
Guide to the San Diego State University Historical Collection

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5500 Campanile Dr. MC 8050

San Diego, CA, 92182-8050

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Guide to the San Diego State University Historical Collection 1898/1952

Special Collections & University Archives

Overview of the Collection

Collection Title: San Diego State University Historical Collection

Dates: 1898-1952

Bulk Dates: 1898-1935

Identification: MS-0293

Creator: San Diego State University Library

Physical Description: 35.17 linear ft

Language of Materials: English

Repository: Special Collections & University Archives

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Historical Note:

Founded March 13, 1897, San Diego State University began as the San Diego Normal School, a training facility for elementary school teachers. A Board of Trustees appointed by the governor held its first meeting on June 3, 1897 to choose a location for the school. A site on Park and El Cajon Boulevards was chosen by the Board which then turned its attention to the construction of the school and the selection of a president. In September of 1898 the Board chose Samuel Black as the new president of the San Diego Normal School.

During his tenure, Black assembled a faculty with degrees from well known universities to teach a variety of courses including English, mathematics, drawing, history and geography, physiology, sociology, education, biological sciences, physical training, manual training, and household arts. Student enrollment increased from 91 on opening day to nearly 400 the year Black retired. Black served as president from 1898 to 1910.

Edward L. Hardy was appointed by the Board of Trustees to replace Black as school president in 1910. From 1910 to 1935, President Hardy headed a vigorous administration that oversaw major changes to the fledgling institution. He hired additional faculty during his first two years in office bringing the total number of faculty to 27 in 1912; many of the new faculty had prior experience working in either public schools or other normal schools across the country. W. F. Bliss served as Vice President under President Hardy until 1921. Student organizations which were established during the school's first year continued to thrive under Hardy's administration. Student groups held dances, picnics, plays, carnivals, and other activities. An Associated Students organization was established in 1922 to help organize student groups and activities. By the end of the 1920s, fraternities and sororities had been established as well as intercollegiate sports, thus creating a real sense of collegiate life.

In 1921, the Normal School became San Diego State Teachers College, a four-year public institution controlled by the State Board of Education. In that same year, the two-year San Diego Junior College, forerunner of today's local community colleges, became a branch of San Diego State, creating a union that lasted until 1947.

By the 1920s, San Diego State was already beginning to outgrow its Park Boulevard location. After years of debate, a site was chosen on Mission Palisades in Mission Valley. A committee was established and architects were hired to design the new campus buildings. Ground was broken on October 7, 1929 with major construction expected to be completed in about 250 days. The buildings were finished by September of 1930 and, despite the fact that there was no money left for landscaping, San Diego State moved onto its new campus. Classes began in February of 1931 on the newly completed Montezuma Mesa.

The library was considered the heart of the new campus after the college's move to Montezuma Mesa. Librarian John Paul Stone was hired in 1930 to help improve the college library. That same year the library acquired the published catalog of the Library of Congress, increased appropriations, improved services, and expanded its hours of operation. In May of 1944, the library acquired its 100,000th book. Library facilities included a main reading room, reference rooms, and a periodical, reserve, and elementary school reading rooms. By the end of World War II, about 8,000 books a year were being added to

the collection. By 1946, San Diego State's library ranked in the top two percent of the members of the American Association of Teachers Colleges.

President Hardy retired in June of 1935. In September of 1935, San Diego State Teachers College became San Diego State College. In addition to the name change, the California legislature encouraged colleges to add liberal arts classes to their curricula.

After Hardy's retirement, Walter R. Hepner took the helm as president, beginning a 17-year tenure. Under Hepner's administration (1935-1952), San Diego State became a full-fledged academic institution. Liberal arts programs were expanded and new courses added to the curriculum. President Hepner encouraged the addition of scholarships and enhancement of academic standards for students as well as the growth of student groups and activities. By the end of the 1940s, the faculty had grown to include 230 members. Hepner expanded the pre-existing committee structure so that the faculty could be actively involved in all aspects of governing the college. He also encouraged involvement from the community.

Access Terms

This collection is indexed under the following controlled access subject terms.

Corporate Name:

San Diego State College -- Archives

San Diego State College -- History -- 20th century -- Sources

San Diego State University -- Archives

San Diego State University -- Finance -- History -- 20th century -- Sources

Genre/Form of Material:

Institutional Archives

Topical Term:

Education, Higher -- California -- San Diego -- History -- 20th century -- Sources

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Conditions Governing Access:

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Preferred Citation:

Identification of item, folder title, box number, San Diego State University Historical Collection, Special Collections and University Archives, Library and Information Access, San Diego State University.

Related Materials:

Samuel Thorburn Black Memorial Collection, 1877-1922, MS-0324

Edward Lawyer Hardy Memorial Collection, 1910-1951, MS-0371

University Archives Photograph Collection

Arrangement of Materials:

I. Administrative, 1898-1956

1. Office of the Registrar, 1904-1945

a.) Student Record Cards, 1898-1956

b.) Correspondence, 1904-1945

c.) Reports of Standing, 1905-1938

d.) Attendance Books, 1913-1921

2. Financial, 1912-1937

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3. Board of Trustees, 1898-1946
 - a.) General Files, 1898-1921
 - b.) Correspondence, 1898-1921
 - c.) Monthly Payroll Reports, 1910-1919
 - d.) Programs and Invitations, 1899-1942
 4. Vice-President's Correspondence, 1915-1921
 - a.) 1915
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 - d.) 1918
 - e.) 1919
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 - g.) 1921
 5. Library, 1898-1946
 - a.) Accession Books, 1898-1918
 - b.) Shelf Lists, 1916
 - c.) Circulation Statistics, 1927-1938
 - d.) Library Committee Minutes, 1932-1946
- II. Faculty, 1898-1946
1. Instructor Term Reports, 1926-1935
 2. Faculty Meeting Minutes, 1898-1935
 3. Course Schedules, 1898-1930
 4. Academic Programs, 1902-1936
 5. Faculty Information, 1900-1946
- III. Organization Records, 1899-1952
- IV. Artifacts, 1931-2004

Scope and Contents

The *SDSU Historical Collection* documents the university's history from its beginnings as a normal school through its transition to a state college. The collection dates from approximately 1897-1956, with the bulk of the documents created prior to 1935. It consists primarily of paper records including correspondence and financial records. The collection documents the relationship between students, administrators, and Vice President W.F. Bliss during the school's early years. The collection also documents student enrollment and attendance; the school's financial stability; programs and invitations including Dedication Day and May Day festivities from 1903-1935; student activities and organizations; and faculty involvement with administration. It has been divided into four series: Administrative Records, Faculty Records, Student Organization Records, and Artifacts.

The Administrative Records document the university's progress from its inception as a normal school to its transition to a state college in 1935. Records from 1898 to the 1930s are extensive; records from the 1930s to 1956 are also included. The series covers a wide range of subjects from the school's students to its finances, as well as board of trustees records, Vice President's (W.F. Bliss) correspondence, university programs and the campus library. Included in this series are groundbreaking programs celebrating the move to a new campus in October 1929. The series is divided into five sub-series: Office of the Registrar Records, Financial Records, Board of Trustees Files, Vice-President's Correspondence, and Library Records. Some of the series are organized alphabetically; others are organized chronologically.

The Faculty Records consist of materials created by and for the school's faculty members. Materials in this series date from 1898-1936. This series documents faculty activities by department, class, term/year, and program. Significant to this collection is a copy of *Admetus: A Thessalian Fantasy* by popular English professor and one time Vice President of the college Irving E. Outcalt. The series is divided into five sub-series: Instructor Term Reports, Faculty Meeting Minutes, Course Schedules, Academic Programs, and Faculty Information. Some of the sub-series are organized alphabetically, and others are organized chronologically.

The Organizations series consists of materials documenting student and other organizations on campus from 1899-1952. It documents the various activities of different student organizations on campus during the first 50 years of the school's existence. The Associated Students in particular are extensively documented. The records are organized alphabetically by

student organization name.

The small Artifacts series includes memorabilia from 1931-2004. These ten artifacts are predominantly from the college's early years, and include such items as official seals and university apparel.

Administrative Records 1898-1956

Office of the Registrar Records

Student Record Cards

Box 1: A - Br,
Folder 1

DELETE ME

Box 2: Br - Da,
Folder 1

DELETE ME

Correspondence 1904-1945

Box 10, Folder 1

Correspondence 1904-05

Box 10, Folder 2

Correspondence 1913-20

Box 10, Folder 3

Correspondence 1920-21

Box 10, Folder 4

Correspondence 1921

Box 10, Folder 5

Correspondence A-G 1922

Box 10, Folder 6

Correspondence H-R 1922

Box 11, Folder 1

Correspondence S-Z, Misc 1922

Box 11, Folder 2

Correspondence 1922

Box 11, Folder 3

Correspondence 1922

Box 11, Folder 4

Correspondence 1922

Box 11, Folder 5

Correspondence 1922

Box 11, Folder 6

Correspondence 1922

Box 12, Folder 1

Correspondence 1922

Box 12, Folder 2

Correspondence 1922

Box 12, Folder 3

Correspondence A-B 1923

Box 12, Folder 4

Correspondence C 1923

Box 12, Folder 5

Correspondence D-G 1923

Box 12, Folder 6

Correspondence K-M 1923

Box 13, Folder 1

Correspondence N-R 1923

Box 13, Folder 2

Correspondence S 1923

Box 13, Folder 3

Correspondence T-W 1923

Box 13, Folder 4

Correspondence X-Z, Misc 1923

Box 13, Folder 5

Correspondence 1923

Box 13, Folder 6

Correspondence 1923

Box 13, Folder 7

Correspondence 1924

Box 14, Folder 1

Correspondence 1924

Box 14, Folder 2

Correspondence 1924

Box 14, Folder 3

Correspondence 1924

Box 14, Folder 4

Correspondence 1924

Box 14, Folder 5

Correspondence 1924

Box 14, Folder 6

Correspondence 1924

Box 14, Folder 7

Correspondence 1925

Box 15, Folder 1

Correspondence 1925

Box 15, Folder 2

Correspondence 1926

Box 15, Folder 3

Correspondence 1926

Box 15, Folder 4

Correspondence 1927

Box 15, Folder 5

Correspondence 1927

Box 15, Folder 6

Correspondence 1927

Box 15, Folder 7

Correspondence 1927

Box 16, Folder 1

Correspondence 1927

Box 16, Folder 2	Correspondence 1927
Box 16, Folder 3	Correspondence 1927
Box 16, Folder 4	Correspondence 1928
Box 16, Folder 5	Correspondence 1928
Box 16, Folder 6	Correspondence 1929
Box 16, Folder 7	Correspondence 1929
Box 17, Folder 1	Correspondence 1929
Box 17, Folder 2	Correspondence 1929
Box 17, Folder 3	Correspondence 1929
Box 17, Folder 4	Correspondence 1929
Box 17, Folder 5	Correspondence 1930
Box 17, Folder 6	Correspondence 1930
Box 18, Folder 1	Correspondence 1930
Box 18, Folder 2	Correspondence 1931
Box 18, Folder 3	Correspondence 1931
Box 18, Folder 4	Correspondence 1931
Box 18, Folder 5	Correspondence 1931
Box 18, Folder 6	Correspondence 1931
Box 18, Folder 7	Correspondence 1931
Box 19, Folder 1	Correspondence 1931
Box 19, Folder 2	Correspondence 1931
Box 19, Folder 3	Correspondence 1931
Box 19, Folder 4	Correspondence 1931
Box 19, Folder 5	Correspondence 1931
Box 19, Folder 6	Correspondence 1931
Box 19, Folder 7	Correspondence 1932
Box 20, Folder 1	Correspondence 1932
Box 20, Folder 2	Correspondence 1933
Box 20, Folder 3	Correspondence 1933
Box 20, Folder 4	Correspondence 1933
Box 20, Folder 5	Correspondence 1933
Box 20, Folder 6	Correspondence 1933
Box 20, Folder 7	Correspondence 1933
Box 20, Folder 8	Correspondence 1933
Box 21, Folder 1	Correspondence 1933
Box 21, Folder 2	Correspondence 1934
Box 21, Folder 3	Correspondence 1934
Box 21, Folder 4	Correspondence 1934
Box 21, Folder 5	Correspondence 1934
Box 21, Folder 6	Correspondence 1935
Box 21, Folder 7	Correspondence 1935
Box 21, Folder 8	Correspondence 1935
Box 22, Folder 1	Correspondence 1935
Box 22, Folder 2	Correspondence 1936
Box 22, Folder 3	Correspondence 1937
Box 22, Folder 4	Correspondence 1937
Box 22, Folder 5	Correspondence 1937
Box 22, Folder 6	Correspondence 1937
Box 22, Folder 7	Correspondence 1937
Box 22, Folder 8	Correspondence 1937
Box 23, Folder 1	Correspondence 1937
Box 23, Folder 2	Correspondence 1937
Box 23, Folder 3	Correspondence 1937
Box 23, Folder 4	Correspondence 1937
Box 23, Folder 5	Correspondence 1937
Box 23, Folder 6	Correspondence 1938
Box 23, Folder 7	Correspondence 1939
Box 23, Folder 8	Correspondence 1940

Box 23, Folder 9	Correspondence 1940
Box 23, Folder 10	Correspondence 1940
Box 24, Folder 1	Correspondence 1940
Box 24, Folder 2	Correspondence 1940
Box 24, Folder 3	Correspondence 1940
Box 24, Folder 4	Correspondence 1940
Box 24, Folder 5	Correspondence 1941
Box 24, Folder 6	Correspondence 1941
Box 24, Folder 7	Correspondence 1941
Box 24, Folder 8	Correspondence 1941
Box 24, Folder 9	Correspondence 1941
Box 25, Folder 1	Correspondence 1945
Box 25, Folder 2	Correspondence n.d.
Box 25, Folder 3	Correspondence n.d.
Box 25, Folder 4	Correspondence Misc. n.d.
	Reports of Standing 1905-1938
Box 25, Folder 5	Course Reports/ Reports of Standing Spring 1905
Box 25, Folder 6	Course Reports/ Reports of Standing Fall 1905
Box 25, Folder 7	Course Reports/ Reports of Standing Spring 1906
Box 26, Folder 1	Course Reports/ Reports of Standing Fall 1906-Spring 1907
Box 26, Folder 2	Course Reports/ Reports of Standing Fall 1906-Spring 1907
Box 26, Folder 3	Course Reports/ Reports of Standing Fall 1907-Spring 1909
Box 26, Folder 4	Course Reports/ Reports of Standing Fall 1907-Spring 1909
Box 26, Folder 5	Course Reports/ Reports of Standing Fall 1908-Spring 1909
Box 26, Folder 6	Course Reports/ Reports of Standing Fall 1908-Spring 1910
Box 26, Folder 7	Course Reports/ Reports of Standing Fall 1909-Spring 1910
Box 26, Folder 8	Course Reports/ Reports of Standing Summer 1909-Summer 1910
Box 26, Folder 9	Course Reports/ Reports of Standing Fall 1910-Spring 1911
Box 26, Folder 10	Course Reports/ Reports of Standing Fall 1910-Spring 1912
Box 27, Folder 1	Course Reports/ Reports of Standing Spring 1911-Spring 1912
Box 27, Folder 2	Course Reports/ Reports of Standing Fall 1912-Spring 1913
Box 27, Folder 3	Course Reports/ Reports of Standing Fall 1912-Spring 1913
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Box 27, Folder 5	Fall Six Weeks Report December 1932-November 1938
Box 27, Folder 6	Student Securing Credentials
	Attendance Books 1913-1921
Box 27	San Diego State Normal School-Registrar Attendance Book September 1913-June 1914
Box 27	San Diego State Normal School-Registrar Attendance Book September 1913-June 1915
Box 27	San Diego State Normal School-Registrar Attendance Book September 1914-June 1915
Box 28	San Diego State Normal School-Registrar Attendance Book September 1915-June 1916
Box 28	San Diego State Normal School-Registrar Attendance Book September 1915-September 1916
Box 28	San Diego State Normal School-Registrar Attendance Book October 1916-June 1918
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Box 28	San Diego State Normal School-Registrar Attendance Book September 1919-June 1921
Box 29, Folder 1	Class Roll Book and Seating Charts
	Student Enrollment Information 1921-1934
Box 29, Folder 2	San Diego State Normal School Diploma
Box 29, Folder 3	Official Study List Card 1934
Box 29, Folder 4	Student Statistics and Names Fall 1931
Box 29, Folder 5	Subject A Rules

Box 29, Folder 6	Subject A Rules
Box 29, Folder 7	Enrollment Reports (and other enrollment data) 1921-22, 1932-33

Financial Records 1912-1935

Box 29	San Diego State Normal School Ledger December 12, 1912- July 2, 1915
Box 29	San Diego State Normal School Ledger October 9, 1915- July 5, 1919
Box 30	San Diego State Normal School/ San Diego State Teacher's College Ledger November 1920-May 1923
Box 30	San Diego State Teacher's College, Student Body Lecture Fund 1922
Box 30	San Diego State Normal School/ San Diego State Teacher's College Record of Service of Faculty, Book #1 1898-1930
Box 30	San Diego State Teacher's College Record of Service of Faculty, Book #2 1930-35
Box 30	San Diego State Normal School Ledger August 2, 1897- June 1911
Box 31	San Diego State Normal School Cash Book #1 January 1913- June 1915
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Box 31	San Diego State Normal School Cash Book #3 December 1917-October 1920
Box 31	
Box 32, Folder 1	Budget Reports/Statements of Expenditures (Monthly) April 30, 1919-June 30, 1931
Box 32, Folder 2	Budget Reports/Statements of Expenditures (Monthly) April 30, 1919-June 30, 1931
Box 32, Folder 3	Cash Receipts/Disbursements April 1919-June 1931
Box 32, Folder 4	Revolving Cash Fund February 1924-May 1931
Box 32, Folder 5	Financial Journal April 1919- June 1931
Box 32, Folder 6	Financial Journal April 1919- June 1931
Box 32, Folder 7	Control Leaders/Analysis of Expenditures April 1919-June 1931
Box 33, Folder 1	Control Leaders/Analysis of Expenditures April 1919-June 1931
Box 33, Folder 2	State of California, Office of Controller Claim Connections 1933-37
Box 33, Folder 3	Bank Statements, Revolving Fund Account 1929-32
Box 33, Folder 4	Emerging Relief Administration Application/Bulletin 1934
Box 33, Folder 5	Federal Emergency Relief Administration Application/Bulletin 1934
Box 33, Folder 6	Federal Aid Payroll-Men April 1934
Box 33, Folder 7	Federal Aid Payroll-Women April 1934
Box 33, Folder 8	Division of Disbursement-Bulletins 1-4,6 1935
Box 33, Folder 9	National Youth Administration-Correspondence, Misc. Instructions 1935-37
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Box 34, Folder 7	Budgets 1911-15
Box 34, Folder 8	Budgets 1913-15
Box 34, Folder 9	Budgets 1912-17
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Box 40, Folder 3	Board of Trustees Building Plans-Temporary 1899
Box 40, Folder 4	Board of Trustees Building-Specifications, Bids, Contracts 1898
Box 40, Folder 5	Board of Trustees Building-Specifications, Bids, Contracts 1898
Box 40, Folder 6	Board of Trustees Building-Specifications, Bids, Contracts 1899
Box 40, Folder 7	Board of Trustees Building-Specifications, Bids, Contracts 1900
Box 40, Folder 8	Board of Trustees Building-Specifications, Bids, Contracts 1901
Box 40, Folder 9	Board of Trustees Building-Specifications, Bids, Contracts 1902
Box 40, Folder 10	Board of Trustees Building-Specifications, Bids, Contracts 1904
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Box 40, Folder 13	Board of Trustees Building-Specifications, Bids, Contracts 1907
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Box 41, Folder 3	Board of Trustees Building-Specifications, Bids, Contracts 1910
Box 41, Folder 4	Board of Trustees By-laws 1900
Box 41, Folder 5	Board of Trustees Misc. Financial Data
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Box 41, Folder 7	Board of Trustees In Memoriam-Samuel T. Black 1917
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Box 41, Folder 11	Board of Trustees Property Data 1902-19
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Box 41, Folder 13	Board of Trustees, Report to the State Board Education 1917
Box 41, Folder 14	Board of Trustees Requests for Replacement Diplomas 1906-16
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Box 41, Folder 17	Executive Committee 1902-12
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Box 43, Folder 2	Executive Committee 1917-19
Box 43, Folder 3	Executive Committee 1920-21
Box 43, Folder 4	Miscellaneous 1900-21
Box 43, Folder 5	President 1898-1921
Box 43, Folder 6	Secretary 1899-1917
Box 44, Folder 1	Secretary 1918-21

Monthly Payroll Reports 1910-1919

Box 44, Folder 2	Board of Trustees Monthly Payroll Reports September-December 1910
Box 44, Folder 3	Board of Trustees Monthly Payroll Reports January-December 1911
Box 44, Folder 4	Board of Trustees Monthly Payroll Reports January-December 1912
Box 44, Folder 5	Board of Trustees Monthly Payroll Reports January-December 1913

Box 44, Folder 6	Board of Trustees Monthly Payroll Reports January-December 1914
Box 44, Folder 7	Board of Trustees Monthly Payroll Reports 1915
Box 44, Folder 8	Board of Trustees Monthly Payroll Reports 1916
Box 44, Folder 9	Board of Trustees Monthly Payroll Reports 1917
Box 44, Folder 10	Board of Trustees Monthly Payroll Reports 1918
Box 44, Folder 11	Board of Trustees Monthly Payroll Reports 1919
Box 44, Folder 12	Baccalaureate Program 1913
Box 44, Folder 13	Cornerstone Opening November 1, 1955
Box 44, Folder 14	Dedication Day-Invitation 1899
Box 44, Folder 15	Dedication Day-Invitation 1900
Box 44, Folder 16	Newspaper Clippings-San Diego Union, First Anniversary of Normal School May 1900
	Programs and Invitations 1899-1942
Box 44, Folder 17	Dedication Day-Programs 1908
Box 44, Folder 18	Dedication Day-Invitation 1904
Box 44, Folder 19	Dedication Day-Programs 1905
Box 44, Folder 20	Dedication Day-Programs 1907
Box 45, Folder 1	Dedication Day-Programs 1908
Box 45, Folder 2	Dedication Day-Programs 1909
Box 45, Folder 3	Dedication Day-Programs 1910
Box 45, Folder 4	Dedication Day-Programs 1911
Box 45, Folder 5	Dedication Day-Programs 1912
Box 45, Folder 6	Dedication Day-Programs 1921
Box 45, Folder 7	Dedication Day-Programs 1931
Box 45, Folder 8	Dedication Day-Programs 1932
Box 45, Folder 9	Dedication Day-Programs 1933
Box 45, Folder 10	Dedication Day-Programs 1934
Box 45, Folder 11	Dedication Day-Programs 1935
Box 45, Folder 12	May Day Speeches
Box 45, Folder 13	May Day Programs 1912
Box 45, Folder 14	May Day Programs 1918
Box 45, Folder 15	Groundbreaking for New Campus October 1929
Box 45, Folder 16	Groundbreaking Program 1929
Box 45, Folder 17	New Campus Construction May 1930
Box 45, Folder 18	Freshman Orientation Week Program 1934
Box 45, Folder 19	Washington's Building Program
Box 45, Folder 20	Football Programs 1924-25
Box 45, Folder 21	" Songs and Yells" Normal School Period
Box 45, Folder 22	Recital Programs 1901-12
Box 45, Folder 23	Songs, Chorus, Normal School Period
Box 45, Folder 24	Senior Reception Program 1909
Box 45, Folder 25	Society Party Invitations 1925-28
Box 45, Folder 26	Society Dance Programs 1924-31

Vice President's Correspondence 1915-1921

	1915
Box 45, Folder 27	A-Z
	1916
Box 45, Folder 28	A-Z
	1917
Box 45, Folder 29	A-E
Box 45, Folder 30	F-J
Box 45, Folder 31	J
Box 45, Folder 32	K-P
Box 45, Folder 33	Q-Z
	1918
Box 46, Folder 1	Correspondent not named

Box 46, Folder 2	A-B
Box 46, Folder 3	G-E
Box 46, Folder 4	F-J
Box 46, Folder 5	K-M
Box 46, Folder 6	N-R
Box 46, Folder 7	S-Z
	1919
Box 46, Folder 8	A-B
Box 46, Folder 9	C
Box 46, Folder 10	D-F
Box 46, Folder 11	G-J
Box 46, Folder 12	K-M
Box 46, Folder 13	N-Q
Box 61, Folder 1	R-S
Box 61, Folder 2	T-Z
	1920
Box 61, Folder 3	A-B
Box 61, Folder 4	C
Box 61, Folder 5	D-F
Box 61, Folder 6	G-J
Box 61, Folder 7	K-L
Box 61, Folder 8	M-O
Box 61, Folder 9	P-R
Box 61, Folder 10	S
Box 61, Folder 11	T-Z
	1921
Box 61, Folder 12	A-Z

Library Records 1898-1946**Accession Books 1898-1918**

Box 47	San Diego State Normal School Library Accession Book April 1911-May 1918
Box 48	San Diego State Normal School Library Accession Book September 1905-April 1911
Box 48	San Diego State Normal School Library Accession Book October 1898-August 1905
Box 49	San Diego State Normal School Library Accession Book, Dewey Decimal Numbers 400s-700s 1916
Box 49	San Diego State Normal School Library Accession Book, Dewey Decimal Numbers 800s-900s 1916
Box 61	San Diego State Normal School Library Accession Book, Dewey Decimal Numbers 010-300s 1916

Shelf Lists 1916

Box 49	San Diego State Normal School Library Shelf List Book 1916
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Circulation Statistics 1927-1938

Box 50, Folder 1	Monthly Library Reports September 1930-September 1933
Box 50, Folder 2	Circulation Statistics and Records 1929-38
Box 50, Folder 3	Circulation Record Books (3) September 1927-December 1934

Library Committee Minutes 1932-1946

Box 50	San Diego State Normal School Library Committee Record 1936-37
Box 50	San Diego State Normal School Library Committee Record 1939-40
Box 50	San Diego State Normal School John Paul Stone (Librarian) Binding 1932-46

Faculty Records 1898-1936

Instructor's Term Reports 1926-1935

Box 51, Folder 1	Instructor's Term Reports Fall/Spring 1926-27
Box 51, Folder 2	Instructor's Term Reports Summer/Fall/Spring 1927-28
Box 51, Folder 3	Instructor's Term Reports Spring 1928-29
Box 51, Folder 4	Instructor's Term Reports Summer/Fall 1928-29
Box 51, Folder 5	Instructor's Term Reports Spring 1929-30
Box 51, Folder 6	Instructor's Term Reports Summer/Fall 1929-30
Box 51, Folder 7	Instructor's Term Reports Spring 1930-31
Box 52, Folder 1	Instructor's Term Reports Summer 1931
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Faculty Meeting Minutes 1898-1935

Box 52, Folder 7	Executive Committee Meeting Minutes 1929-35
Box 52	San Diego State Normal School Faculty Minutes November 1907-August 1915
Box 53, Folder 1	Faculty Meeting Minutes November 1898-September 1907
Box 53	Professional Preparation and Experience Forms from Retired, Resigned and Deceased Faculty
Box 53	San Diego State Normal School/Teachers Collection, Faculty Minutes September 1915-September 1925

Course Schedules 1898-1930

Box 53, Folder 2	Additional Listing of Summer Courses 1927-32
Box 54, Folder 1	Class Schedules/Teaching Assignments 1910-11
Box 54, Folder 2	Class Schedules/Teaching Assignments 1910-11
Box 54, Folder 3	Class Schedules/Teaching Assignments 1911-12
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Box 54, Folder 6	Class Schedules/Teaching Assignments 1914-15
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Box 54, Folder 19	Class Schedules/Teaching Assignments Fall 1928
Box 54, Folder 20	Old Faculty 1898-1930

Academic Programs 1906-1936

Box 53, Folder 3	Advertisement: All Year Club of Southern California 1934,1935
Box 53, Folder 4	Annual Reports 1914-1915, 1915-1916, 1918-19
Box 53, Folder 5	Baseball Schedule 1924
Box 53, Folder 6	Bulletin, Course in Physical Nature Study 1913
Box 53, Folder 7	Bulletin on Human Education 1906
Box 53, Folder 8	Bulletin, Information Concerning the School and its Equipment 1913
Box 53, Folder 9	Children's Orchestra 1918

Box 53, Folder 10	The Cub 1922
Box 55, Folder 1	The Curriculum of the Model and Training School 1919
Box 55, Folder 2	Declaration of Residence 1935
Box 55, Folder 3	Del Sudoeste Annual Page
Box 55, Folder 4	Directions for Registration of Old Students in Attendance 1935
Box 55, Folder 5	ETA Omega Delta
Box 55, Folder 6	A Farmer's Professional Library: Bibliography 1914
Box 55, Folder 7	For the High School Graduate, an Opportunity 1920
Box 55, Folder 8	Games and Simple Folk Dancers June and December 1914
Box 55, Folder 9	Junior College Attendance Records Fall 1919
Box 55, Folder 10	Junior College Attendance Records Spring 1920
Box 55, Folder 11	Junior College Attendance Records Fall 1920
Box 55, Folder 12	Junior College Attendance Records Spring 1921
Box 55, Folder 13	Laurel Song Book c. 1902
Box 55, Folder 14	Letter Response: Purchase of House Boat for Summer Biology Course 1932
Box 55, Folder 15	List of Students Summer 1914,1915
Box 55, Folder 16	A Manual of Home Economics
Box 55, Folder 17	Missions of California
Box 55, Folder 18	Newsletter: Alumni Edition April 1915
Box 55, Folder 19	Report of Grades January 1917
Box 55, Folder 20	Reports on the Status, Size and Valuation of the State Teacher's College 1932-35
Box 55, Folder 21	Report of Summer School Committee 1909
Box 56, Folder 1	Sanitation Bulletin, "The Fly" 1913

Faculty Information 1900-1934

Box 56, Folder 2	Should a Fifty Dollar Annual Registration Fee be charged to the students of San Diego State Teacher's College? March 1933
Box 56, Folder 3	Skilling, William T., Exposition Excursions: The Model Farm (2 page report)
Box 56, Folder 4	Skilling, William T., Modern Growth in Scientific Knowledge 1927
Box 56, Folder 5	Skull and Dagger-4th Annual Dinner Invitation
Box 56, Folder 6	Summer Session Bulletin (Newsletter) 1922
Box 56, Folder 7	Teacher's Manual of Geography 1912
Box 56, Folder 8	The Teaching of Spelling 1914
Box 56, Folder 9	Training School Faculty Salaries 1920-21
Box 56, Folder 10	Training School Library Circulation Record Books September 1932-September 1936
Box 56, Folder 11	Thorndike Intelligence Tests Fall 1923-Spring 1930
Box 56, Folder 12	Admetus: A Thessalian Fantasy by Irving E. Outcalt with music by S. Camille Engel 1914
Box 56, Folder 13	Anthropology, The Nature of History and Man Syllabus, David Barrows 1900
Box 56, Folder 14	"Blue Book" Data-Personnel Statistics 1915
Box 56, Folder 15	Application for Library Position 1918
Box 56, Folder 16	Checklist of Faculty 1900s
Box 56, Folder 17	Incoming Student Personal Information/Personality Test 1929-34
Box 56, Folder 18	"Normal News" 1915
Box 56, Folder 19	Oath of Allegiance 1919,1923
Box 56, Folder 20	Parent-Teacher Courier February 1933
Box 56, Folder 21	Promotion Cards- (4) Training School of State College-San Diego
Box 56, Folder 22	San Diego State Normal Student Texts
Box 56, Folder 23	San Diego State Normal School, Conference Program 1921
Box 56, Folder 24	San Diego State Normal School, Dinner Invitation 1904
Box 56, Folder 25	San Diego State Normal School, Receipt-American Red Cross Dues 1921
Box 56, Folder 26	San Diego State Teacher's College San Diego Round Table Program 1926
Box 56, Folder 27	Southern California Junior College Association Record Book-Biology Section October 24, 1931-April 27, 1946
Box 56, Folder 28	Student Transcript Memorandum Booklets (3)
Box 57, Folder 1	Teacher's College, S.D. Round Table Program 1930

Box 57, Folder 2	S.D.S. Teacher's College American Horticultural Society Membership Certificate 1932
Box 57, Folder 3	Training School Bulletin Cal State Normal School 1918
Box 57, Folder 4	Transcript of Service Record, J.R. Tanner, Physical Education 1918
	Organization Records 1899-1952
Box 57, Folder 5	Athletic Association Correspondence 1902
Box 57, Folder 6	Athletic Association Minutes
Box 57, Folder 7	Associated Students Minutes (Includes Constitution, By-laws) September 1913-June 1922
Box 57, Folder 8	Miscellaneous Receipts 1904, 1906
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Box 57, Folder 10	Athletic Association Treasurer Report 1906
Box 57, Folder 11	Associated Students Minutes February 1922-October 1923
Box 57, Folder 12	Associated Students Minutes October 1923-October 1924
Box 57, Folder 13	Associated Students Minutes November 1924-October 1925
Box 57, Folder 14	Associated Students Minutes October 1925-June 1926
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Box 58, Folder 1	Miscellaneous Financial Data Taxes Insurance 1929-33
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Box 58, Folder 4	Associated Women Students, Women's Athletic Association, College Women's YMCA Handbooks 1924, 1922-1926, 1926-27, 1933-34
Box 58, Folder 5	Senior Class (class 21) Resolution 1921
Box 58, Folder 6	Students Cooperate Bureau Financial Statements June 1921
Box 58, Folder 7	Students Cooperative Bookstore Inventory of Boxes January 1926
Box 58, Folder 8	Student's Cooperative Bookstore Sales Book June 1920-January 1926
Box 58, Folder 9	Rowing Association Constitution 1900
Box 58, Folder 10	Rowing Association Locker Money Ledger Summer 1914
Box 58, Folder 11	Women's Athletic Association Newspaper Clippings
Box 58	San Diego State Normal School Rowing Association Minutes, Constiution, Bylaws, Membership January 1899-June 1902
Box 58	San Diego State Normal School Rowing Association Minutes, Constiution, Bylaws, Membership August 1902-October 1913
Box 58	San Diego State Teacher's College Rowing Association Minutes September 1921-June 1922
Box 59, Folder 1	Assorted Newspaper Clippings-Treble Clef, Alpha Mu Sigma, Skull and Dagger c. 1920s and 1930s
	Artifacts 1931-2004
Box 60	Treasury Department Letter: To the Librarian
Box 60	San Diego State College of 1931 Towel and Letter
Box 60	Watch, Belonged to Walter L. Bigham
Box 60	Mr. Fred A. Bixman's San Diego State College Belt Buckle
Box 60	Service Pins
Box 60	Aztec Declaration Bookmark 2003-2004
Box 60	San Diego State College Composition Book
Box 60	PMCTW, VALLAM, THANJAVUR, INDIA (gold, silver and copper plate)
Box 60	Training School Teacher's College Library Seal
Box 60	San Diego State College Official Seal
