Guide to the Stanford University, Controller's Office, Records

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Stanford University, Libraries. Department of Special Collections and University Archives
Stanford, California
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Overview

Call Number: SC0048

Creator: Stanford University, Controller's Office.

Title: Stanford University, Controller's Office, records

Dates: 1900-1957

Physical Description: 23 Linear feet

Language(s): The materials are in English.

Repository: Department of Special Collections and University Archives

Green Library
557 Escondido Mall
Stanford, CA 94305-6064
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Phone: (650) 725-1022
URL: http://library.stanford.edu/spc

Access Terms
Stanford University, Controller’s Office.

Records

University Record Books

Journal #1 year 1891-1893 (Leland Stanford) - journal record of each deposit and disbursement
Journal 1893-1897 (Leland Stanford) - journal record of each deposit and disbursement
General Journal, June 1909
[THIS VOLUME REMOVED AND ADDED TO SC 387]
Journal Ledger, entries August 1909-April 1914
Journal Ledger, entries May 1914-July 1917
Journal Ledger, entries August 1917-Sept. 1919
Journal Ledger, plant entries August 1911-Sept. 1919
Ledger #3, Jane L. Stanford, Jan. 1902-May 1903
Day Book, Journal, Cash Book #4, April 1, 1898-April 19, 1901
Day Book, Journal, Cash Book #5, April 19, 1901-March 2, 1903
Day Book, Journal, Cash Book #6, March 7, 1903-May 29, 1903
Ledger #1, Manager's Ledger, Plant Assets, 1911-1919
Ledger #1, University Accounts, 1891-1893
Ledger #2, University Accounts, 1893-1899
Ledger #3, University Accounts, 1899-1902
Ledger #4, University Accounts, 1902-1903
Ledger #1, University Accounts, June-December 1903
Ledger #2, University Accounts, 1904-1906
Ledger #3, University Accounts, 1906-1908
Ledger #4, University Accounts, 1908-1911
Ledger #5, University Accounts, 1911-1912
Ledger #6, University Accounts, 1913-1915
Ledger #7, University Accounts, 1915-1917
Ledger #8, University Accounts, 1918-1919
Voucher Record #1, ledger, 1903-1906
Voucher Record #2, ledger, 1906-1908
Voucher Record #3, ledger, 1909-1913
Voucher Record #4, ledger, 1913-1914
Voucher Record #5, ledger, 1915-1916
Voucher Record #6, ledger, 1916-1917
Voucher Record #7, ledger, 1917-1918
Record of Departmental Requisitions and Expenditures #2, 1909-1910
Ledger, Tax Records on Bonded Warehouses, 1904-1913, and record of
constructions contracts, 1912-1913 (Vina Ranch)
Cash Book #1, 1903-1905
Cash Book #2, 1905-1908
Cash Book #3, 1908-1910
Cash Book #4, 1911-1913
Cash Book #5, 1913-1915
Cash Book #6, 1915-1917
Cash Book #7, 1917-1919
Cash Book #8, 1919 through August
Journal #3 Lane Hospital, April 1900-May 1904
Ledger Hospital Accounts, 1908-1912
Journal Ledger Lane Hospital, 1908-1912
Journal Ledger Lane Hospital, 1912-1916
Loans Receivable, 1908-1919
Bond Ledger, interest accruals, 1912-1915
Bond Ledger, interest accruals, 1915-1919
Bond Ledger, interest accruals, 1919-1920
Bond Ledger, interest accruals, 1919-1922
Repairs on Campus Houses, 1911-1913
Vina and Durham Ranch Record Books
  Voucher Register #1, Vina Ranch, May 1913-Appl 1916
  Voucher Register #2, Vina Ranch, May 1916-Nov. 1919
  Ledger, dairy units, Stanford Vina Ranch, lease records
  Ledger, Stanford Ranches, 1917-1919
  General ledger, Vina Ranch, 1913-1917
  Record Stallions and Mares, 1871-1902
  Stock Book, New York Agency, Record of Shipments and Sales of Wine and
  Brandy, 1903-1908
  Ledger, Vina Ranch, Customers ledger, 1916-1919
  Ledger, Vina Ranch, Customers ledger, 1909-1915
  Cash Book #3, Vina Ranch, 1913-1917
  Cash Book #4, Vina Ranch, 1918-1919
  Stock on Hand (horses) Palo Alto and Vina, January 1, 1901
  Journal #2, Vina Ranch, May 1913-October 1919 (2 volumes)
  Sanford Vina Ranch, Sales Journal, 1917-1919
  Stock Record, Palo Alto Stock Farm, Record of Horses, 1891-1903 (2 volumes)
  Stock Journal and Ledger, the Vina Agency
  Book of Stock Certificates, Shares in Vina Agency
  Herd Register, Cows and Bulls, 1904-1915
Additional University Books
  Board Ledger 1892-93, 1896 (Encina and Roble Halls)
  Ledger [board] 1902-03 (Encina and Roble Halls)
RECLASSED ITEMS
  Encina Hall Register, October 1917-November 1919 REMOVED AND ADDED TO SC
  387
Accession ARCH-2000-228 Records

Box 1, Folder 1 Statistical Analysis Income and Expense, 1922-1967 (handwritten ledger pages)
Box 1, Folder 2 Enrollment Statistics and Tuition Rates by Academic Year, 1891/92-1952/53
(handwritten ledger pages)
Accession ARCH-2007-106 Records
| Box 1, Folder 1 | Book: SLAC Hearings before the Subcommittee on Research and Development and the Subcommittee on Legislation of the Joint Committee on Atomic Energy, Congress of the United States. 1959 |
| Box 1, Folder 2 | Account book: Repairs to University-owned houses, 1916-1919, and pages giving appraised value, repairs, rent, and water; loan fund accounts 1916-1919 [seem to be mostly funds for students]; accounts of individual contractors/companies for work on University buildings, 1915-17 |
| Box 1, Folder 3 | Binder on major construction projects; roads, streets and utilities; and Lane Hospital. Information dates from 1920-49 and primarily covers costs, with some architect and contract information. There is a list of the projects in the front of the binder. |
| Box 2, Folder 1 | Alumni Jordan Medical Scholarship Fund, 1921-34 |
| Box 2, Folder 2 | Braly, Elizabeth Madison. List of furniture, pictures, etc. (for the Stanford Museum), 1936-41 |
| Box 2, Folder 3 | Busch, Niven. Gift document, 1959 |
| Box 2, Folder 4 | Cubberley, Helen. Gift and assignment of royalties and other records, 1911-26 |
| Box 2, Folder 5 | Herzstein, Morris. Last will and testament, 1916 |
| Box 2, Folder 6 | Miedel, Russell J. Gift of snuff bottles, 1958 |
| Box 2, Folder 7 | PACE pledges 1963 |
| Box 2, Folder 8 | Petition of Board of Trustees regarding powers in respect to investment of trust funds, 1936 |
| Box 2, Folder 9 | Stanford, Jane Lathrop. Will and codicil, 1899-1900, 1962 |
| Box 2, Folder 10 | Stanford, Thomas W. Estate documents, 1911-1933 |
| Box 2, Folder 11 | Tuite, James Mitchell. Last will and testament, 1934 |
| Box 2, Folder 12 | William Volker Fund. Original documents 1978 |
| Box 2, Folder 13 | Wilson, Amelia Evelyn Stevens, Trust of, 1931-48 |
| Box 2, Folder 14 | Wolters, Maria. Estate documents, 1937 |
| Box 2, Folder 15 | Stanford endowment, general maintenance, 1931-89 (1 of 2) |
| Box 2, Folder 16 | Stanford endowment, general maintenance, 1931-89 (2 of 2) |
| Box 3, Folder 1 | Cashbook for individual student residences 1945-46, with Board and Room recap for 1946/47; most entries without individual student names, except in the case of refunds |
| Box 4, Folder 1 | Account book: R. H. Anderson Inc. (real estate and mineral rights) 1920s-1950s |
| Box 4, Folder 2 | Account book: Bond acquisition and disposals, analysis, 1921-24 |