Descriptive Summary
Title: Frederic V. Malek Papers, White House Special Files, 1969-1973
Dates: 1969-1973
Collection Number: 6850889
Creator/Collector: Malek, Frederic V. (Frederic Vincent), 1936-
Extent: 1 linear foot, 9 linear inches; 4 boxes
Repository: Richard Nixon Presidential Library and Museum
Abstract: Frederick Malek served as Special Assistant for Personnel. In this capacity he recruited and evaluated candidates for Presidential and other high-level appointive positions. The Special Files group of Malek materials pertain primarily to personnel matters.
Language of Material: English
Access
Collection is open for research. Some materials may be unavailable based upon categories of materials exempt from public release established in the Presidential Recordings and Materials Preservation Act of 1974.
Publication Rights
Most government records are in the public domain; however, this series includes commercial materials, such as newspaper clippings, that may be subject to copyright restrictions. Researchers should contact the copyright holder for information.
Preferred Citation
Acquisition Information
These materials are in the custody of the National Archives and Records Administration under the provisions of Title I of the Presidential Recordings and Materials Preservation Act of 1974 (P.L. 93-526, 88 Stat. 1695) and implementing regulations.
Scope and Content of Collection
As White House Special Assistant for Personnel during the years 1970 to 1973, Frederic V. Malek became Richard M. Nixon’s chief talent scout. Recruiting highly qualified candidates for Presidential and other high-level appointive positions, Malek tried to bring “executive suite” personnel practices to the upper echelons of the executive branch. In his role as chief talent scout, Malek worked closely with the Office of Management and Budget and the White House personnel office. One of the major goals of Malek’s talent search was to locate and to recruit highly qualified Afro-Americans for top managerial posts in the Nixon administration. Malek left his personnel post on January 10, 1973, to assume the position of Deputy Director of the Office of Management and Budget. The materials are arranged into one series: Subject Files. There is a broad topical arrangement which includes specific government offices, agencies, commissions, and boards as well as general areas such as employment, job placements, resume referrals, foreign aid reform, and judgeships. Most of the information contained in the files pertains to employment recommendations, appointments, and evaluations. Additional important areas discussed in the subject files are revenue sharing, the summer intern program of the executive branch, executive-congressional relations, State-Federal regulations, and a national strategy to improve the status of the elderly. Civil Service reform and the implementation of an executive development program within the executive branch were also high priorities for Malek. In order to facilitate his talent search, Malek corresponded with numerous individuals. Available correspondence reflects his contacts with corporate executives, business leaders, White House staff members, other high-level government officials, Congressmen, and university officials and professors. A few of the more prominent correspondents include Chairman Robert E. Hampton of the Civil Service Commission, Senator Margaret Chase Smith, Senator High Scott, Senator Jacob Javits, Rose Mary Woods, and H. R. Haldeman.
Indexing Terms
Malek, Fred

Additional Finding Aid