
Guide to the Douglas Dewitt Davis Papers

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Stanford University. Libraries. Department of Special Collections and University Archives

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Overview

Call Number: SC0156

Creator: Davis, Douglas Dewitt, 1937-

Title: Douglas Dewitt Davis papers

Dates: 1964-1974

Physical Description: 11 Linear feet

Summary: Papers cover Davis' administrative career at Stanford, focusing on counseling and student residences. Includes correspondence, memoranda, reports, and general material.

Language(s): The materials are in English.

Repository: Department of Special Collections and University Archives

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Cite As

Douglas Dewitt Davis Papers (SC0156). Department of Special Collections and University Archives, Stanford University Libraries and Academic Information Resources, Stanford, Calif.

Biographical/Historical Sketch

Mr. Davis was a graduate of Stanford University and the Stanford Law School, receiving his B.A. degree in Political Science in 1959 and his LL.B. degree in 1964.

In 1964 Davis became Director of Wilbur Houses and took up residence in Trancos-Wilbur, where he was a Faculty Resident from 1964-70. From 1965-69 he was Associate Dean of Students for Counseling and Residences. He then became the Special Assistant to the Provost for Academic Advising during 1969-70. In 1970, when the new Office of the Dean of Undergraduate Studies was established at Stanford, he was appointed Associate Dean of Undergraduate Studies, a position he held until he left Stanford in 1974.

Davis' responsibilities as Associate Dean of Undergraduate Studies were twofold: as general staff officer, he assisted in formulating policy and supervising the office; as overall coordinator of undergraduate advising, he represented the office on various committees and sub-committees pertaining to advising and was involved in developing new and effective advising programs. In addition he supervised and directed the assigning of freshmen to freshmen programs and courses and to thier advisors; and he worked closely with the Dean of Students' Office on the assignment of freshman housing.

Description of the Collection

These records are evenly spread throughout Davis' ten years of employment at Stanford. He was involved from 1964 on with many committees of various levels, either as a member or as the recipient of minutes and copies of correspondence for his information. In the later category, for example, the 16 folders headed "American Indians" do not contain material originated by Davis, but sent to him by others.

Papers cover Davis' administrative career at Stanford, focusing on counseling and student residences. Includes correspondence, memoranda, reports, and general material. Since many of the files were titled "Freshmen" and then further subdivided, the record group has been divided into two parts: "Freshmen" (Boxes 1 & 2), and "General Files" (Boxes 3-8). Both groups are arranged alphabetically by subject within the general category. In addition to the specific files on

freshmen, much of the general material refers to freshmen also, especially in the areas of counseling and residences. A researcher interested in freshmen should consult both sections of the guide.

Access Terms

Davis, Douglas Dewitt, 1937-

Stanford University. Dean of Students. Associate Dean for Counseling and Residences.

Stanford University. Dean of Undergraduate Studies.

Stanford University. Office of the Provost. Special Assistant for Academic Counseling.

Dormitories--California--Stanford.

Indians of North America--Education.

Minorities--Education (Higher).

Student counselors.

1. BAP - Budget Adjustment Program
2. CAAA - Committee on Academic Appraisal and Achievement
3. CEEB - College Entrance Examination Board
4. CLEP - College Level Examination Program
5. COSS - Committee on Services to Students
6. CUS - Committee on Undergraduate Studies
7. SES - Study of Education at Stanford

Papers

FRESHMEN

| | |
|-------------------|--|
| Box 1, Folder 1 | Academic planning for freshmen 1969-73 |
| Box 1, Folder 2 | Advisor listing 1968 Sep |
| Box 1, Folder 3 | Advisors 1969-70 |
| Box 1, Folder 4 | Athletics - survey of athletes 1972 |
| Box 1, Folder 5 | Athletics - varsity 1972-73 |
| Box 1, Folder 6 | Class roster 1972 Sep |
| Box 1, Folder 7 | Computer listings 1969 |
| Box 1, Folder 8 | Counseling and Testing Center - freshmen statistics 1969 |
| Box 1, Folder 9 | Course enrollment data 1968-69 |
| Box 1, Folder 10 | Courses appropriate for freshmen 1969 |
| Box 1, Folder 11 | English section 1968 Sep |
| Box 1, Folder 12 | Freshman class of '73 - miscellaneous correspondence 1969 |
| Box 1, Folder 13 | "Freshman Residences - Some Alternatives to consider", paper by D. Davis 1967 |
| Box 1, Folder 14 | Freshman seminar 1967 |
| Box 1, Folder 15 | Freshman seminar proposals 1972 |
| Box 1, Folder 16 | Freshman seminar sub-committee 1969 |
| Box 1, Folder 17 | Freshman seminars 1970-72 |
| Box 1, Folder 18 | Freshman seminars 1973 |
| Box 1, Folder 19 | Freshman Seminars, Dean's Advisory Committee on 1972 |
| Box 1, Folder 20 | Freshman Seminars, Dean's Advisory Committee on, miscellaneous (including Minutes) 1968-70 |
| Box 1, Folder 21 | Freshman Year and Advising, Sub-Committee on - Documents by doc. number, then by date 1970-71 |
| Box 1, Folder 22 | Freshman Year and Advising, Sub-Committee on, miscellaneous (incl. Minutes) 1970-71 |
| Box 1, Folder 23 | Freshman Year Project 1974 |
| Box 1, Folder 24 | History section 1968 Sep |
| Box 1, Folder 25 | Housing 1964-65 |
| Box 1, Folder 26 | Housing 1965-66 |
| Box 1, Folder 26a | Housing 1965-66 |
| Box 2, Folder 1 | Housing 1966-67 |

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|------------------|---|
| Box 2, Folder 1a | Housing 1966-67 |
| Box 2, Folder 2 | Housing 1967-68 |
| Box 2, Folder 2a | Housing 1967-68 |
| Box 2, Folder 3 | Housing 1968-69 |
| Box 2, Folder 4 | Housing 1969-70 |
| Box 2, Folder 5 | Mailings, handbooks, etc. 1968 |
| Box 2, Folder 6 | Master roster, joint 1967 Sep |
| Box 2, Folder 7 | Master roster, joint 1968 Sep |
| Box 2, Folder 8 | Master roster, men 1967-68 |
| Box 2, Folder 9 | Master roster, men 1968-69 |
| Box 2, Folder 10 | Master roster, men 1969-70 |
| Box 2, Folder 11 | Master roster, men 1970-71 |
| Box 2, Folder 12 | Master roster, women 1967-68 |
| Box 2, Folder 13 | Master roster, women 1968-69 |
| Box 2, Folder 14 | Master roster, women 1969-70 |
| Box 2, Folder 15 | Master roster, women 1970-71 |
| Box 2, Folder 16 | Men - letters for student files 1969 |
| Box 2, Folder 17 | Miscellaneous material 1965-69 |
| Box 2, Folder 18 | Miscellaneous material 1969-72 |
| Box 2, Folder 19 | Negro freshmen enrolled 1968 Sep |
| Box 2, Folder 20 | Orientation 1971 |
| Box 2, Folder 21 | Procedures - special project draft 1969 |
| Box 2, Folder 22 | Residence listing 1967 Sep |
| Box 2, Folder 23 | Residence listing 1968 Sep |
| Box 2, Folder 24 | Residence listing 1969 Sep |
| Box 2, Folder 25 | Residence listing 1970 Sep |
| Box 2, Folder 26 | Residence listing by room order 1968 Sep |
| Box 2, Folder 27 | Residence study 1960-61 |
| Box 2, Folder 28 | Residences - Trancos - advisor and class assignments 1966-68 |
| Box 2, Folder 29 | Residences - roommate assignments 1967-68 |

Scope and Content Note

Includes investigative report, June 1969

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| Box 2, Folder 30 | Roster of assignments 1971 Sep |
| Box 2, Folder 31 | Rush, Ad Hoc Committee on - final report 1965 |
| Box 2, Folder 32 | Rush, Ad Hoc Committee on 1966 |
| Box 2, Folder 33 | Rush - miscellaneous material 1965-69 |
| Box 2, Folder 34 | Women - letters for student files 1969 |

GENERAL FILES

| | |
|------------------|--|
| Box 3, Folder 1 | Academic advisors - information for 1973 |
| Box 3, Folder 2 | Academic counseling 1971 |
| Box 3, Folder 3 | Academic credit by examination 1971 |
| Box 3, Folder 4 | Academic credit - Newman Proposal 1971-72 |
| Box 3, Folder 5 | Academic credit, one and two unit courses 1971 |
| Box 3, Folder 6 | Academic Information Center 1971-73 |
| Box 3, Folder 7 | Academic requirements - paper, "The Rise and Fall of Academic Requirements at Stanford", n.d., n.a. [D. Davis?] |
| Box 3, Folder 8 | Academic standing - deficiency classifications 1970-71 |
| Box 3, Folder 9 | Academic Standing, Petitions and Exceptions, Sub-committee on [incl. Minutes] 1972-73 |
| Box 3, Folder 10 | Academic standing - report of the Registrar's Advisory Committee 1968-69 |
| Box 3, Folder 11 | Advanced placement 1970-73 |
| Box 3, Folder 12 | Advising, Sub-committee on [incl. Minutes] 1971-73 |
| Box 3, Folder 13 | Advising - general 1971-73 |
| Box 3, Folder 14 | Advising - organization 1968 |
| Box 3, Folder 15 | Advising, pre-law 1971-72 |
| Box 3, Folder 16 | Advising, pre-medical 1969-73 |
| Box 3, Folder 17 | Advising, pre-professional 1973 |

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| Box 3, Folder 18 | Advisors' assignments 1969-70 |
| Box 3, Folder 19 | Advisors' handbook 1964 Sep |
| Box 3, Folder 20 | Advisors' handbook 1967 Sep |
| Box 3, Folder 21 | Advisors' handbook. 1971-72 |
| Box 3, Folder 22 | Advisors' handbook 1973-74 |
| Box 3, Folder 23 | Alumni Assembly 1973 May 19 |
| Box 3, Folder 24 | American Indians - Class of 1974. 1974 |
| Box 3, Folder 25 | American Indians - Elkus family 1970 |
| Box 3, Folder 26 | American Indians - financial aids appointments 1970 |
| Box 3, Folder 27 | American Indians - general correspondence 1969-71 |
| Box 3, Folder 28 | American Indians - general correspondence 1972-73 |
| Box 3, Folder 29 | American Indians - Indian project reports 1970 |
| Box 3, Folder 30 | American Indians - Institute of American Indian Arts 1970-72 |
| Box 3, Folder 31 | American Indians - miscellaneous 1971 |
| Box 3, Folder 32 | American Indians - printed matter 1970-71 |
| Box 3, Folder 33 | American Indians - scholarships and grants 1970 |
| Box 4, Folder 1 | American Indians - special task force report and evaluation 1968 Apr - 1970 Jun |
| Box 4, Folder 2 | American Indians - Stanford American Indian Project 1969-70 |
| Box 4, Folder 3 | American Indians - Stanford American Indian Project - miscell. Information and correspondence 1970-71 |
| Box 4, Folder 4 | American Indians - Stanford Indian symbol 1970 |
| Box 4, Folder 5 | American Indians - Student Special Services 1970 |
| Box 4, Folder 6 | American Indians - White, John 1970 |
| Box 4, Folder 7 | "Approaching Stanford", general material 1971-73 |
| Box 4, Folder 8 | Bennigson, Larry 1965-70 |
| Box 4, Folder 9 | Budget Adjustment Program (BAP) 1970-71 |
| Box 4, Folder 10 | Bulletins project 1973 |
| Box 4, Folder 11 | Campus demonstrations - policy, 1964-66 |
| Box 4, Folder 12 | CLEP (College Level Examination Program) 1971-73 |
| Box 4, Folder 13 | Clubhouse move 1972 |
| Box 4, Folder 14 | Controller's Office - general material 1969-70 |
| Box 4, Folder 15 | Correspondence, miscell. 1967-73 |
| Box 4, Folder 16 | Counseling records 1966-67 |
| Box 4, Folder 17 | Counseling Reports, Ad Hoc Advisory Committee on - counseling records 1965-66 |
| Box 4, Folder 18 | Counseling system 1966-68 |
| Box 4, Folder 19 | Course description project 1970 |
| Box 4, Folder 20 | Course enrollment (incl. report) 1968-69 |
| Box 4, Folder 21 | Course enrollment report 1971 May |
| Box 4, Folder 22 | Course review 1968-69 |
| Box 4, Folder 23 | CRUD [Committee on New Undergraduate Living Ideas] 1969 |
| Box 4, Folder 24 | Curriculum Guidelines, Sub-committee on 1970 |
| Box 4, Folder 25 | CUS [Committee on Undergraduate Studies] - Committee on Academic Appraisal and Achievement, 3/21/71, Charge to. 1971 Mar 21 |
| Box 4, Folder 26 | CUS - Information for meetings 1970-72 |
| Box 4, Folder 27 | CUS - Minutes, agenda, documents 1969-70 |
| Box 4, Folder 28 | CUS - Minutes and agenda 1970-71 |
| Box 4, Folder 29 | CUS - Minutes, agenda, documents 1971-72 |
| Box 5, Folder 1 | CUS - Minutes, agenda, documents 1972-73 |
| Box 5, Folder 2 | CUS - Miscell. document file by doc. number 1970-71 |
| Box 5, Folder 3 | Davis, Douglas - correspondence, miscell. material 1972-73 |
| Box 5, Folder 4 | Davis, Douglas - miscellaneous personal material 1971-73 |
| Box 5, Folder 5 | Davis, Douglas - paper, "Proposed Work for a Doctorate ..." |
| Box 5, Folder 6 | Davis, Douglas - recommendations 1969-74 |
| Box 5, Folder 7 | Davis, Douglas - papers: "Undergraduate Externships", n.d.; and "A Three Year Degree" ["Less Time, More Options"] n.d., 1972 |
| Box 5, Folder 8 | Dean of Students Office 1969 |
| Box 5, Folder 9 | Dean of Undergraduate Studies Office 1968-73 |
| Box 5, Folder 10 | Demonstrations 1967 May 7 |

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|-------------------|--|
| Box 5, Folder 11 | Dickinson Symposium 1973 |
| Box 5, Folder 12 | Discussion group 1970, n.d. |
| Box 5, Folder 13 | Drugs 1967 |
| Box 5, Folder 14 | Entering Students, Sub-committee on 1971-73 |
| Box 5, Folder 15 | Exchange programs, Morehouse-Spelman 1971-72 |
| Box 5, Folder 16 | Faculty Advising, Committee on [This file pre-dates D Davis.] 1959-62 |
| Box 5, Folder 17 | Female Admissions, Sub-committee on 1972 |
| Box 5, Folder 18 | Fraternities 1948-71 |
| Box 5, Folder 19 | Grade Frequency Distribution Report 1971 Feb |
| Box 5, Folder 20 | Grading practises 1965-70 |
| Box 5, Folder 21 | Graham, Robin 1968-70 |
| Box 5, Folder 22 | Honors Tutorial Program 1973-74 |
| Box 5, Folder 23 | Human Sexuality Course - budget statement 1971 |
| Box 5, Folder 24 | Interdepartmental majors 1971 |
| Box 5, Folder 25 | Leadership Development Program 1968-73 |
| Box 5, Folder 26 | Leadership Development Program Committee 1969-70 |
| Box 5, Folder 27 | Liquor rewrite 1960-67 |
| Box 5, Folder 28 | Name file 1965-66 |
| Box 5, Folder 29 | NROTC and ROTC 1970-71 |
| Box 5, Folder 30 | Orientation, Sub-committee on [incl. Minutes] 1970-71 |
| Box 6, Folder 1 | Overseas campus selection 1967-68 |
| Box 6, Folder 2 | Overseas studies - memos 1973-74 |
| Box 6, Folder 3 | Overseas studies - miscellaneous 1967-74 |
| Box 6, Folder 4 | Overseas studies - "The Rationale" 1973 |
| Box 6, Folder 5 | Palo Alto attorneys, list of 1969 |
| Box 6, Folder 6 | Physical education 1960-71 |
| Box 6, Folder 7 | Preliminary recommendations to President Lyman 1970 Jan 14 |
| Box 6, Folder 8 | Privacy of information 1968 |
| Box 6, Folder 9 | Reference materials 1959-67 |
| Box 6, Folder 10 | Registrar's Advisory Committee [incl. "Reports", 1961-66] 1966-67 |
| Box 6, Folder 11 | Registrar's Advisory Committee [incl. Minutes] 1968-69 |
| Box 6, Folder 12 | Registrar's Advisory Committee [incl. Minutes] 1970-71 |
| Box 6, Folder 13 | Registration in absentia 1971-73 |
| Box 6, Folder 14 | Residence configuration 1968 |
| Box 6, Folder 14a | Residence configuration 1968 |
| Box 6, Folder 15 | Residence configuration - academic theme proposals 1970-72 |
| Box 6, Folder 16 | Residence configuration - Academic Housing Advisory Panel 1971-72 |
| Box 6, Folder 17 | Residence preferences, study of 1969-70 |
| Box 6, Folder 18 | "The Residence Program and the COSS Report". memo 1971 Apr |
| Box 6, Folder 19 | Residence staff information manual 1971-72 |
| Box 6, Folder 20 | Residences, student 1968-70 |
| Box 6, Folder 21 | Residences, student - authorized budget 1962-63 |
| Box 6, Folder 22 | Residences - student draw system 1968 |
| Box 6, Folder 23 | Residences - Florence Moore amendment 1969-70 |
| Box 6, Folder 24 | Residences - Housing Office 1961-68 |
| Box 6, Folder 25 | Residences - letters to students 1969-70 |
| Box 6, Folder 26 | Residences - miscell. material 1970-72 |
| Box 6, Folder 27 | Residences - physical facilities 1972 |
| Box 6, Folder 28 | Residences - special projects 1972 |
| Box 6, Folder 29 | Residences - report, "Sponsoring at Wilbur Hall, 1957-58" |
| Box 6, Folder 30 | Residences - sponsors 1964-70 |
| Box 7, Folder 1 | Residences, student - Wilbur 1965-66, 1970 |
| Box 7, Folder 2 | Resident faculty 1950-65 |
| Box 7, Folder 3 | Resident faculty selection 1971 |
| Box 7, Folder 4 | Resident fellow selection 1971-72 |
| Box 7, Folder 5 | Resident fellows - general information 1970-71, n.d. |
| Box 7, Folder 6 | Residential education group 1970 |
| Box 7, Folder 7 | Secretarial procedures - for D.Davis 1970 |

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| Box 7, Folder 8 | Senate rules, council committees |
| Box 7, Folder 9 | Senior colloquium #157 1966-67 |
| Box 7, Folder 10 | Senior colloquium #157 [incl. student papers] 1968 |
| Box 7, Folder 11 | "The Senior Survey" 1973 |
| Box 7, Folder 12 | SES [Study of Education at Stanford] - student target groups and times 1969-73 |
| Box 7, Folder 13 | SES - working folder 1969 |
| Box 7, Folder 14 | Short-term appointments 1967-71 |
| Box 7, Folder 15 | Social Philosophy program 1971 |
| Box 7, Folder 16 | Staff directories, etc. 1964-67 |
| Box 7, Folder 17 | Staff meetings and memo 1972-73 |
| Box 7, Folder 18 | <i>A Stanford Education</i>, miscellaneous material 1972-74 |
| Box 7, Folder 19 | Stanford-CEEB Conference on Higher Education 1973 May 7-8 |
| Box 7, Folder 20 | Stanford Food Service, Advisory Committee on 1969 |
| Box 7, Folder 21 | Student activities reports 1968 Sep |
| Box 7, Folder 22 | Student counseling report forms |
| Box 7, Folder 23 | Student demonstrations - miscellaneous material 1968 |
| Box 7, Folder 24 | Student Evaluation of Teaching, Committee on 1968-70 |
| Box 7, Folder 25 | Student requests, actions on 1968-70 |
| Box 7, Folder 26 | Study of Undergraduate Education - questionnaire to graduating seniors 1955, 1963 |
| Box 7, Folder 27 | Suicide - memo regarding legal obligations of university staff regarding attempted suicide |
| Box 7, Folder 28 | Task Force on Special Programs 1969-70 |
| Box 7, Folder 29 | Transfer sophomores in frosh spaces and waiting list for same 1969 autumn |
| Box 7, Folder 30 | Transfer students 1968-71 |
| Box 7, Folder 31 | Undergraduate Admissions and Financial Aids, Committee on 1971 |
| Box 7, Folder 32 | Undergraduate Deans meeting, Yale 1972 Jun |
| Box 7, Folder 33 | Undergraduate externships 1972-73 |
| Box 7, Folder 34 | Undergraduate grading system 1972 |
| Box 7, Folder 35 | Undergraduate programs, miscell. 1971-73 |
| Box 8, Folder 1 | Undergraduate specials 1968-73 |
| Box 8, Folder 2 | Undergraduates - accelerated program 1971-72 |
| Box 8, Folder 3 | Undergraduates - miscell. Material 1971-72 |
| Box 8, Folder 4 | University policy - memos 1972-73 |
| Box 8, Folder 5 | University publications - review of 1970 |
| Box 8, Folder 6 | Urban studies, program on 1971 |
| Box 8, Folder 7 | Women's social regulations 1965 |
| Box 8, Folder 8 | Writing Requirement, Sub-committee on 1969-72 |