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## San Francisco Museum of Art Education Department records

Finding aid created by San Francisco Museum of Modern Art staff using RecordEXPRESS

San Francisco Museum of Modern Art

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San Francisco, California 94103

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## **Descriptive Summary**

**Title:** San Francisco Museum of Art Education Department records

**Dates:** 1957-1966

**Collection Number:** ARCH.ADM.006

**Creator/Collector:** San Francisco Museum of Art

**Extent:** 3.7 linear feet (5 cartons, 1 card file box)

**Repository:** San Francisco Museum of Modern Art  
San Francisco, California 94103

**Abstract:** Contains records generated by the Education Department mainly from 1961 through 1966. Records document the formal establishment of the Education Department within the San Francisco Museum of Art, and the Department's abundant activities during the period that centered on children's education. Materials in the collection primarily relate to educational programming and outreach conducted by the Department. Includes correspondence, reports, announcements, mailing lists, and other administrative records.

**Language of Material:** English

### **Access**

Collection is available for use. Some materials are restricted for confidentiality or condition.

### **Publication Rights**

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### **Preferred Citation**

[Identification of item], [box year and folder title], Education Department, 1957-1966, Administrative Records, San Francisco Museum of Modern Art Archives.

### **Scope and Content of Collection**

The records from the Education Department date primarily from 1961 to 1966, and are concerned largely with the official establishment of the Children's Education Department as a result of a grant from the Rosenberg Foundation. Though there are materials that document educational programs for adults and teens, the majority of the records concern activities aimed at elementary school aged children.

The Education Department records are divided into three series and numerous subseries based on groups of files within the original filing system. Series include: Educational Programming, Outreach, and Administration.

The majority of records are included in the Educational Programming series, and reflect the primary activities of the Education Department. The Department conducted classes, tours, and various events and performances within the Museum for diverse audiences and age groups.

The Outreach series addresses educational activities conducted outside of the Museum and the Department's efforts to publicize their programs. The Rental Gallery in Schools Program records are included in the Outreach series because they primarily document the Department's efforts to promote the program to schools.

The records in the Administration series document various aspects of maintaining the Department and managing programs, and include the majority of the incoming and outgoing correspondence.

### **Indexing Terms**

Art—Study and teaching (Elementary)—Activity programs  
Art appreciation—Study and teaching—California—San Francisco  
Art appreciation—Study and teaching (Elementary)—Activity Programs  
Art museums and community—California—San Francisco  
Art museums—Educational aspects  
Art rental and lending services—California—San Francisco  
Volunteer workers in museums  
San Francisco Museum of Art  
San Francisco Museum of Modern Art  
San Francisco Museum of Art—Archives  
San Francisco Museum of Art—History—Sources  
San Francisco Museum of Art—Records and correspondence

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