Finding aid for the Getty Information Institute, Departments of Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects, 1978-1999

Kyle Morgan
Descriptive Summary

Title: Getty Information Institute Departments of Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects records


Number: IA20036

Creator/Collector: Getty Information Institute

Physical Description: 75.2 Linear Feet (99 boxes)

Repository:
The Getty Research Institute
Institutional Records and Archives
1200 Getty Center Drive, Suite 1100
Los Angeles 90049-1688
reference@getty.edu
URL: http://hdl.handle.net/10020/askref
(310) 440-7390

Abstract: The materials comprise records created by the Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects departments of the Getty Information Institute (GII) and its predecessor, the Getty Art History Information Program (AHIP), dating 1978-1999 (bulk 1982-1998). The records comprise project files, correspondence, memos, agreements and licenses, articles and reports, meeting and conference materials, status reports, marketing files, histories and planning documentation, and audiovisual materials. These records primarily represent the files of Marilyn Schmitt as manager of Scholarly Coordination, Issues and Policy, and Special Projects, 1983-1998, but do also include the files of her staff as well as the files of Kathleen McDonnell and Jane Sledge as managers of Network Initiatives, 1996-1999.

Request Materials: Request access to the material described in this inventory through its corresponding library catalog record and click "Request." Click here for general library access policy. See the Administrative Information section of this finding aid for access restrictions specific to the records described below. Please note, some of the records may be stored off site; advanced notice is required for access to these materials.

Language: Collection material is in English

Administrative History

The Getty Art History Information Program (AHIP), predecessor of the Getty Information Institute (GII), was envisioned as early as 1981 with the following goal: to create "a set of linked data banks, some created by the Getty, the rest of diverse international origin, containing the varied types of information used by art historians: bibliographical indexes, biographical indexes, catalogues of works, images of works, and a host of other related data and texts to facilitate the scholar's work, all accessible through simple, unified, and inexpensive means by individual scholars around the world working at personal computers without intermediaries" (AHIP memo, February 1986). In 1984 Nancy Englander (Director of Program Planning and Analysis) presented key elements of the emerging Art History Information Program to the Getty Board of Trustees, including a number of databases. In December 1994, the Getty Art History Information Program was officially founded with nine special projects: Museum Prototype Project, International Repertory of the Literature of Art (RILA), Art and Architecture Thesaurus, Provenance Index, Architectural Drawings Advisory Group, Census of Antique Art and Architecture Known to the Renaissance, Conway Library Project, and Witt Library Project.

During the 1980s, as personal computers became tools for scholarly research, AHIP pioneered research on the informational needs of art historians and was the driving force behind several collaborative projects concerning art-related texts and images that provided unprecedented automation of, digitization of, and access to these types of materials. Hired in 1983, Marilyn Schmitt quickly took responsibility for many of these activities, assuming control over projects initiated by Nancy Englander or developing projects in her own right. Departments or "programs" were formed within AHIP as it became an official subunit of the Trust. Although AHIP's Scholarly Coordination of Art Historical Projects Program (commonly known as Scholarly Coordination) did not come into existence until 1986, Marilyn Schmitt's responsibilities from 1983 to 1993 constitute a range of similar activity, which included planning and managing projects involving art-historical computing in collaboration with other institutions; consulting for each project within the program having art-historical content; and being a liaison to the scholarly community, communicating program goals and activities externally, and collecting information on non-Getty projects relating to art-historical automation.

With the emergence of the Scholarly Coordination Program in 1986 came an expansion of Marilyn Schmitt's responsibilities and staff, notably adding Susan Siegfried in 1987 and Deborah Wilde in 1988. This expansion enabled the development of
the department’s core projects: Dialog; Museum Prototype Data Merge, which resulted in the production of the artist name-matching tool, Synoname; and Object, Image, and Inquiry (OII).

By the early 1990s, as the Internet and the World Wide Web became accessible to an increasing number of people, AHIP began to consider the issues and policies emerging around information networks. The Scholarly Coordination department’s activities with art-historical computing and collaboration meant that it was uniquely situated to address some of these issues. In 1990 the department helped develop the Committee on Electronic Information, a coalition encouraging the awareness of some of the broad issues facing scholars in their use of electronic information. In 1992 the department co-sponsored and participated in the American Council of Learned Societies (ACLS) Conference on Technology, Scholarship and the Humanities, an engagement that eventually led to the development of the National Initiative, a seminal project for AHIP.

This interest in information networks became a new primary focus of AHIP when Eleanor Fink replaced Michael Ester as the head of the program in 1993 and subsequently replaced Scholarly Coordination with the Issues and Policy Program in 1994. The goal of this new department was to create partnerships and collaborative activities with organizations in the United States and internationally regarding the application of new technologies to art history and related areas, including the promotion of standards. Those involved in the new department include Rebecca Bubenas, Suzanne Deal Booth, Cynthia Scott, Susan Siegfried, Robin Thornes, Stephen Toney, and Diane Zorich.

In anticipation of the opening of the new Getty Center in 1997, the Getty instituted a new identity program in 1996. The Getty Art History Information Program (AHIP) was renamed the Getty Information Institute (GII) and the Issues and Policy department was divided into two departments: the Network Initiatives Program, headed by Kathleen McDonnell, and the Special Projects Program, headed by Marilyn Schmitt. Network Initiatives seems primarily to have continued the work of the Issues and Policy department. Special Projects undertook the mission to carry the vision, activities, and accomplishments of the GII to broader audiences, i.e., to make the value and significance of the GII’s work understood and well-known beyond the strictly cultural sphere. While Marilyn Schmitt developed projects towards this goal, she also continued with projects developed during her time with Issues and Policy, a path arguably outside her new mission, but befitting of the broad scope of the “Special Projects” appellation.

In 1998 the J. Paul Getty Trust made the decision to dissolve the GII the following year. Kathleen McDonnell left Network Initiatives in January 1998 and Jane Sledge became project manager until 1999. Marilyn Schmitt also appears to have left Special Projects in 1998. Cynthia Scott continued on in the department until 1999.

Some of the functions and activities of the GII, particularly the vocabulary and database projects, were absorbed by the Getty Research Institute (GRI) and are in continued practice today. As of 2010 the Trust supports and oversees four programs: the J. Paul Getty Museum; the Getty Foundation; the Getty Conservation Institute; and the Getty Research Institute. The Trust is a not-for-profit institution, educational in purpose and character that focuses on the visual arts in all of their dimensions.

**Chronology of notable departmental and managerial changes:**

1983: Marilyn Schmitt is hired as a program officer with the Getty Art History Information Program (AHIP).

1984: Marilyn Schmitt becomes a program manager with AHIP.

1986: The Scholarly Coordination of Art Historical Projects Program is created (referred to as Scholarly Coordination). Marilyn Schmitt becomes manager for the department, although her responsibilities remain largely the same.

1987: Susan Siegfried is hired to work in Scholarly Coordination.

1988: Deborah Wilde is hired as a Research Associate to work in Scholarly Coordination.

1994: The Issues and Policy Program replaces Scholarly Coordination. Marilyn Schmitt becomes Manager of the department. While the outreach function of Scholarly Coordination is transferred to Issues and Policy, the department’s name change signals a new direction for Schmitt and her staff. Jennifer Trant is brought on as manager of the Imaging Initiative within the Issues and Policy department.


1998: Jane Sledge takes over from Kathleen McDonnell as program manager of Network Initiatives. Marilyn Schmitt leaves Special Projects but Cynthia Scott continues working for the department.

1999: The Getty Information Institute closes; some functions are transferred to the Getty Research Institute.

**Conditions Governing Access**
The records in accessions 2008.IA.12, 2008.IA.19, 2008.IA.20, and 2008.IA.21, subject to review for permanently closed information, are open to qualified researchers.

The following types of records are permanently closed: records containing personal information, records that compromise security or operations, legal communications, legal work product, and records related to donors. The J. Paul Getty Trust reserves the right to restrict access to any records held by the Institutional Archives.

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**Preferred Citation**

[Cite the item and series (as appropriate)], Getty Information Institute, Departments of Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects, 1978-1999. Institutional Archives, Research Library, Getty Research Institute, Finding aid no. IA20036.

**Immediate Source of Acquisition**


**Processing Information**

Accessions 2008.IA.12, 2008.IA.19, 2008.IA.20, and 2008.IA.21 were inventoried by Kyle Morgan in 2009. Based on the similarity of topics and staff, the accessions were processed and fully described in a single finding aid by Kyle Morgan in 2010.

**Related Archival Materials Note**

The following materials are offered as possible sources of further information on the agencies and subjects covered by the records. The listing is not exhaustive.

**Contributing Institution: Getty Institutional Archives**


**Scope and Content of Collection**

The materials comprise records created by the Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects departments of the Getty Information Institute (GII) and its predecessor, the Getty Art History Information Program (AHIP), dating 1978-1999 (bulk 1982-1998). The content of the records reflects AHIP/GII's interests in the information needs of art historians and the standards, issues, and policies associated with meeting these needs in an increasingly electronic environment. Please note that the programs of AHIP and GII are interchangeably called "programs" and "departments" in the original records and their managers are called "program managers"; the term "department" has been used in this description to disambiguate the subunits from the parent body, which is also called a program.

The records include project files, correspondence, memos, agreements and licenses, articles and reports, meeting and conference materials, status reports, marketing files, histories and planning documentation, and audiovisual materials. These records primarily represent the files of Marilyn Schmitt as manager of Scholarly Coordination, Issues and Policy, and Special Projects, 1983-1998, but also include the files of her staff, 1983-1999, including Susan Siegfried, Deborah Wilde, Jennifer Trant, and Cynthia Scott. Materials dating back to 1978 primarily comprise Nancy Englander’s project and administrative files adopted by Marilyn Schmitt upon her hire in 1983. To a lesser extent, the records also contain Network Initiatives records, an outgrowth of Issues and Policy, headed by Kathleen McDonnell, 1996-1998, and Jane Sledge, 1998-1999.

Project files consist of Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects departments' project records, 1980-1999. Project files also consist of internal and external AHIP projects to which staff members of Scholarly Coordination and Issues and Policy contributed, but did not exercise departmental control over. Outreach files
consist of the Invited Speakers series and of conferences supported by AHIP or actively participated in by staff (i.e., beyond mere attendance). Publication records contain published articles in sets organized by person and chronologically as well as summaries of products and publications. Administration records contains history, planning, and narratives files; chronological correspondence files; monthly reports; internal meeting development files and notes; budget drafts; marketing and communications files; internal collaboration and technical infrastructure files; and AHIP/GII administration materials. Audiovisual records contain VHS and audiocassette recordings regarding Getty events, activities, people, news, and promotions.

Records maintained by the following staff members are represented in this collection:

Marilyn Schmitt:
- 1983-1984, Program Officer, AHIP
- 1985-1986, Program Manager, AHIP
- 1986-1994, Program Manager, Scholarly Coordination
- 1996-1998? Program Manager, Special Projects

Susan Siegfried: Scholarly Coordination activities include Dialog and Museum Prototype Data Merge Projects and early involvement with the American Council of Learned Societies (ACLS) Conference on Technology, Scholarship and the Humanities. Issues and Policy activities include the National Initiative and Network Initiative.
- 1987, uncertain title
- 1988, Research Coordinator, Scholarly Coordination
- 1989, Project Manager, Scholarly Coordination
- 1990-1994, Research Project Manager, Scholarly Coordination
- 1991, Acting Program Manager, Scholarly Coordination (during Marilyn Schmitt's temporary leave)

Deborah Wilde: Scholarly Coordination activities include the publication of "SN/G: Report on Data Processing Projects in Art", Dialog Project, Art and Architecture Thesaurus (AAT), Art Information Task Force (AIF), and the Foundation for Documents of Architecture (FDA) publication "The Guide to the Description of Architectural Drawings."
- 1988-1992, Research Associate, Scholarly Coordination

Cynthia Scott: Issues and Policy and Special Projects activities were primarily centered on Object I.D./International Documentation Standards for the Protection of Cultural Objects.
- 1991-? Executive secretary, [Scholarly Coordination?]
- January-October 1995, Projects Coordinator, Issues and Policy Department
- November 1995 - 1998, Projects Coordinator, Special Projects
- 1998-1999, Project Associate

Jennifer Trant:
- 1994-1996, Imaging Initiative

Kathleen McDonnell:
- 1996-1998, Program Manager/Associate Director, Network Initiatives

Jane Sledge:
- ?-1998, unknown
- 1998-1999, Program Manager, Network Initiatives

Arrangement
These records are organized in five series:
- Series II. Outreach files, 1983-1997
- Series IV. Administrative records, 1982-1998

Subjects - Corporate Bodies
Répertoire international de la littérature de l'art
Provenance Index of the Getty Art History Information Program
Getty Art History Information Program. Art and Architecture Thesaurus
Architectural Drawings Advisory Group
Census of Antique Works of Art and Architecture Known in the Renaissance (Project)

**Subjects - Topics**
- Arts -- Information technology
- Art -- Computer network resources
- Humanities -- Information technology

**Genres and Forms of Material**
- Audiocassettes
- Administrative records
- Videocassettes

**Contributors**
- Schmitt, Marilyn

Getty Art History Information Program
 Getty Art History Information Program. Scholarly Coordination of Art Historical Projects Program
 Getty Information Institute. Network Initiatives Program
 Getty Information Institute. Special Projects Program
 Getty Art History Information Program. Issues and Policy Program
 Getty Information Institute

Physical Description: 54.5 Linear Feet (70 boxes)

Scope and Content Note

The records comprise development, administration, research, and testing files; correspondence; memos; marketing files; conference and meeting files; publications; reports; transcripts and audiocassette recordings; licenses and agreements; grant proposals; curricula vitae; and photography, dating 1978-1999 (bulk 1983-1998), collected in the project files of the Scholarly Coordination, Issues and Policy, Network Initiatives, and Special Projects departments as well as from earlier stages of the Getty Art History Information Program (AHIP), predecessor of the Getty Information Institute (GII). The records reflect the project files of Marilyn Schmitt as a program manager in AHIP, 1983-1998, including as manager of Scholarly Coordination, Issues and Policy, and Special Projects, but also include the project files of staff members Susan Siegfried, Deborah Wilde, Jennifer Trant, and Cynthia Scott.

To a lesser extent, the records also include project files of Kathleen McDonnell, 1996-1998, and Jane Sledge, 1998-1999, when they were the respective heads of Network Initiatives. Materials dating 1978-1982 primarily comprise Nancy Englander project files adopted by Marilyn Schmitt upon her hire in 1983. Post-1998 files are generally Cynthia Scott's and Jane Sledge's project files.

The AHIP project files reflect projects on which Scholarly Coordination and Issues and Policy staff members consulted, but were not responsible for. The AHIP project files also reflect external working groups and panels in which Scholarly Coordination and Issues and Policy staff members participated. Both internal consultation and external work group records usually issue from Marilyn Schmitt's project files.

If records have not been otherwise designated, they can be assumed to have originated from Marilyn Schmitt's project files. Please note that the Center for Advanced Study in the Visual Arts (CASVA) advisory committee records listed under AHIP projects provide some of the earliest notes regarding Getty expansion in the early 1980's, notably in regards to the development of AHIP.

Arrangement

These records are organized into three subseries:

Series I.A. Scholarly Coordination projects, 1980-1992;

The intellectual arrangement differentiates minor and major projects as well as preliminary discussions that never materialized into projects.
Series I.A. **Scholarly Coordination projects, 1980-1992**

Physical Description: 32.5 Linear Feet (42 boxes)

Scope and Content Note
The records comprise development, administration, research, and testing files; correspondence; memos; conference and meeting files; publications; reports; transcripts and audiocassette recordings; legal agreements; and curricula vitae, dating 1980-1992, from project files of the Scholarly Coordination department and from early stages of the Getty Art History and Information Program (AHIP). Many of the files originate in Marilyn Schmitt's project files as a program officer and manager under AHIP, 1983-1986, and as a program manager under Scholarly Coordination, 1986-1994, although significant records are also found in the project files of Scholarly Coordination staff members Susan Siegfried and Deborah Wilde. Pre-1983 materials comprise Nancy Englander project files adopted by Marilyn Schmitt upon her hire in 1983.

Marilyn Schmitt's core responsibilities from 1983 through 1993 included planning and managing projects involving art-historical computing in collaboration with other institutions; consulting for each project within the program having art-historical content; and being a liaison to the scholarly community, communicating program goals and activities externally, and collecting information on non-Getty projects relating to art-historical automation. Her core projects were Scuola Normale/Getty (SN/G); Dialog; Museum Prototype; and Object, Image, and Inquiry (OII). The Museum Prototype project resulted in the production of an artist name-matching tool, Synoname.

Note that if records have not been otherwise designated, they can be assumed to have originated in Marilyn Schmitt's project files.

Arrangement
The records are arranged in six subseries:

- **Series I.A.1. Dialog project, 1982-1992**
- **Series I.A.4. Scuola Normale/Getty project (SN/G), 1983-1990**
- **Series I.A.5. Other projects, 1983-1992**

Scope and Content Note
The records consist of project administration files, research files, reports, published articles, conference papers and talks, and interviews (both as audiocassette recordings and transcripts) from the Collaborative Project to Study Online Searching by Scholars (a.k.a. Dialog Project), 1980-1992. To a lesser extent, the materials also consist of development and project records of the Dialog Training Project, 1987-1992, and the Center/AHIP Collaborative Project to Provide Online Searching to Scholars, 1990-1991. Note: if no project is specifically referenced, assume the records originate in the Collaborative Project to Study Online Searching by Scholars.

The Dialog Project is the unofficial name of the congregation of two projects. In 1989 and 1990 the Getty Art History Information Program and the Getty Center for the History of Art and the Humanities collaborated on a project called the Collaborative Project to Study Online Searching by Scholars. The goal of the project was to better understand how scholars in the humanities query electronic databases independent of trained intermediaries and free from the financial constraints imposed by database vendors. For two years the project collected data by documenting the searches conducted by participating scholars in residence at the Center who used the humanities and social sciences databases provided by Dialog Information Services. Interviews and questionnaires of scholars supplemented the computer data.

The Center/AHIP Collaborative Project to Provide Online Searching to Scholars came out of the Dialog project. The name was established in November 1990 to distinguish it from the earlier project to study online searching. The new project’s goal was to train a core of scholars to be able to conduct independent online searching of electronic databases, specifically in the humanities and social science databases provided by Dialog Information Services. These two projects were primarily the responsibility of Deborah Wilde of the Scholarly Coordination department with assistance from Susan Siegfried and Marilyn Schmitt.

The Getty also subsidized database training for art historians in the use of Dialog Information Services. This Dialog Subsidy Project seems to have been distinct from the projects above. This project was primarily overseen by Susan Siegfried.

Arrangement
Records are intellectually arranged in the following order: Dialog project, first year; interview records; project administration; outreach; files regarding consultant, Marcia Bates; Center/AHIP Collaborative Project to Provide Online Searching to Scholars; and Dialog Subsidy Project.

**Dialog Project, 1st year, 1989**

Scope and Content Note
These records document both administrative and research activities from the first year of the project.

**DIALOG Project 1st year, 1989**

Physical Description: [three-ring binder]
Scope and Content Note
[Contents: article outlines/DW; available databases on DIALOG account; interview issues/DW; J. Clough comments; notes; related projects]

**DIALOG Project 1st year, 1989**

Physical Description: [three-ring binder]
Scope and Content Note
[Contents: definition of project (project proposal to Trust); set-up; workstation; assisted searching]
**Box 2008.IA.21-3**

**DIALOG Project 1st year, 1989**

Physical Description: [three-ring binder]
Scope and Content Note
[Contents: methodology; coding searches; coding sheets; training, February 1989; interview outline (Stocking); Bates first review (notes from meeting)]

**Box 2008.IA.21-3**

**DIALOG Project 1st year: Data Analysis, 1989**

Physical Description: [three-ring binder]
Scope and Content Note
[Contents: overview; search index; type patterns; files used by scholars; types of questions; comparative searches; comparative search questions]

**Box 2008.IA.21-3**

**DIALOG Project 1st year, 1989**

Physical Description: [three-ring binder]
Scope and Content Note
[Includes: Interviews with scholars including Siegfried and Wilde's interview notes (typed versions of interviews with edits)]

**Interview records, 1989-1990**

Arrangement
Interview records are intellectually arranged by project setup, interviews on audiocassette, interview transcripts and notes, and interview questionnaires.

**Box 2008.IA.21-6**

**Project setup, 1989-1990**

**Box 2008.IA.21-6**

**Project team/scholars, 1989-1990**

**Box 2008.IA.21-6**

**Interview materials, 1990**

**Box 2008.IA.21-4**

**Interviews on audiocassette, 1990**

**Stephan Barthelmess, May 29, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Mary Ann Caws, May 31, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Luisa Ciammitti, May 22, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Albrecht Dumling, May 18, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Jim Herbert, May 14, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Peter Jelavich, June 18, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Anton Kaes, May 31, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]

**Box 2008.IA.21-4**

**Klaus Kropfinger, May 21, 1990**

Physical Description: [3 audiocassettes: 1 original, 2 duplicates]

**Box 2008.IA.21-4**

**Helga von Kugelgen, June 11, 1990**

Physical Description: [2 audiocassettes: 1 original, 1 duplicate]
Scholarly Coordination projects, 1980-1992


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Interview transcripts and notes, 1989-1990

Scope and Content Note

[See also the “DIALOG Project, 1st year, 1989" records for transcripts with editorial marks.]

Scholar Interviews, 1989

Physical Description: [three-ring binder]

DIALOG Interviews, 1990

Physical Description: [three-ring binder]

DIALOG Project: DW [Deborah Wilde] notes on interviews, 1989-1990

Physical Description: [three-ring binder]

Interview questionnaires (including some curriculum vitae and correspondence), 1990

Physical Description: [2 folders]

Project administration, 1982-1990


Physical Description: [2 folders]
box 2008.IA.12-43  Center DIALOG project [Siegfried], 1989-1990
   Physical Description: [2 folders]
   Scope and Content Note
   [Includes a draft of the Art Historians Survey Report.]

box 2008.IA.21-1  1) Planning and Organizing, 1988-1989
   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Project Team; b) Planning FY 1989 (Joint Proposal to Trust and SS Notes); c) Planning FY 1990 (Scholars Rec. for Modifications and Maria Bates); d) Phase Out]

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Modification to Workstation; b) Tech Support; c) DPS Documentation; d) DP Service Time Sheets; e) Equipment Orders; f) Help materials]

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Project Status Reports]

   Physical Description: [three-ring binder]
   Scope and Content Note

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Interviews; b) K. Salomon Searches; c) Hand Holder/Coder; d) Printed Searches]

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Various; b) Falk]

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: a) Bates; b) Borgman and Case; c) Lowry and Stuveras]

   Physical Description: [three-ring binder]
   Scope and Content Note
   [Contents: DIALOG, BRS Search, Questel, Wilson, Miscellaneous CD-ROM]
<table>
<thead>
<tr>
<th>Box/IA20036</th>
<th>Description</th>
</tr>
</thead>
</table>
 Physical Description: [three-ring binder] |
 Physical Description: [spiral-bound volume] |
| box 2008.IA.12-10 | **Collaborative Project to Study Online Searching by Scholars: Operations Guide to the Dialog workstation, March 10, 1989**  
 Physical Description: [spiral-bound volume] |
 Physical Description: [three-ring binder] |
| box 2008.IA.12-42 | **RILA Subject Headings, file #191, January 1987**  
 Physical Description: [1 three-ring binder]  
 Scope and Content Note  
 [This list was prepared for internal use and was available in response to requests from DIALOG users for assistance in searching RILA database.] |
 **Dialog articles: correspondence, December 1990**  
 **Information science journals, 1990**  
 **CAARLIS talk, February 15, 1990**  
 **CAARLIS: notes on bibliography, 1990**  
 **Dialog article for Art Documentation, 1990**  
 **Computers and Humanities, June 23-25, 1990**  
 **CHO analysis, 1989**  
 **Dialog user community contact, 1989**  
 **Mary Harris' proposal for a generic retrieval system, October 12, 1989**  
 **Richard Brilliant's request for online search subsidy, 1989**  
 **Files regarding consultant, Marcia Bates, 1989-1991**  
 Scope and Content Note  
 [Files include contract, report development, and the reports themselves. To clarify context, files have been listed under the name of the person who maintained the records.] |
 **Contract, 1990**  
 **Preliminary Analysis of Search Data, June 19, 1990**  
 **Draft of Report #2: A Profile of End User Searching Behavior by Humanities Scholars, 1992**  
 **DIALOG Report #3: Profile of 1989 Search Protocol Data, September 1, 1990**  
 **DIALOG Report #5: ...Scholar as Online Searcher:..., April 30, 1991**  
 **DIALOG Report #6: Analysis of Subject Search Terms, June 12, 1991**  
 **DIALOG Report #7: Analysis of Interviews, June 14, 1991**  
 **Status as of DW's [Deborah Wilde's] departure, June 23, 1991** |
Series I.A. Scholarly Coordination projects, 1980-1992

                   Physical Description: [2 folders]

                   Deborah Wilde’s files on Bates, 1990-1991
box 2008.IA.21-6   Report, September 1, 1990
box 2008.IA.21-6   Interviews, 1990
box 2008.IA.21-6   NLS article: notes towards publication, 1990

Center/AHIP Collaborative Project to Provide Online Searching to Scholars, 1989-1991


Dialog Subsidy Project, 1987-1992

box 2008.IA.12-43  Accepted candidates, 1988-1989
box 2008.IA.12-10  Dialog training subsidy mailing, March 1988

Scope and Content Note

The records consist of the development, project, system testing, correspondence, marketing, conference, and publication files of the Getty Art History Information Program's Museum Prototype and the Museum Prototype Data Merge Projects, 1980-1992. The Museum Prototype working files, ranging from its foundation in 1982 to its termination in 1986, appear to be reasonably thorough. Each of the three phases of the Museum Prototype Data Merge Project, 1987-1991, that followed are also well represented, along with the subsequent tests, reports, and publications that followed.

The Museum Prototype Project, 1980-1986, aimed to computerize and set standards for the exchange of information about museum objects. Its dual purpose in achieving this goal was to make available the scholarly information contained in museum catalog records and to serve museum collection-management needs. Participants included the Museum of Fine Arts, Boston; the J. Paul Getty Museum; the Solomon R. Guggenheim Museum, New York; the Metropolitan Museum, New York; the Museum of Modern Art, New York; the National Gallery of Art, Washington, D.C.; the Art Museum, Princeton University, Princeton, New Jersey; and the Hood Museum of Art, Dartmouth College Hanover, New Hampshire.

This project was initiated by Nancy Englander, then taken over by Marilyn Schmitt soon after her arrival in 1983. Clare Sheridan appears to have been an administrative assistant for Marilyn Schmitt and a source of some records. The project was terminated in 1986.

The Museum Prototype Data Merge Project, 1987-1992, aimed to merge the museum object databases inherited from the earlier project. The project quickly became focused on the artist names component, out of which develops smARTname, a name-matching computer program designed to automatically match the many possible forms of a single personal name. The name of the software changed to Synonym in 1991 and was ready for test release to outside institutions the same year.

Susan Siegfried became primarily responsible for this project in 1988. Although most of the records issued from Siegfried's files, Marilyn Schmitt maintained an active role in the project as well. Their files have been intellectually integrated here.

Chronology of Project

1982: Nancy Englander negotiates with OnLine to provide a computer system to accommodate Getty projects including what will become the Museum Prototype Project.

1983: Nancy Englander takes charge of the Museum Pilot Project. Marilyn Schmitt is brought on board as a Program Officer. In November William Y. Arms from Dartmouth University becomes the Project Leader on a consultant basis. In December, the Museum Prototype Project is officially constituted as one of nine special projects within the Getty Art History Information Program. Other projects include RILA, the Art and Architecture Thesaurus, the Provenance Index, Architectural Drawings Advisory Group, Census of Antique Art and Architecture Known to the Renaissance, Conway Library Project, and the Witt Library Project.

1984: Marilyn Schmitt is promoted to Program Manager and becomes the Getty representative in charge of the project. OnLine is abandoned. In November, William Arms leaves the project.

1985: Michael Ester takes over as director of AHIP. Russell Sale becomes the project manager reporting to Marilyn Schmitt and Michael Ester. Willoughby becomes the computer developer for the project. By this year, each museum participating in the project has created an experimental database of its paintings.

1986: Russell Sale leaves the Getty in the spring of 1986. He lists the following staff and their responsibilities: Marilyn Schmitt, policy decisions; Peter Meitzler, user support and Informix system changes; and Vicki Porter and "Luisa" for day-to-day administration and analysis. Citing structural and conceptual difficulties, the project is terminated in December 1986.

1987: The Getty project group continues with their work to prepare an analysis of the data it has assembled. The project is referred to as the Museum's Data Normalization Project, which later becomes named the Museum Prototype Data Merge Project. In the first part of the project, the artists' names from the original project's eight databases of paintings are to be linked to the name authorities of RILA and to the Provenance Index records. Staff are listed as Marilyn Schmitt as Program Manager, Aaron Gross as Programmer, and Julie Bernstein as Editorial Assistant. Susan Siegfried joins the program by the end of the year. Patricia Harpring's report on the Museum Prototype
**Museum Prototype Project, 1980-1987**

**Arrangement**
Records are intellectually arranged in the following order: correspondence; partner files; data fields analysis/report; administration; reports, publications, and manuals; and computer system studies, reference, and training.

**Correspondence, 1982-1987**

- **box 2008.IA.19-1**
  - Abbreviations and correspondence summary, February 1983 - January 1987
  - January 1982 - March 1985
    - Physical Description: [32 folders]

- **box 2008.IA.19-2**
  - April 1985 - January 1987
    - Physical Description: [23 folders]

**Miscellaneous correspondence [regarding correspondence of other projects], 1983-1985**
Scope and Content Note
[Includes the following people and topics: Nancy Englander - Biographical Dictionary and Ashmolean; Marilyn Schmitt and J. Gartenberg - computerization of film archives; Marilyn Schmitt and Nancy Englander - Conway Project.]

**Partner files, 1980-1986**

- **box 2008.IA.19-3**
  - J. Paul Getty Museum list review, A6/F19, 1985
  - Guggenheim memoranda, A1/F33d, 1985
  - Hood Museum catalogue manual etc., 1986
  - Hood Museum and IDE / correspondence, A17/F10-16, 1985-1986
  - Hood Museum vocabulary list review, A6/F15, 1985
  - MET correspondence (has MMA instead of MET written on folder), regarding Informix System, A6/F29, August 1986
    - Scope and Content Note
    [Materials include one 5" floppy disk.]
  - MET memoranda, A6/F30, 1985
  - MFA (Museum of Fine Arts, Boston) credit line comparison, Willoughby review, A6/F35, December 1985
  - MFA (Museum of Fine Arts, Boston) vocabulary list review, A6/F35, September 1985
  - MOMA (Museum of Modern Art) memos and reviews from Willoughby, A1/F22, December 1985
  - AMPU, Princeton correspondence (memos and invoices), A17/F6, 1985-1986
  - NGA (National Gallery of Art) art information system, 1982-1984
  - NGA (National Gallery of Art) comparison report review, vocabulary review, A1/F28, 1985
<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.19-3</td>
<td>NGA (National Gallery of Art) data entry convention, 1985</td>
</tr>
<tr>
<td>box 2008.IA.12-14</td>
<td>Museum Prototype project: fields data analysis, 1986</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>MPROT office copy: Fine Art Data Field Compendium, working draft #2, July 15, 1984</td>
</tr>
</tbody>
</table>

**Administration, 1983-1986**

**Arrangement**

Folders are listed in order of an original coded system (ex. A6, A11, A17, etc.). Although no key has been provided to explain this code, the materials have been kept in coded order.

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.19-4</td>
<td>Proto system menu listings, A6/F9, 1986</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>Artist worksheet, blank form, A11/F17, January 1986</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>Program for inscriptions, NGA (National Gallery of Art) special, A11/F12, [1986?]</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>Object worksheet, blank, A11/F10, 1986</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>Source codes / run-all reports, A17/F4, October 1985</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>Data dictionary notes, Mtz-2/7-F6B, 1986</td>
</tr>
<tr>
<td>box 2008.IA.19-4</td>
<td>E-mail questionnaire, draft of electronic mail vendor evaluation and discussion of planning considerations, 1983</td>
</tr>
</tbody>
</table>

**Reports, publications, and manuals, 1982-1988**

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
</table>

  - **Physical Description:** [15 five-inch floppy disks]
  - **General:** [Disks have been located in the back of the box.]

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
</table>

  - **Physical Description:** [4 folders]
  - **Scope and Content Note:** [4 drafts marking various stages of the editorial process]

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.19-4</td>
<td>[Hibbard, Sally; Cynthia Nalevanko; and Peter Forman.] Requirements Analysis of the Collections Management System, Phase One, September 16, 1985</td>
</tr>
</tbody>
</table>

  - **Physical Description:** [1 three-ring binder]

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
</table>

Willoughby Associates promotional materials, articles, etc., 1982-1984


The Proto System User Manual, prepared by Willoughby Associates [draft], January 1986

Witt computer index, 1985-1986

Articles about MPROT, 1984-1986


[Includes the earliest known description of the formation, development, and goals of the Art History Information Program by Nancy Englander, Fall 1983.]

Computer system studies, reference, and training, 1982-1986

Art History Information Program reference manual, supplemental: C run-time library, September 1985

Art History Information Program reference manual, supplemental: relational C, circa 1986

DOS documentation originals (includes working draft of PC phase training materials), circa 1985

Informix basic course training manual, February 1986

Physical Description: [three-ring binder: includes 5 five-inch floppy disks]

Enhanced Informix training session, supplementary materials, July 8, 1986

Physical Description: [Loose-leaf binder]

Online systems report on sites visited for the study of an information standard and museum automation: [prepared for Nancy Englander, prepared by Online Computer Systems], September 1982

Physical Description: [1 three-ring binder]

Technical overview of the Getty information system, prepared by Online Computer Systems, January 1983


Arrangement

Records are intellectually arranged in the following order: Marilyn Schmitt's chronological files, artist name matching, non-artist name matching, smARTname, ULAN/smARTName, Synoname, test results, papers, Christine Borgman reports and administration, marketing, and conferences.

Marilyn Schmitt's chronological files, 1984-1992

Museum Prototype Data Merge, 1984-1992

Physical Description: [14 folders]

Miscellaneous data merge documents, April-June and September-December, 1988; January-April 1989

Physical Description: [1 folder and 2 three-ring binders]

Scope and Content Note

[The loose documents that have been grouped in the January-April 1989 folder include the Manual Collocation Summary Report for the data merge project, an undated 4-page bound report.]

Artist name matching, 1986-1991

Series I.A. Scholarly Coordination projects, 1980-1992

box 2008.IA.19-6

Artist name matching - Phase I and II, 1987-1988

Artist Names - Phase I-B, up to November 17, 1987

Physical Description: [three-ring binder]

box 2008.IA.19-6

Artist Names - Phase II-A, up to May 13, 1988

Physical Description: [three-ring binder]

box 2008.IA.19-6

Artist Names - Phase II-B, up to May 13, 1988

Physical Description: [three-ring binder]

box 2008.IA.19-6

Museum Prototype Data Merge Project, Phase II Progress Report, June 6, 1988

Physical Description: [three-ring binder]

Scope and Content Note

[Sections include: Introduction; Summary Chart; Adopted Techniques; 1) Exact Matches; 2) Substitution of One Character; 3) Omission of One Character; 4) Two Characters Transposed; 5) Differences in Punctuation; 6) Initials Standing for Names; 7) No First Names; 8) Inclusion of Names within Names; 9) Extended Names; 10) Configurations about Dividing Names; 11) Word Approximation; Eliminated Techniques; Matches Not Caught.]

box 2008.IA.19-6

Name match tests from Phase I and/or II, 1987-1988

Sample name tests, August 1987

Physical Description: [three-ring binder]

Scope and Content Note

[Tab inside binder is labeled "1000 records."]

box 2008.IA.19-6

Name match test data, January 6, 1988

Physical Description: [three-ring binder]

Access Information

[Black binder]

box 2008.IA.19-6

[Name match test data]: Approx tests first appear, January 27, 1988

Physical Description: [three-ring binder]

box 2008.IA.19-7

Artist name matching - Phase III, 1985-1990

Binder #1: Project status reports for FY's 1988-1990

Physical Description: [three-ring binder]

box 2008.IA.19-7

Binder #2: Museum Prototype data merge project [Proto System Data Dictionary and Data Dictionary], September 1986 and March 1988 respectively

Physical Description: [three-ring binder]

box 2008.IA.19-7

Binder #3: Database, 1986-1988

Physical Description: [three-ring binder]

Scope and Content Note

[Includes: a) Merge Information; b) Anames to Merge Information; c) Merge List; d) Anames List; e) Mammoth Run; f) Vocabulary Frequency List, Names, MPP, 1986-1988; g) Merging MPP Data on IDAM, 1986.]
Series I. Scholarly Coordination projects, 1980-1992

**Binder #4: Planning, 1988-1989**

Physical Description: [three-ring binder]

Scope and Content Note


**Binder #5: Schedule of tasks, 1988-1989**

Physical Description: [three-ring binder]

Scope and Content Note

[Includes: a) Schedule of Tasks; b) Meetings; c) SS Notes; d) M. Ester Notes, 1989.]

**Binder #6: Tool: Tests and Analyses, 1988-1990**

Physical Description: [three-ring binder]

Scope and Content Note

[Includes: a) smARTname; b) Display Name; c) Statistics; d) RILA Request; e) RILA Run; f) RILA Test Data; g) RILA Mapping Problem; h) Julie's Analyses; i) STR's.]

**Binder #7: Authority work, 1988-1990**

Physical Description: [three-ring binder]

Scope and Content Note

[Includes: a) Report; b) People; c) Authority Work; d) Bibliography; e) Verification Sheets; f) Excerpts from Rila Verifications.]

**Binder #8: DPS/IR, 1988**

Physical Description: [three-ring binder]

Scope and Content Note

[Includes: a) Requests to DBS/IR; b) Time Sheets; c) Budget Information.]

**Binder #9: Steve Cardinale, 1989-1990**

Physical Description: [three-ring binder]

**Steven Cardinale inventory, undated**

Scope and Content Note

[Materials include AHIP smARTName system, merge data files, RILA data, fake file, RILA 1,000 name example, custom application, smARTName automated system, dataflex software. Materials also include 18 five-inch floppy disks.]

**Binder #10: Final technical documentation, 1989**

Physical Description: [three-ring binder]

Scope and Content Note


**Binder #11: Museum Prototype history, 1985-1988**

Physical Description: [three-ring binder]
Binder #13: Literature review, 1989

Physical Description: [three-ring binder]
Scope and Content Note

Binder #14: Publication and promotion, 1988-1989

Physical Description: [three-ring binder]
Scope and Content Note
[Includes: a) Publication Plans; b) Summary Articles; c) Conferences; d) Related Projects; e) SS Notes.]

Binder #15: Synoname reports: Julie Bernstein Final Documentation, 1989-1990

Physical Description: [three-ring binder]
Scope and Content Note
[Includes: a) RILA (1000-record sample) x Merge; b) Phase III Final Report; c) Synoname Statistical Model; d) Synoname: A Look at Collocation; e) Name Authority Methods and Observations; f) Synoname Run on the full "B" Sample of the Union List of Artist Names.]

ANM [Artist Name Matching] Project Documentation [phase I, II, and III], 1988-1989

Physical Description: [three-ring binder]
Scope and Content Note

The Data Processing Services' System Design Specifications for smARTname: Software for Matching Artist Names (original), January 21, 1989

Scope and Content Note
[A duplicate of this report is also included with the ANM Project Documentation binder.]

Non-artist name matching, 1988
Nationality-school of artists, 1988
Medium of objects, 1988
smARTname, 1990-1991
AG [Aaron Gross]: Notes, general programming - smARTname, 1990
Release documentation: overview - schedules, 1990

smARTName: "Use as Is" Kit - for release, 1990-1991

smARTName: source code - for release, 1991

smARTName: publications list - for release, 1991

smARTName: user documentation - planning notes (superseded October 1990), 1990

smARTName: outside testing, 1990

smARTName: trademark, 1990-1991

ULAN/smARTName study (including report), 1989-1990

Full "B" small analysis, 1990

Stephen Toney: consultancy, 1989

Preliminary test, 1990

Julie Bernstein's report, "Joint Analysis of SmARTname Run on Partial "B" Test Sample of Union List of Artist Names" with Murtha Baca, 1990

Presentations to Michael, 1990

VCG editorial software, 1989

Stephen Toney final report, smARTname applications study, December 22, 1989

Non-annotated PxP report - partial results of the comparative test between ULAN and smARTname ["B" names], February 5, 1990

Physical Description: [three-ring binder]


Synoname volume in print with a copy of the cover, 1991


Physical Description: [three-ring binder]


Request forms, undated

List of requestors, [1992?]

Demonstration advisory meeting, January 13, 1992

"Miscellaneous," 1991, undated

Wrap-up, October 8, 1991

Reports, 1989-1991


Synoname: request form, letters to recipients, 1991

Test results (final), April 21, 1992

Scope and Content Note

[These test results mark the end of the Museum Prototype Data Merge Project.]

Verification sheet for personal names of artists, Volumes 1 to 2 (ABB-CER),

Physical Description: [2 three-ring binders]

Verification sheet for personal names of artists, Volumes 3 to 6 (CES-JOR),

Physical Description: [4 three-ring binders]

Verification sheet for personal names of artists, Volumes 7 to 10 (JORD-RAB),

Physical Description: [4 three-ring binders]

Verification sheet for personal names of artists, Volumes 11 to 14 (RAE-ZUS),

Physical Description: [4 three-ring binders]
<table>
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<tr>
<th>Box and Subbox</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.19-14</td>
<td>Summary article: JB [Julie Bernstein] and SS [Susan Siegfried], labor documents, 1988-1989</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Summary article: Julie Bernstein correspondence, documentation, illustrations, 1990</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Julie Bernstein summary article &quot;Matching Artists' Names&quot; with Susan Siegfried, drafts and final, 1990</td>
</tr>
<tr>
<td>box 2008.IA.12-43</td>
<td>Borgman correspondence and memos, 1991</td>
</tr>
<tr>
<td>box 2008.IA.12-43</td>
<td>Christine Borgman contract, 1989</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Christine Borgman article, MS edit, 1990</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Borgman article including proposed Table 2, July 18, 1991</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Target journals: Plute/Borgman documentation (includes citation report), 1988-1990</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Target journals: other supporting documentation, 1989</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Target journals: smARTname (includes citation report), 1988-1990</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Target Conferences: smARTname, 1990</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>RIAO [Recherche d'Information Assistee par Ordinateur], Barcelona, April 2-5, 1991</td>
</tr>
<tr>
<td>box 2008.IA.19-14</td>
<td>Montpellier computer conference, September 4-7, 1990</td>
</tr>
</tbody>
</table>

**Scope and Content Note**

The records comprise transcripts and audio cassette recordings of interviews, correspondence, legal agreements, curricula vitae of the interviewees, and photography related to the Getty Art History Information Program's Object, Image, and Inquiry (OII) Interview Project, 1985-1991. The interviews are represented in audio cassette recordings, print records including transcripts, or five-inch floppy disks. Bound transcripts of the interviews are available in finding aid IA20025, "Interviews regarding the study of art history."

In 1985 the J. Paul Getty Trust's Art History Information Program (AHIP) joined with Brown University's Institute for Research in Information and Scholarship (IRIS) to investigate the process of art-historical research. The project expanded in January 1986 with a nine-month, collaborative study of the process that art historians follow as they conduct research. The OII project sought to discover what kinds of information art historians need, where and how they search for it, how they collect and organize it, and what use they make of it. The ultimate goal of the study was to discover what kinds of automated tools would be of use to art historians.

The study developed as two distinct projects: an interview and a case study project. The former consisted of eighteen half-day interviews; the latter, of two five-month case studies. A collaborative team of three directed the study: Mr. William O. Beeman, Director of the Office of Program Analysis at IRIS; Dr. Marilyn Schmitt, Program Manager in charge of Scholarly Coordination at AHIP; and Elizabeth Bakewell, Social Science Research Analyst in the OPA office. AHIP art historian Carol McMichael Reese assisted the three in the writing of the report. The book Object, Image, and Inquiry: The Art Historian at Work (1988) soon followed.

As a postscript to the eighteen interviews conducted in 1986, seven more interviews with architectural historians were conducted between March 1988 and May 1989. The purpose of this later project was to examine research practices in a particular field of specialization, in contrast to the more general investigations that characterized the earlier interviews. This AHIP controlled project included Marilyn Schmitt (Program Manager), Carol McMichael Reese (Research Consultant), and Deborah Wilde (Research Associate). The transcript editing was overseen by Katherine Smith (Research Consultant and Editor). Interviewees edited the transcripts and signed access agreements, 1989-1991. Only those that signed these agreements have been compiled in individual binders for research use.

**Arrangement**

Records are categorized in the following order: administration, final transcripts, interviews recorded on audiocassette, interviewee files, and publication records.

**Administration, 1985-1990**

**Scope and Content Note**

Records consist of Marilyn Schmitt's project administration files, primarily oriented around the Object, Image, Inquiry [OII] project and publication. These comprise the earliest records about the project.

box 2008.IA.12-13

**AHIP/IRIS, 1985-1988**

**Physical Description:** [7 folders]

box 2008.IA.12-13

**AHIP/IRIS Continuing interviews, 1988**

box 2008.IA.12-13

**Son of IRIS: architectural drawings study, 1987-1988**

box 2008.IA.12-52

**OII and Continuing Interviews, 1988-1990**

**Physical Description:** [2 three-ring binders]

**Scope and Content Note**

[Contains Deborah Wilde's project administration records]
Final transcripts, 1986, 1988-1989

Physical Description: [Each transcript is represented in a three-ring binder]

<table>
<thead>
<tr>
<th>Box</th>
<th>Interviewee</th>
<th>Date/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008.IA.20-1</td>
<td>Castelnuovo, Enrico</td>
<td>May 28-29, 1986</td>
</tr>
<tr>
<td>2008.IA.20-1</td>
<td>Clark, T.J.</td>
<td>May 19-20, 1986</td>
</tr>
<tr>
<td>2008.IA.20-1</td>
<td>Cousins, Judith</td>
<td>November 14, 1986</td>
</tr>
<tr>
<td>2008.IA.20-1</td>
<td>Fletcher, Jennifer</td>
<td>June 6, 1986</td>
</tr>
<tr>
<td>2008.IA.20-1</td>
<td>Forster, Kurt W.</td>
<td>April 23, 1986</td>
</tr>
<tr>
<td>2008.IA.20-1</td>
<td>Gombrich, Ernst H.</td>
<td>June 3, 1986</td>
</tr>
<tr>
<td>2008.IA.20-2</td>
<td>Klotz, Heinrich</td>
<td>April 11-12, 1988</td>
</tr>
<tr>
<td>2008.IA.20-2</td>
<td>Koreny, Fritz</td>
<td>June 5-6, 1986</td>
</tr>
<tr>
<td>2008.IA.20-2</td>
<td>Krautheimer, Richard</td>
<td>April 8, 1988</td>
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<tr>
<td>2008.IA.20-2</td>
<td>Murray, Stephen</td>
<td>February 12, 1986</td>
</tr>
<tr>
<td>2008.IA.20-3</td>
<td>Preziosi, Donald</td>
<td>February 15-16, 1986</td>
</tr>
<tr>
<td>2008.IA.20-3</td>
<td>Rubin, William</td>
<td>April 2, 1986</td>
</tr>
<tr>
<td>2008.IA.20-3</td>
<td>Schulz, Juergen</td>
<td>July 2-3, 1986</td>
</tr>
<tr>
<td>2008.IA.20-3</td>
<td>Schwartz, Gary</td>
<td>June 4-5, 1986</td>
</tr>
<tr>
<td>2008.IA.20-3</td>
<td>Society of Architectural Historians annual meeting, group interview</td>
<td>April 15, 1988</td>
</tr>
<tr>
<td>2008.IA.20-4</td>
<td>Walsh, John</td>
<td>April 21-22, 1986</td>
</tr>
</tbody>
</table>

Interviews recorded on audiocassette, 1986-1989

<table>
<thead>
<tr>
<th>Box</th>
<th>Interviewee</th>
<th>Date/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008.IA.20-4</td>
<td>Cousins, Judith</td>
<td>[1986]</td>
</tr>
<tr>
<td>2008.IA.20-5</td>
<td>Forster, Kurt</td>
<td>April 23, 1986</td>
</tr>
<tr>
<td>2008.IA.20-5</td>
<td>Lamberini, Daniela: Florence</td>
<td>April 6, 1988</td>
</tr>
</tbody>
</table>
SAH group interview, April 15, 1988

Physical Description: [2 original and 2 duplicate audiocassettes]

Interviewee files (including editorial and legal agreements), 1985-1991
Assorted 5" floppy disks (primarily labeled with interviewee names), [1986-1991]
Early outgoing correspondence, 1986-1989

Cover letter: 1988 interviews, 1989

Legal agreements (includes some correspondence), 1989-1990

Getty legal agreement: drafts and correspondence, 1989-1990

Transcript edits (includes some correspondence), 1985-1991

Scope and Content Note
[Original transcripts from 1986, 1988, and 1989 interviews were sent out to interviewees to edit and approve, 1990-1991.]

Castelnuovo, Enrico, 1986-1990
Gaehgten, Thomas, 1986-1990
Holt, Rick K., 1986-1990
Krauss, Rosalind, 1986
Preziosi, Donald, 1985-1991
Unreviewed, 1988-1990
Lamberini, Daniela (unreviewed), 1988-1990
Lipstadt, Helene (unreviewed), 1988-1990
Marrow, James (unreviewed), 1988-1990

Clark review copy and correspondence [includes editorial draft of transcript], 1986, 1990
Ernst Gombrich / legal agreement / correspondence, 1989-1990
Krautheimer / legal agreement / correspondence, 1990
Gary Schwartz / legal agreement / correspondence, 1989-1990
G. Schwartz int. agreement copy; L. Pinkerton - correspondence, 1989
SAH correspondence, 1990
Troy / legal agreement / correspondence, 1989

Curriculum vitae, 1988-1989, undated
Oil interviewee curriculum vitae, [undated]
Curriculum vitae 1988-1989

Publication records and permissions, 1986-1988
Coding outline (Oil) and correspondence [includes permissions], 1986-1987
Illustrations: [photographs purchased for reproduction in Object, Image, Inquiry], 1988
Technical Observations: [draft report], February 1987
Permissions, 1987

Physical Description: [2 folders]

Scope and Content Note
The records comprise administration and conference files, meeting minutes, reports and articles, status reports, agreements, and training materials regarding the collaboration between the Scuola Normale Superiore in Pisa and the Getty Art History Information Program (AHIP), named the Scuola Normale/Getty (SN/G) project, 1983-1990. Marilyn Schmitt's project files best document the early years of the SN/G project, while Deborah Wilde's files provide a good supplement to the later years. One Susan Siegfried folder on the project, 1987-1988, has also been included.

In 1978, the Scuola Normale held the First International Conference on Automatic Processing of Art History Data and Documents in Pisa. In 1983, the Getty was approached to provide support for the Second International Conference. The conference took place on September 24-27, 1984, and spawned three publications: The orange Census (a compilation of abstracts), the blue Papers (expansions of the abstracts), and the green Proceedings (papers actually given, responses by panelists, texts of demonstrations, and minutes of an extra day's summary and resolutions).

The goal was to make Pisa the central clearing house for an ongoing publication that would disseminate all information on art-historical computing. One result of that aim was 'The SN/G Report on Data Processing Projects in Art' published in 1988, a sequel to the "Census: Computerization in the History of Art" published in 1984. The report gathered and disseminated information on automated projects in the history of art and related fields. A subsequent project developed an information retrieval system to serve as an electronic index to the published edition of the SN/G Report.

Arrangement
Because of the volume and type of records in the files of Marilyn Schmitt, Deborah Wilde, and Susan Siegfried, the materials have been listed separately to clarify context. The materials under each person are organized chronologically.

**Marilyn Schmitt, 1983-1989**
- box 2008.IA.12-16
  - Pisa background, 1983-1985
- box 2008.IA.12-16
  - Pisa Conference inquiries, 1984
- box 2008.IA.12-16
  - Pisa participants, 1984
- box 2008.IA.12-16
  - SNG Conference, September 24-27, 1984
- box 2008.IA.12-16
  - Pisa minutes, September 27-28, 1984
- box 2008.IA.12-16
  - Pisa miscellaneous, 1984-1986
- box 2008.IA.12-16
  - Pisa, 1984-1987
- box 2008.IA.12-16
  - Pisa (SN/G), 1984-1989
    - Physical Description: [10 folders]
- box 2008.IA.12-16
  - Pisa and Getty agreements (SN/G), 1985-1989
- box 2008.IA.12-16
  - D. Wilde's SN/G status reports, 1986-1989
- box 2008.IA.12-16
- box 2008.IA.12-16
  - Project Review, SN/G: Proposed Electronic Information Retrieval System for the Published SN/G Report, February 13-14, 1989
    - Physical Description: [1 folder, 1 bound volume]

**Deborah Wilde, 1984-1990**
- box 2008.IA.12-52
  - Second International Conference: Automatic Processing of Art History Data and Documents, Scuola Normale Superiore, program, September 24-27, 1984
    - Physical Description: [three-ring binder]
- box 2008.IA.12-53
  - Collection of 46 international articles [presumably submitted to the Scuola Normale Superiore's Second International Conference], September 24-27, 1984
    - Physical Description: [3 folders]
Series I.A. Scholarly Coordination projects, 1980-1992

box 2008.IA.12-53

SN/G master record file, June 1988
Physical Description: [2 folders]

box 2008.IA.12-54

SN/G Report: Data Elements, July 1, 1988 - April 11, 1989
Physical Description: [three-ring binder]

box 2008.IA.12-54

SN/G Report - I. SN/G HyperCard: Correspondence and Meetings with USC, 1989
Physical Description: [three-ring binder]

box 2008.IA.12-54

Physical Description: [2 three-ring binders]

box 2008.IA.12-55

Physical Description: [three-ring binder]

box 2008.IA.12-55

SN/G General, 1988-1990
Physical Description: [three-ring binder]

box 2008.IA.12-55

Meadow Report: Correspondence, Notes, Final Draft, 1989
Physical Description: [three-ring binder]

Scuola Normale Superiore course for Information Technology for Cultural Heritage, September 25 - October 20, 1989

box 2008.IA.12-56

Italian and English summary of the course plan, September 25 - October 20, 1989

box 2008.IA.12-56

Dizionarietto di HyperCard, September 25 - October 20, 1989

box 2008.IA.12-56

Course plan, September 25 - October 20, 1989
Physical Description: [11 "corso intensivo" notebooks]

box 2008.IA.12-43

Siegfried, 1987-1988
Series I.A.5. Other projects, 1983-1992
Scope and Content Note
Arrangement
Records are intellectually arranged in chronological order.

box 2008.IA.12-9

Non Western Research Project, 1983-1984
Physical Description: [2 folders]
Scope and Content Note
[The project aimed to provide electronic access to non-western art. The records contain interview summaries with a number of Far Eastern specialists as well as discussions of various proposals, but the project does not seem to have progressed beyond the discussion stage.]

Scope and Content Note

[The project intended to place the AHIP newsletter on an electronic bulletin board (EBB). The EBB was to provide accessibility to AHIP members throughout North America and Europe as well as to allow direct methods for updating and modifying data. The records come from both Marilyn Schmitt’s and Deborah Wilde’s project files.]


Physical Description: [three-ring binder]


Scope and Content Note

These records cover miscellaneous project discussions during the early stages of the Getty Art History Program (AHIP) and the Scholarly Coordination Department under Marilyn Schmitt, 1983-1991. All records issue from Marilyn Schmitt’s project files. Although some discussions may have tangential links to or developed into projects, no definitive link could be ascertainment between these records and active projects.

Arrangement

Records are arranged in alphabetical order by topic.

box 2008.IA.12-9 AKL [Algemeines Kunstlerlexikon], 1990
box 2008.IA.12-9 AAM [American Association of Museums: Trust description and NEH Colloquium summary], 1984
box 2008.IA.12-9 Image Access Society, 1984
box 2008.IA.12-9 Lowe, Paul [primarily regarding Image Presentation Project], 1986
box 2008.IA.12-9 RIBA [Royal Institute of British Architects], 1984-1985

Scope and Content Note

[Records relate to a project with ADAG, but there is no evidence that the project was ever implemented.]

box 2008.IA.12-9 Stam, Diedre, 1984-1987

Physical Description: 13 Linear Feet (17 boxes)

Scope and Content Note
The records comprise development, administration, and research files; correspondence; memos; conference and meeting files; reports and publications; history and planning files; licenses and agreements; grant proposals; and surveys, dating 1991-1999 (bulk 1993-1999), collected in the project files of the Issues and Policy, Network Initiatives, and Special Projects departments of the Getty Information Institute (GII) and its predecessor, the Getty Art History Information Program (AHIP). The records primarily reflect Marilyn Schmitt's files, but do also include the project files of staff members Susan Siegfried, Cynthia Scott, and Jennifer Trant from Issues and Policy, 1994-1996, and Special Projects, 1996-1999.

To a lesser extent, the records also consist of project files of Kathleen McDonnell, 1996-1998, and Jane Sledge, 1998-1999, when they were the respective heads of Network Initiatives. Post-1998 files generally comprise Cynthia Scott's project files under Special Projects and Jane Sledge's project files under Network Initiatives. Network Initiatives project files, 1996-1998, under Kathleen McDonnell are not well-represented, although Jane Sledge's files, 1998-1999, provide some evidence of Network Initiatives activities. Note that if records have not been otherwise designated, they can be assumed to have originated in Marilyn Schmitt's project files.

Arrangement
The records are arranged in seven subseries:


Scope and Content Note

Materials comprise correspondence, memos, conference and meeting files, grant proposals, agreements, reports, and publications of the Getty Art History Program’s Imaging Initiatives program. These records date from 1991-1997 and consist mostly of the files of Jennifer Trant, hired on a two-year contract (plus a short extension) as Manager of Imaging Initiatives, 1994-1996. Susan Siegfried was peripherally involved with project, presumably as a project monitor. Her few records have been intellectually integrated into Jennifer Trant’s under the appropriate topics. The few 1997 records pertaining to this project referencing Eleanor Fink, director of Gil, and Michele D’Amico, a project assistant, have also been intellectually integrated.

The Imaging Initiative was established in the spring of 1994 and was absorbed into the Network Initiatives department in 1996. The goal of the initiative was to leverage the benefits of electronic imaging to the arts and humanities by working to foster standards required for capture, distribution, and access. A March 1994 meeting brought together arts and humanities professionals to discuss the barriers to universal and comprehensive access to images and information in art and to suggest steps to overcome them. The group provided the framework within which AHIP’s Imaging Initiative would act, identifying standards, intellectual property, and education as the priorities.

Standards: The standards priority focused on three parts: Image Quality, Technical Standards, and Project Guidelines. A meeting took place in spring 1995 regarding image quality. The Coalition for Networked Information meeting in October 1994 introduced the questions to be answered for technical standards, from which a working group was formed to continue the dialogue. Project guidelines were explored in the Image Collections Implementers Workshop held in Rochester, New York.

Intellectual Property: Extensive work was conducted within the Intellectual Property area with the Museum Educational Site Licensing (MESL) project. In 1994 a management committee was formed and a call for participation in the project was issued, resulting in the selection of seven universities and six museums. This two year collaboration launched with MUSE Educational Media sought to define the terms and conditions for educational use of museum images and information. Geoffrey Samuels was the contact person from MUSE, Howard Besser the principal investigator for the project.

Education: A series of publications and presentations were planned to bring information to the cultural heritage community. The first of these, “Introduction to Imaging” by Jennifer Trant and Howard Besser, introduced the basic concepts and vocabulary of digital imaging. It was published in 1995 and made available on AHIP’s Web site. Jennifer Trant, with Michael Large, also published an analytical bibliography “CD-ROMs for Art and Design” outlining the potential and pitfalls of current CD-ROMs.

Arrangement

Records are intellectually arranged in the following order: history and planning; publications and communications; conferences, administration and meetings; and Museum Educational Site Licensing (MESL).

History and planning, 1992-1996

- box 2008.IA.12-61 Intro to imaging WWW site development, draft, May 1995
- box 2008.IA.12-61 Imaging mission, August 17, 1994

Publications and communications, 1991-1997
<table>
<thead>
<tr>
<th>Box and Subfolder</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.12-62</td>
<td>CONFU (Conference on Fair Use), 1996</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Cooperative agreement amendment, 1997</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL cooperative agreement, miscellaneous, 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL cooperative agreements, signed, 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Permission forms for participants, 1997</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Cooperative agreement, 1996</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>TIIAP (Telecommunications and Information Infrastructure Assistance Program) grant application, 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL correspondence, February 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL meeting agenda, February 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL participants, February 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>June 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL correspondence, June 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL meeting agenda, June 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL meeting report, June 1995</td>
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<td>box 2008.IA.12-62</td>
<td>Physical Description: [empty folder]</td>
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<td>box 2008.IA.12-62</td>
<td>MESL participants, June 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL correspondence, December 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>MESL meeting agenda, December 1995</td>
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<tr>
<td>box 2008.IA.12-62</td>
<td>MESL participants, December 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Meeting reports, 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>MUSE: Museum Educational Site Licensing project [Siegfried], 1994-1995</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Calls for participation, 1994</td>
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<tr>
<td>box 2008.IA.12-62</td>
<td>Educational institutions, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-62</td>
<td>Museums (correspondence of those expressing interest in MESL), 1994</td>
</tr>
</tbody>
</table>
Responses to MUSE project call for participation, 1994
Application lists, 1994
Roles and responsibilities, 1995
MESL participants, 1994-1995

Physical Description: [4 three-ring binders]

Scope and Content Note
[Binder 1: American University Library, Columbia University, Cornell
University, and George Eastman House Binder 2: Harvard University and
Library of Congress Binder 3: Museum of Fine Arts Houston, National
Gallery of Art, and National Museum of American Art Binder 4: UCLA
Fowler Museum, University of Illinois, University of Maryland at College
Park, University of Michigan, and University of Virginia]

MESL correspondence, 1995-1996

Physical Description: [2 folders]

Economic study, March 1996
General, 1997
Casual user survey, July 11, 1997
"End-of-Project" survey, July 15, 1997
Development proposal, 1997
Web site, January 1996

Physical Description: [2 folders]

Series I.B.2. International Documentation Standards for the Protection of Cultural

Scope and Content Note
The records comprise Getty Art History Information Program files maintained by
Marilyn Schmitt and Cynthia Scott consisting of correspondence, memoranda, notes,
conference and meeting materials, surveys, and publications, 1992-1999. The project
intended to establish documentation standards for the protection of cultural objects. A
conference on Documentation Standards for the Protection of Cultural Objects on July
8-9, 1993 brought together national and international agencies to set forth an agenda
on this issue [some early information on this conference and project can be found
under Imaging Initiative under "Cultural Property (Eleanor Fink)." A world-wide survey
of documentation practices was subsequently carried out and used as the foundation
for this project.

The Collaborative Conservation Terminology Project was begun by the Getty Art
History Information Program (AHIP) and the Getty Conservation Institute (GCI) in 1990
to standardize conservation terminology. This project led to the Condition
Documentation Standards for the Protection of Cultural Objects, a collaborative project
designed to define core data standards for the unique identification of cultural objects.
An international conservation working group of specialists was established to review
existing categories and develop recommendations for the larger AHIP initiative. Joseph
Busch and Suzanne Deal Booth, AHIP, and Kathleen McDonnell, GCI, were each given
as contact people in separate brochures for this project.

Marilyn Schmitt was primarily responsible for this project during the Issues and Policy
era, 1995-1996. However Cynthia Scott assisted with the project during this era as
well. Beginning with the adoption of the project by Special Projects in 1996, Cynthia
Scott took on a greater role with the project.

Arrangement
Because of the volume and type of records regarding this project in both Marilyn
Schmitt and Cynthia Scott's files, the materials have been kept separate to clarify
context. Because of the absence of any apparent arrangement within each person’s
files, the categories, except for a set in each that were maintained chronologically,
have been listed in alphabetical order.
Marilyn Schmitt, 1993-1997

box 2008.IA.12-18
Chronological files, July 1993 - October 1997
Physical Description: [16 folders]
Scope and Content Note
[Minimal coverage for 1995]

box 2008.IA.12-19
AHIP/GCI collaborative, 1993-1997

box 2008.IA.12-19
Draft project proposal, 1993
London research trip, preliminary letters, April 1994
London research trip: Suzanne Deal Booth, April 1994
Letters to conservators/CIDOC: Suzanne Deal Booth, March-July 1994
List of image categories titles of papers, 1994
Condition report example / AITF categories, [1994?]
GCI literature survey on condition documentation, 1994
ICOM/CIDOC meeting, August 28-30, 1994
International Documentation Standards, 1994-1995
Fact sheets: drafts [1994?]
Meeting minutes, FY 1995, 1993-1994
Correspondence, FY 1995, 1993-1995
Archaeological round-table, 1996
Conservation Specialists Working Group, 1995-1997

Physical Description: [3 folders]


box 2008.IA.12-19
Cuenca workshop, 1995
International Latin America / El Salvador International Project, 1994-1995
International project, 1993-1995
Related projects: International Documentation Standards, 1994

box 2008.IA.12-19
Sponsors, 1993
Kress Foundation, 1993, 1995
Cooperating organizations, 1993-1994

People, 1994-1995

box 2008.IA.12-19
Benedicte Selfslagh: international, 1994-1995
Ballester-Cremades, 1994-1995

Publications, 1993-1996

box 2008.IA.12-19
Photographic Guidelines for the Protection of Cultural Objects (Peter Dorrell's final draft), March 15, 1996
Position paper ["Documentation Standards and the Protection of Cultural Property" by Eleanor Fink], August 19, 1993
Position paper view graphs (from CIDOC talk) ["Developments toward International Core Documentation Standards"], September 20, 1993

Roundtables/meetings, 1993-1996

box 2008.IA.12-19
Paris roundtable, July 8-9, 1993
Licit Trade in Works of Art [Symposium], September 28-20, 1994
Case study: theft of religious objects [roundtable proposal], 1994-1995
UNESCO technical meeting on access to databases on stolen cultural objects, Prague, November 5-6, 1996

box 2008.IA.12-19
Strategic plan, August 1996
Surveys, 1994-1996

box 2008.IA.12-19
Survey: International Documentation Standards, 1994
International Documentation Standards questionnaire: correspondence, 1995
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<td>Scope and Content Note</td>
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<td>box 2008.IA.12-19</td>
<td>[The first folder is labeled &quot;International Standards Video media staff meetings.&quot; A gap exists between February-June 1996.]</td>
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<td>box 2008.IA.12-19</td>
<td>Media staff contract, June-July 1995</td>
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<tr>
<td>box 2008.IA.12-19</td>
<td>Transcripts [1996?]</td>
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<td>box 2008.IA.12-19</td>
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<tr>
<td>box 2008.IA.12-59</td>
<td>Results of survey, 1993</td>
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<tr>
<td>box 2008.IA.12-59</td>
<td>List of participating museums, [1993?]</td>
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<tr>
<td>box 2008.IA.12-59</td>
<td>Invitations, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Invitations and summary of workshop, 1994</td>
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<td>box 2008.IA.12-59</td>
<td>&quot;Planning the Automation of Museum Collections Documentation&quot; [by the California Afro-American Museum], May 11, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Physical Description: [spiral-bound volume]</td>
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<td>box 2008.IA.12-59</td>
<td>Evaluations, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Organizer's roundtable, July 8-9, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Position paper [&quot;Documentation Standards and the Protection Cultural Property&quot; by Eleanor Fink], August 19, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Summary of Paris roundtable, 1993</td>
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<td>box 2008.IA.12-59</td>
<td>Status chart [on roundtable organizations, cooperating organizations, and sponsors], 1993</td>
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<td>box 2008.IA.12-59</td>
<td>AHIP/GCI collaborative project meeting at CIDOC, August 28 - September 1, 1994</td>
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<td>box 2008.IA.12-59</td>
<td>Physical Description: [includes 1 5&quot; floppy disk and 1 audiocassette]</td>
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<td>box 2008.IA.12-59</td>
<td>Progress meetings AHIP (letters, documents), April 10-11, 1995</td>
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<td>box 2008.IA.12-59</td>
<td>CIDOC session/dinner, ICOM, July 4, 1995</td>
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<td>box 2008.IA.12-59</td>
<td>Council of Europe Inventory and Training (France), October 1995</td>
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<td>box 2008.IA.12-60</td>
<td>Washington, DC, meetings, April 1-2, 1996</td>
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<td>Washington, DC, meetings, May 7-9, 1996</td>
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<td>Appraisers/Art dealers meeting, Winterthur, October 1996</td>
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<td>Law enforcement meeting, Prague, November 5-6, 1996</td>
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<td>2008.IA.12-60</td>
<td>CIDOC newsletter sponsorship, 1996</td>
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<td>2008.IA.12-60</td>
<td>Archaeology meeting [in year 1997], 1996</td>
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<td>2008.IA.12-60</td>
<td>Conference invitation list, 1997</td>
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<td>2008.IA.12-60</td>
<td>PCO conference [including follow-up discussions regarding Object ID], May 27-28, 1997</td>
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<td>2008.IA.12-60</td>
<td>International Documentation Standards, April-June 1997</td>
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<tr>
<td>2008.IA.12-60</td>
<td>CIDOC conference, Nuremberg, September 7-12, 1997</td>
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<tr>
<td>2008.IA.12-70</td>
<td>PCO Project, July-September 1997</td>
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<td>2008.IA.12-70</td>
<td>FBI/State Department Art Theft Symposium, November 10-12, 1997</td>
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<td>2008.IA.12-70</td>
<td>PCO Project, October-December 1997</td>
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<td>2008.IA.12-70</td>
<td>PCO project, April-June 1998</td>
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<td>2008.IA.12-70</td>
<td>Object ID, July-September 1998</td>
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<td>2008.IA.12-70</td>
<td>Object ID, October-December 1998</td>
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<tr>
<td>2008.IA.12-70</td>
<td>Object ID, January-March 1999</td>
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<td>2008.IA.12-70</td>
<td>Object ID, April-June 1999</td>
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Physical Description: [spiral-bound volume]

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<tr>
<td>2008.IA.12-60</td>
<td>AHIP/GCI Collaborative Project [administration], 1994-1997</td>
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<td>2008.IA.12-70</td>
<td>Ministries of Culture mailing, December 1997</td>
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<td>2008.IA.12-70</td>
<td>Latin America - general, 1998</td>
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<td>2008.IA.12-70</td>
<td>COE [Council of Europe] pub. [Documenting the Cultural Heritage], distribution, [1998]</td>
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IA20036 37
<table>
<thead>
<tr>
<th>Box Number</th>
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| box 2008.IA.12-70 | COE [Council of Europe] publication [Documenting the Cultural Heritage], French, [1998]  
Scope and Content Note  
[Includes two 3.5" floppy disks.] |
Scope and Content Note  
[Includes five 3.5" floppy disks] |
Physical Description: [Includes film negatives] |
| box 2008.IA.12-70 | Intro to Object ID - text and images, 1999 |
Scope and Content Note  
[Includes one 5" floppy disk and 1 3.5" floppy disks] |
| box 2008.IA.12-60 | Strategic plan, September 25, 1996 |
| box 2008.IA.12-60 | PCO strategy meeting, August 4-7, 1997  
| box 2008.IA.12-60 | Video distribution / mailing lists, 1996 |

Scope and Content Note

The records comprise correspondence, memos, conference and meeting files, reports, and publications of the Getty Art History Information Program's National Initiative project, 1987, 1990-1995. The records include the development of a letter to the Executive Committee (whose members were appointed by the President of the United States) with a draft report of "Humanities and Arts on the Information Highways: A Profile," the signature report of the initiative.

The majority of the National Initiative records originate in Susan Siegfried's files when she was Research Projects Manager at the Issues and Policy Department, 1994-1995. Susan Siegfried's project files contain topics other than the National Initiative, although this was her primary job responsibility during these years. Marilyn Schmitt's records, as monitor of the project, are also represented.

The National Initiative began with discussions made during the 1992 American Council of Learned Societies (ACLS) Conference on Technology, Scholarship and the Humanities, but which didn't translate into action until the next year's conference in 1993. Three of the primary organizations involved in that conference, the Getty Art History Information Program, the Coalition for Networked Information (CNI), and the American Council of Learned Societies (ACLS) came together in November 1993 to form the Humanities and Arts on the Information Highway: A National Initiative. This initiative focused on the future of cultural heritage information and was dedicated to marshalling support to influence the National Information Infrastructure (NII). For additional information, see the ACLS Conference records located under outreach/conferences/Schmitt.

Susan Siegfried, Research Projects Manager in the Issues and Policy department, assumed responsibility for the initiative from late 1993 through the early part of 1994. The initiative convened two working group meetings in the spring of 1994, one on electronic resources and the other on technical requirements. This work resulted in a publicly issued report in the fall of 1994 titled "Humanities and Arts on the Information Highway: A Profile."

Chuck Henry, Director, Vassar College Libraries, was co-chair with Patricia Tobin for the Working Group on Technical Requirements. He was also co-chair with Susan Siegfried for the Ad Hoc Steering Committee for Humanities and Arts on the Information Highways: A National Initiative.

Arrangement

Because of the volume and type of records regarding this project in both Marilyn Schmitt's and Cynthia Scott's files, each person's materials have been separately listed to clarify context.

**Marilyn Schmitt's files:**

- White paper for NEC (National Economic Council) paper, 1994
- AHIP contribution to NEC paper, May 12, 1994
- Distribution, 1994
- Correspondence, 1994
- European cultural heritage digitization projects [compiled by National Initiative working groups], May 31, 1994
- Working group correspondence, January-December 1994
  - Physical Description: [6 folders]
- Working Group on Technical Requirements meeting, April 1994
- List: Advisory Meeting, July 14, 1994
- Program outline, [1994?]
- National Information Infrastructure (NII), 1993-1994
  - Intellectual property rights, 1994
Standards [TEI], September 1993

Susan Siegfried's files:

Records are intellectually arranged in the following order: "Humanities and Arts on the Information Highways: A Profile:" development and follow-up; working groups and advisory committees; and National Initiative project files. Note that identical topics and events may be covered in each of the three subcategories.

"Humanities and Arts on the Information Highways: A Profile:" development and follow-up, 1994

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
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<tbody>
<tr>
<td>box 2008.IA.12-44</td>
<td>Merged Ide/Moline report, [circa April-May 1994]</td>
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<tr>
<td>box 2008.IA.12-44</td>
<td>Chuck Henry's Moline/Ide/Lesk merge and Dave Bearman's revisions to it, May-June 1994</td>
</tr>
</tbody>
</table>

Working Group on Electronic Resources, May 1994

<table>
<thead>
<tr>
<th>Box</th>
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</thead>
<tbody>
<tr>
<td>box 2008.IA.12-44</td>
<td>Margaret Wyszomirski original draft report from the Working Group on Electronic Resources meeting, May 22, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Project list for Eleanor Fink's white paper, May 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Draft reports, July 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Letters mailed to working groups with the draft report, July 8, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Letters to Executive Committee mailed with draft report of &quot;Humanities and Arts on the Information Highways: A Profile,&quot; July 8, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Memo with draft report to AHIP project heads, July 18, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Memo with draft report to Getty Directors from Eleanor Fink, July 20, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Meeting, July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Letters to participants (mailed with draft report) in meeting on July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Summary prepared by David Bearman of meeting on July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Follow-up to e-mail from meeting in Washington, D.C., July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Regrets letter regarding meeting, July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Responses to draft report from participants from meeting, July 14, 1994</td>
</tr>
</tbody>
</table>

Sponsors' meeting, July 22, 1994

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.12-44</td>
<td>New national initiative organizations proposed at sponsors' meeting, July 22, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Revised program prospectus for NINCH (National Initiative for a Networked Cultural Heritage), 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>National Initiative phase two from Chuck Henry, July 22, 1994</td>
</tr>
</tbody>
</table>

Final report mailing, July-September 1994

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>box 2008.IA.12-44</td>
<td>Final report mailing coordinated with Pacific Visions Communications, August-September 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Final report cover letters, September 16, 1994</td>
</tr>
<tr>
<td>Box Number</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
<td>-------------</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Mailing of final report to Getty (cover letter and addresses), July-September 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Follow-up to report's release, August-December 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>AHIP response to profile report, August 7, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>AHIP response to federal report (David Bearman), October 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Mailing of profile to AHIP and Getty, October 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>“Policymaker” or “VIP” letter, November 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Council of Competitiveness conference mailing, December 12, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-44</td>
<td>Extended NIST deadline (National Initiatives deadline for comment): letter to participants of July 14 meeting, December 20, 1994</td>
</tr>
</tbody>
</table>

**Working groups/advisory committees, 1994**

**Scope and Content Note**

[Includes consultant contracts, select project lists, and July 14, 1994 advisory meeting transcripts.]

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>box 2008.IA.12-46</td>
<td>Physical Description: [three-ring binder]</td>
</tr>
<tr>
<td>box 2008.IA.12-46</td>
<td>Physical Description: [three-ring binder]</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Working Group on Technical Requirements meeting, April 4, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Advisory committee, general, June 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Advisory committee meeting, invitation letters, June 29, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Advisory committee meeting, confirmation letters, June 21, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Advisory committee meeting, July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Physical Description: [includes 1 3.5” floppy disk]</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Transcript excerpts from meeting, July 14, 1994</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Arrangement</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>[Absent any apparent thematic organization, the files were arranged by date.]</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>Physical Description: [2 folders and 1 audiocassette]</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>CNI (Coalition for Networked Information) task force meeting, November 1993</td>
</tr>
<tr>
<td>box 2008.IA.12-45</td>
<td>CNI (Coalition for Networked Information) and AHIP special meeting, November 1993</td>
</tr>
</tbody>
</table>
Physical Description: [loose]

box 2008.IA.12-45  National Initiative: NSF (National Science Foundation) meeting, February 1994
box 2008.IA.12-45  National Initiative: Resources Group projects list (mostly from the Working Group on Electronic Resources), May-June 1994
box 2008.IA.12-45  National Initiative: advisory meeting, general, April-June 1994
box 2008.IA.12-45  National Initiative: advisory meeting list, April-May 1994
box 2008.IA.12-45  National Initiative: CNI (Coalition for Networked Information) and JFK School of Government meeting, June 1994
box 2008.IA.12-45  NII (National Information Infrastructure) press release announcing profile, September 2, 1994
box 2008.IA.12-45  National Information Infrastructure public hearings, September 1994
box 2008.IA.12-45  Profile report mailing, September 1994
box 2008.IA.12-45  AHIP response to federal report (to VIPs), September-October 1994


Scope and Content Note
The records include Marilyn Schmitt's and Susan Siegfried's project files on the National Initiative for a Networked Cultural Heritage, including correspondence, memos, drafts, lists, and presentation material, 1994-1995.

Arrangement
The records are listed in rough chronological order.

Scope and Content

The records consist of the Getty Art History Information Program’s Networked Access project files, maintained by Susan Sigfried and Marilyn Schmitt. Materials include correspondence, meeting materials and planning documents, memoranda, reports and publications, dating 1994-1996. Following the reorganization of the National Initiative as the National Initiative for a Networked Cultural Heritage (NINCH), AHIP launched its Networked Access Project, a project dedicated to convening groups of humanities and arts organizations to address goals that would need to be achieved to foster electronic access to cultural heritage information in a networked environment.

As part of the Networked Access Project, AHIP convened a meeting of producers and distributors of databases of cultural heritage information to discuss common goals and standards that could lead to a "knowledge base" for reporting and retrieving information about digital projects in the humanities, arts, and culture. This meeting, held February 15-16, 1995, resulted in a collaborative project entitled Networked Information Sources in the Arts and Humanities (NISAH). NISAH aimed to further explore ways to share knowledge of humanities information online.

In early 1995, AHIP sponsored a meeting to convene technical experts to take a look at the barriers that existed to providing networked access to cultural heritage information. AHIP enlisted a small group of nationally recognized experts to create a research agenda to provide a prioritized set of problems and solutions to these issues. This project became known as the Research Agenda, officially the Research Agenda for Networked Cultural Heritage. In a demonstration of the use of networks for scholarly exchange, the resulting research papers, along with a document synthesizing their main points, were mounted on the Internet for six weeks of public electronic discussion. The completed Research Agenda was published in 1996.

Susan Siegfried was the person responsible for this project. The few Marilyn Schmitt records on this project have been incorporated into Susan Siegfried's extensive project records.

Arrangement

The records have been intellectually arranged into three sections: overall strategy for the project, the Knowledge Base/Networked Sources in the Arts and Humanities aspect of the project, and the Technical Experts/Research Agenda aspect of the project.

Strategy:

Networked Access, 1994-1995
Strategic plan, July 1994

Knowledge Base / Networked Information Sources in the Arts and Humanities (NISAH):

Knowledge Base, 1994-1995
Knowledge Base responses, 1994
Faxes from Susan Siegfried from trip during October 1994
Participant drafts, 1994
Knowledge Base Committee, drafts, 1994-1995
WWW description, 1995
Networked Access Project: Project to Consolidate a Knowledge Base, Phase 1, August 1994 - March 1995
Physical Description: [three-ring binder]

Networked Information Sources in the Arts and Humanities (NISAH), 1994-1995
Correspondence (mostly regarding the Knowledge Base aspect of the project), 1994-1995
Report on meeting, February 15-16, 1995
Issues papers, 1995
Web site: printed description, 1995
Action plan, 1995

Technical Experts / Research Agenda:
Arrangement
The records have been subdivided into the two major components of this aspect of the project: 1) Technical Experts and 2) Research Agenda. The only exception is the first file listed which represents Marilyn Schmitt’s monitoring of the entire Technical Experts/Research Agenda process.

Technical Experts / Research Agenda [Marilyn Schmitt], 1995
Technical Experts, 1994-1995
Meeting, 1994-1995
Invitees, 1994
Online discussion, 1995
Nomination letter, 1995
Updates, 1995
Update letter, 1995
Research papers, 1995
"Archiving and Authenticity" by David Bearman, [1995]
Invitation letter, 1995
Publication, 1995

Research Agenda, 1995-1996
Scope and Content Note
[The project records dating after December 14, 1995, Susan Siegfried's last day, were managed by Susan Parkinson-Wiberg and Marilyn Schmitt of the Issues and Policy department. The Research Agenda project was incorporated into Network Initiatives in early 1996 under the direction of Kathleen McDonnell. Because the Network Initiatives department only managed the distribution of the completed publication, the files have been listed under the department of origin: Issues and Policy.]

Research Agenda Private Electronic Discussion, June 22 - August 11, 1995
Physical Description: [three-ring binder]

Technical experts directed comments, September-November 1995
Kentucky conference, October 1995
Schedule, 1995
Publication and editing process, 1995-1996
David Bearman’s discussion paper, 1995
David Bearman’s final summary, January 1996
Technical experts: contact list, 1995
Author’s comments on summary/paper, 1996
Cover letters, 1996

Scope and Content Note

The materials comprise Getty Information Institute (GII) documentation of two projects the GII produced for the opening of the Getty Center: The Videowall House in the Beyond Beauty Exhibition and the Digital Experience. The video of the Videowall was made by Behar and Sackner. The records originate in Marilyn Schmitt's project files as head of Issues and Policy and Special Projects departments. The records date from 1994-1998 and consist of correspondence, agreements, permissions, memoranda, lists, and exhibition material. Note that the term "Video Wall" has been rendered in the records and original folder labels both as one word and two.

Arrangement

The records have been intellectually arranged in the following order: highlights and fact sheets; opening exhibition; permissions, contracts, and courtesy letters; presentation; and Video Wall.

---

**Highlight and fact sheets:**

- box 2008.IA.12-21 Web highlights material, [1998]

**Opening Exhibition:**

- box 2008.IA.12-21 Claire Lyons, 1996

Physical Description: [7 folders]


Physical Description: [3 folders]

**Subcommittee:**

- box 2008.IA.12-21 Electronic display, 1996
- box 2008.IA.12-21 Notes from electronic display meetings, 1996

**Permissions, contracts, and courtesy letters:**

- box 2008.IA.12-21 Video Wall video proposal [includes contract], 1998
- box 2008.IA.12-21 Museum permissions (artwork), 1997

**Presentation:**


**Video Wall:**

Series I.B.7. **Other projects, 1994-1999**

**Scope and Content Note**

The records comprise materials related to smaller or one-time projects of the Issues and Policy, Special Projects, and Network Initiatives departments. The records originate in the project files of Marilyn Schmitt, Susan Siegfried, Cynthia Scott, Kathleen McDonnell, and Jane Sledge. The records date from 1994-1999 and include reports, agreements, permissions, meeting notes, correspondence, memoranda, and proposals.

**Arrangement**

The projects are arranged alphabetically with the smallest projects (those represented by a single file) listed last.

**Copyright Project (Museums and Intellectual Property: A Primer for the Field):**

**Scope and Content Note**

"Museums and Intellectual Property: A Primer for the Field" (called the Copyright Project at the Getty), was a Pew Charitable Trusts initiative joined and supported by the Getty. These materials are comprised entirely of Jane Sledge's records and may have been her primary project.

- box 2008.IA.12-65
  - Rothenberg report (regarding intellectual property meeting), July 1, 1997
- box 2008.IA.12-65
  - Michael Shapiro contract, August 3, 1998
    - Physical Description: [loose]
- box 2008.IA.12-65
  - Morgan, Lewis, and Brokius agreement, September 30, 1998
    - Physical Description: [loose]
- box 2008.IA.12-65
  - A Museum Guide to Copyright and Trademark, editorial, March 1999
    - Physical Description: [loose]
- box 2008.IA.12-65
  - Resource list, May 11, 1999
- box 2008.IA.12-65
  - A Museum Guide to Copyright and Trademark, editorial draft, May 25, 1999
- box 2008.IA.12-65
  - Agreements and contracts, 1998-1999
- box 2008.IA.12-65
  - Proposal and budget, 1997-1998
- box 2008.IA.12-65
  - Focus groups, 1998
- box 2008.IA.12-65
  - Meetings, 1998
- box 2008.IA.12-65
  - Copyright: Statement of principles by the Rights, Reproductions and Reprints Committee, 1996
- box 2008.IA.12-65
  - Copyright Law Report and Analysis, Samira Kermani, August 1997

**G7:**

**Scope and Content Note**

As part of its international economic program, the G-7 group of nations undertook a pilot project on electronic museums and galleries with the goal of providing open access to the world's cultural heritage collections. AHIP represented the U.S. in developing and refining this project, which became known as the G7 project, Multimedia Access to World Cultural Heritage. The goals of the project were to encourage speedy digitization, promote interconnectedness of databases, facilitate access to a broad audience, and advance the protection of intellectual property rights. Most of the records originate in Marilyn Schmitt's project files, including some of the 1996 records found in Kathleen McDonnell's Network Initiatives files.

- box 2008.IA.12-17
  - Rome, January 30 - February 3, 1995
- box 2008.IA.12-17
  - Brussels, February 26-28, 1995
- box 2008.IA.12-17
  - David Lytel, 1995
- box 2008.IA.12-17
  - Rome, April 4-7, 1995
- box 2008.IA.12-17
  - Rome (and reports), April 6, 1995
- box 2008.IA.12-17
  - Paris mtn, D. Piot-Morin and J-L Pascon, November 1995
Humanity 2000:

Scope and Content Note
This was a 1994 initiative with plans to develop a network of museums, libraries, art galleries, etc. to form a global resource of human culture and knowledge widely accessible through a single gateway. The project developed out of the Networked Access project and may have been an early iteration of what became the G7 project. These records issue from Marilyn Schmitt's project files.

Los Angeles Concept:

Scope and Content Note
AHIP and the Center for Education in the Arts (GCEA) collaborated to develop an initiative called the Los Angeles Concept in which local cultural organizations could join to create an online cultural community for Los Angeles. For additional information, see the outreach/conference/Siegfried listing for the AHIP/CEA Day with the "Education and Cultural Heritage: Solid Partners for the NII, Current and Emerging Projects and Approaches" roundtable.

The Los Angeles Concept established the Los Angeles Culture Net, an electronic discussion list enabling members of the cultural and educational communities to use networks to communicate and become stakeholders in the "visioning process." This led to a proposal called the Culture Lab in 1996 in which Culture Net would be leveraged to provide access to cultural content in ways that are educational, exciting, and entertaining.

The Los Angeles Concept project also resulted in a database of local electronic cultural content. It was hoped that further demonstration projects would be developed to coincide with the Getty Center's opening year (these developments may be represented under the Opening Exhibition/Video Wall project).


Note: A summary of the projects, June 1996, puts the Los Angeles Concept project and its various developments under the Network Initiatives department umbrella, although a later November 1996 summary shows these projects under the Special Projects department. Although the Special Projects department materials did contain some Los Angeles Concept project files, the party with primary responsibility for this project remains unverified.

Arrangement
The records are intellectually arranged under three headings: Los Angeles Concept, L.A. Culture Net, and Culture Lab.
Education and Cultural Heritage: Solid Partners for the NII, January 14, 1995
box 2008.IA.12-20

A Profile of Current and Emerging Projects and Approaches, project profiles, January 14, 1995
Physical Description: [spiral bound volume]

Current and Emerging Projects and Approaches, project descriptions, January 14, 1995
Physical Description: [spiral bound volume]

L.A. Culture Net, 1995-1997
Culture Lab, 1996-1997
box 2008.IA.12-60

January-September 1997
Physical Description: [3 folders]

Video and Virtual Database Projects:
Scope and Content Note
The Virtual Database project was designed to test and validate the concept of integrating disparate information sources into a single virtual environment. The project involves the creation of the video "The Virtual Database: Art Information on the Networks." These records originate in Marilyn Schmitt’s project files.

Authorization, 1994
box 2008.IA.12-21
Media St. consulting agreements, 1994
Scripts, 1994
List of images, 1994
Post-mortem, 1995
Presentation to Trustees, December 1994
Virtual database project, 1995-1996

Smaller projects:
The 90s channel, 1995
Scope and Content Note
This project aimed to produce seven 1/2 hour video programs on issues of the public sphere vis-a-vis the National Information Infrastructure. This file issues from Susan Siegfried’s project records.

[Art Museums in a New Medium project], Diane Zorich Q and A, 1995
Scope and Content Note
The records comprise materials from a project managed by Diane Zorich. The project included a series of meetings in which art museum directors discussed the challenges and opportunities that the telecommunications revolution presented for their institutions. The resulting publication expands on comments made at an art museum directors’ roundtable held at the 1995 Annual Conference of the American Association of Museums.

Comparative Cultural Heritage Information Policy Initiative records, 1997-1998
Scope and Content Note
The project was an investigation into how national cultural policies are seeking to accommodate information policies. These materials originate in Jane Sledge’s records.
Digital Cultural Heritage Project, 1996

Scope and Content Note
[The file originates in Marilyn Schmitt's project records.]


Physical Description: 9 Linear Feet (11 boxes)

Scope and Content Note
The materials document internal and external projects that staff members of the Scholarly Coordination and Issues and Policy departments contributed to, but did not have responsibility for, 1978-1996. The project files also include records related to panels and working groups in which staff members of Scholarly Coordination and Issues and Policy participated. Prior to 1986, the files originate in Marilyn Schmitt's project files when she was a program manager under the Getty Art History Information Program (AHIP). The primary source of the records dating between 1986-1996 is Marilyn Schmitt's project files as program manager of the Scholarly Coordination and Issues and Policy departments. Records from the project files of Susan Siegfried and Deborah Wilde are also included. Materials include correspondence, meeting notes, working files, marketing records, and publications.

Marilyn Schmitt and her staff were engaged as consultants for and participants in the following projects: Architectural Encoding, Art and Architecture Thesaurus (AAT), Avery Index, Art Information Task Force (AITF), Bibliography of the History of Art/International Repertory of the Literature of Art (BHA/RILA), The Census of Antique Art and Architecture Known to the Renaissance, iconography studies, Image Presentation, Photo Archive, Provenance Index, Thesaurus Artis Universalis (TAU), and Witt. Staff participation in these projects and working groups has variably included aspects of outreach, internal meetings, publications, promotions, and international cooperation. Note that the Center for Advanced Study in the Visual Arts [CASVA] advisory committee material contains some of the earliest notes regarding Getty expansion in the early 1980's, notably in regards to the development of AHIP.

Arrangement
The projects are listed in alphabetical order.

box 2008.IA.12-1

Architectural encoding, 1983-1985

Scope and Content Note
[These records document the Getty's involvement in a working group to provide standardized terminology for Medieval architecture.]

Art and Architecture Thesaurus (AAT):

Scope and Content Note
The AAT provides terminology for the description of fine art, architecture, decorative art, material culture, and archival materials of the Western world from antiquity to the present. These records primarily originate in Marilyn Schmitt's project files. Although Susan Siegfried's few project files on AAT have been integrated, the working files only relate to Marilyn Schmitt and her active involvement with the project.

Arrangement
The records are intellectually arranged under the following headings: correspondence and meetings; working files; and communications, marketing, and publications.

box 2008.IA.12-1

AAT, 1984-1988

Physical Description: [7 folders]

box 2008.IA.12-1

AAT fine arts review meeting, May 10-11, 1988

box 2008.IA.12-1

AAT photography review meeting, June 27, 1988
box 2008.IA.12-42 Multi-Lingual AAT, Williamstown, July 1988

Physical Description: [2 three-ring binders]

box 2008.IA.12-1 Translation (TAU affiliated documents), 1988
box 2008.IA.12-1 TAU multilingual AAT meeting II, January 17-18, 1989

Physical Description: [2 folders]

Review panels, 1990-1991
box 2008.IA.12-1 Review panel: paintings, prints, sculpture, and multimedia, 1990
box 2008.IA.12-42 AAT review panels [Siegfried], 1990
box 2008.IA.12-1 AAT review panels, FY 1992

Physical Description: [2 folders]

box 2008.IA.12-1 Multilingual Art and Architecture Thesaurus, FY 1993
Working files, 1988-1992
box 2008.IA.12-2 Arms and Armor, December 1991
box 2008.IA.12-2 Musical Instruments, December 1991
box 2008.IA.12-2 Culinary Artifacts, April 1992
box 2008.IA.12-2 Coverings and Hangings, April 1992
box 2008.IA.12-2 Personal Artifacts, April 1992
box 2008.IA.12-2 Recreational Artifacts, April-May 1992
box 2008.IA.12-2 Transportation Artifacts, April-May 1992
box 2008.IA.12-2 General, 1991
box 2008.IA.12-2 Multilingual Oreste Signore's browser, December 1990

Physical Description: [3 folders]

box 2008.IA.12-2 Conservation, August 1991
box 2008.IA.12-2 Review Committee meeting: sculpture and multi-media, November 1990
box 2008.IA.12-2 Lighting Devices, June 1990
box 2008.IA.12-2 Paintings and Prints Review Committee, April 1990
box 2008.IA.12-2 Furniture, June 1989
box 2008.IA.12-2 Photography review, 1989
box 2008.IA.12-2 Frames and Mirrors, April 1992

Communications, marketing, and publications, 1989, 1992-1993
box 2008.IA.12-2 General [mostly copyright/contract info], 1993
box 2008.IA.12-2 AAT/ART marketing plan: advertisement flyer, 1993
box 2008.IA.12-2 The Art and Architecture Thesaurus Mapping to the USMARC Format for Authorities, revised by J.A. Busch, April 21, 1992
box 2008.IA.12-2 AAT/ART reception, ARLIS, 1993
box 2008.IA.12-2  AAT/ART events at ARLIS and CAA, 1992-1993
box 2008.IA.12-42  AAT publication [Siegfried], October 10, 1989
              Physical Description: [12 folders]

box 2008.IA.12-3  Avery Index, 1983-1993
              Physical Description: [3 folders]

Art Information Task Force (AITF):
box 2008.IA.12-4  AITF [Schmitt], 1990-1993
              Physical Description: [3 folders]

box 2008.IA.12-43  AITF [Siegfried], 1990-1994
              Scope and Content Note
                Develops standard guidelines for the description of works of art.

              Physical Description: [three-ring binder]

box 2008.IA.12-4  AITF Data Mapping: historical, management, documentation, associated,
                   X.missellaneous, Z.extra, March 25, 1991
              Physical Description: [three-ring binder]

Bibliography of the History of Art / International Repertory of the Literature of Art
(BHA/RILA):
box 2008.IA.12-5  Project, 1982-1983
              Physical Description: [15 folders]

              Physical Description: [5 folders]

The Census of Antique Art and Architecture Known to the Renaissance:
              Physical Description: [3 folders]

Colloquium: Inaugurating a Scholarly Database: The Census of Antique Works
of Art and Architecture Known to the Renaissance, March 19-21, 1992
box 2008.IA.12-6  Translations/transcripts: general
box 2008.IA.12-6  Opening session: Chair, Nicholas Mann
box 2008.IA.12-6  Introductory address: Salvatore Settis
box 2008.IA.12-6  Session: Past and Present, Phyllis Pray Bober
box 2008.IA.12-6  Session: Past and Present, Ruth Rubinstein
box 2008.IA.12-6  Session: Past and Present, Arnold Nesselrath
box 2008.IA.12-6  Session: Past and Present, Demo. by Arnold Nesselrath
box 2008.IA.12-6  Session: Past and Present, concluding remarks, Matthias Winner
box 2008.IA.12-6  Session: Past and Present, concluding remarks, Michael Ester
box 2008.IA.12-6  Roundtable discussion
box 2008.IA.12-6  Concluding session: Future Potential, Sebastian Storz
box 2008.IA.12-6  Concluding session: Future Potential, Michael Crawford
box 2008.IA.12-6  Concluding session: Future Potential, Gunter Schweikhart
box 2008.IA.12-6  Concluding session: Future Potential, Christy Anderson
box 2008.IA.12-6  Concluding session: Context of AHIP, Marilyn Schmitt
box 2008.IA.12-6  Concluding session: concluding remarks, Howard Burns
box 2008.IA.12-6  Concluding session: concluding remarks, Nicholas Mann
box 2008.IA.12-6  [Invitees, speakers, and organizing committee members]


box 2008.IA.12-6
Roundtable
box 2008.IA.12-6
Presentation materials
box 2008.IA.12-6
Program
box 2008.IA.12-6
Marilyn Schmitt paper
box 2008.IA.12-6
P.R.
box 2008.IA.12-6
Press coverage
box 2008.IA.12-6
Pre-1991 meeting (June 25, 1991)
box 2008.IA.12-6
Press release
box 2008.IA.12-6
Post-conference organization
box 2008.IA.12-6
Proceedings, 1992
box 2008.IA.12-6
Census project, FY 1992
box 2008.IA.12-6
Census, FY 1993
box 2008.IA.12-6
Census demo., January 12, 1993
box 2008.IA.12-6
Interface, 1993
box 2008.IA.12-6
Exhibition in Tokyo, 1993
box 2008.IA.12-6
Correspondence FY 1994
box 2008.IA.12-6
Agreements: Census, 1993-1994
box 2008.IA.12-6
Media staff correspondence: Census video, 1993-1994
box 2008.IA.12-6
Correspondence: Census FY 1995
box 2008.IA.12-6
Census, 1995
box 2008.IA.12-6
Census advisory committee meeting, Berlin, December 9, 1996
box 2008.IA.12-6
CASVA [Center for Advanced Study in the Visual Arts]: Advisory committee notes, 1982-1983
Scope and Content Note
The meeting notes discuss how and in what manner the Getty, especially the Art History Information Program, should expand its activities.

Foundation for Documents of Architecture (FDA):

box 2008.IA.12-6
Physical Description: [5 folders]

box 2008.IA.12-6
FDA Skeletal Form Worksheets and Guidelines, April 11, 1988
Physical Description: [three-ring binder]

box 2008.IA.12-6
Seven Products: FDA Guide - monthly project status reports [Deborah Wilde reports], 1992-1993

Iconography studies:

roll 2008.IA.12-12
UNESCO poster: iconography study, 1983
Physical Description: [1 roll]
General
[The poster matches the Index of Christian Art, chart 3, which was associated with the meeting regarding standard versus compatible vocabulary in the context of an integrated system.]

Meeting regarding standard versus compatible vocabulary in the context of an integrated system, [1984]

box 2008.IA.12-11
MS [Marilyn Schmitt]: agendas, February 28, 1984
box 2008.IA.12-11
Transcripts of meeting,
Scope and Content Note
[Only three of the six transcript sections have been edited.]

box 2008.IA.12-11
Recording of meeting
Physical Description: [6 audiocassettes]

box 2008.IA.12-11
Index of Christian art: charts
Chart 1 - classification divisions
<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
</table>
| 2008.IA.12-11 | Chart 2 - database diagram  
Chart 3 - interface: ICONCLASS  
Iconography (new), 1986-1987  
Scope and Content Note  
[The "Iconography (new)" folder references ICONCLASS.] |
Physical Description: [2 folders] |
| 2008.IA.12-7 | Image Presentation Project, June 1988  
Physical Description: [loose-leaf binder] |
| 2008.IA.12-7 | Name Authority project, 1986-1988  
Photo archive:  
Photo archive, 1978, 1982-1985  
Physical Description: [4 folders] |
Provenance Index:  
Inventory of Paintings in American Collections, 1986-1987  
Provenance Index, 1983-1990  
Physical Description: [2 folders] |
| 2008.IA.12-7 | Com. survey, 1987  
Advisory committee, 1987-1988  
Provenance press event, 1994 |
Physical Description: [3 folders] |
Rome, October 24-25, 1987  
Meeting, Paris, March 7-8, 1988  
Meeting, Munich, September 3-4, 1988  
Scholarly coordination M. Schmitt and E. Mills notes; TAU instruction notes, 1987-1989 |
Physical Description: [three-ring binder] |
| 2008.IA.12-8 | Witt 1983-1993  
Physical Description: [6 folders]  
Scope and Content Note  
[Records include a Witt/Census Project folder dated 1990.] |
Proposal, July 27, 1989  
Correspondence, 1989-1990 |

Box 2008.IA.12-57

Final draft, [1990?]  

Series II. Outreach files, 1983-1997  

Physical Description: 5 Linear Feet (7 boxes)  

Scope and Content Note  
The records document the conferences supported by the Getty Information Institute (GII) and its predecessor, the Getty Art History Information Program (AHIP), as well as the conferences actively participated in (i.e. beyond mere attendance) by Marilyn Schmitt and her staff in the Scholarly Coordination, Issues and Policy, and Special Projects departments, 1983-1997. The materials also document the Invited Speakers Series as well as the general outreach efforts of the Scholarly Coordination and Issues and Policy departments. The records consist of conference and working group notes and development files, correspondence, memos, reports and speeches, individual art historian records, and general outreach documentation. Although Marilyn Schmitt's outreach files comprise the bulk of the records, Susan Siegfried's conference files, 1989-1996, and Deborah Wilde's art historian files, 1988-1991, are also represented.  

Arrangement  
The records are intellectually arranged in three subseries:  

Conferences, 1983-1997;  
Invited Speakers Series, 1988-1996;  

Series II.A. Conferences, 1983-1997  

Scope and Content Note  
These records comprise Marilyn Schmitt's and Susan Siegfried's conferences files, 1983-1997 and 1989-1999 respectively. Of particular note are the American Council of Learned Societies (ACLS) and College Art Association/Committee on Electronic Information (CAA/CEI) conference files, which have been listed first, followed by other conferences.  
The Art History Information Program (AHIP) helped form the CAA/CEI to encourage the awareness of some of the broad issues facing scholars in their use of electronic information. The inaugural meeting of the CAA/CEI was in September 1990. The long-range goals include continued influence on the development of automated resources; the creation of resources such as an electronic bulletin board for the art-historical community; a directory of online resources for art professionals; a calendar of events; and coordination regarding electronic information.  
The 1992 ACLS Conference started the discussion of what eventually became the National Initiative. For information on the 1993 ACLS Conference that directly initiated the National Initiative, see the project files under projects/core projects/Issues and Policy/National Initiative.  

Arrangement  
The records are intellectually arranged in the following order: American Council of Learned Societies (ACLS) Conference: Technology, Scholarships, and the Humanities; College Art Association/Committee on Electronic Information (CAA/CEI); and other conferences.  

American Council of Learned Societies (ACLS) Conference: Technology, Scholarships, and the Humanities:  

Arrangement  
The records are listed in the following order: administration, summary, communications, conference tapes, and Siegfried/Schmitt. The Siegfried/Schmitt material reflects a mixed set of records that either Susan Siegfried or Marilyn Schmitt may have had responsibility over.
Series II. Outreach files, 1983-1997
Series II.A. Conferences, 1983-1997

Administration:
box 2008.IA.12-23  General, 1991
  Physical Description: [2 folders]

box 2008.IA.12-23  Meeting with Val Marmillion, March 2, 1992
  Physical Description: [2 folders]

box 2008.IA.12-23  Sponsors’ meeting, San Francisco, June 25, 1992
box 2008.IA.12-23  Complete set of notebook contents: Technology, Scholarship, and the
  Humanities, September 30 - October 2, 1992

Summary:
box 2008.IA.12-23  Summary: responses to HW [Harold Williams?] mailing, 1993
box 2008.IA.12-23  T/S/H Conference material, September 1992
box 2008.IA.12-23  Summary and papers: follow-up, 1993

Communications:
box 2008.IA.12-23  Brochure and summary, 1993
box 2008.IA.12-23  ACLS/ART, 1992
box 2008.IA.12-24  Conference tapes, September 30 - October 2, 1992

Siegfried/Schmitt:
box 2008.IA.12-23  Notebook letters to participants, September 1992
box 2008.IA.12-23  Working group assignments, 1992
box 2008.IA.12-23  Working group notes and reports, 1992
box 2008.IA.12-23  Georgia Freedman-Harvey [consulting agreement], 1992
box 2008.IA.12-23  Keens, 1992
box 2008.IA.12-23  Public relations, 1992
box 2008.IA.12-23  Summary of Proceedings [proof and final copies], 1993

College Art Association/Committee on Electronic Information (CAA/CEI):

Arrangement
Because of the volume and type of records in the files of Marilyn Schmitt and Susan
Siegfried, the materials have been listed separately to clarify context. The materials
under each person are arranged chronologically.

Marilyn Schmitt, 1990-1995
box 2008.IA.12-25  Joint meeting of the Getty Art History Information Program and College Art
  Association board members, May 24-25, 1990
  Physical Description: [three-ring binder]

box 2008.IA.12-25  Results of meeting, May 24-25, 1990
box 2008.IA.12-25  Planning and meeting materials, May 24-25, 1990
Marilyn Schmitt’s files:
General, 1983-1995

Conference/meetings, general, 1991-1993

Physical Description: [2 folders]

Box 2008.IA.12-25
Meeting, April 26, 1992
Meeting, November 7, 1992
Conference session, February 1993
ArtsWire, 1994
Reports, 1993-1995
Correspondence, 1993-1995

Physical Description: [3 folders]

Box 2008.IA.12-25
CAA’s CEI [long range plan and funding], October-December 1995

Susan Siegfried, 1990-1996

CEI-CAA session, Boston, February 1996
1995 CAA committees and CEI contact list [for Boston conference, February 1996]
CEI at CAA, Boston, February 1996
CEI committee discussion, September-October 1995
CEI committee: CAA WWW site, September-October 1995
CEI committee: fair use meeting, May 20-21, 1995
CEI at CAA (College Art Association) conference, January 1995
Members, 1993
Directory, 1993

Electronic meeting, April 19, 1993

Box 2008.IA.12-49
CAA/AHIP/USC: CEI meeting, September 1990

Contact with AHIP’s Comm. CAA: Committee on automation issues, 1990-1991

Other conferences:
Arrangement

Because of the volume and type of records in the files of Marilyn Schmitt and Susan Siegfried, the materials have been listed separately to facilitate context. The materials under each person are organized in rough alphabetical order.
Series II. Outreach files, 1983-1997
Series II.A. Conferences, 1983-1997

box 2008.IA.12-26
PCO [Protecting Cultural Objects] conference [including Schmitt talks], May 27-28, 1997
Physical Description: [5 folders]

box 2008.IA.12-26
RIT [Rochester Institute of Technology] Symposium, 1992-1993

box 2008.IA.12-26
["Strengthening the Cultural Sector Through Information Technology"]
Presidents Committee on Arts and the Humanities, 1996

box 2008.IA.12-26
"The Virtual Museum" seminar, University of Victoria, B.C., George MacDonald, February 1995

Susan Siegfried's files:

box 2008.IA.12-49
AAM (American Association of Museums) conference, May 21-25, 1995

box 2008.IA.12-50
ACH (Association for Computers in the Humanities)/ALLC (Association for Literary and Linguistic Computing] Conference, Tempe, March 17-21, 1991

Physical Description: [three-ring binder]

AHIP/CEA (Center for Education in the Arts) Day with the "Education and Cultural Heritage: Solid Partners for the NII, Current and Emerging Projects and Approaches" roundtable, January 14, 1995

box 2008.IA.12-49
Letters of invitation/responses, December 1994

box 2008.IA.12-49
Participant list

box 2008.IA.12-49
Booklet/agenda

box 2008.IA.12-49
Pre-session coordination

box 2008.IA.12-49
Post-session follow-up

box 2008.IA.12-49
AHIP afternoon session

box 2008.IA.12-49
CEA opening remarks

box 2008.IA.12-49
Governor's conference, February 10-11, 1995

box 2008.IA.12-49
[High Technology for Higher Education conference excerpts: notetaker's notes from working groups], September 30 - October 2, 1992

box 2008.IA.12-64
IMIN [International Museum Information Network], 1995-1996

Scope and Content Note
[Records primarily consist of Susan Siegfried records adopted by Jane Sledge as part of newly formed Network Initiatives.]

box 2008.IA.12-49
The National Telecommunications and Information Administration (NTIA) virtual conference, November 14-18, 1994

Physical Description: [three-ring binder]

box 2008.IA.12-49
VCG MARC meeting [notes of conference became the basis for AITF], 1989-1990

Series II.B. Invited Speakers Series, 1988-1996

Scope and Content Note
The records primarily consist of Deborah Wilde's files on individual art historians and scholars, including correspondence, invitations, and other lecture planning materials, 1988-1991. The records are supplemented by Marilyn Schmitt's Invited Speakers Series files, 1988-1996. The Invited Speaker Series invited prominent art historians and scholars to deliver lectures in their respective areas of expertise. Although most files seem to relate specifically to the Invited Speakers Series, they may also have been used for the Object, Image, and Inquiry (OII) and Dialog Projects that prominently featured art historians and scholars.

Arrangement
Because of the distinct type of records in the files of Marilyn Schmitt and Deborah Wilde, the materials have been listed separately to clarify context.

Marilyn Schmitt's files:

box 2008.IA.12-22
Lecture invitations [and one memo], 1988-1989
Deborah Wilde’s files:

Arrangement
The records are divided into art historian/scholar lists and individual art historian/scholar files.

Art historian/scholar lists, 1988-1991

- box 2008.IA.12-57
  - GCI scholars [talks/seminars], 1989
- box 2008.IA.12-57
  - AHIP visitors, 1988-1989
- box 2008.IA.12-57
  - Getty Center scholar’s list, art historian [invitations and press releases for upcoming lectures], 1988-1991
- box 2008.IA.12-57
  - Getty Grant scholar’s list, art historian [includes only the press release for postdoctoral fellowships and senior research grants], April 4, 1989
- box 2008.IA.12-57

Individual art historian/scholar files, 1989-1991

Arrangement
Records are listed in alphabetical order.

- box 2008.IA.12-57
  - Battin, Patricia
- box 2008.IA.12-57
  - Bearman, David
- box 2008.IA.12-57
  - Berkowitz, Roger
- box 2008.IA.12-57
  - Brilliant, Richard
- box 2008.IA.12-57
  - Buddensieg, Tilmann
- box 2008.IA.12-57
  - Clarke, John
- box 2008.IA.12-57
  - Crouch, Dora
- box 2008.IA.12-57
  - Dwyer, Eugene
- box 2008.IA.12-57
  - Goody, Jack
- box 2008.IA.12-57
  - Heunsinger, Lutz
- box 2008.IA.12-57
  - Hockey, Susan
- box 2008.IA.12-57
  - Jervis, Simon
- box 2008.IA.12-57
  - Kahil, Lily
- box 2008.IA.12-57
  - Klapisch, Christiane
- box 2008.IA.12-57
  - Laclotte, Michel
- box 2008.IA.12-57
  - Mainardi, Patricia
- box 2008.IA.12-57
  - Marcus, George
- box 2008.IA.12-57
  - Margolin, Victor
- box 2008.IA.12-57
  - Neumeyer, Fritz
- box 2008.IA.12-57
  - Niemeyer, Hans
- box 2008.IA.12-57
  - Nochlin, Linda
- box 2008.IA.12-57
  - O’Connell, Lauren
- box 2008.IA.12-57
  - Panzeri, Matteo
- box 2008.IA.12-57
  - Pappas, Andrea
- box 2008.IA.12-57
  - Schneider, Ulrich
- box 2008.IA.12-57
  - Schwartz, Gary
- box 2008.IA.12-57
  - Settis, Salvatore
- box 2008.IA.12-57
  - Stocking, George
- box 2008.IA.12-57
  - van Straten, Roelf
- box 2008.IA.12-57
  - Walsh, John
- box 2008.IA.12-57
  - White, Hayden
- box 2008.IA.12-57
  - Wilson, Kathleen
Series II.C. General outreach, 1988-1995

Scope and Content Note
The records comprise materials related to outreach efforts that existed outside the scope of the Invited Speakers Series or the general conference records.

box 2008.IA.12-22 Contact with AHIP's community, 1988
box 2008.IA.12-22 [Outreach], 1995


Physical Description: 1 Linear Feet (1 box)
Scope and Content Note
These records comprise J. Paul Getty Trust Bulletin records, brochure files, article publications, product and article list summaries, editorial files, interview transcripts, translation development files, and images used in publications from the Getty Art History Information Program's / Getty Information Institute's Scholarly Coordination and Issues and Policy departments, 1986-1996. Most of the records consist of Marilyn Schmitt's publication files, but they have been supplemented by the publication files of Deborah Wilde and Susan Siegfried.

Arrangement
The records are intellectually arranged in the following order: summary lists, published articles organized by author, published articles organized chronologically, and Trust Bulletin.

Summary lists, 1989-1993
Scope and Content Note
Includes product lists.

box 2008.IA.12-41 AHIP publications, [1989?]
box 2008.IA.12-41 AHIP bibliography, 1989
box 2008.IA.12-41 Master list [publications and articles], 1992

Published articles (alphabetical by author/compiler), 1986-1992

Physical Description: [2 folders]


Physical Description: [three-ring binder]

box 2008.IA.12-41 Susan Siegfried papers, FY 1990-1991

Physical Description: [2 folders]

box 2008.IA.12-51 Susan Siegfried: Published articles, 1990-1992


Physical Description: [2 folders]

Published articles (chronological), 1986-1992, 1995-1996
box 2008.IA.12-41 Translation of OII review: "What Sort of Workers are These Art Historians?", 1989
box 2008.IA.12-41 smARTname project report by Stephen Toney, 1989-1990
box 2008.IA.12-41 smARTname project report by Julie Bernstein, 1990
box 2008.IA.12-41 "Name Authority Methods and Observations," Museum Prototype Data Merge project, draft, February 20, 1990
box 2008.IA.12-41 Gamma text (French and English), June 1990

<table>
<thead>
<tr>
<th>Box Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 2008.IA.12-41</td>
<td>Huntington Library and Gardens interview, June 25, 1990</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>&quot;Personal Name Pattern Matching&quot; article by Aaron Gross, August-September 1990</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>Comparative study of selected bibliographical databases in the humanities, 1991</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>ART task force [AAT: ART (The Authority Reference Tool)], 1992</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>RECOMDOC article [by Nancy Bryan], 1992</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>RECOMDOC proceedings, 1992</td>
</tr>
<tr>
<td>box 2008.IA.12-60</td>
<td>&quot;Protecting Cultural Objects&quot; by Robin Thornes, 1995</td>
</tr>
<tr>
<td>box 2008.IA.12-60</td>
<td>&quot;Study on Access to Stolen Cultural Property Items Databases&quot; by Dominique Delouis, July 1996</td>
</tr>
<tr>
<td>box 2008.IA.12-41</td>
<td>Newsletter photos [B/W photographs, contact sheets, negatives], undated</td>
</tr>
</tbody>
</table>

Series IV. Administrative records, 1982-1998

Physical Description: 11.5 Linear Feet (17 boxes)

Scope and Content Note
The records comprise history and program development files, chronological files, project and monthly reports, internal meeting development files and notes, budget drafts, collaboration files with other Getty programs, marketing and communications records, and general program and Trust administration files of the Scholarly Coordination, Issues and Policy, Special Projects, and Network Initiative departments of the Getty Information Institute, and its predecessor, the Getty Art History Information Program (AHIP), 1982-1998.

The records have been loosely divided into a number of sets. History, planning, and narrative materials include strategic planning, analyses, and reviews of the Scholarly Coordination and Issues and Policy departments as well as the Getty Art History Information Program in general. Chronological correspondence contains the correspondence of Marilyn Schmitt, Clare Sheridan (an early assistant of Marilyn Schmitt’s), Susan Siegfried, and Deborah Wilde. Project and monthly reports contain project and staff status reports. Internal meeting and retreat records include the development files and notes of the advisory committee, program manager, and Trustee meetings and retreats. Budget materials contain drafts of budget reports. Getty program collaborations include materials on collaborations of the Scholarly Coordination and Issues and Policy departments with other programs and departments of the Getty. Technological infrastructure records comprise the Scholarly Coordination department’s collaboration records with other Getty departments and outside vendors to develop technological infrastructure for the Getty. Marketing, communications, and publications records contain those departmental and program files relating to those issues. Finally, general administrative materials include program- and Getty-wide files not covered by any of the other subdivisions.

Arrangement
The records are intellectually arranged in the following order: history, planning, and narratives; chronological correspondence; project and monthly reports; internal meetings and retreats; budget; Getty program collaborations; technological infrastructure; marketing, communications, and publications; and Art History Information Program, Getty Information Institute, and Trust administration.
Series IV. Administrative records, 1982-1998

History, planning, and narratives, 1984-1996
Scope and Content Note
The records contain development files, historical summaries, and goals for the AHIP/GII program, Scholarly Coordination Department and its successors, and individual projects. They also contain narratives about the program, department, and projects.

Arrangement
Records are arranged chronologically.

- box 2008.IA.12-34 Program planning and analysis, 1984
- box 2008.IA.12-34 Computerization chart, undated
- box 2008.IA.12-34 Marilyn Schmitt tasks, November 22, 1988
- box 2008.IA.12-34 Bibliographic databases, April 10, 1989
- box 2008.IA.12-34 Trust program review by Marilyn Schmitt, 1991
- box 2008.IA.12-34 Scholarly Coordination FY 92 project planning, 1991
- box 2008.IA.12-34 AHIP [staff positions, project planning], 1990-1992
- box 2008.IA.12-51 Networked access project, 1994
- box 2008.IA.12-34 Words words words (approved language), 1994-1995
- box 2008.IA.12-34 Trustees narrative, April 1995
- box 2008.IA.12-34 Projects list: Stephen Toney, September-October 1996
- box 2008.IA.12-34 Department 0550 strategic plan, November 1996
- box 2008.IA.12-34 Key projects, events, and activities, FY 1996
- box 2008.IA.12-64 [McDonnell]: Information architecture [internal reports], 1994-1996

Chronological correspondence, 1983-1992
Scope and Content Note
The chronological files issue from the early years of the AHIP department, 1983-1986, and from the program manager and staff of the Scholarly Coordination Department, 1987-1992.

Arrangement
Records are listed alphabetically by surname according to the person who maintained the records.

  - AHIP overview, 1983-1987
    Physical Description: [4 folders]
  Physical Description: [2 three-ring binders]
  Physical Description: [3 three-ring binders]
  Physical Description: [9 folders]
**Series IV. Administrative records, 1982-1998**

**box 2008.IA.12-50**
Susan Siegfried, Acting Program Manager [Scholarly Coordination], chronological files, March 1 - September 30, 1991
Physical Description: [three-ring binder]

**box 2008.IA.12-58**
Deborah Wilde chronological files, March 1990 - April 1991
Physical Description: [8 folders]

### Project and monthly reports, 1987-1998

#### Scope and Content Note
The records include project status reports from staff to the program manager, Marilyn Schmitt (the destination of Diane Zorich’s status reports is unidentified), and department status reports from Marilyn Schmitt to higher management.

#### Arrangement
The status reports are arranged by person, month, and project. Project materials that may have been used in the generation of status reports have been listed last.

### Status reports (by year/person), 1990, 1994-1998

#### 1990
- Marilyn Schmitt, 1990
- Susan Siegfried, 1990
- Deborah Wilde, 1990
- Cindy Scott, 1990

#### 1994-1998
- Suzanne Deal Booth: status reports, 1994-1996
- Cynthia Scott monthly reports, January 1995 - May 1998
- Robin Thornes - status reports, July 1994 - June 1997
- Diane Zorich, 1997-1998

- Physical Description: [three-ring binder]

- Arrangement
  [These status reports contained no reference as to the recipient, so have been included with the records of the manager of Network Initiatives at the time of the last status report.]

### Status reports (by month), 1988-1997

#### January 1988 - June 1989
- Physical Description: [3 three-ring binders]

- Scope and Content Note
  [Includes department status reports]

- Physical Description: [5 three-ring binders]

#### July 1995 - March 1997
- Physical Description: [7 folders]

- Scope and Content Note
  [Includes department status reports]

### Status reports (by project), 1988-1991

- Physical Description: [1 folder, 3 three-ring binders]

### Project materials (by person), 1987-1990

#### Scope and Content Note
Contains no status reports, but may have been used to create department status reports.
Internal meetings and retreats, 1985-1997

Scope and Content Note
The records comprise Advisory Committee, project head, program manager, Trustee, and other internal meeting notes involving Marilyn Schmitt. Because the Scholarly Coordination and Issues and Policy departments were for a time responsible for setting up these meetings, the files also represent Susan Siegfried's and Marilyn Schmitt's meeting development records.

Arrangement
The meeting records are intellectually arranged in the following order: Advisory Committee, project heads, program managers, Trustees, and miscellaneous. Advisory Committee, program managers, and Trustee meeting records are further divided by the source of those records, mostly from Marilyn Schmitt or Susan Siegfried.

Advisory Committee meetings, 1985-1989, 1995

Schmitt, 1985-1989
- February 17-18, 1986
- September 24-27, 1986
- NYC, March 2-3, 1987
- Paris, July 1-2, 1987
- Rome, October 22-23, 1987
- June 30 - July 1, 1988
- December 12-13, 1988
- General, 1985-1989

- Physical Description: [9 folders]

Schmitt: retreats, April 1992 - August 1996
- Physical Description: [8 folders]

Siegfried, 1995
- AHIP Advisory Committee, May 15-16, 1995

Project heads meetings, August 1994, December 1995
- Physical Description: [2 folders]

Program managers meetings and retreats, 1986-1997

- Physical Description: [9 folders]

Schmitt: retreats, April 1992 - August 1996
- Physical Description: [8 folders]
- Scope and Content Note
  [Some content overlap with program manager retreat records.]

Siegfried: retreats, May 1994 - June 1995
- Physical Description: [4 folders]

McDonnell: meeting, 1996-1997
- Physical Description: [2 folders]

Trustee meetings, 1995-1996

Siegfried, 1995
- AHIP presentation to Trustees, November 9, 1995
Schmitt, 1996
box 2008.IA.12-33  
April 11-12, 1996  
AHIP Trustees narrative, research and scholarship, April 1996  
September 11-12, 1996  
Miscellaneous meetings, 1990-1994
box 2008.IA.12-33  
Senior program staff committee No. 1, 1995  
Meetings with Michael Ester [Schmitt], 1990  
Cultural Diversity meeting, 1992-1993
box 2008.IA.12-33  
Staff presentation, December 1, 1992  
Cultural Diversity [meeting], 1992-1993
box 2008.IA.12-33  
Audiences and Access: one in a series of symposia on issues related to cultural diversity, December 1, 1992

Physical Description: [three-ring binder]

box 2008.IA.12-51  
Audiences: "Identifying Audiences and Constituencies" meeting, September 21, 1994

box 2008.IA.12-33  
Americans with Disabilities Act Committee, 1992  
EDUCOM, October 1992

Budget, 1985-1995
box 2008.IA.12-34  
Scope and Content Note  
The records represent budget drafts and materials worked on by Marilyn Schmitt.

box 2008.IA.12-34  
Budget, 1985-1986  
Budget proposal FY 1988: final, 1988

Physical Description: [three-ring binder]

box 2008.IA.12-34  
Budget submission FY 1991 (April 17, 1990)

box 2008.IA.12-34  

Getty program collaborations, 1982-1996
box 2008.IA.12-39  
Scope and Content Note  
These Marilyn Schmitt records reflect collaborations of Scholarly Coordination and Issues and Policy departments with other programs and departments across the Getty.

box 2008.IA.12-39  
Conservation Institute, 1983-1986  

box 2008.IA.12-39  
Opening year collaborative projects, 1995-1996  
Vocabulary Control Group (VCG), 1984-1989

box 2008.IA.12-39  
Vocabulary Coordination Group, 1984-1989  
Vocabulary Coordination Group, ICONCLASS workshop, 1987-1989

box 2008.IA.12-39  
VCG ICONCLASS meeting, June 1989

box 2008.IA.12-39  
Scope and Content Note  
These Marilyn Schmitt records primarily represent Scholarly Coordination department collaborations with other Getty departments and outside vendors to develop technological infrastructure for the Getty.

Arrangement
Records are listed alphabetically.

box 2008.IA.12-42  
Accessing the Resources of the Internet, UCLA extension course, July 22, 1994

Physical Description: [1 three-ring binder]

box 2008.IA.12-39  
Data Integration and Access (DIA), 1990  
Data Processing Services, 1986-1989  
Center Data Processing Advisory Group, 1986-1987
Series IV. Administrative records, 1982-1998

- **box 2008.IA.12-35**  
  **Data Processing Services Department, Recommended Standards and Procedures August 9, 1988**  
  Physical Description: [three-ring binder]

- **box 2008.IA.12-55**  
  Physical Description: [three-ring binder]

- **box 2008.IA.12-39**  
  **ISS [Information Standards and Services], 1990**  
  Online [computer system], 1982-1984  
  Information, 1982-1983  
  Memoranunds, 1983-1984  
  Memorandums, 1983-1984  
  Correspondences, 1982-1984  
  Correspondences, 1982-1984  
  Miscellaneous letters, 1983-1984  
  Miscellaneous letters, 1983-1984  
  Technical Development Department  
  Technical Development Department, 1991-1992  
  Physical Description: [2 folders]

- **Marketing, communications, and publications, 1983, 1989-1996**

  **Scope and Content Note**  
  These Marilyn Schmitt records represent marketing, communications, and publications planning and administration for AHIP products, including those of Scholarly Coordination and Issues and Policy.

  **Arrangement**  
  Records are listed alphabetically.

  MS: long documents/mailing, 1983  
  Mailing list contracts/agreements, 1992  
  Mailing list database, 1994  
  AHIP publications/marketing, 1989  
  AHIP communications program design (Val Marmillion) FY 1991  
  Pacific Visions (Val Marmillion), 1990-1994  
  Operating plan, 1994  
  Private sector proposal, 1994  
  General, 1991-1994  
  Communications plan, 1990-1993  
  Coordinated marketing plan development, FY 1993  
  PVC: progress reports, FY 1994  
  Press releases, July 1996  
  Public Affairs: GII communications, 1996  
  Product Procedures Notebook, 1992  
  Physical Description: [three-ring binder]

  **Publications Committee, Getty, 1982-1985**  
  Publications guidelines, [circa 1996-1998]  
  Quarterly GII communications planning meeting with T-PA, December 19, 1996  
  PR photos of Marilyn Schmitt, [1988?]
General administrative files

Scope and Content Note
These assorted records reflect administrative efforts of AHIP/GII and the Trust outside the context of the previously listed administrative categories.

Arrangement
The records are intellectually arranged in the following order: president/program director, Getty reorganization, job descriptions, and general AHIP/GII information. The person maintaining the records is noted where appropriate to differentiate between sources.

President/program director
Harold Williams speeches, 1994-1997
- Annual address, January 23, 1995

ME [Michael Ester?] on AHIP, 1989-1990
Physical Description: [three-ring binder]


Scott: JPGT / Getty Center [reorganization], 1998

Scott: CDA training [regarding name change to GII], December 1996

Job descriptions
Scott: Job descriptions [random sample of Getty-wide jobs that Scott applied for or was interested in], 1992-1998


General AHIP/GII information
Scott: Information Institute, general, 1997-1998
Siegfried: AHIP general information, 1994

Physical Description: 3.2 Linear Feet (4 boxes)

Scope and Content Note
The records comprise audio recordings and video recordings generated and/or collected by the Getty Information Institute and its predecessor, the Getty Art History Information Institute. Contents date from 1990, 1993-1997 and include Getty published videos; videos about Getty projects, programs, and events; media recordings about the Getty and with Getty personnel; advertisements; recordings of conference proceedings, meetings, round table discussions, and speeches; interview recordings; educational, orientation, and demonstration videos.

Arrangement
The audiovisual materials are first arranged according to format and then listed in no particular order.

Audio recordings, 1993-1995
International Document Standards, progress meetings, tapes 1-6, April 10-11, 1995
Physical Description: [11 audiocassettes]
<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
</table>
| 2008.IA.12-66 | Document Specialists Working Group, sessions 1 and 2, November 5-6, 1995  
Physical Description: [4 audiocassettes] |
| 2008.IA.12-66 | Sessions 1 and 2 [unknown content], undated  
Physical Description: [4 audiocassettes] |
| 2008.IA.12-66 | AHIP Project Heads meeting, December 12-13, 1995  
Physical Description: [7 audiocassettes] |
Physical Description: [4 audiocassettes] |
Physical Description: [3 audiocassettes] |
Physical Description: [1 audiocassette] |
Physical Description: [1 audiocassette] |
| 2008.IA.12-66 | Metadata standards for visual images. Panelists: Howard Besser, University of California and David Bearman, Archives and Museum Informatics; undated  
Physical Description: [1 audiocassette] |


**General**

All video recordings are in NTSC format unless otherwise noted.

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
</table>
"The Virtual Database: Art Information on the Networks," #10640, November 1994  
Physical Description: [2 VHS] |
| 2008.IA.12-67 | Getty Center for Information in the Arts, Fifth National Conference. "Arts, Culture,  
and Education on the Information Superhighway," tape #10 parts 1 and 2, tape  
#11 (continued from tape #10), January 14, 1995  
Physical Description: [3 VHS] |
| 2008.IA.12-67 | The Census of Antique Works of Art and Architecture Known to the Renaissance,  
25:55 minutes, November 1994  
Physical Description: [2 VHS] |
Honoring Michael Ester, August 31, 1993  
Physical Description: [3 VHS of which 1 is a PAL format; running time: 47 min.] |
Physical Description: [running time: 40 min.] |
| 2008.IA.12-68 | Marilyn Schmitt's office. Sample graphics from AHIP "Standards" video, undated |
Standards: cut-together interviews, September 1995
Physical Description: [running time: 5 min.]

Memory and Imagination, KQED video library, undated
Physical Description: [running time: 58 min.]

Protecting Cultural Objects in a Global Information Society, June 11, 1996
Protecting Cultural Objects in the Global Information Society, window dub with visible time code, published copyright 1996
Notre-Dame, Cathedral of Amiens: The Power of Change in Gothic. Published copyright to Columbia University, 1996
Excerpts from C-SPAN's broadcast: "Making Democracy Work" taped at Shaping the National Information Infrastructure: Public Interest Summit, March 29, 1994
"Making Democracy Work," C-SPAN, March 29, 1994
Physical Description: [running time: 12 min.]

Communications Development Associates: Harriet Boyd, undated
Francis Biral’s party / last day at AHIP, undated
Information Superhighway, speech. Purdue University Public Affairs Video Archives, March 29, 1994
Physical Description: [running time: 47 min.]

The Getty Grant Program, 1995
Physical Description: [running time: 12 min.]

Vice President Al Gore, National Press Club Luncheon, December 21, 1993
Education and Cultural Heritage: Solid Partners for the NII, A Profile of Current and Emerging Projects and Approaches, parts 1 and 2, January 14, 1995
Physical Description: [2 VHS]

1) CBS Sunday Morning, October 10, regarding museums and computers. 2) CNN Showbiz Today, November 1, regarding the Getty Center; 1994
Mediaworks: Steuben Glass "Transformation," undated
"At least it's UPBEAT stress...,” the Getty Conservation Institute, undated
The Piero Project, June 1994
BASF ads, undated
Educational services video, undated
Physical Description: [running time: 14 min.]
Behar and Sackner, Inc. MGM Grand Hotel, AT&T Infoquest Center, Intelsat Headquarters, undated