 523-series forms for inclusion in the California Historical Resources Information System database.

Existence and Location of Copies
The Oceanside Survey (May 2012) forms are also available online at http://www.sf-planning.org/index.aspx?page=3071. However, the Planning Department’s website does not include motion for adoption, nor letter to State Office of Historic Preservation.