Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

California State University Dominguez Hills, Gerth Archives and Special Collections
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Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003
Contributing Institution: California State University Dominguez Hills, Gerth Archives and Special Collections

Title: Oregon Tradeswomen, Inc. Collection

source: Chicago Women in Trades

source: Electric Women

source: United States. Department of Labor

source: United States. Women's Bureau

source: Wider Opportunities for Women, Inc.

source: Women in Non Traditional Employment Roles (WINTER)

source: Portland Community College (Portland, Or.)

source: Oregon. Department of Education

Creator: Ashbrook, Connie

Identifier/Call Number: SPC.2013.003

Physical Description: 16.7 Linear Feet (43 boxes; 9 unprocessed boxes)

Date (inclusive): 1973-2009, undated

Date (bulk): 1991-2003

Abstract: The Oregon Tradeswomen, Inc. (OTI) collection contains correspondence, budgets, reports, clippings, newsletters, grant proposals, conference and event materials, newsletters, papers of other trades organizations, videocassettes, and other materials relating to OTI. The bulk of the materials within this collection focus on OTI's grant funded and community based projects, and events. Materials related to the Women in Apprenticeship and Nontraditional Occupations (WANTO) grant primarily focus on the Portland Pathways to Success program and contain reports, surveys, committee meeting minutes, notes, proposals, and statistics. Materials concerning OTI's annual Women in Trades Fair include documents regarding patrons and sponsors, advertising, programs and flyers, committee meeting minutes and notes, and budgets. In addition, other materials within this collection pertain to topics regarding training and education programs, career opportunities for women and girls, and educational and research material concerning discrimination, apprenticeship, and other topics regarding women in the trades.

Language of Material: Collection material is in English.

Availability

Processed materials in this collection are open for research. Please contact the Archives and Special Collections department in advance to request access to unprocessed material.

Conditions Governing Use

All requests for permission to publish or quote from manuscripts must be submitted in writing to the Director of Archives and Special Collections. Permission for publication is given on behalf of Special Collections as the owner of the physical materials and not intended to include or imply permission of the copyright holder, which must also be obtained.

Preferred Citation

[title of item] Oregon Tradeswomen Inc. Collection, Courtesy of the Gerth Archives and Special Collections. University Library. California State University, Dominguez Hills

Immediate Source of Acquisition

In support of the Tradeswomen Archives project at California State University Dominguez Hills (CSUDH) initiated by Dr. Vivian Price, Executive Director of Oregon Tradeswomen, Inc. Constance Ashbrook donated materials in 2013 regarding women in trades and the activities of the Oregon Tradeswomen, Inc.

Scope and Contents

The papers comprising the Oregon Tradeswomen, Inc. (OTI) collection (1973-2009, undated; bulk 1991-2003) contains correspondence, financial documents, budgets, reports, clippings, newsletters, grant proposals, project proposals and drafts, conference and event materials, newsletters and papers of other trades organizations, videocassettes, and other materials relating to OTI. The Papers of Oregon Tradeswomen, Inc. series contains newsletters and materials relating to general administrative matters of OTI. The Career Development in The Trades series consists of documents related to grant funded and community based projects, grant proposals, school and education programs and projects, conferences, events, and workshops, employment opportunities, and educational and research materials. The Tradeswomen Organizations and Related Groups series contains flyers, brochures, newsletters, reports, and other materials from other tradeswomen organizations, unions, and associations. The Media and Ephemera series consists of clippings, video cassettes, and t-shirts that focus on events, training, and educational programs sponsored by a variety of trades organizations. Some of the
materials prior to 1999 may refer to Oregon Tradeswomen, Inc. (OTI) as Oregon Tradeswomen Network.

Related Materials
This collection is part of the Tradeswomen Archives Project, which also includes the Vivian Price Collection, Lynn Shaw Collection, Pat Williams Collection, and Jane Templin Collection, all of which are housed at California State University-Dominguez Hills.

Oregon Tradeswomen, Inc. History
While attending a national conference for women in the building trades in 1989, elevator constructor Connie Ashbrook along with three other tradeswomen- two carpenters, and an operating engineer, came up with the idea to form Oregon Tradeswomen Network with the objective to assist, support, and provide advocacy for women who work in trades in areas such as mentorship, education, and leadership. Incorporated in 1991, in its earliest days, Oregon Tradeswomen Network acted as a support group that held monthly meeting for tradeswomen to gather and discuss their thoughts and issues. In 1996 founding member Connie Ashbrook was named Executive Director of Oregon Tradeswomen Network. Under her direction, she started seeking out ways in which Oregon Tradeswomen Network could create and promote opportunities for women in the trades. With the help of grants funded by the U.S. Department of Labor and the Oregon Department of Education, Oregon Tradeswomen Network began developing more programs and projects that expanded their focus from networking to include education, training, and employment opportunities in building trades for girls and young women. In 1992, Oregon Tradeswomen Network formed The Women in Trades Fair- a one day event featuring exhibits, activities, and workshops dedicated to women and girls. The purpose of the Women in Trades Fair is to increase diversity and the overall number of women working in non-traditional career fields and educate them to the possibility of a future career in trades. What started out as a one day event has now extended into a three day event with days dedicated to middle school girls, high school girls, and women. In 2013, close to 2,000 women and girls attended or participated in the Women in Trades Fair.

In 1998, Oregon Tradeswomen Network founded the Portland Pathways to Success program as a way to assist low-income women through educating them about high-paying careers in construction, building, mechanical, technical, and utility trades. Throughout the years, the Pathways to Success program has offered a variety of opportunities to help prepare women for non-traditional careers, such as assisting women with developing career goals and seeking employment opportunities, mentoring, career planning, offering pre-apprenticeship training classes, and offering technical assistance to employers and apprenticeship programs in order to recruit, hire, and retain women. Along with Pathways to Success, OTI currently offers two other programs. The Building Girls program is geared towards assisting young women by offering basic and hands-on construction skills and safety with tools through a summer camp, work-crew program, and workshops. The Tradeswomen Organized for Outreach, Leadership and Support (T.O.O.L.S) program promotes activism and leadership to give tradeswomen the skills to create a safer and more valuable work environment. The featured event of the T.O.O.L.S. program sponsored with the Labor Education Research Center at University of Oregon provides workshops, activities, and networking opportunities to encourage women to become effective leaders in their unions, companies, and work spaces.

In 1999, Oregon Tradeswomen Network was reorganized as Oregon Tradeswomen, Inc. (OTI) - a 501 (c) (3) non-profit. Since its inception, OTI has introduced and mentored thousands of women and girls to training and career opportunities in the trades and apprenticeship programs, educated teachers in regards to skilled trades, and encouraged employers within trade industries to hire women. As of 2013, OTI continues to be a leader in advocating for women in trades with 12 staff members, a board of directors, and over 400 members.

Arrangement
This collection is arranged into four series and ten sub-series. The series and sub-series arrangement is as follows:


**Subjects and Indexing Terms**
Apprenticeship programs -- United States
Building trades -- United States
Career development -- Handbooks, manuals, etc.
Career development -- Planning
Career development -- Sex differences
Discrimination in employment -- Law and legislation -- United States
Diversity in the workplace
Gender and education
Gender and work
Labor union members -- United States
Occupational training for women
Sex discrimination in employment
Women in the labor movement
Chicago (Ill.)
New York (N.Y.)
Portland (Or.)
Long Beach (Calif.)
Washington (D.C.)
Chicago Women in Trades
Electric Women
United States. Department of Labor
United States. Women's Bureau
Wider Opportunities for Women, Inc.
Women in Non Traditional Employment Roles (WINTER)
Portland Community College (Portland, Or.)
Oregon. Department of Education

**Series I: Papers of Oregon Tradeswomen, Inc. 1991-2005; undated**

Physical Description: 0.4 Linear Feet
Physical Description: .95 boxes

Scope and Contents
This series contains newsletters, correspondence, budgets, reports, and project proposals of Oregon Tradeswomen, Inc. (OTI). Materials within this series relate to general administrative matters of OTI. For budgets, reports, and correspondence regarding grants and OTI sponsored events, please consult Series II, Career Development in the Trades. Folders in this series are arranged chronologically within sub-series with undated material at the end. This series divided into two sub-series according to subject matter.
Sub-Series A: Organizational Papers 1991-2005; undated

Physical Description: 0.31 Linear Feet

Scope and Contents

This sub-series includes correspondence, Connie Ashbrook's personal papers, papers regarding speaking engagements, budgets, tax forms, reports, and project proposals. Materials in this sub-series primarily relate to early project proposals and reports prior to OTI's establishment as a non-profit organization in 1999.

box 1, folder 1
Proposal to Oregon Department of Education Division of Vocational Technical Education regarding the formation of the Oregon Tradeswomen Network circa 1991

box 1, folder 2

box 1, folder 3
Speakers Bureau- Project Papers 1992-1993

box 1, folder 4
Project proposal and consulting agreement with Synapse Enterprise for a strategic planning retreat 1992

box 1, folder 5
Annual and Director's Reports 1992-1996

box 1, folder 6
Strategic Planning-Notes, Reports, and Workshop Summaries 1992-2003

box 1, folder 7
OTN Board and Membership Lists 1993-1994

box 1, folder 8
Financial Documents-Budgets and Tax Forms 1993-2004

box 1, folder 9
Correspondence 1993-2002; undated

box 1, folder 10
Marketing Strategies 1993-2005; undated

box 1, folder 11
Connie Ashbrook's Personal Papers 1993, undated

box 1, folder 12
Brochures and Documents- Programs, Accomplishments, and Meetings 1994-2002; undated

box 1, folder 13
OTN Questionnaire 1995

box 1, folder 14

box 1, folder 15
Papers regarding the Exemplary Public Interest Contribution (EPIC) Award- Correspondence and Fact Sheet February 2001

box 1, folder 16
Membership Forms 2003, undated

box 1, folder 17
Advertising 2004-2005

box 1, folder 18
Document about Oregon Tradeswomen, Inc. undated

box 1, folder 19
Meeting Flyers undated

Sub-Series B: Publications 1993-2009; undated

Physical Description: 0.08 Linear Feet

Scope and Contents

This sub-series consists of issues of the official newsletter of Oregon Tradeswomen, Inc. entitled "Oregon Tradeswomen Network". The majority of topics showcased in the newsletters are highlights from OTI meetings and issues surrounding women in trades.

box 1, folder 20
Oregon Tradeswomen Network- Newsletters (1 of 3) 1993-1995

box 1, folder 21
Oregon Tradeswomen Network- Newsletters (2 of 3) 1996-1997

box 1, folder 22
Oregon Tradeswomen Network- Newsletters (3 of 3) 1998-2000
Series II: Career Development in the Trades 1973-2009; undated

Scope and Contents
Career development in the trades is an umbrella term that encompasses professional meetings, events, workshops, apprenticeship, community projects, education and other career development programs to prepare women with the skills necessary to succeed in trades such as construction, transportation, and manufacturing. This series contains reports, proposals, budgets, correspondence, applications, brochures, flyers, notes, meeting minutes, job postings, and other documents relating to topics such as apprenticeship, training, outreach, mentoring, education programs, and networking opportunities for women in the trades. The bulk of the materials in this series focus on the OTI sponsored annual Women in Trades Fair event, Women in Apprenticeship and Nontraditional Occupations (WANTO) grant funded projects, such as Pathways to Success, and community based projects such as the Oregon Construction Workforce Alliance (OCWA) Equity Project, City of Portland projects, and Construction Apprenticeship Workforce Solutions (CAWS) projects. This series is divided into six sub-series according to subject matter.

Sub-Series A: Grant Funded and Community Based Projects 1973-2009; undated

Scope and Contents
The main objective of many of OTI’s grant funded projects is to recruit and retain women in non-traditional employment, through outreach, assistance, and education for women, employers, labor unions, and Joint Apprenticeship Training Committees (JATCs). This sub-series contains proposals, reports, committee meeting minutes, statistics, surveys, correspondence, budgets, and other materials regarding grant funded and community based projects. The bulk of the materials in this sub-series pertain to Pathways to Success, the Gender Equity Project, the Oregon Construction Workforce Alliance (OCWA) Equity Project, Building Futures in Industry and Trades (B-FIT), Construction Apprenticeship Workforce Solutions (CAWS), and projects created in collaboration with the City of Portland, Portland Community College, Oregon Department of Transportation (ODOT), and Portland Development Commission (PDC). Materials regarding other OTI projects as well as grant requests and fundraising ideas are also included. This sub-series is arranged by project and then chronologically within each project.

- **box 1, folder 23**  
- **box 2, folder 1**  
  WANTO 5: Proposals and Reports 1997-1998
- **box 2, folder 2**  
  WANTO 5: Notice of Award 1998
- **box 2, folder 3**  
  WANTO 5: Agreement between OTI and the City of Portland November 26, 1998
- **box 2, folder 4**  
- **box 2, folder 5**  
- **box 2, folder 6**  
  WANTO 5: Agreements and Correspondence 1998-1999
- **box 2, folder 7**  
  WANTO 5: UO-LERC/OTN Consulting Service-Agreement and Correspondence 1998-1999
- **box 2, folder 8**  
  WANTO 5: Pathways to Success Final Reports (1st-4th Quarter) 1998-1999
- **box 2, folder 9**  
  WANTO 5: WANTED Reception January 21, 1999
- **box 2, folder 10**  
  WANTO 5: Ready to Earn Fund 1999-2000
- **box 2, folder 11**  
  WANTO 5: Final Reports (4th-5th Quarter) March 2000
- **box 2, folder 12**  
  WANTO 6: Notice of Award 1999
- **box 3, folder 1**  
  WANTO 6: Project Objectives, Notes, and Memos 1999
- **box 3, folder 2**  
  WANTO 6: Pathways to Success Program- Mock Interviews 1999-2000
- **box 3, folder 3**  
  WANTO 6: Water Service Mechanic Apprentice Recruitment 1999
- **box 3, folder 4**  
  WANTO 6: Plumber or Steamfitter Apprentice Recruitment 1999-2000
- **box 3, folder 5**  
  WANTO 6: Sheet Metal Pre-Apprentice Training and Orientation 1999-2000
- **box 3, folder 6**  
  WANTO 6: Mason Trades Recruitment 1999-2000
- **box 3, folder 7**  
  WANTO 6: Vehicle and Equipment Mechanic Trainee Recruitment March 2000
WANTO 6: Tree Trimmer Apprenticeship 2000; undated
WANTO 6: Labor Market Analysis- Correspondence and Skill Set List 2000
WANTO 6: Occupation and Training Lists 2000
WANTO 6: Contact Forms (1 of 3) June-August 1999
WANTO 6: Contact Forms (2 of 3) September-October 1999
WANTO 6: Contact Forms (3 of 3) November-December 1999
WANTO 6: Career Pathways Study April 21, 2000
WANTO 6: Contract and Invoices with Portland Community College 2000
WANTO 6: Pathways to Success Surveys 2000
WANTO 6: Pathways to Success Weekly Staff Meeting Reports and Referrals January 2000-September 2000
WANTO 6: Advisory Committee Meeting Minutes and Notes 2000
WANTO 6: Final Budget Revisions 1999-2000
WANTO 6: Pathways to Success- 1st Quarter Report (3 copies) April 2000
WANTO 6: Pathways to Success- 4th Quarter Report (3 copies) November 2000
WANTO 6: Pathways to Success- Final Report May 2000
WANTO 6: Clippings Winter/Spring 2000
WANTO 6: Pathways to Success Program- Informational Interview Contact Lists undated
WANTO 7: Application for WANTO Demonstration Program 2000
WANTO 7: Notice of Award 2000
WANTO 7: Operating Agreement between OTI and Portland Community College 2000
WANTO 7: Letters of Support 2000
WANTO 7: Pathways to Success Technical Proposal 2000
WANTO 7: Notes, Proposals and other documents regarding OTI's agreement with SCA Pacific 2000-2001
WANTO 7: Pathways to Success Advisory Committee-Agendas and Notes 2000-2001
WANTO 7: Pathways to Success- Weekly Staff Meeting Reports 2000-2001
WANTO 7: Pathways to Success Surveys 2000-2001
WANTO 7: Pathways to Success Statistics 2000-2002
WANTO 7: TA Reporting Forms October 2000-June 2001
WANTO 7: TA Reporting Forms July 2001-October 2001
WANTO 7: Pathways to Success- 1st Quarter Report January 2001
WANTO 7: Pathways to Success- 2nd Quarter Report June 2001
WANTO 7: Pathways to Success- 3rd Quarter Report July 2001-October 2001
WANTO 7: Pathways to Success- 4th Quarter Report October 2001
WANTO 8: U.S. Department of Labor Grant Applications and Notice of Award 2001
WANTO 8: Correspondence 2001
WANTO 8: Job Recruitment Letters 2001
WANTO 8: Portland Pathways to Success-Technical Proposals 2001
WANTO 8: Notes and Project Abstracts 2001; undated
WANTO 8: Financial Reports and Reports 2001-2002
WANTO 8: Statistics 2001-2002

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003
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<td>Oregon Construction Workforce Alliance (OCWA) - Findings and Recommendations May 5, 1998</td>
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<td>Oregon Construction Workforce Alliance (OCWA) - Progress Report 1998</td>
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<td>Portland Development Commission (PDC) - Transportation Projects 2006; undated</td>
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<td>Portland Development Commission (PDC) -Meeting Notes, Agendas, Drafts, Correspondence, and Reports 2006-2007</td>
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<td>Portland Development Commission (PDC) -Reports and Meeting Agendas 2009</td>
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<td>Portland Development Commission (PDC) - Brochures, undated</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Correspondence, 2004-2005</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Committee Meeting Minutes, Agendas, Notes, and Budget, 2006</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Executive Committee Meeting Minutes, Agendas, and other documents, 2007</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) 2007</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Updated Environmental Scan: Notes, 2008</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Budget, 2008-2009</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Board of Directors Meeting Minutes, 2007</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - School Sub-committee Agendas for meetings, 2007</td>
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<td>Construction Apprenticeship Workforce Solutions (CAWS) - Committee: Meeting Minutes, Agendas, Transition Planning Packet, 2009</td>
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<td>Bureau of Labor and Industry (BOLI) - Progressive Discipline of Apprenticeship Committee, 1998</td>
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<td>Bureau of Labor and Industry (BOLI) - Contact Lists, 1999</td>
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<td>City Workforce Needs Alliance - Meeting Agendas, Notes, Action Plan and other documents, 2004</td>
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<td>Community Based Organizations - Notes, circa 1999</td>
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<td>Contractor Support Programs - Reports, Memos, Notes, and Research Material, 2002-2005</td>
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<td>Construction Workforce Clearinghouse (CWC), undated</td>
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<td>Jobs with Justice - Steering Committee Minutes and Correspondence, undated</td>
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<td>Long Beach Jobs Initiative Draft, 2004-2005</td>
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Inventory of the Oregon Tradeswomen, Incorporated
Collection SPC.2013.003
Sub-Series C: Events, Conferences, and Workshops 1991-2008; undated

Physical Description: 3.75 Linear Feet
Physical Description: 9 boxes

Scope and Contents

This sub-series contains programs, flyers, newsletters, correspondence, notes, meeting minutes, invoices, evaluations, and other documents pertaining to events, conferences, and workshops either sponsored by OTI or attended by members of OTI. The bulk of the materials in this collection pertain to the OTI sponsored Women in Trades Fair which is comprised of documents that focus on patrons, sponsors, presenters, advertisement of the fair, and committees involved in the preparation of the fair. Other events, workshops, and conferences acknowledged in this sub-series include OTI’s Christmas in April event and silent auction bid, materials regarding Portland area meetings and workshops, and materials from the Transportation Equity Act (TEA-21) Workshop. Materials in this sub-series are arranged chronologically starting with documents from the Women in Trades Fair.

- **box 18, folder 1**
  - **Women in Trades Fair - "Getting Started in the Trades"; "Preparing For Work in the Trades"; and "Non-Traditional Blue Collar Work"** (3 VHS) May 2, 1992

- **box 18, folder 2**
  - **Women in Trades Fair - Correspondence, Clippings, Programs, and Flyers 1991-1994**

- **box 18, folder 3**
  - **Women in Trades Fair - Correspondence, Clippings, Programs, and Flyers 1995-1996**

- **box 18, folder 4**
  - **1997 Women in Trades Fair - Planning and Fair Committee: Agendas, Notes, and Meeting Minutes 1996-1997**

- **box 18, folder 5**
  - **1997 Women in Trades Fair - Patron, Sponsor, or Contributor: Reservations, Forms, and Correspondence 1997**

- **box 18, folder 6**
  - **Women in Trades Fair - Award Nominations 1997**

- **box 18, folder 7**
  - **Women in Trades Fair - Parade Meeting Notes 1997**

- **box 18, folder 8**
  - **Women in Trades Fair - Exhibitor Information 1997**

- **box 18, folder 9**
  - **Women in Trades Fair - Fashion Show 1997**

- **box 18, folder 10**
  - **Women in Trades Fair - Newsletters and Flyers 1997**

- **box 18, folder 11**
  - **Women in Trades Fair - Budget 1997**

- **box 18, folder 12**
  - **Women in Trades Fair - Fair Outreach 1996-1997; undated**

- **box 19, folder 1**
  - **Women in Trades Fair - Advertising 1996-1997**

- **box 19, folder 2**
  - **Women in Trades Fair - Press and Publicity 1997**

- **box 19, folder 3**
  - **Women in Trades Fair - Evaluations 1997**

- **box 19, folder 4**

- **box 19, folder 5**

- **box 19, folder 6**
  - **1998 Women in Trades Fair - Program and Flyer 1998**

- **box 19, folder 7**
  - **1998 Women in Trades Fair - Fashion Show Committee: Meeting Minutes 1998**

- **box 19, folder 8**

- **box 19, folder 9**
  - **1998 Women in Trades Fair - Planning Committee: Meeting Minutes, Agendas, Tasks, and Notes 1997-1998**

- **box 19, folder 10**
  - **1998 Women in Trades Fair - Exhibit Reservations, Lists, and Correspondence 1998**

- **box 19, folder 11**
  - **1998 Women in Trades Fair - Award Nominations 1998**

- **box 19, folder 12**
  - **1998 Women in Trades Fair - Press 1998**

- **box 19, folder 13**

- **box 19, folder 14**
  - **1998 Women in Trades Fair - Food/Refreshments and Childcare 1998**

- **box 19, folder 15**

- **box 19, folder 16**

- **box 20, folder 1**

- **box 20, folder 2**
  - **1998 Women in Trades Fair - School and Education Program 1998**

- **box 20, folder 3**

- **box 20, folder 4**
  - **1998 Women in Trades Fair - Patron, Sponsor, or Contributor Correspondence 1998**

- **box 20, folder 5**
  - **1998 Women in Trades Fair - Patron, Sponsor, or Contributor: Reservations, Forms and Patron/Sponsor/Contributor Information 1998**

- **box 20, folder 6**
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<td>1999 Women in Trades Fair - Graphics for Newsletters and T-Shirts 1999</td>
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Series II: Career Development in the Trades 1973-2009; undated
Sub-Series C: Events, Conferences, and Workshops 1991-2008; undated

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

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2001 Women in Trades Fair- Planning Committee: Meeting Minutes, Agendas, and Evaluations 2001

box 24, folder 5

box 24, folder 6

box 24, folder 7
2001 Women in Trades Fair- Award Nomination Applications and Letters 2001

box 24, folder 8
2001 Women in Trades Fair- Childcare Forms 2001

box 24, folder 9
2001 Women in Trades Fair- Workwear Demonstration (4 DVDs) 2001

box 24, folder 10
2001 Women in Trades Fair- Summary 2001

box 24, folder 11
2002 Women in Trades Fair-Potential Volunteers 2001

box 24, folder 12
2002 Women in Trades Fair—The Handy Randy Show: Interviews (2 CDs) May 18, 2002

box 24, folder 13
2000 Women in Trades Fair- Media and Media Placements 2002

box 24, folder 14
2003 Women in Trades Fair- Fair Review (2 copies) 2003

box 24, folder 15
2005 Women in Trades Fair- Advertisement and Flyer 2005

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Women in Trades Fair- Attendance Statistics undated

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Women in Trades Fair- Letterhead undated

box 24, folder 18
Women in Trades Fair- VHS undated

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Oregon Tradeswomen Inc. Event- Christmas in April 1994-2001; undated

box 25, folder 2
Oregon Tradeswomen Inc. Event- Dinner and Auction Advertisement 2005

box 25, folder 3

box 25, folder 4
Oregon Tradeswomen Inc. Event- Silent Auction Bid undated

box 25, folder 5
Habitat for Humanity- Women's Build, Portland 1996-1997

box 25, folder 6
Transportation Equity Act (TEA-21) Workshop: Meeting Notes, Invoices, Correspondence, and Reports 1998-1999; undated

box 25, folder 7
Transportation Equity Act (TEA-21) Workshop: Registration Forms, Brochures, Participants, and Travel Information 1998; undated

box 25, folder 8
Portland Area Meetings, Workshops, and Conferences 1993-2006; undated

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Summer Institute for Union Women July 1994

box 25, folder 11
Northwest International Women's Conference Program February 3-5, 1995

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Working Women Count Conference May 19-20, 1995

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"Follow Up on U.S. Commitments Made at the UN Fourth World Conference on Women" [report] January 24, 1996

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Women and Nontraditional Work Conference May 2, 1997

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1997 Pacific Coast Tradeswomen Summit 1997

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A Pipeline to Jobs. Center for Community Change, Cluster on Construction Jobs Linkage—Notes April 30-May 1, 1999

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Community Coalition: Sign-in Sheets 2003

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Oregon Commission for Women December 12, 2003

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Western Regional Summit on Youth of Color and Women in the Highway Construction Trades: Collection of Best Practice Summaries September 2004

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Western Regional Summit on Youth of Color and Women in the Highway Construction Trades: Agendas and Workshop Material 2004

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Tradeswomen Leadership Institute 2006; undated

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Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003 SPC.2013.003
Series II: Career Development in the Trades 1973-2009; undated
Sub-Series C: Events, Conferences, and Workshops 1991-2008; undated

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

Napkin Holder Workshop Instructions undated

Sub-Series D: Employment Opportunities 1997-2002; undated

Physical Description: 0.08 Linear Feet

Scope and Contents
This sub-series contains job postings, lists of trades organizations, and lists of women seeking employment in regards to jobs within trade organizations. Topics include job descriptions, lists of organizations seeking to hire tradeswomen, and lists of women and their experiences and qualifications working within trades. Folders in this sub-series are arranged chronologically with undated materials at the end.

Job Postings - Descriptions and Announcements 1997-2002

Women Seeking Employment 2001-2002; undated

Lists of Trades Organizations 2001-2002; undated

Sub-Series E: Educational and Research Materials 1976-2008; undated

Physical Description: 1.25 Linear Feet

Scope and Contents
This sub-series contains reports, brochures, articles, and other documents collected because they either relate to or may be of interest to women in trades. Topics include but are not limited to: discrimination and sexual harassment, apprenticeship, community enhancement, unions, gender bias, nontraditional employment, and the transportation industry. Folders in this sub-series are arranged chronologically with undated materials at the end.

Oregon OSHA Regulations 1976-1993

Apprenticeship - Articles, Reports, Brochures, Statistics, and other documents 1979-2003; undated

Unions - Articles and Clippings circa 1980s-2005; undated

Media Advisory Examples 1988-1990

Senior Citizens and Employment - Articles, Brochures, and other documents 1998; undated

Office of Minority, Women and Emerging Small Business - Fact Sheets 1989; undated

Management - Articles and Pamphlets 1989; undated

AFSCME Child Care Examples- "Labor of Love" 1990

1990 Census Report 1990

Financial Planning 1992

Gender Bias- Articles, Clippings, and Newsletters 1992-1993

Female and Minority Participation- Articles, Clippings, and Other Documents 1992-2003; undated

NOW Legal Defense and Education Fund and Association for Union Democracy Women's Project "Manual for Survival for Women in Non-Traditional Employment" 1993

U.S. Department of Labor Women's Bureau - Memorandums 1993; undated

Nontraditional Occupations for Women - Articles and Statistics 1993-2000

Wage Gap- Clippings, Articles, Fact Sheets, and Statistics 1993-2005

Unemployment Rates; Economic Forecast-Articles and Statistics 1993-2009; undated

Discrimination and Sexual Harassment 1994-1998; undated

Office of Federal Contract Compliance (OFCCP) - Guides, Memos, and other documents 1994-2000; undated

Little Davis-Bacon Act - Research Paper and Flyers February 1995

Oregon Health Action Campaign By Laws [3 copies] 1995

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

SPC.2013.003
Series II: Career Development in the Trades 1973-2009; undated
Sub-Series E: Educational and Research Materials 1976-2008; undated

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

box 28, folder 11  Oregon Employment Department: Reports and Newsletters 1995
box 29, folder 1  Carpenters- Articles, Reports, Notes, and Other Documents 1995-1996; undated
box 29, folder 2  Affirmative Action - Articles, Clippings, Fact Sheets, and Other Documents 1995-2004; undated
box 29, folder 3  Manufacturing Industrial Council of King County - "Report to the Metropolitan King County Council" circa 1996
box 29, folder 4  Lawsuits 1996-1997, 2005
box 29, folder 5  "Retention Study, Part 2: Qualitative Analysis and Recommendations" conducted for the Willamette Carpenters Apprenticeship Training Center by Barbara Byrd August 1997
box 29, folder 6  Oregon Administrative Rules - Apprenticeship and Training 1997
box 29, folder 7  AFL-CIO Economics Education Program - "Common Sense Economics, the Basic Rap" April 1998
box 29, folder 8  Clean Money Campaign 1998; undated
box 29, folder 9  East Bay Management Assistance Partnership Project- "Supporting East Bay Collaboratives, Building Stronger Communities" 1994-1998; undated
box 29, folder 13  Girls and Math- Articles 2000
box 29, folder 14  Working Women Fact Sheets 2000; undated
box 30, folder 2  Light Rail Projects- Articles, Reports, Clippings, and Other Documents 2002-2007; undated
box 30, folder 3  Construction Projects-Newsletters, Articles, and Clippings 2002
box 30, folder 4  "Governor's Task Force on Workforce Development" March 25, 2003
box 30, folder 5  Case Western Reserve University Supplier Diversity Initiative Program (SDIP) - Policy and Procedures 2003
box 30, folder 6  Weatherization Assistance Program 2007-2008; undated
box 30, folder 7  Sustainable Oregon Workforce Initiative - Analysis of Clean Energy Workforce Needs and Programs in Oregon May 2008
box 30, folder 8  Sectoral Employment Initiative Report - Targeting Industries, Training Workers and Improving Opportunities 2008
box 30, folder 9  Oregon Historical Society Photographs undated
box 30, folder 10  Partnering, Problem Solving Method - Handout undated
box 30, folder 11  Recruitment and Marketing undated

Series III: Tradeswomen Organizations and Related Groups 1989-2008; undated

Physical Description: 0.83 Linear Feet
Physical Description: 2 boxes
Scope and Contents
This series contains newsletters, magazines, brochures, meeting notes, reports, correspondence, and other documents pertaining to tradeswomen organizations, labor unions, and other organizations associated with women in the trades. Information and documents regarding the Tradeswomen Now and Tomorrow (TNT) national tradeswomen group are also included. Folders in this sub-series are arranged alphabetically by trade organization.

box 30, folder 13  Association of Women in Automotive - Newsletters 1999-2000
box 30, folder 14  Boston Tradeswomen's Network - Information Packet and Correspondence 1995-2000
Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003
Series III: Tradeswomen Organizations and Related Groups 1989-2008; undated

<table>
<thead>
<tr>
<th>Box and Folder</th>
<th>Description</th>
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<tbody>
<tr>
<td>32, 16</td>
<td>Women’s Project (Little Rock, Arkansas) - Pamphlets and Brochures undated</td>
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<tr>
<td>32, 17</td>
<td>Women’s Resource Center 1994</td>
</tr>
<tr>
<td>32, 18</td>
<td>Women’s Rights Coalition (WRC) Newsletter 1997</td>
</tr>
<tr>
<td>32, 19</td>
<td>Workforce Development Network 1997</td>
</tr>
<tr>
<td>32, 20</td>
<td>YWCA Omaha - Brochure undated</td>
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<tr>
<td>32, 21</td>
<td>YWCA of Salem 1997-1998</td>
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<tr>
<td>32, 22</td>
<td>9 to 5, Working Women Education Fund 1993</td>
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</tbody>
</table>

Series IV: Media and Artifacts 1989-2006; undated

Physical Description: 2.52 Linear Feet

Scope and Contents
This series gathers clippings, moving images, and ephemera regarding OTI and other trades organizations. Topics focus on apprenticeship, training programs, opportunities for women in the trades, and sexual harassment. Folders in this series are arranged chronologically within sub-series. This series is divided into three sub-series according to subject matter.

Sub-series A: Clippings 1995-2006

Physical Description: 0.1 Linear Feet

Scope and Contents
This sub-series contains newspaper and journal articles pertaining to OTI programs, tradeswomen in the news, and apprenticeship. For clippings regarding the Women in Trades Fair, please consult Series II. Career Development in the Trades, Sub-series C. Events, Conferences, and Workshops. For clippings regarding Pathways to Success, please consult Series II. Career Development in the Trades, Sub-series A. Grant and Grant Funded Projects. For clippings regarding specific research topics please consult Series II. Career Development in the Trades, Sub-series E. Educational and Research Materials.

Sub-series B: Moving Images 1990-2004; undated

Physical Description: 2 Linear Feet

Scope and Contents
This sub-series contains videocassette tapes that focus on topics regarding events, apprenticeship and training programs, advocacy, highway construction, sexual discrimination, and other resources for opportunities in the trades. Folders in this sub-series are arranged chronologically with undated material at the end.

Inventory of the Oregon Tradeswomen, Incorporated
Collection SPC.2013.003
Series IV: Media and Artifacts 1989-2006; undated
Sub-series B: Moving Images 1990-2004; undated

Inventory of the Oregon Tradeswomen, Incorporated Collection SPC.2013.003

<table>
<thead>
<tr>
<th>Box</th>
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<tr>
<td>33</td>
<td>7</td>
<td>Opportunities in the Trades Resources - National Center for Construction Education and Research, &quot;Build Your Future 2000&quot;; Rosie's Girls. 2 VHS. 2000-2001</td>
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<td>33</td>
<td>8</td>
<td>Opportunities in the Trades Resources - Women CAN Build California; Oregon Trades Women: Working Women; A Career Is Better Than a Job....Anyday. 3 VHS. 2001-2003</td>
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<td>33</td>
<td>9</td>
<td>Opportunities in the Trades Resources - Make a Difference Choose Construction (3 copies). 3 VHS. 2003</td>
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<td>33</td>
<td>10</td>
<td>Opportunities in the Trades Resources - Tradeswomen Panel, &quot;Hey Some of You Guys are Girls!&quot;; Youth of Color and Women in the Highway Construction Trades. 1 VHS, 3 DVDs. 2003-2004</td>
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<td>33</td>
<td>11</td>
<td>Opportunities in the Trades Resources - On the Road to Equality: Women in Highway Construction; A Tale of &quot;O&quot; On Being Different; Trades related construction documentaries. 3 VHS. undated</td>
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<td>34</td>
<td>1</td>
<td>Opportunities in the Trades Resources—IUOE &quot;At the Controls&quot;; Kids Want (and Need) the Darndest Things. 2 VHS. undated</td>
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<td>34</td>
<td>2</td>
<td>Opportunities in the Trades Resources - Wider Opportunities for Women: Getting the Job Done (2 copies); The Life and Times of Rosie The Riveter. 3 VHS. undated</td>
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<td>34</td>
<td>3</td>
<td>Opportunities in the Trades Resources - Futures: Preparing Young Women for High Skilled, High Wage Careers; &quot;Not Just Another Day at the Job&quot;; &quot;Citizens Who Care&quot;. 3 VHS. undated</td>
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<td>34</td>
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<td>Opportunities in the Trades Resources - Operating Engineers Apprenticeship and Training (2 copies); &quot;If I Had A Hammer&quot;. Home Depot. 3 VHS. undated</td>
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<td>Opportunities in the Trades Resources - Hard Hatted Women, &quot;It's Your Choice&quot;. 3 VHS. undated</td>
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<td>34</td>
<td>6</td>
<td>Opportunities in the Trades Resources - Educating the Educators (2 copies); Women in Trades News Coverage. 3 VHS undated</td>
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<td>34</td>
<td>7</td>
<td>Opportunities in the Trades Resources - Women in Trades. 1 Betacam VHS. undated</td>
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<td>34</td>
<td>8</td>
<td>Opportunities in the Trades Resources - New Choices...Women in Non-Traditional Careers; Wider Opportunities for Women- Consider a Nontraditional Job (2 copies). 3 VHS undated</td>
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<td>34</td>
<td>9</td>
<td>Opportunities in the Trades Resources - Save Your Breath- Silicosis Awareness on the Construction Site; Registered Apprenticeship: Building a Skilled Workforce in the 21st Century; Dropping Out or Turning Out. 3 VHS. undated</td>
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<tr>
<td>34</td>
<td>10</td>
<td>Opportunities in the Trades Resources - Ladies of the Arc: Women in Welding; Building Your Future; The Sexual Harassment Quiz. 3 VHS undated</td>
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Sub-Series C: T-Shirts 1989-1998; undated

Physical Description: 1.33 Linear Feet
Physical Description: 1 box
Scope and Contents
This sub-series contains T-shirts of different events, conferences, and organizations representing women in trades. T-shirts from the 2nd national tradeswomen conference and OTI are included. Folders in this sub-series are arranged chronologically with undated material at the end.

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Description</th>
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<tr>
<td>35</td>
<td>1</td>
<td>2nd National Tradeswomen Conference May 27-29, 1989</td>
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<td>35</td>
<td>2</td>
<td>Oregon Tradeswomen Network 1993</td>
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<td>35</td>
<td>3</td>
<td>Hand In Hand, 16th National Conference of Women Miners June 24-26, 1994</td>
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<td>35</td>
<td>4</td>
<td>17th National Conferences of Women Miners June 23-25, 1995</td>
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<td>35</td>
<td>5</td>
<td>Working Women Count, Women's Bureau 75th Anniversary 1995</td>
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<td>35</td>
<td>6</td>
<td>1996 Pacific Coast Tradeswomen Summit 1996</td>
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<td>35</td>
<td>7</td>
<td>Options Unlimited May 2, 1998</td>
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<tr>
<td>box 35, folder 9</td>
<td>Nontraditional Employment for Women (NEW) undated</td>
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<tr>
<td>box 35, folder 10</td>
<td>Washington Women in Trades undated</td>
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