Monticello Disaster Plan Package: Finding Aid

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The Huntington Library, Art Collections, and Botanical Gardens
Manuscripts Department
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San Marino, California 91108
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Overview of the Collection
Title: Monticello Disaster Plan Package
Dates (inclusive): 1954-1977
Collection Number: mssMonticello package
Creator: Thomas Jefferson Memorial Foundation, Inc.
Extent: Approximately 350 pieces in 2 boxes, 29 folders, 1 roll, and 4 microfilm reels.
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Abstract: Collection of facsimile copies of drawings by Thomas Jefferson and the architectural drawings for the 1946-1953 restoration of Monticello, along with photographs of furnishings, catalogues, and reports, which were placed at the Huntington Library by the Thomas Jefferson Memorial Foundation for safekeeping in case of disaster or damage to the original material. The collection includes architectural drawings (blue prints), photographs, facsimiles of drawings, and microfilm reels.
Language: English.
Access
Open to qualified researchers by prior application through the Reader Services Department. For more information, contact Reader Services.
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Preferred Citation
[Identification of item]. Monticello Disaster Plan Package, The Huntington Library, San Marino, California.
Provenance
2 microfilm reels of foundation minutes, gift of Thomas Jefferson Memorial Foundation, November 1977.
Scope and Content
These facsimile copies of drawings by Thomas Jefferson and the architectural drawings for the 1946-1953 restoration of Monticello, along with photographs of furnishings, catalogues, and reports were placed at the Huntington Library by the Thomas Jefferson Memorial Foundation for safekeeping in case of disaster or damage to the original material. The collection includes architectural drawings (blue prints), photographs, facsimiles of drawings, and microfilm reels.
The collection includes:
• Working drawings of all original furnishings in the House
• Photographs, black-and-white and color, of the original furnishings in the House
• Xerox copies of accession cards for silhouettes, engravings and paintings in the house
• Photographs of the paintings and duplicates of the silhouettes in the House
• Photographs of original silver and china in the House
• Working drawings of the Great Clock
• Photographs (prints and slides) of the Great Clock
• Reports on the Great Clock by Mr. Rupert Chandler and Mr. Irvin Rosen
• Room-by-room inventory of the original furnishings in the House included as Annex A
• The following miscellaneous items:
  • Monticello (color picture book)
  • Bear, *Thomas Jefferson's silver* (reprint from an article in Antiques)
**Arrangement**
Arranged in 2 boxes, 29 folders, 1 rolled piece, and 4 microfilm reel according to item format.

**Indexing Terms**
The following terms have been used to index the description of this collection in the [Huntington Library's Online Catalog](https://www.huntington.org).

**Subjects**
Jefferson, Thomas, 1743-1826 -- Homes and haunts -- Virginia.
Thomas Jefferson Memorial Foundation, Inc.
Monticello (Va.) -- History -- Sources.

**Forms/Genres**
Architectural drawings (visual works).
Facsimiles.
Photographs.

**Additional Contributors**
Jefferson, Thomas, 1743-1826.

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**Boxed and rolled materials**

**Box 1**
Xerox copies of accession cards and inventories; photographs of artwork, silver, china; Great Clock photographs, drawings, and reports; and miscellaneous

This box contains:
- Xerox copies of accession cards for silhouettes, engravings and paintings in the house
- Photographs of the paintings and duplicates of the silhouettes in the House
- Photographs of original silver and china in the House
- Working drawings of the Great Clock
- Photographs (prints and slides) of the Great Clock
- Reports on the Great Clock by Mr. Rupert Chandler and Mr. Irvin Rosen
- Room-by-room inventory of the original furnishings in the House included as Annex A
- The following miscellaneous items:
  - Bush, *The Life Portraits of Thomas Jefferson*
  - Monticello (color picture book)
  - Bear, *Thomas Jefferson's silver* (reprint from an article in Antiques)
  - *The Monticello Family* (catalogue of an exhibition)
  - Xerox of the plan of design for the bookcases in the Library
  - Kimball, *Designs for the Curtains at Monticello*
  - *Catalogue of an Exhibition of Thomas Jefferson Silver*

**Box 2**
Photographs of original furnishings in the House.

**mssFAC 781**
Working drawings of Monticello furniture [rolled]. Approximately 1970?

**Folders**

**Folder 1**
Cabinet

Physical Description: 1 piece
<table>
<thead>
<tr>
<th>Folder</th>
<th>Description</th>
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</table>
| 2       | Camera obscura  
          Physical Description: 1 piece |
| 3       | Chairs  
          Physical Description: 17 pieces  
          Consists of: Arm chair; Campeachy chair; Ceremonial chair; Cherry side chair; Chippendale side chair; Directoire arm chair; Directory side chair; Louis XVI arm chair (3 designs); Revolving chair; Side chair (2 designs); Queen Ann side chair; Walnut side chair. |
| 4       | Chests  
          Physical Description: 3 pieces  
          Consists of: Medicine chest; Spice chest; Spirit chest. |
| 5       | Commode seat  
          Physical Description: 1 piece |
| 6       | Cupboards  
          Physical Description: 3 pieces  
          Consists of: Corner cupboard; Cupboard. |
| 7       | Desks  
          Physical Description: 5 pieces  
          Consists of: Hepplewhite desk; Sheraton desk; Traveling desk. |
| 8       | Fire Screen  
          Physical Description: 1 piece |
| 9       | Great Clock  
          Physical Description: 1 piece |
| 10      | Hepplewhite Secretary  
          Physical Description: 2 pieces |
| 11      | Highboy  
          Physical Description: 3 pieces |
| 12      | Jewel box and sewing box  
          Physical Description: 2 pieces |
| 13      | Ladder (2 copies)  
          Physical Description: 2 pieces |
| 14      | Mirrors  
          Physical Description: 4 pieces  
          Consists of: Federal mirror; Louis XIV mirror; Mirror. |
| 15      | Piano forte  
          Physical Description: 1 piece |
| 16      | Polygraph  
          Physical Description: 3 pieces |
| 17      | Presses (4 designs)  
          Physical Description: 6 pieces |
Folder 18  
**Stands**  
Physical Description: 3 pieces  
Consists of: Candle stand; Quartet stand; Violin stand.

Folder 19  
**Tables**  
Physical Description: 19 pieces  
Consists of: Architects table (2 designs); Hepplewhite card table; Hepplewhite pembroke table; Occasional table; Octagonal table; Sheraton card table; Table (3 designs) Tilt top table (2 designs); Tripod table; Universal table; Writing table.

Folder 20  
**Windsor bench**  
Physical Description: 1 piece

Folder 21  
**Entrance building**  
Physical Description: 36 piece  
Consists of: Entrance project (27 designs); Entrance building revisions; Entrance building plot plan; Entrance building details; Entrance building stair railing.

Folder 22  
**Fire and Lightening Protection**  
Physical Description: 4 pieces  
Consists of: Fire protection (2 designs); Record drawing lightening protection.

Folder 23  
**Gardening**  
Physical Description: 5 pieces  
Consists of: Paving in parking area; South outchamber field maps; Design for east lawn, walks, plots, etc.; Contour survey of garden; Contour map of entrance area.

Folder 24  
**Gift shop, superintendent's house**  
Physical Description: 2 pieces  
Consists of: Proposed superintendent's house and roof layout (Monticello); Contour map of proposed gift shop.

Folder 25  
**Mechanical repairs**  
Physical Description: 12 pieces  
Consists of: Layout of existing utilities; [Chimneys]; Restoration-electrical; Wellhead; Hand wrought window chain; Ladder to clock; Pedestal for col. cap., grill in stable, restoration of gate; Restoration of gates, east lawn archaeological survey.

Folder 26  
**Record drawings, rooms**  
Physical Description: 19 pieces  
Consists of: Measured drawing of dining room; Mantle room 207, 212; Record drawing floor 100, 200, 300, 400, sections; Room 206, 208; Plot plan, remedial construction on floors; Section A-A, B-B, 3-3, 4-4, 2-2, rooms 306, 305, 303, 301; [Floor Plan]; Southwest basement; Entrance building, superintendent's house porch, steel girders, floor framing; Entrance building, duct cut off, stairs in room 106; Alterations to dining room, floor plan for conservatory.

Folder 27  
**Record drawings, rooms**  
Physical Description: 12 pieces  
Record drawings of basement, main floor, second floor, third floor; Consists of: [Basement floor plan?]; [Dome]; Suggested electrical service; [Third floor plan]; New doors in passages 405 and 406, floor 400; Front elevation rooms 201, 202; Mantle room 200, 211, door terrace to south outchamber; Floor plan of dining room
Folder 28  
**Restorations**

Physical Description: 16 pieces
Restorations to boiler room, structural interior modifications, painting schedule, doors and details, floors; [Outside elevation?]; Floor 400 duct room doors, roof restoration cabinet; Restoration of air closet, details for front entrance alterations to lavatory, southeast terrace

Folder 29  
**Terraces, Col. Randolf's study**

Physical Description: 25 pieces
Consists of: South elevation of north terrace; Southeast terrace railing details, new doors in passage 114 and 116; Window frame, drains of south terrace, first floor plan; Section through south terrace and honeymoon lodge; Cornice detail southeast terrace, restoration detail of fire door for Washington boiler, bath, house, northwest wing; Restoration of northwest wing, southeast terrace, southeast offices; Side view of north terrace showing grades; M.D. of joist over ice house, second study of roof framing over offices, North terrace, south terrace; Col. Randolf's study, passage north terrace, west terrace; Window sill of study, arch under southeast porch, office roof framing, university, east passage; Law office east elevation.

**Microfilm**

Microfilm box  
**Microfilm of "The Preservation and Restoration of Monticello, 1936-1990"**

Physical Description: 1 reel

Microfilm box  
**Microfilm of "Field Notes"**

Physical Description: 1 reel

Envelope  
**Microfilm of minutes of the Thomas Jefferson Memorial Foundation, Inc. 1923-1976**

Physical Description: 2 reels
Note
From originals at the University of Virginia.