Guide to the W.H. Cowley Papers SC0196

Daniel Hartwig & Presley Hubschmitt
Department of Special Collections and University Archives
October 2010
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Language of Material: English
Contributing Institution: Department of Special Collections and University Archives
Title: W.H. Cowley papers
creator: Cowley, W. H. (William Harold)
Identifier/Call Number: SC0196
Physical Description: 200 Linear Feet
Date (inclusive): 1913-1978
Date (bulk): bulk
Abstract: Collection includes extensive correspondence with leaders in the pioneer field of higher education, administrative papers from Cowley’s various positions in college administrations, materials on the history, administration and taxonomy of higher education, outlines from lectures given at Stanford, and a series of research notebooks kept by Cowley on the subject of higher education. The collection also includes published and unpublished articles, papers, speeches, and reports.
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Cite As
W.H. Cowley Papers (SC0196). Department of Special Collections and University Archives, Stanford University Libraries, Stanford, Calif.
Biographical/Historical Sketch
W.W.H. (Hal) Cowley was born in Petersburg, Virginia on May 28, 1899. Shortly thereafter his family moved to New York City where he lived until the age of twenty-one. He graduated from Dartmouth College in 1924, and received his Ph. D. in 1930 from the University of Chicago. Although he took his advanced degree in Psychology, an interest in higher education (which had been growing since his undergraduate days at Dartmouth) led to a succession of jobs in college administration: as Assistant to the President and Head of Placement Services, briefly, at the University of Chicago, as a professor of Psychology with the Educational Research Bureau at Ohio State University from 1931 through 1937, and as President of Hamilton College from 1938 to 1944.
Cowley found his work in higher education administration challenging, but saw an increasing need for quality researchers in the field. Thus, in 1945 he came to Stanford University as the the first professor of higher education in the United States, to devote the remainder of his career to teaching and research. He became David Jacks Professor of Higher Education at Stanford in 1954 and emeritus in 1968.
Description of the Collection
Collection includes extensive correspondence with leaders in the pioneer field of higher education, administrative papers from Cowley’s various positions in college administrations, materials on the history, administration and taxonomy of higher education, outlines from lectures given at Stanford, and a series of research notebooks kept by Cowley on the subject of higher education. The collection also includes published and unpublished articles, papers, speeches, and reports. The Cowley Papers span the years 1922 through 1978, with the bulk of the material concentrated in the years 1940 to 1970. The papers have been divided into three series, with subdivisions within the particular series.
Series I consists of the personal papers and writings of Professor Cowley. These include correspondence, both personal and professional, from 1922-1978, drafts of papers and articles', published papers and articles, speech outlines, book manuscripts in various stages of completion, and newscollections. The highlight of this series is Professor Cowley’s correspondence with other leaders in the then-pioneer field of higher education. Also notable are the many drafts from three as yet unpublished books. Written about the history, government, and taxonomy, respectively, of higher education,
these books are the product of years of exhaustive research efforts on Professor Cowley's part to disp-- the myths and establish the facts surrounding American higher education. In them are embodied many (but by no means all) of the ideas which engaged Mr. Cowley's interest throughout his career. Professor Cowley had organized these materials chronologically, and this order has been maintained. For this reason, no attempt has been made to separate or organize this series by type of material (e.g. making the correspondence a separate series from his articles or papers).

Series II consists of Cowley's research 'tools': his system of PN, F and PT files, and the workbooks which organized and analyzed these files. The PN, or 'professional notes', files fill six filing cabinets and are notes taken from books. or articles read by Professor Cowley. The F files are similar in content to PN files, but are larger, measuring 5½" X 11" rather than 8" X 5" as do the PN's. The workbooks are binders on different topics that interested Professor Cowley. Each page in a binder was a subdivision of the general workbook topic. Each entry on a page was a short excerpt from a source whose bibliographic reference was always included. From these research aids, Professor Cowley produced the more than 250 articles and papers in Series I.

Series III consists of detailed lecture outlines, many of them bound and indexed, for courses in higher education taught by Professor Cowley at Stanford from the years 1945 to 1968.

**Arrangement**

The materials are arranged in eight series: I-A Biographical material (1899-1978); I-B Correspondence, writings and speeches (1922-1978); I-C Miscellaneous correspondence (1922-1978); I-D Papers (1928-1971); I-E Lecture series (1945-1968); II-A Professional notes (1900-1978); II-B 'PT' files (pamphlets) (1813-1975); II-C Workbooks (1938-1978).

**General note**

Cowley's collection of pamphlets was also reboxed, maintaining the numerical sequence of the numbers he assigned them. No box listing was compiled for the pamphlets.

1899 born, Petersburg, Virginia
1978 died, Palo Alto, California
1964-1978 David Jacks Professor of Higher Education, emeritus, Stanford University
1954-1964 David Jacks Professor of Higher Education, Stanford University
1951-1952 Fulbright scholarship to study academic government of British universities
1945-1954 Professor of Higher Education, Stanford University
1942 Chairman, Committee of War Manpower Commission and U.S.Office of Education to develope a plan for the wartime use of colleges and universities
1939-1943 member, Problems and Plans Committee, American Council on Education
1943 received LL.D from St. Lawrence University
1939 received L.H.D. from Hobart College
1938 received L.L.D. from Hamilton College
1938-1944 President of Hamilton College
1935-1938 Professor of Pyschology, Ohio State University
1934-1935 Associate Professor of Pyschology, Ohio state University
1934 married Jean McCampbell
1929-1934 Research Associate and Assistant Professor of Pyschology,Bureau of Educational Research, Ohio State University
1930 earned Ph.D. in pyschology from the University of Chicago
1927-1929 employed on administrative staff, University of Chicago; Board of Vocational Guidance and Placement
1924-1925 employed by Bell Telephone Labs., New York
1924 graduation from Dartmouth College, A.B. in English
editor, The Dartmouth, the Dartmouth College newspaper

**Subjects and Indexing Terms**

College teachers.
Educators.
Education, Higher.
Cowley, W. H. (William Harold)
University of Chicago.
Cowley, W. H. (William Harold)
Hamilton College (Clinton, N.Y.)
Stanford University
Guide to the W.H. Cowley Papers

Ohio State University.

**Personal papers and writings** Series 1

**Biographical material** Series 1A 1899-1978

Scope and Contents note

This series contains biographical information about Professor W.H. Cowley. It consists of articles about Cowley, some autobiographical writings and an oral history transcript. The oral history of Cowley was done by the Columbia Oral History Project in 1961.

- **Box 1, Folder 1**
  - Binder of miscellaneous information selected by WHC. Includes articles, excerpts from correspondence, documents relating to his career, summaries of important events in his life written by WHC, honorary degree citations. 1922-1978

- **Box 1, Folder 2**
  - Volume 1 of WHC's Reminiscences, transcript of an oral history done at the request of Columbia University Oral History Project. 1960

- **Box 1, Folder 3**
  - Volume 2 of Reminiscences.

- **Box 2, Folder 1**
  - Projects binder: describes and summarizes a variety of WHC's concerns during his career.

- **Box 2, Folder 2**
  - Biographical articles, most written after WHC's death. after 1978

- **Box 2, Folder 3**
  - Genealogical information on the Cowley family. Much of it on unorganized, handwritten notes. Includes unidentified photos, probably of WHC as a young child.

**Correspondence, writings and speeches** Series 1B 1922-1978

Scope and Contents note

Cowley organized his personal and professional correspondence, his manuscripts, articles and speeches into one chronological series. Because his folder numbers are referenced throughout his large and intricate research series, any attempt to reorganize the material, separating the correspondence and writings into distinct series, would not only obscure Cowley's own very definite ideas about the organization of his papers but would also cripple his elaborate information retrieval system. Instead, the original order was maintained. Correspondence, articles and speeches with related correspondence, and manuscripts are arranged in folders with accession numbers. The first two numbers designate the year of the accession; the remainder is an item number within a given year. For example the folder number, 22-15, would indicate that the material was the 15th item accessioned in 1922.

- **Box 1, Folder 22-1**
  - 41 editorials written by WHC as editor of the Dartmouth College student newspaper. 1922

- **Box 1, Folder 23-1**
  - 14 of WHC's course papers from Dartmouth. Also includes an article, "Graceful Juniorhead," written for The Twenty-Four Hour Notice. 1923

- **Box 1, Folder 23-1A**
  - Notes and correspondence about The Dartmouth banquet, including comments on speeches given there by WHC and by the President of Dartmouth, Hopkins, Ernest Martin. 1923 May 25

- **Box not specified, Folder 23-2**
  - Correspondence with Hopkins, E.M. President of Dartmouth College. 1923-1924

- **Box 1, Folder 23-3**
  - WHC letter to professor Richardson, Leon B. giving his reactions to the Emery Report of the Dartmouth Faculty Committee on Educational Policy. Also contains letters from Richardson, L.B. to WHC. 1923 Dec

- **Box 1, Folder 23-4**
  - Maclean, Norman caricature of WHC in a Dartmouth student publication, The Jack-O-Lantern. See also 24-6. 1923 Dec 28

- **Box 1, Folder 23-5**
  - "College Teaching," memo to self. 1923 May 30

- **Box 1, Folder 23-6**
  - WHC's editorials for The Dartmouth. 1923
"The Fundamental Facts," WHC editorial for The Dartmouth greeting Bryan, William Jennings upon his visit to Dartmouth College. Also contains newscuttings about Bryan's visit. 1923 Dec

Dartmouth Senior Committee Report: Part II, 45 pages, written by WHC and 11 other seniors. See also 24-3, 24-8, 24-13.

Papers related to the initiation and sequel of WHC 24-1, including copies of the Emery Committee Report, La Critique, and E.M.Hopkins and Fran Ruml letters. 1923-1924

WHC editorials for The Dartmouth. 1924

"The Dartmouth College Senior Committee Report: Part II." 148 typed pages. Never published or reproduced. See also 24-13. 1924-1925

Miscellaneous comments about the Dartmouth Senior Committee Report and the quality of WHC's writing. 1925

Miscellaneous papers relating to The Dartmouth: correspondence about WHC's editorials, list of editorials written by WHC, and copies of some of them. 1923, 1924

Cartoons of WHC drawn by Geisel, Ted (who later wrote the Dr. Seuss books). Cartoon was Norman Maclean's suggestion. See also 23-4. 1924

Correspondence with Dubois, Charles S., President of the Western Electric Company, and with his son, Bill (a classmate of WHC's at Dartmouth) and his daughter, Sue. 1925 Mar-Oct

Correspondence. With Shea, Frank a Dartmouth classmate who became the dean of the University of Buffalo Law School and later, Assistant Attorney General under Roosevelt, Franklin. 1924 Jul-Dec

Correspondence with Judge Anderson, George W. and his son, Bob, a Dartmouth classmate. Judge Anderson was judge of the U.S. Circuit Court of Appeals, Boston. 1924 Sep-1925 Dec

Correspondence and WHC diary entries about WHC's University of Wesleyan speech. Also includes newscuttings. 1924-1925

Papers relating to the finances of Dartmouth: Correspondence and balance sheets. 1924 May-Oct

Correspondence about the suppression of Part II of the Dartmouth Senior Committee Report. See also 24-1 and 24-3. 1924 Sep-1925 Oct

Miscellaneous papers including WHC voted "Done the Most for Dartmouth" and "Most Likely to Succeed." Also includes WHC's passport, results of his physical examination, Dartmouth Commencement program, Alpha Delta Phi annual chapter letter. 1924

Dartmouth yearbooks, The Aegis and The Greenbook, and related pictures. 1923-1926

Analysis of the course in English Composition taught by WHC as part of his job at Bell Labs. 26 typed pages. 1925

Papers and correspondence about Dartmouth's literary magazine, The Tower which was started partly because of WHC's efforts, the year after his graduation. Correspondents include Dick Eberhart, Jack Altizer and others. This folder also contains an article, "The New Curriculum" written by WHC and included in the issue of The Tower, 5 printed pages. 1925 Nov 6

Correspondence with Hopkins, E.M. 1925

Pamphlet, "Selecting and Placing College Graduates in Business," written by Mills, John that WHC quoted, 27 printed pages. 1925

WHC memo, "The Proposed Medical Department of the Bell Telephone Labs." Blueprints are included in the text, 23 pages. 1925 Jun 27

WHC article "Twenty Courtship Axioms." Written under pseudonym, Degraw, Douglas. Sent to magazines, but never published, 13 typed pages. circa 1924

Correspondence regarding The Dartmouth and WHC's post-graduation relationship to it. 1925 Jan-1971 Feb

Correspondence about WHC's career problems. 1925 Jan-1926 Oct
box 2, folder 25-10
Correspondence about invitation to lead discussions of the National Student Forum at their summer conferences. 1925 Apr-Jul

box 2, folder 26-3
WHC course paper “A Study of Retroactive Inhibition,” University of Chicago. 1926 Aug 26

box 2, folder 26-4
WHC's personal analysis and diary entries. 1924-1926

box 2, folder 26-5
WHC course paper, "Psychology and Ethics,” University of Chicago. 1926 Aug 26

box 2, folder 26-6
Miscellaneous folders: 1926

box 2, folder 26-6A
WHC notes on college traditions. 1926

box 2, folder 26-6B
Correspondence about employment at the YMCA College in Chicago. 1926 Jun-Aug

box 2, folder 26-6C
Correspondence with Judge Anderson, George B. about Mayo, Elton and Judge Anderson's son Bob. 1926 Apr-Nov

box 2, folder 26-6D
List of books read by WHC. 1926

box 2, folder 26-6E
Miscellaneous. diary notes, including some about Commager, H.S.. 1926

box 2, folder 26-7
Correspondence about Dartmouth Senior Committee Report. 1924

box 2, folder 26-7A
Correspondence with Duffy, Ed and Eberhart, Dick. Folder also contains editorials from The Dartmouth written by Duffy, Ed and WHC's responses to them. 1926

box 2, folder 26-7B

box 2, folder 26-7C
Clippings from The Dartmouth, including two letters to the editor from Marks, Percy and the editor's responses concerning the proper balance between extracurricular activities and intellectual pursuits. 1926 Nov-Dec

box 2, folder 27-1

box 2, folder 27-2
Correspondence with Hopkins, E.M. about the second half of the Dartmouth Senior Committee Report. 1927

box 2, folder 27-3
Notes for a WHC course paper, "Psychology as Art and Science". 1926-1927

box 2, folder 27-4
Course Paper: "The Social Implications of L.L. Thurstone's 'The Nature of Intelligence.' " Also includes L.L. Thurstone's and Professor George Mead's reactions to it. 1927

box 2, folder 27-5
Copy of WHC course paper, "The Emotions," University of Chicago. 1927 May 23

box 2, folder 27-6
WHC course paper, "The Will," University of Chicago. 1927

box 2, folder 27-7
Dartmouth editorial quoting WHC-Bryan editorial. See also 23-7. circa 1927

box 2, folder 27-8
WHC report on his leadership study to Professor Merriam, C.F. 11 pages. 1927 Feb 21

box 2, folder 27-9
University of Chicago Employment:

box 2, folder 27-9A
WHC review of University of Chicago Employment. MISSING

box 2, folder 27-9B
Correspondence With University of Chicago President Mason, Max. 1927 Apr-Aug

box 2, folder 27-9C
Notes on Max Mason's and WHC's ideas. undated

box 2, folder 27-9D
WHC nomination as Director of the University of Chicago Board of Vocational Guidance and Placement. 1927 Jul 13

box 2, folder 27-9E
Letters home to Mrs. Gavit about Mason, Max proposal. 1927 Aug 5-18

box 2, folder 27-9F
WHC memo as executive Secretary of the Board of Vocational Guidance and Placement. 1927 Oct 15

box 2, folder 27-10

box 2, folder 28-1
WHC article, "Three Distinctions in the Study of Leaders," published in the Journal of Abnormal and Social Psychology, 14 pages. See also 27-10. 1928 Jul-Sep
<table>
<thead>
<tr>
<th>Box, Folder</th>
<th>Description</th>
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<tbody>
<tr>
<td>2, 28-3</td>
<td>WHC course paper, &quot;Obsessions,&quot; University of Chicago. 1928 Mar 31</td>
</tr>
<tr>
<td>2, 28-4</td>
<td>WHC course paper, &quot;Reasoning&quot; for Systematic Psychology course, University of Chicago. 1928 Winter</td>
</tr>
<tr>
<td>2, 28-5</td>
<td>List of University of Chicago administrators with WHC in sixth place. Also contains related correspondence. 1928 Jun-Nov</td>
</tr>
<tr>
<td>2, 28-6</td>
<td>WHC course paper, &quot;Hysteria,&quot; 7 pages, University of Chicago. 1928 Mar 12</td>
</tr>
<tr>
<td>2, 28-7</td>
<td>WHC course paper, &quot;The Will,&quot; 19 pages, University of Chicago. undated</td>
</tr>
<tr>
<td>2, 28-9</td>
<td>Correspondence with Dartmouth administrators, Dean Craven Laycock, Dean W.R. Gray, and President Ernest Martin Hopkins about WHC's Chicago study and job. 1928 Feb 3</td>
</tr>
<tr>
<td>3, 28-10</td>
<td>Maclean, Norm correspondence about WHC's recommendation of him for University of Chicago English Department position. 1928 Sep-1932 May</td>
</tr>
<tr>
<td>3, 28-11</td>
<td>WHC application for Ohio State University (OSU) position as junior dean and related correspondence. Includes biographical review of WHC. 1928 Apr-Jun</td>
</tr>
<tr>
<td>3, 28-12</td>
<td>Correspondence with Charters, W.W. about WHC's librarianship article and his writing ability. See also 28-2. 1928 Jun</td>
</tr>
<tr>
<td>3, 28-13</td>
<td>AT&amp;T study, &quot;Does Business Want Scholars?&quot; written by Bridgeman, Don for President Gifford and published in Harper's Magazine. Includes WHC letter to Rees, R.I. criticizing it. 1928</td>
</tr>
<tr>
<td>3, 28-14</td>
<td>Correspondence with Kennan, Jack about efforts to get help placing black students. 1928 Nov 15-22</td>
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<tr>
<td>3, 28-15</td>
<td>Miscellaneous folders: 1928</td>
</tr>
<tr>
<td>3, 28-15A</td>
<td>Correspondence about WHC's Ph.D. Dissertation on leadership. 1928</td>
</tr>
<tr>
<td>3, 28-15B</td>
<td>Correspondence with President Holt, Hamilton of Rollins College about the Dartmouth Senior Committee Report. 1928 Apr 19</td>
</tr>
<tr>
<td>3, 28-15C</td>
<td>Correspondence about University of Pittsburg Dean of Men position. 1928 Jul</td>
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<tr>
<td>3, 28-15D</td>
<td>Correspondence about Bravig Imb's &quot;The Professor's Wife&quot;. 1928 Dec</td>
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<tr>
<td>3, 28-15E</td>
<td>Correspondence with Professor Hagbolt and WHC method of studying German. 1928 Jul</td>
</tr>
<tr>
<td>3, 28-15F</td>
<td>Correspondence about WHC's cousin, Harry Monk's invention of submarine rescue apparatus. 1928 Sep-1929 Jan</td>
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<tr>
<td>3, 28-15G</td>
<td>List of books read. 1928</td>
</tr>
<tr>
<td>3, 29-1</td>
<td>WHC article, &quot;The University Establishes a New Administrative Office,&quot; Published in The University of Chicago Magazine. 1929 Mar</td>
</tr>
<tr>
<td>3, 29-2</td>
<td>WHC article, &quot;A Technique for Analyzing the Supply and Demand for Educational Workers.&quot; Co-authored by Grant, Albert. Published in School and Society, 3 pages. 1929 May 19</td>
</tr>
<tr>
<td>3, 29-3</td>
<td>The Spirit of the College, WHC talk at the University of Chicago Chapel, 9 typed pages. 1929 May 31</td>
</tr>
<tr>
<td>3, 29-5</td>
<td>WHC report &quot;The Board of Vocational Guidance and Placement,&quot; report to the president of the University of Chicago, 9 typed pages. 1929</td>
</tr>
<tr>
<td>3, 29-7</td>
<td>Report of WHC speech on leadership, Chicago. Newsclippings also included. 1929 Jun</td>
</tr>
<tr>
<td>3, 29-8</td>
<td>Young, Arthur H. speech of citing WHC's &quot;The Study of Leadership.&quot; See also 28-1. 1929 May 6</td>
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<td>Box and Folder</td>
<td>Description</td>
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<tr>
<td>3, 29-9</td>
<td>Papers related to WHC's University of Chicago position with the Board of Vocational Guidance and Placement, and his resignation from. 1929</td>
</tr>
<tr>
<td>3, 29-10</td>
<td>Papers related to WHC's negotiations with and appointment to the Ohio State University faculty. Includes correspondence with the University of Chicago about resignation from job there. 1929 Jun-Sep</td>
</tr>
<tr>
<td>3, 29-11</td>
<td>Miscellaneous folders: 1929</td>
</tr>
<tr>
<td>3, 29-11A</td>
<td>WHC letter to Hawkes, Louise Padelford telling her of his recommendation of her for Scripps College faculty, English department. 1929 Jan 14</td>
</tr>
<tr>
<td>3, 29-11B</td>
<td>WHC letter to Jordan, Frances Ruml telling her of his recommendation of her to Scripps College Economics Faculty. 1929 Jan-Nov</td>
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<tr>
<td>3, 29-11C</td>
<td>Correspondence with Dickson, Campbell. 1929 Jan-Oct</td>
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<tr>
<td>3, 29-11D</td>
<td>Correspondence about WHC review of book for University of Chicago Press. 1929 Apr</td>
</tr>
<tr>
<td>3, 29-11E</td>
<td>WHC letter to Gavit, John Palmer about the new University of Chicago President Hutchins, R.M.. 1929 May 11</td>
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<tr>
<td>3, 29-11F</td>
<td>Correspondence with Charters, W.W.. 1927-1929</td>
</tr>
<tr>
<td>3, 29-11G</td>
<td>WHC letter to Little, Alene at Constantinople Women's College. Discusses new Univeristy of Chicago president Hutchins, Robert Maynard. 1929 May 8</td>
</tr>
<tr>
<td>3, 30-1</td>
<td>WHC paper, &quot;A Survey of the Personnel Activities of the Ohio State University,&quot; 42 pages. 1930 May 31</td>
</tr>
<tr>
<td>3, 30-2</td>
<td>&quot;The History of American College Calendar,&quot; WHC 18 pages. See also 32-2. undated</td>
</tr>
<tr>
<td>3, 30-3</td>
<td>WHC report, &quot;Report of the Freshman Week Evaluation Committee of Ohio State University&quot;, 76 pages. 1920</td>
</tr>
<tr>
<td>3, 30-4</td>
<td>WHC paper, &quot;Recent Developments in College Instructional Methods,&quot; 14 pages. 1930 Mar 5</td>
</tr>
<tr>
<td>3, 30-5</td>
<td>WHC article, &quot;Athletics in American Colleges,&quot; a discussion of the Carnegie Foundation report on the subject. Published in the Journal of Higher Education. 1930 Jan 29</td>
</tr>
<tr>
<td>3, 30-6</td>
<td>WHC editorial for the Journal of Higher Education (JHE) &quot;On Individualized Instruction,&quot; pages 177-78. 1930 Mar</td>
</tr>
<tr>
<td>3, 30-7A</td>
<td>WHC editorial for the JHE on Rollins College course on &quot;Evil,&quot; H.E. Hawkes and J.H. Robinson for making the student, rather than subject matter, the focus of the curriculum page 297. 1930 May</td>
</tr>
<tr>
<td>3, 30-7B</td>
<td>WHC editorial for the JHE on MIT elevation of the president to be Board of Trustees Chairman. 1930 May</td>
</tr>
<tr>
<td>3, 30-7C</td>
<td>WHC editorial for the JHE about proposed change of honors and pass degrees at Oxbridge, page 298. 1930 May</td>
</tr>
<tr>
<td>3, 30-8</td>
<td>WHC editorial for the JHE on the Carnegie report on athletics, pages 355-58. See 30-5. 1930 Jun</td>
</tr>
<tr>
<td>3, 30-9</td>
<td>WHC editorial for the JHE on criticism and defense of the liberal arts college, pages 413-15. 1930 Oct</td>
</tr>
<tr>
<td>3, 30-10</td>
<td>WHC book review for the JHE of C.C. Little's The Awakening College, pages 416-17. 1930 Oct</td>
</tr>
<tr>
<td>3, 30-11</td>
<td>WHE editorial for the JHE on Hudelson's Study of Size of Classes at Minnesota, pages 276-78. 1930 Nov</td>
</tr>
<tr>
<td>3, 30-12</td>
<td>WHC paper, &quot;What is Personnel Work?&quot; 27 typed pages. 1930 Feb</td>
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<tr>
<td>3, 30-14</td>
<td>WHC report, &quot;The Junior Area of the Ohio State University,&quot; 31 pages. 1930 Jun 11</td>
</tr>
<tr>
<td>3, 30-15</td>
<td>Typescript of WHC speech discussing Donald Bridgeman's article, &quot;Does Business Want Scholars?&quot; Atlantic City Conference, 5 pages. 1930 Feb 2</td>
</tr>
</tbody>
</table>
box 3, folder 30-16
WHC's Ph.D. dissertation, "A Study of the Traits of Face-to-Face Leaders," University of Chicago. 1930
Correspondence about Ph.D. Orals. 1930 Feb-Sep

box 3, folder 30-17A
Abstract of Ph.D. dissertation, submitted to the University of Chicago Department of Psychology, 10 typed pages.

box 3, folder 30-17B
Materials collected for Ph.D. dissertation: biographical sketches of twenty-five leaders and non-leaders, quotations and notes from readings. undated

box 3, folder 30-18
WHC memo to President Rightmire, George W. on the employment of married women by Colleges and universities, 9 pages.

box 3, folder 30-19
WHC's preliminary examination in general psychology, for his Ph.D. program at the University of Chicago. 1930 Jan 13

box 3, folder 30-20
WHC's preliminary examination in differential psychology, University of Chicago. 1930 Jan 15

box 3, folder 30-21
WHC's examination in experimental psychology, University of Chicago. 1930 Jan 17

box 3, folder 30-22
Seven page letter from WHC to Stevens, David H. (assistant to University of Chicago President Mason, Max) with a proposal about the future of the Board of Vocational Guidance and Placement of the University of Chicago. 1930 Jul 6

box 3, folder 30-23
Correspondence about Ohio State University Educational Conference assignment. See also 32-8, 33-3. 1930 Oct-1934 May

box 3, folder 30-24
Miscellaneous folders: 1930

box 3, folder 30-25
OSU Official Daily Bulletin announcing WHC's participation in the AAUP discussion. 1930

box 3, folder 30-25A
Dickson, Campbell correspondence. 1930 Mar-Jul

box 3, folder 30-25B
WHC work and time records. 1930

box 3, folder 30-25C
WHC's contract for OSU. 1930, 1931

box 3, folder 30-25D
Summary of WHC's work on the Journal of Higher Education and his efforts to improve higher education journalism 4 typed pages. 1930-1938, 1977

box 3, folder 30-26
WHC article, "The Traits of Face to Face Leaders," published in the Journal of Abnormal and Social Psychology, pages 304-313. See also 31-18. 1931 Fall

box 4, folder 31-1
WHC paper, "Assumptions Underlying Student Personnel Administration," 10 typed pages. 1931 Mar 17

box 4, folder 31-2
WHC article, "The University and the Individual." Published in the JHE, pages 391-397. Also contains list of other articles that appeared in the same issue on the topics of A. Flexner's Universities: American, English, German. 1931 Oct

box 4, folder 31-3
WHC article, "Evaluating Freshman Week at Ohio State University." School Review, pages 134-139. 1931 Feb

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WHC article, "Technique of Making a Personnel Survey," The Personnel Journal. 1931 Jun

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WHC article, "Two Questionnaire Devices." Published in Bulletin the Educational Research Bulletin (ERP), pages 373-76. 1931 Oct 14

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"Personnel Division," WHC article, ERB, pages 324-26. 1931 Sep 16

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WHC editorial review of first year, JHE. 1931 Jan

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WHC editorial for the JHE, "Chicago's New Curriculum." 1931 Feb

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<td>WHC response to a letter to the editor written by Hullfish, Gordon for the JHE. 1931 Dec</td>
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<td>WHC article, “The Junior Area of Ohio State University.” Published in the 9th yearbook of National Education Association Department of Superintendents, pages 150-158. 1931 Feb</td>
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<td>Proceedings of the Ohio State Educational Conference, 45 pages. 1931 Apr 9-11</td>
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<td>WHC Review of Piloting Your Life, by Jastrow, Joseph. ERB, pages 53-54. NO COPY KEPT</td>
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<td>“Salvaging Old Age,” Lillian J. Martin and Carle De Gouchy, ERB, pages 113. NO COPY KEPT</td>
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<td>“Problems of Student Guidance,” Sheehy, Maurice S., ERB, page 114. NO COPY KEPT</td>
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<td>Correspondence with Dartmouth President Hopkins, Ernest Martin about Miller, Herbert Adolphus. 1931 Jun-Sep</td>
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<td>WHC article, “Cooperation in American Research,” published in The American Scholar, 9 pages. 1932 May</td>
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<td>WHC’s Annual Report of the Personnel Division of the Bureau of Educational Research, 11 pages. 1932 Apr 15</td>
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WHC report, "A Study of the Relationship of High School Scholarship and Ohio State University Psychological Test Scores to Persistence at Ohio State University," 8 pages plus 24 tables. 1932 Nov 21

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WHC article, “Preparing for College.” OSU publication, 38 pages. 1932 Dec

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WHC proposal, "A Study of Student Traditions in American Colleges," OSU, 19 pages. 1932


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WHC article, “Preparing for College.” OSU publication, 38 pages. 1932 Dec

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WHC editorial for the JHE, "The Doctors Disagree," 4 pages. 1932 Apr

WHC editorial for the JHE, "Graduate School Admission," 3 pages. 1932 Apr

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WHC editorial for the JHE, "Socializing the College," 3 pages. 1932 Jun

WHC editorial for the JHE, "Preparing for College," 8 pages plus 24 tables. 1932 Nov 21

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WHC review for the JHE, "Preparing for College," 8 pages plus 24 tables. 1932 Nov 21

WHC review for the JHE of Ambrose Caliver’s A Personnel Study of Negro College Students, 1 page. 1932 May

WHC editorial for the JHE, "Socializing the College," 3 pages. 1932 Jun

WHC review for the JHE of American Universities and Colleges written by MacCracken, John Henry for the American Council on Education.

WHC editorial for the JHE, "Preparing for College," 8 pages plus 24 tables. 1932 Nov 21

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WHC review for the JHE, "Preparing for College," 8 pages plus 24 tables. 1932 Nov 21

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WHC review for the JHE, "Preparing for College," 8 pages plus 24 tables. 1932 Nov 21

Four WHC memos to himself.

"Religious Tolerance in Higher Education." undated

"The Founding of Brown." undated

"The Founding of Yale." undated

"The Founding of Columbia." undated


Correspondence regarding the Personnel Bibliographic Index including letters giving reactions to the box, and magazine and newspaper reviews. 1932-1934

WHC article, “Who Produces Student Personnel Literature?” published in School and Society, 2 pages. 1932 May 7


WHC book review for the ERB of Henry T. Tyler’s “The Bearing of Personality Factors Other Than Intelligence on Academic Success.” NO COPY KEPT 1932

WHC book review for the ERB of "How to Interview," by Bingham and Moore.

WHC book review for the ERB of Walter B. Pitkin's "The Psychology of Achievement." 1932 Apr 27
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Correspondence with Linn, James W. and Morrill, J.L. about Dartmouth Alumni Magazine article citing WHC. 1932
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Newsclippings related to WHC speech about leadership. 1932 May
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President Hopkins, Ernest Martin correspondence about the term "personnel." 1932 Jun-1942 Jan
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Crawford and Clement acknowledgement to WHC in their book, "The Choice of An Occupation." 1932
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Correspondence about WHC representing Dartmouth College at the inauguration of the new Butler university president. 1932 Jan 13-16
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Letter to Mrs. A. W. Hawkes (formerly Louise Padelford) attaching WHC's 1927 discussion of Lindbergh's flight across the Atlantic. 1932 Mar 28
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Critique of L.B. Richardson's History of Dartmouth in letter to McCarter, Bill in Hanover. 1959
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Correspondence about WHC's writing. 1932 Oct
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Correspondence with Gavit, John Palmer about the personnel Bibliographic Index, Miller, Herbert A. and Gavit's book, College. 1931 Nov-1932 Nov
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WHC letter to Morrill, J.L. about the Ohio College Association proposed annual conference on college teaching. 1932 Jun 21
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Correspondence with others about WHC's relationships with Keppel, Frederick P. and Jessup, Walter A. during the 1930's. 1932 Aug-1935 Oct
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Papers relating to WHC's publication negotiations with American Association of University Professors. Folder includes 3 pages typed summary by WHC with an additional page of summary. Also contains letters from WHC to W.W. Charters, Boyd H. Bode and Walter P. Metzger. 1932, 1934, 1976, 1977, undated
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WHC report, "Evaluation of the College of Education Freshman Survey Course, Fall Quarter, 1932," 11 pages. 1933 Jan 3
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WHC outline, "The Historical Backgrounds of the Student Personnel Movement," 13 pages. 1933 Mar 16
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WHC article, "Conant and Dodds," published in JHE, pages 455-460. 1933 Dec
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WHC's article, "The Professor's Numerous Functions," published in School and Society, 4 pages. 1933 Jul 15
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WHC article, "Evaluating Group Lecture Courses," published in the ERB, 3 pages. 1933 Apr 12
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WHC article, "An experiment in Freshman Counseling," published in the JHE, pages 245-248. 1933 May
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WHC article, "A Study in College Persistence," published in the JHE, 2 pages. 1933 Feb
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WHC article, "Personnel Division," published in the ERB, 2 pages. 1933 Nov 15
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WHC for the JHE of Jessie M. Pangburn's "The Evolution of the American Teachers College" 2 pages. 1933 Feb
box 5, folder 33-10A
WHC book review for the JHE of Margaret Kiely's Comparisons of Teachers College and Liberal-Arts College Students, 2 pages. 1933 Feb
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WHC review for the JHE of Helen Foss Weeks' Factors Influencing the Choice of Courses by Students in Certain Liberal Arts Colleges, 1 page. 1933 Feb
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Hopkins, L.B. book review for the JHE of WHC's personnel Bibliographic Index. 1933 Feb
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WHC editorial for the JHE, "Chicago and the Six-Four-Four Plan," 2 pages. 1933 Apr
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WHC book review for the JHE of Glenn Frank's Thunder and Dawn, 1 page. 1933 May
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WHC editorial for the JHE "Ages of University Presidents," 2 pages. 1933 Oct
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WHC editorial for the JHE, "The Cuban Students," 2 pages. 1933 Oct

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Transcript of WHC speech, "We Guarantee Satisfaction," delivered at a meeting of the Association of College Union, OSU, 17 pages. See also 35-1. 1933 Dec

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WHC report, "Report to the President on the Supervision of Instruction at Ohio State University," OSU Junior Council, 18 pages. 1933 Apr 14

box 5, folder 33-20
WHC report, "Report to the President on the Activities of the Junior Area," OSU, 18 pages. 1933 Mar 21

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WHC book review of Willard Waller's The Sociology of Teaching. Never published. 1933 Jan 31

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WHC review of H.J. Kussell's article "Some Practical Suggestions for the Teachers of Romance Languages," which appeared in the Modern Language Journal, pages 349-354. WHC's review, however, was never published. 1933 Jan

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News report of WHC talk on student unrest, Columbus Journal Dispatch, 1 page.

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WHC review for the JHE of Donald G. Tewksbury's The Founding of American Colleges and Universities Before the Civil War, 3 pages. 1933 Feb

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WHC review for the JHE of Myron M. Stearns' What Kind of College is Best?, 2 pages. 1933 Oct

box 5, folder 33-25A
WHC review for the ERB of Ruth Strang's The Role of the Teacher in Personnel Work, 2 pages. 1933 May 10

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WHC article, "Vocational Monographs," in Measurement and Guidance of College Students. Published for the American Council on Education, pages 165-81.

box 5, folder 33-26
Correspondence with Stevens, James G. of the Dartmouth Education Department, about the study of higher education and educationists. 1933 Nov-1934 Jan

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Summary of efforts made to interest the American Council on Education in WHC's higher educational periodicals ideas. 1933-1934, undated

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"The Study of Student Traditions as a Field of Research," OSU, 21 pages. 1933 Dec 27

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"Higher Education by Radio," a speech by WHC broadcast over WOSU Radio, 5 pages. 1934 Jan 11

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"Psychology and Publicity," given before the American College Publicity Association, 19 pages. 1934 Feb 17

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Two biographical sketches of WHC, one written by WHC, and the other by an anonymous author, 15 pages. 1934

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Copy of WHC article, "How College Differs from High School," WHC article, ERB, 3 pages.

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"Evaluating the Fraternity," WHC editorial for the JHE. See also 35-13. 1934 May

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"New Harvard Regulation," WHC editorial for the JHE, 2 pages. 1934 Oct

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Papers relating to the Citizen's Conference on the Crisis in Education the 4th OSU Educational Conference.
box 5, folder 34-12A

Program from conference, 19 pages. 1934 Feb 14

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"The Educational Emergency," 15 pages, pamphlet on the purpose of the educational conference, OSU. 1934 Apr 5-7

box 5, folder 34-12C

Conference program with an introduction by WHC although signed by Rightmire, G.W. for the ERB. 1934 Mar 14

box 5, folder 34-12D

Article on the conference, Ohio State Univeristy Monthly. NO COPY KEPT. 1934 May

box 5, folder 34-13

"A Proposed Study of the College Fraternity," draft of 63 pages proposal to be submitted by WHC with Waller, Willard to the Carnegie Corporation. circa 1934

box 5, folder 34-14

"An Evaluation of Faculty Ratings by College of Engineering Freshmen," OSU, 82 pages. 1934 Oct 30

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The Personnel Bibliographic Index, promotional leaflet for WHC book. undated

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"The College Guarantees Satisfaction," outline of WHC talk given in Granville, Ohio. See also, 33-17 and 35-1. 1934 Nov 2

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Studies in Lutheran Education by the Commitee on the American Lutheran Conference, WHC book review of JHE. NO COPY KEPT. undated

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WHC review for the JHE of A Platform for Life, by Wilkins, E.H..

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14th Annual OSU educational conference: Citizen's Conference on the Crisis in Education. Folder contains newsclippings about the event. 1934 Apr 5-7

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Correspondence and newsclippings reviewing the OSU Student Service Program. 1934 Oct-Nov

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Correspondence with Judge Anderson and son, Bob, about WHC candidacy for the Babson Institute Presidency. 1934 Oct-Dec

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Kenyon presidency negotiations: folder contains 3 pages typed summary of folder contents, and correspondence with Weaver, R.A. and others, and with Kenyon librarian. 1934, 1936, 1976

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Papers relating to WHC's marriage to McCampbell, Jean. 1934 Sep 8

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WHC letter to Maclean, Norm and Kennan, Jack reporting WHC's National Youth Administration job, Morrow, Chuck episode, and WHC editing School and Society, 6 pages. 1934 May 10

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Correspondence about WHC's National Youth Administration duties. 1934 Mar-1937 Sep

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Correspondence about Morrow, Chuck and Smith, Eleanor escapade at OSU. 1934 May-1938 Nov

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Summary written by WHC of his relationship with Duerr, Alvan E. 3 pages. Also includes correspondence with and about Duerr. 1934-1936, 1976

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"The College Guarantees Satisfaction," WHC article, Educational Record, 21 pages. Also includes correspondence. 1934-1935

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"A Study of Student Life," WHC article written with Willard Waller and published in the JHE, pages 132-142. See also 35-3. 1935 Mar

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"Student Discontent and Job Placement," WHC article, Personnel Journal, pages 146-150. 1935 Oct

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"The College Today," 14 pages typed outline of WHC speech, given twice. 1935 Feb-Mar

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"Community Agencies Contributing to Individual Guidance," WHC article, Purdue University's Studies of Higher Education, pages 78-93. 1935 Dec

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"Biographical Summary," WHC manuscript, 9 typed pages. 1935 Jun 26

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"The Historical and Conceptual Backgrounds of Student Personnel Services," WHC paper, OSU, 8 pages. 1935

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"The Military Drill Ruling," WHC article, 5 pages. 1935 Jan

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WHC book review of the JHE of A. Lawrence Lowell's At War With Academic Traditions in America, 2 pages. 1935 Mar
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<td>&quot;The Personnel Council 1934-35,&quot; written by WHC and others for President Rightmire, G.W., OSU, 100 pages. 1935 Jun</td>
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<td>&quot;The Public Services of Ohio State University for Ohio Business and Industry,&quot; 68 pages. 1935 Mar 7</td>
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<td>Letter to Dr. Marsh, C.S. Associate Director of the American Council on Education. 1935 Sep 17</td>
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<td>WHC review for the JHE of Edward L. Thorndike's Prediction of Vocational Success. 1935 Feb</td>
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<td>&quot;Differences Between High School and College Described by Students,&quot; WHC article, OSU High School News Service. MISSING 1935 Mar</td>
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<td>&quot;A Problem for the Youth Commission,&quot; WHC editorial for the JHE, pages 394-396. 1935 Oct</td>
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<td>&quot;The Conservation of Human Resources,&quot; WHC memo to the OSU faculty, 20 pages. 1935 Jan 10</td>
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<td>&quot;The Placement Program of Ohio State University,&quot; WHC report to the Personnel Council by its special committee appointed to review the problem, 24 pages. 1935 May 21</td>
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<td>&quot;Organization, Administration, and Objectives of Teachers Training at OSU,&quot; WHC paper written Dean Arps, George F., OSU. Note: citation only; WHC did not keep a copy of this item. undated</td>
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<td>WHC review for JHE of Kathryn McHale's and Frances Valient Speek's Housing College Students. Note: citation only; WHC did not keep a copy of this item. undated</td>
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<td>WHC review for the ERB of Ruth Strang's <em>The Role of Teacher in Personnel Work</em>. 1936 Jan 23</td>
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<td>WHC review for the ERB of <em>Measurement of the Personality Adjustments of High School Pupils</em>, by Symonds and Jackson. 1936 Jan 18</td>
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<td>&quot;Student Organizations,&quot; WHC article for the ACE's <em>American Universities and Colleges</em>, page 39. Includes related correspondence 1936</td>
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<td>OSU conference manual. 1936</td>
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<td>box 8, folder 37-2</td>
<td>&quot;The Disappearing Dean of Men,&quot; transcript and abstract of WHC talk before the 19th Annual Convention of Deans and Advisers of Men, Austin, Texas, 15 pages. 1937 Apr 2</td>
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<td>box 8, folder 37-4</td>
<td>Correspondence with Myers, George E. about Myer's paper, &quot;The Meaning and Scope of Personnel Work in School and College,&quot; 26 pages plus WHC critique, 18 pages. 1937 Feb-Jun</td>
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<td>box 8, folder 37-5</td>
<td>&quot;The Significance of Student Tradition,&quot; WHC paper read before the OSU Alumni College, 23 pages. 1937 Jun</td>
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<td>&quot;The Status of Academic freedom,&quot; published in <em>Ohio Schools</em>, 3 pages. 1937 Feb</td>
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<td>&quot;President Coffman of Minnesota on Academic Freedom,&quot; WHC editorial for the <em>JHE</em>, 3 pages. 1937 Feb</td>
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<td>WHC review for the <em>JHE</em> of E.G. Williamson's <em>The University Testing Bureau</em>. 1937 May</td>
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<td>&quot;Morgan vs. Hutchins,&quot; WHC editorial for the <em>JHE</em>. Citation only. WHC did not keep a copy. 1937 Jun</td>
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<td>News reports relating to 38-5. 1938 Sep-Nov</td>
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<td>&quot;Hamilton College Student Publication Plan,&quot; WHC proposal to the student editors, 4 pages. 1938</td>
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<td>WHC biographical items including 1) Root, Elihu Jr. for the &quot;Special Committee on the Presidency to the Trustees of Hamilton College,&quot; 23 pages 2) WHC letter to Woolcott, Alex (WHC did not keep a copy of this), 3) Osborn, Alex letter to WHC (WHC did not keep a copy of this) 4) WHC biographical sketch written for a publicity firm. 1937, 1938</td>
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<td>Correspondence with Jessup, Philip C. about intellectualism and holism. 1938 Oct-Nov</td>
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<td>WHC analysis of the educational problems of Roberts, David H. plus related correspondence. 1938 Aug-Sep</td>
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<td>Correspondence with Hopkins, Ernest Martin about WHC inauguration as Hamilton College president and Eliot, Charles W.. 1938 Sep-Nov</td>
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<td>Reactions of staff meeting members to WHC talk on student personnel principles. 1938 Feb 23</td>
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<td>&quot;Survey of a Times, Inc. Staff Relations,&quot; 52 pages. 1938 Mar 15</td>
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<td>&quot;Study of the Pupil Personnel Program of the Cincinnati Public Schools,&quot; WHC report written with Heck, Arch O. 85 pages.</td>
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Papers relating to WHC's inauguration as President of Hamilton College:

Newsclippings about. 1938 Jun-Jul

Invitations to other institutions, list of delegates, letters of congratulations. 1938

"Inaugural Arrangements," procedural manual written by WHC for his staff. 1938

Transcripts of toastmaster's introductions at WHC's inaugural luncheon. 1938 Oct 29

Notes from WHC's first talk to the Hamilton faculty and a summary by Mineka, Francis E., Clerk of the Faculty. 1938 Sep 14

Outline of WHC Alumni Conference talk, and associated correspondence with Connell, Clancy Jr. 1938 Aug-Sep

WHC review of Ruth Strang's Behavior and Background of Students in Colleges and Secondary Schools, Occupations, pages 494-495. 1938

Newsclippings about WHC's Michigan speaking trip with William, Duncan, C.. Includes correspondence with Duncan. 1938 Mar

Transcript of WHC speech given in Atlantic City against intellectualism and a letter quoting Hutchins calling WHC a Yogi. Includes newsclippings. 1938 Feb

Text of radio discussion with Reilly, William J.. 1938 Oct 20

Text of WHC talk to the Hamilton College library staff. 1938 Oct 24

WHC report to the Hamilton College Board of Trustees. 1938 Oct 28

"Student Mores as Environmental Influences," The Proceedings of 12th Annual Meeting of New York Association of Deans, Bulletin No. 8 pages. 23A-33A. Given at Union College. Citation only. WHC did not keep a copy of this. 1938 Nov 10-12

Newsclippings about WHC talks in Utica, Cleveland, Boston, New York, and Clinton. 1938 Dec

Review of WHC's OSU career. 1929-1938

Papers related to WHC's arrival at Hamilton College and the accident he had the first night in the president's house. 1938

"The College President as a Leader," WHC article, American Association of Colleges Bulletin, 5 pages. 1938

Interview with WHC by Duncan, C. William of the Philadelphia Evening Ledger on leadership. 1938 Jan 18

"European Influences Upon American Higher Education, WHC article, Educational Record, pages 165-190. 1939 Apr


"The Liberal Tradition and Student Personnel Work," WHC speech given for the Association of Virginia Colleges, 10 pages.

"To the Student Body," WHC speech, Hamilton life. 1939 Jun 10

"The History and Philosophy of Student Personnel Work," transcript of WHC speech given at the Cleveland Conference, pages 7-10. 1939 May

WHC study outline for Professor Graves, Edgar B. to use in visiting eleven other colleges, 50 pages. 1939
box 10, folder 39-8  "Occupational Orientation of College Students," ACE brochure written by WHC and others, 76 pages. 1939
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box 10, folder 39-18  "Should Education be Strictly Mental?" transcript of WHC talk given in Fairfield, Conn. Citation only. WHC did not keep a copy of this. 1939
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"The Constancy of Regents' Grades," WHC article, School and Society, pages 239-240. 1940 Sep 21

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"Two Gentlemen of Union," transcript of WHC speech given at Union College, 2/21/40. Sigma Xi Quarterly, pages 69-73. 1940

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"A New Admission Plan," WHC article, JHE, pages 345-352. 1940 Oct

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"The Current College Admissions Situation," WHC article, Educational Record Supplement, pages 34/46. 1940 Jan

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"The Educated Man Concept in the Twentieth Century," WHC address given at Skidmore College, School and Society, pages 345-350. 1940 Oct

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"A Memo to the Committee on Ways and Means About Tuition Charges," WHC memo, Hamilton College, 27 pages. 1940 Jan 20

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"The Challenge to Freedom," transcript of WHC address given at the Pratt Institute, 11 pages. 1940 Oct 2

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WHC memo to the gymnasium campaign committee, Hamilton College, 65 pages. 1940 Feb 26

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Papers regarding the Hamilton College commencement of 1940 including the birth of Cowley, Ellen on that day. Includes letters of congratulations and newsclippings. 1940 Jun-Jul

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"President's Senior Questionnaire," Hamilton College, 16 pages. 1940 Mar

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"The Fraternity - Whence and Whither," Outline of WHC talk given at the Alpha Delta Phi Convention, Chicago. 1940 Sep 7

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"Intelligence and Spirit," WHC address given at the University of Buffalo, 10 pages plus newsclippings. 1940 Jun 12

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"What Now?" WHC address given at Kenmore High School, 12 pages. 1940 Dec 11

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List of seven books suggested by WHC for Herb West's "Hanover Browsing" article in the Dartmouth Alumni Magazine, 1 page. 1940 Nov

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WHC foreword to Ike Lovejoy's So You're Going to College. 1940

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<td>Correspondence with Hamilton trustee, Thompson, Harold W. about Hamilton College admissions proposal. Includes letter from Thompson, H. and WHC memo. 1939, 1940</td>
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<td>Statement against students having automobiles, one paragraph, source unknown. undated</td>
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<td>News report of convocation address given by WHC at the University of Minnesota. 1940 Dec 20</td>
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<td>Copy of WHC memo to Root, Elihu Jr. about complications regarding the new admissions plan, Hamilton, 2 pages. See also 40-32. 1940 Jan 4</td>
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WHC worksheets analyzing "Education for All American Youth." 1946

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"Six Plans for General Education," text of WHC address at the Utah Higher Education Conference, University of Utah, 35 pages. Also includes newscloppings about the conference. 1946

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Minutes of WHC higher education seminar, Stanford. 1946 Spring

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Projected article on Cole, C.W. later president of Amherst, notes and correspondence. 1946 Feb-1947 Mar

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"Technological Power," chapter 5 of Stanford version of liberal arts manuscript, 23 pages.

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Correspondence with Hutchinson, Paul editor of The Christian Century, concerning Monsignor Sheen. 1946 Feb-Mar

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"Counseling and Social Claustration," correspondence regarding WHC talk at UCLA. Does not contain text of speech. 1946 Apr 6

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WHC discussions of equality, four unpublished drafts. 1946 Nov-Dec

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"A Plan of Attack," chapter 3, first version of Carnegie manuscript, 9 pages. 1946

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"The Essential Fact," chapter 4 of first version of Carnegie manuscript, 11 pages. 1946

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Correspondence with Wallace, Dewitt of Readers Digest about WHC's ideas for articles. 1946 Apr-Nov

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Student ratings of WHC's teaching. 1946 Summer

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Correspondence with Hullfish, H. Gordon about WHC article on the Harvard Report, and about WHC speech, "What is a College Subject in Education and Psychology." See also 46-6. 1946 Aug-1947 Apr

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Correspondence with Charters, W. W. including a discussion of WHC's "What is a College Subject in Education and Psychology." See also 46-6 and 47-1. 1944 Dec-1948 Dec

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"The Old American College," chapter 4 of 1946 version of WHC's Carnegie manuscript, 47 pages. 1947

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"A New Age Begins," chapter 5 of 6th version of Carnegie manuscript, 53 pages. 1947

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"San Diego's Next Fifty Years," transcript of WHC address delivered at San Diego State University, 24 pages. 1947 May 11
"Report of W.H. Cowley to the University of the Redlands," personnel survey conducted by WHC for the University of Redlands, 8 pages. 1947 Apr

"All God's Chillun Wings," WHC article, School and Society, pages 145-150. Also contains related correspondence. 1947


"Who is to Blame?" chapter 2 of 5th, 6th and 7th versions of Carnegie funded manuscript, 15 pages. 1947

Correspondence with Sargent, Porter about possibility of WHC taking over the publication of Sargent's "Handbook to Private Schools" series. 1947-1951


"The Structure of the Academic System," chapter 10, 7th and 9th version of Carnegie funded manuscript, 28 pages. See also 47-32. 1947

Personnel survey of Lewis and Clark College, 13 pages. Contains letter from WHC to President Odell, Morgan S. giving WHC's observations of the college and a report written by Professor Gilchrist, F.G. about counseling at the college. 1947

"Maintaining Quality in the Face of Increasing Numbers," text of WHC address, Western College Association Addresses, pages 901-919. Also reproduced in a book by Valentine, F. P. See also 49-11. 1947 Nov 15

Correspondence with Conant, J.B. 1947 Jan-Apr

"Point of View and Terminology," chapter 3, 6th version of Carnegie funded manuscript, 27 pages. See also 47-3. 1947-1948

Little, Arlene worksheets. MISSING 1947

A model summary of an article written by WHC for his students, 5 pages. 1947 Jun

Correspondence with and about Karl With's efforts to find a position away from Hamilton College. 1945-1948

Papers relating to a dozen or so speeches for which WHC kept no outlines. 1947

Correspondence with Elliott, R. M. about 1941 invitation from the University of Minnesota for WHC to be president. Includes important discussion Minnesota's Board of Trustees Chairman, Snyder. 1947 Nov-1948 Feb

Correspondence with Kandel, I.L about WHC article, "The Re-Education of Germany." Copy of article also included. 1947 Jan-Feb

Correspondence with Chapin, F. Stuart, Minnesota sociologist about student mores. 1947-1948

Correspondence with Smith, T.V. about his School and Society article on Catholicism in Italy. 1947


Correspondence with Jones, Richard Lloyd during the 1940's about wartime programs at small college, WHC's problems at Hamilton College, and R. l. Jones' childhood.

Correspondence with Conant, J.B. about educational structuring. 1947 Jul-1948 Apr

"The Old College Overwhelmed," chapter 6, 2nd version of Carnegie funded manuscript. 1946

"Other Systems of Higher Education," outline for possible inclusion in Carnegie manuscript and related correspondence. See also 47-15. 1947 Oct-Dec

Miscellaneous material for Carnegie manuscript, 96 pages. 1947 Sep-Oct
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"Correspondence with Maclean, Max. 1947-1948

"The Curriculum of Higher Education," summaries of four lectures by WHC for Paul Hanna's course, 32 pages. 1948 Feb

"Preparation and Professional Growth of College Teachers," text of WHC address to the National Education Association's Conference on Higher Education. 1948 Mar 22

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"Tentative Thoughts on the Truman Committee Report," text of WHC speech to the National Association of State Universities, Chicago, pages 77-78. 1948 May 6

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"The Curriculum of Higher Education," four lecture outlines prepared by WHC for Paul Hanna's course. See also 48-2. 1948 Summer

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"The Past and Future of Student Personnel Work," text of WHC address to the Northwest College Personnel Association Convention, 19 pages. 1948 Mar

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"Report on the Committee on Finance and Organization in the Pacific Coast States," from a conference on higher education sponsored by the Pacific Coast Committee of the American Council on Education, Berkeley. 1948 Jul

Notes on research versus teaching, begun. MISSING 1948 Jul

box 19,  
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"The Higher Learning vs. the Higher Education," WHC paper read at the Hazen Conference, University of California. Also includes related correspondence. 1948 Aug

Duplicate of 48-11A. (Mimeographed version distributed to conference members.)

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"The Higher Learning Vs. the Higher Education," first draft. 1958

"The Higher Learning Vs. the Higher Education," proposed revision.

"The Higher Learning Vs. the Higher Education," unpublished response to Conant's attack on the term higher education. (Differs from 48-11A-F) See also 49-2.

"Report of the Consultants on Instructional Methods to the Air University, 36 pages. WHC was one of the consultants for this report. 1948 Mar

"Our Schizophrenic Universities and Manic Deans," 3 page abstract of WHC talk for the Deans of Men, Dallas. 1948 Mar

Memo written by WHC for Eurich, A.C., about New York State higher education, contains tables, summary of plans, and recommendations, 4 pages. 1948 Jun

Establishment of an educational service bureau, correspondence and copy of WHC proposal for. 1948 Sep-1949 Jan


Suggestions about 48-16 by Little, Alene S., 30 pages. 1948 Sep

Revised version of 48-16 using Little, Alene S.'s suggestions. 30 pages. 1948 Sep

Procedures in WHC's Stanford courses, memo to students, 9 pages.

"Prospectus of the Point of View and Procedures in the Courses Taught by Cowley, W.H.". 10 pages plus 21 pages of exhibits. See also 60-23 and 64-26. 1948 Sep
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Correspondence with Capen, Samuel P., and Charters, W.W., about  
Commonwealth Fund Study of 1923. Includes discussion of several leaders in  
higher education, Coffman, L.D., Hall, G. Stanley, and Suzzallo, Henry. 1948  
Nov-1949 Mar

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Correspondence with Birdseye, Clarence about his father who wrote two  
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Correspondence with Eurich, A.C. about Carnegie manuscript, WHC's academic  
government project, educational conferences, and requests for information from  
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Conant, James Bryant's inscription to WHC in his Education in a Divided World.  
Contains copy of inscription, copy of preface, and a letter from WHC to Conant,  
J.B. 1948 Oct 15

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Correspondence with Morrill, J.L., where Morrill calls WHC "the most competent  
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the favorite of the Stanford Board of Trustees to succeed Tresidder. 1948 Feb-Mar

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"College and University Teaching," outline of WHC talk to professors in Stanford's  
Engineering and English departments. Also includes a copy a course discussion on  
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Correspondence with Conant, James Bryant about his Education in a Free Society,  
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Correspondence with Gaither, H. Rowna, Odegard, Peter, and Wood, Ben C. of the  
Ford Foundation about WHC proposal that they allocate some funds for the  
investigation of the problems that college and university presidents face. 1949  
Feb-May

box 20,  
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"Methods of Teaching," Outlines of WHC engineering seminar, Stanford  
University, 9 pages plus notes. 1949 May 2

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folder 49-5  
"What Should a College President Be?" WHC address delivered at the inaugural  
luncheon of Wiggins, President, D.M., Texas Technological College Bulletin., pages  
9-23. Also includes correspondence about the speech. See also 39-1 and 47-6.  
1949 May-Aug

box 20,  
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"Resume of the History of Higher Education and the Higher learning," outline of  
WHC lecture to Porter, Harry's class, Stanford University, 2 pages. 1949 Jun 3

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"The Art of Teaching," outline of WHC seminar on engineering education, Stanford  
University, 7 pages. 1949 Apr 4

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WHC book review of The University of Wisconsin by Curti, Merle and Carstensen,  
pages 231-232. Also includes related correspondence. 1949-1950

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"Report to the Committee seeking a President for the College of Idaho," WHC  
study, 55 pages. 1949 Oct

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"Education for Quality," WHC article, The American College, Valentine, P.F., editor,  
New York: Philosophical Library, pages 116-139. See also 47-17. 1949

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Correspondence with Conant, James Bryant, about his monograph, The Growth of  
Experimental Science: An Experiment in General Education. 1949 Dec

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"The College and University Presidency," WHC notes for speech given at Stanford  
University. 1949 Jul 21

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WHC work sheet topic headings (for his research notebooks), Stanford, 2 pages.  
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"The War on the College," Excerpt from WHC article Atlantic Monthly, quoted as  
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Correspondence with Hanna, Paul, about his W.K. Kellogg Foundation  
consultation, methods of teaching, and WHC's need for research funds. 1949  
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"American Colleges and Universities and the National Character," WHC's first lecture in his course, The American College and University, Stanford, summer, 10 pages. 1949

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Higher Education Seminar: job routines, WHC memo to students, 3 pages. 1949 Oct

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Higher Education Seminar: job routines, WHC memo to students, 100 pages. 1949 Oct

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"Student Job Projects," 100 pages. 1949-1956


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"Terminology," WHC's fourth lecture in his course, The American College and University, Stanford, 19 pages. Summer 1949

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"Conflicts," fifth lecture in The American College and University course, Stanford, 16 pages. Summer 1949

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"The Seven Liberal Arts," sixth lecture in The Curriculum of Higher Education Course, Stanford, 8 pages. 1949

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"Personnel and Structural Problems of Special Education," 12th lecture, Curriculum Course, 15 pages. 1949

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"Athenian Higher Education," 5th lecture, Curriculum course, 8 pages. 1949

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"Definitions of Liberal Education and Related Terms," 3rd lecture, curriculum course, 16 pages. 1949

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"The Curriculum of the Medieval University," 7th lecture, Curriculum Course, 10 pages. 1949

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"Renaissance Curricular Contributions," 8th lecture, Curriculum Course, 8 pages. 1949

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"Curriculum of the Old American College," 9th lecture, Curriculum Course, 8 pages. 1949

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"19th and 20th Century Developments and Controversies," 10th lecture, Curriculum Course, 9 pages. 1949

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"Special Education" Terminology and History," 11th lecture, Curriculum Course, 8 pages. 1949

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"The Content of Special Education," 13th lecture, Curriculum Course, 12 pages. 1949

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"The Relationships of General Education and Special Education," 14th lecture, Curriculum Course, 8 pages. 1949

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Correspondence with Mitchell, Marjorie, about finding her a job in California. 1948 Dec-1949 Jun

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"An Investigation of the Higher Educational Activities of the Navy," and "An Investigation of the Relation of Teaching and Research in Colleges and Universities," two WHC research proposals to the U.S. Navy. Also includes related correspondence. 1949 Apr-Jun

box 21, folder 49-35
"What is a College," Young, Burns B.'s article (written with WHC's help, The Educational Record, pages 385-406. 1949 Oct

box 21, folder 49-36
"Recent Trends in College Administration," WHC article, Educational Trends, 4 pages. 1949 Dec

box 21, folder 49-37A
"Developments in Academic Government," WHC article, Educational Trends, 4 pages. 1949 Dec

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Correspondence with three graduate school deans about teaching versus research: Richardson, R.G.D., of Brown, Hudson, N. Paul of Ohio State, Belgen, Theodore C. of Minnesota. 1949 Jan-1959 Jan

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<td>The curriculum of higher education, WHC lecture outlines for Hanna, Paul's course, 20 pages. 1950 Jul</td>
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Correspondence with Carmichael, Oliver C. of the Carnegie Foundation about the publication of WHC students' dissertations. 1950 Jun-Oct

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Correspondence with Bean, Donald, of the Stanford Press about publication of WHC's students' dissertations. 1950-1954

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A study of educational periodicals including examples of educational publications plus correspondence with Lascelle, L.E. of School and Society. 1950 Sep-Oct

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Correspondence with the Macmillan Company about copyright fees involved if WHC quotes from any of their books. 1950 Oct-Nov

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"Education and Related Words and Phrases Defined," first lecture outline for WHC course, The Function and Structure of Higher Education. 1950

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Papers concerning small research grants from the Stanford University Committee on Supplementary Research Grants. 1948-1951

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"Memorandum for Students Writing Functional-Structural Dissertations," discussing the historical periods of American higher education, Stanford, 13 pages. 1951 Apr 8

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"Dissertation Instructions," WHC memo to his students, Stanford, 5 pages. 1951 Mar 19

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Student evaluations of WHC course, "The American Colleges and Universities." Spring 1951

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Correspondence describing life in London during WHC’s Fulbright appointment, including Cowley, Jean McCampbell’s letters. 1951 Nov-1952 Mar

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Correspondence with Priestly, Sir Raymond, and Florence, Professor Sargant of the University of Birmingham and Chance, Sir Hugh about a proposed study of British technological education. 1951 Dec-1952 May
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Outline of talk to graduate students of electrical engineering with supplements from WHC’s curriculum course. 1952 Oct 28

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Correspondence with Hodginson, J.F.N., about his quarter at Stanford and trip visiting American colleges and universities. 1952 Jul-1953 May

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By-laws of the Stanford School of Education, written by WHC, but completed by others on the committee. Includes related correspondence. 1951 Nov

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Correspondence with Stokes, Anson Phelps about the history of European higher education. 1952 Jul-Nov

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Correspondence with Brown, W.K., Executive director of the Danforth Foundation, about possible funding for WHC’s research. 1952 Oct

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Memoranda on research productivity, prepared by WHC as proposals to the Ford Foundation, Fund for the Advancement of Education. Also includes related correspondence, 7 pages. 1953 Mar-Apr

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Correspondence with Carmichael, O.C., of the Carnegie Foundation for the Advancement of Teaching, concerning WHC’s proposal for a new higher educational publication. 1953 Apr

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"The Government and Administration of the California State Colleges," Text of WHC speech at a symposium on "The Role of the California State College," San Jose State College, 3 pages. Also contains related correspondence. 1953 Mar-Jun

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Some Thoughts on General Education," Outline of WHC speech given at the University of Minnesota. 1953 May 4

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Conflicts in the College Presidency," WHC induction address for Jones, E.N., President of Texas Technological College, pages 30-37. 1953 Jun

box 23, folder 52-7
"Report of the Faculty Committee on Clerical Services," Stanford University School of Education, 7 pages. 1953 Apr 28

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"A Century of College Teaching," WHC article, Improving College and University Teaching, Vol. 1, No. 3, pages 3-10. Also contains related correspondence. 1953 Jan-Dec

box 23, folder 52-9
"The Improvement of College and University Teaching," outline of WHC talk at Miami University, Ohio. 1953 May 11

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"Two lectures on the Curriculums of Higher Education," outlines of WHC lectures for Hanna, Paul’s course, Stanford. 1953 Jul 14-15
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Papers relating to the enforced resignation of Bartky, John, A, from deanship of the Stanford School of Education. 1953 May-Jun

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Correspondence with President Hovde, Fred of Purdue University about Bartky, John and possible deanship there. 1953 Aug-Sep

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"Memorandum on the Curricular and Related Problems of the Unitary Arts College," WHC memo to the the Ford Foundation Fund for the Advancement of Education, 16 pages. Includes related correspondence, See also 53-3. 1953 Sep-1954 Jan

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Correspondence with Professor G.W. Pierson of Yale about faculty psychology, and higher educational history. 1953 Sep-1954 Oct

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Correspondence and papers relating to WHC's consulting work for the Ford Foundation Fund for the Advancement of Education, First page of folder contains a summary of this work. See also 50-23. 1953 Apr-1956 Feb

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Student criticisms of WHC's course, Educ. 308. 1953 Aug-Dec

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Correspondence relating to WHC talk give to the American Association for University Professors, San Jose State College chapter. Copy of speech not included. 1953 Nov-Dec

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Correspondence with the University of Minnesota, chiefly Williamson, E.G. and the University Press people about publishing a book of WHC's. 1953 Jan-1958 Feb

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Correspondence with Reed, Glenn about proposed book co-authored with WHC. 1953 Jul-1962 Sep

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Correspondence with Norman J. DeWitt. 1953-1967

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"Religion and Academic Freedom," text of talk given for Miller, Alex, Stanford. 1954 Jan 28

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"Which Liberal Arts Colleges Should be Assisted Financially?" WHC memo for the Ford Fund for the Advancement of Education. Also includes related correspondence and notes. 1954 Feb-Mar

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"The Breadth Versus Depth Controversy in American Higher Education," WHC memo for the Fund for the Advancement of Education. 11 pages. See also 56-8. 1954 Mar
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"Health Services," topic 12, WHC student personnel course, 7 pages. Spring 1954

"The Extracurricular," topic 13, WHC student personnel course, 9 pages. Spring 1954

"Extracurricular Services Managed by the Institution," topic 14, WHC student personnel course, 7 pages. Spring 1954

"Services Usually Managed by Students," topic 15, WHC student personnel course, 5 pages. Spring 1954

Papers related to WHC's participation in a seminar at the Industrial Management Institute of the University of Wisconsin, Madison. 1954 Mar-Nov

Assistance to the Dean of the Women's College of the University of North Carolina, correspondence re. 1954

Correspondence with Frank W. Wachsmith about counseling his son before his death in an automobile accident. 1954 Oct-Dec

Correspondence with the U.S. Office of Education about standard terminology in higher education. 1953-1957

WHC analysis for Harmon, W.W., Professor of Engineering at Stanford, of his plans for a course on the teaching of engineering, 2 pages. 1953 Dec 6

Correspondence with Clark, Evans. 1954

WHC letter to Eurich, Alvin, C., reporting status of work done for the Fund for the Advancement of Education. 2 pages. Includes discussion of taped interview with Wood, James M. See also 55-16. 1954 Nov 27


Three papers by Professor Wentworth, Gerald, on the administration of higher education at the request of WHC. 1954


Topic B: "Financing Colleges and Universities-Raising the Money," 18 pages.


Correspondence about WHC's career at Stanford. 1955 Jan-Oct

Papers relating to the Western College Association study of the University of California-Berkeley, 10 pages. 1955 Jan

Papers concerning a School of Education faculty meeting where WHC's "Four Memoranda on the status of Educationists," was discussed. See also 55-13. 1954 Feb 18

"The Heritage and Purposes of Higher Education," WHC address to the Western College Association, Proceedings of the Western College Association, pages. 53-61. Includes related correspondence. 1955 Jan-Apr

55-4A reprinted in Improving College and University Teaching, pages 27-31. Includes related correspondence. 1955 May

55-4A reprinted in Vital Speeches of the Day, pages 1203-1207. 1955 May 1

Correspondence with Professor Schenck, Hubert, G, of Stanford's Geology Department, about his interest in higher education courses. 1955 Feb-Apr

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Correspondence with Lazersfeld, Paul, on the Stern Collection of “Historical Materials on Innovations in Higher Education,” and proposed seminar on research training. 1955 Jul-Aug

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"The Junior College: Whence and Whither," WHC memo to the Fund for the Advancement of Education. See 75-17. 1955
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Analysis by WHC of the Stanford Conference on the study of Higher Education for the Carnegie Corporation who financed it. 1957-1960
List of Carnegie Foundation for the Advancement of Teaching Bulletins, and examples of higher education publications. 1907-1955
Correspondence with Wert, R.J., Jackson, Fred, and others about the renewal of WHC’s grant. 1959 Nov-1960 Oct
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Correspondence with Williamson, E.G., and McGrath, Earl J. See also 57-17.

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WHC memoranda on the terms 'construct' and 'fact', Stanford. 2 pages. Includes related correspondence. 1953-1959

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Correspondence relating to the Carnegie Corporation's Princeton Conference on Higher Education. 1931 Mar-1957 Apr 6, 1956 Dec-1957 May

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Correspondence with other professors of higher education about An Appraisal of American Higher Education. 1957 Apr-Jun

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Correspondence with Jackson, Frederick H. of the Carnegie Corporation. 1957 Apr-May

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Correspondence about WHC visit with Brown, Dyke, of the Ford Foundation. 1957 Apr-May
Papers relating to an experimental publication, "Epitome" which was to be a book review in higher education. The first and only issue was devoted to Veblen, Thorstein's The Higher learning in America. Includes correspondence. 1957 May-1958 Mar

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WHC proposal to the Carnegie Corp. about a conference of professors and other students of higher education; includes proposal and related correspondence. 1957 May-Jun


WHC memo on J.B. And Hefferlin, Earline, work specifications. 1957 Jun 14

Text of WHC speech at the Princeton Conference on Higher Education. Includes correspondence with McGrath, Earl J. See Also 57-7. 1957 Apr-Sep

"A Data Collection and Analysis Systems," Stanford. 6 pages. Describes WHC's professional notes and workbook systems. See also 57-3. 1957 Oct 4

Correspondence with Merrick, C. Judson, University of Chicago neurology professor, concerning the concept of structures. 1957 Jan-Oct

Correspondence with McConnell, T.R., about a proposal to coordinate the University of California and Stanford's programs in higher education. Includes earlier correspondence about Osborn, Alex F. 1950 Dec-1962 Aug

Correspondence with Hartree, Douglas, R., University of of Cambridge, concerning his concept of structure. 1957 Oct-Nov

WHC memo about procedures to students taking courses with him, 3 pages. 1957 Jun 28 and Sep 28

Correspondence with Caplow, Professor Theodore H., about academic government and higher educational history. 1957 May-1958 Apr

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WHC address at the Stanford Graduate School of Business seminar for Business Administrators of privately supported Japanese universities. 16 pages., published in University Administration in Practice, Neirol, Oswald editor, pages 3-17. Includes related correspondence See also 57-13 and 58-1C. 1959 Feb-Oct

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Correspondence about and copy of three page editorial review written by WHC for the Harvard University Press of Ulich, Robert’s The Education of Nations. 1959 Sep-Dec

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Correspondence with Williamson, E.G., and others about four talks given by WHC at the University of Minnesota on student personnel services. See also 59-20, 59-21, 59-38, 59-39. 1959 Feb-1961 Feb

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Correspondence with and WHC memo to Maxwell, William Quentin about the course credit system, 15 pages. 1959 Oct-1960 May

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Correspondence about WHC editorial review for McGraw Hill of a proposed manuscript, "An Introduction to Higher Education in the USA," by Penrose, William O. 1959 Sep-Dec

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Correspondence with and notes from phone conversations with Odell, Bill, SUSE colleague about his Kellogg Foundation proposal. 1959 Dec

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Correspondence with Stanford staff, chiefly Hefferlin, J.B. during WHC’s semester teaching at the University of Illinois. 1959 Feb-Jun

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Annotated Bibliography on the Government of Higher Education, prepared by the staff of SUSE. 80 pages. Includes related correspondence with Johns, Robert. 1959 Aug-Nov

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WHC memo to Johns, Robert, on the coordination of state colleges and universities, Stanford. 7 pages. 1959 Sep 19

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Lecture outlines Series 1E 1945-1968

Scope and Contents note
Annotated lecture outlines and readings for Cowley's classes at Stanford make up this series. These are bound by course. These materials are very comprehensive; Professor Cowley prepared thoroughly for his classes and organized his subject matter carefully. Included in this series are student reaction sheets. (Cowley handed out lecture outlines early and required his students to read them in advance of class discussion and comment on them in writing.) The 1967 version of his basic course, "A Holistic Overview of American Colleges and Universities," it is closer to a polished manuscript than a collection of lecture outlines. Cowley had planned to publish this volume which concentrates on his taxonomic or conceptual approach to the study of higher education, and it remains one of his two major unpublished manuscripts.

Research files Series 2

"F" files Series 2A 1922-1978

Scope and Contents note
This series is the first of Cowley's research series comprises 'professional notes' or 'PN' files and his folder files. Numbers to the left of the decimal point are coded for a specific subject. Numbers to the right of the decimal point are accession numbers. Thus, the number 220.26 would mean the item is the 26th file on subject 220, the Professorship. This same numbering system is also used in Series II-B, the pamphlet series, and in Series II-C, the workbook series. A list of the subjects corresponding to the numbers is appended at the end of Series II-C.

These notes, typed on 8" by 5" paper, are significant excerpts or paraphrases taken from books, articles, and papers read by Professor Cowley. 'PN's' are organized by subject; each subject has its own assigned number. The 'f' files are identical conceptually to the 'PN' files, but different from 'PN's' in size. 'F' files are 8 1/2" by 11 and stored in folders. The 'f' files are numbered using the same classification scheme as 'PN's'. Included in the 'f' files are numerous papers written by Cowley's graduate students. Cowley considered these very important to his research, while in turn, his meticulous comments on the style and content of these papers benefitted his students enormously.

Until 1945, Cowley kept three separate indices to the 'PN' and 'f' files by subject, institution and date. After 1945, he maintained one by author only.

W.H. Cowley's "f" and "PH" files are research materials classified by numbers.
Research files Series 2
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Guide to the W.H. Cowley Papers

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Workbooks Series 2C 1938-1978

Scope and Contents note

Cowley's 'Workbooks' analyze and index for ready access, the vast store of information in the 'PN', 'tft', and 'PT' series. The workbooks are divided into broad subject areas, with each page in a workbook focusing on a particular subdivision of the major subject. Each page lists relevant articles, notes, pamphlets, and papers from the various series along with the series name and item number and a short summary of the contents of each item. These workbooks organized Cowley's thinking and research. He claimed that his talent for producing thoroughly researched and beautifully documented papers and articles on a wide variety of topics was a result of this analytical organization.

In later years fifteen-ring binders replaced "the more conventional three-ring ones. This made for a more elaborate and easily used workbook, but his basic system remained unchanged.

Box 1
Education Function - Curriculum
Box 1
Subject Matter - 4 - Education
Box 1
Clientele
Box 1
Administrative Functions
Box 1
Administration
Box 1
Dartmouth College Case Workbook

Guide to the W.H. Cowley Papers

SC0196

SC0196
Box 1
Dartmouth College Case Correspondence
Yale Workbook

Box 2
Fine Arts, Language, Literature, and their Professions
Education Function - General and Special Education 2
Education Function - General and Special Education 3
Education Function - Specialization
Education Function - Instruction
Old Functions Workbook
Function (Fc.z)
Functions (Fc)
Functions Workbook

Box 3
English Higher Education Workbook
A Holistic Overview of American Colleges and Universities [Chapters 1-23, 2 binders] 1966
Products
Purpose
Purpose (Old Workbook)
Research (New Workbook)
Research (Old Workbook)
The Research Function of Higher Education
Higher Education Research Workbook
Student Clientele and Admissions
Administration of Student Affairs
Student Unrest, Radicalism, Etc.
Students and Student Services
Systems of Higher Education and Comparative Higher Education
The American Academic Presidency
The Professoriate

Indexes Series 3

BINDERS KEPT BY WHC ABOUT HIS COLLECTION

box 1, folder 1
General Index to various parts of WHC Collection

box 1, folder 2
Pamphlet index (Series 2-B, PT files)

box 1, folder 3
WHC inventory to Series 1-B

box 1, folder 4
WHC inventory to Series 1-B

box 1, folder 5
Correspondence about the disposition of the collection 1976-1977

box 1, folder 6
Dissertations sponsored by WHC 1945-1968

INDEXES TO WHC's PROFESSIONAL NOTES, SERIES 2-A

box 2, folder 1
Date file: institutional

box 2, folder 2
Date file: topical source cards

box 2, folder 3
Date file: chronological

INDEXES TO WHC WRITINGS AND CORRESPONDENCE, SERIES 1-B

box 3, folder 1
Name index to 1-B (partial, compiled by WHC)

box 3, folder 2
Index of WHC articles by year, (partial)

box 3, folder 3
Student comments on WHC collections

box 3, folder 4
Student comments on WHC collections

box 3, folder 4
MISC. RESEARCH NOTES 1976-78
Indexes Series 3
CASSETTE TAPES BY WHC, BIOGRAPHICAL

box 3, folder 5

CASSETTE TAPES BY WHC, BIOGRAPHICAL

Binders and Books

Binders -- file number or binder title

- box 1
- 30-16
- 32-25 (2 v.)
- 33-28
- 36-29
- 36-30
- 37-35
- 38-24
- 38-25
- 39-12
- 39-12A
- 40-20
- 40-43
- 41-39
- 45-2
- 46-13
- 51-11
- 53-19
- 46-13B
- 76-4
- 40-42
- 33-28
- 38-29
- 39-2
- 75-18
- 61-3
- 57-23
- box 3
- Professors, Presidents and Trustees 1964
- box 3
- PPST 1961
- box 3
- Trustees Minutes - Hamilton College 1938-1941
- box 4
- Faculty Evaluation - Hamilton College, Vol. 1, 2, and 3
- box 4
- Trustees Minutes - Hamilton College 1941-1944
- box 4
- Yale Memos (7)
- box 4
- Yale Memos (6)
- box 5
- Academic Government Vol. 1, 2, 3, and 4
- box 5
- Dunster workbook (5)
- box 6
- C. U. Structures
- box 6
- Structures
- box 6
- PI-18
- box 6
- Social Science and Professions (3)
- box 6
- Basics Two
- box 7
- Basics One
- box 7
- Informal Education
- box 7
- Structures 2 - Junior college
- box 7
- Structures 1 - University
- box 7
- Structures
- box 7
- Power Workbook
- box 7
- Catchall
- box 8
- Basics Three
- box 8
- Basics Four
- box 8
- Polity, Theology, Liturgy (4)
- box 8
- Church-State (5)
- box 8
- Democracy and Equality
- box 9
- Higher Education History No. 1-6
box 10  Higher Education History No. 7-8
box 10  Person. Secq 3 (Ecclesiastical Personia workbook)
box 10  Values-Needs-Wants
box 10  [Taxonomy ?]
box 10  1944 Version + 1957 Outline
box 11  Intellectual Power and Intelligence
box 11  Humanism and the Humanities
box 11  Freedom and Academic Freedom
box 11  The Great Awakening
box 11  Knowledge and Skills, Kinds of
box 12  Man and Manpower
box 12  Philosophy and Ethics (Morality)
box 12  Religion - general topics
box 12  Power MS Workbook
box 12  Power misc.
box 13  Government
box 13  Civil Government
box 13  Psychology
box 13  Structure Gen'l Workbook
box 13  Religious Denominations: Structures and their Functions
box 14  Science Workbook
box 14  Social Processes
box 14  Environment
box 15  1946-47 Versions
box 15  Short History of American Higher Education 1961
box 15  1945 - First and Second Versions
box 15  TSS of chapter (accordion file)
box 15  First version duplicates (accordion file)
box 15  Carnegie Book: 1973 analysis (accordion file)

Books
box 1  Books cited in text [WHC 1.3]
box 2  Books inscribed by author or gift of author [WHC 1.4]
box 3  Books inscribed by author or gift of author [WHC 1.4]
box 3  Books inscribed by donors [WHC 1.5]
box 4  Books inscribed by donors [WHC 1.5]
box 5  Books inscribed by donors [WHC 1.5]
box 6  Books reviewed by WHC [WHC 1.6]
box 7  Books written by former students [WHC 1.7]
box 7  WHC Republished [WHC 1.8]
box 8  WHC Republished [WHC 1.8]
box 8  Books cited in acknowledgements [WHC 1.9]
box 9  Harvard University President's Reports, 1825-1876
box 10 Harvard University President's Reports, 1877-1896/1897
box 11 Harvard University President's Reports, 1897/1898-1911/1912
box 12 Harvard University President's Reports, 1912/1913-1924/1925
box 13 Harvard University President's Reports, 1925/1926-1942
box 14 Harvard University President's Reports, 1941-1955/1956
box 15 Harvard University President's Reports, 1956/1957-1965/66
box 15 Carnegie Foundation for the Advancement of Teaching. Bulletin No. 1 (1907) - No. 6 (1912)
box 16 Carnegie Foundation for the Advancement of Teaching. Bulletin No. 7 (1914) - No. 31 (1940)
box 17 Association of American Universities. Annual Conference Proceedings 1900-1935
box 18 Harvard University President's Reports 1966/67-1971/72
box 19 Corson dissertation supplementary materials
Additional materials Accession ARCH-2002-048

box 1

An Overview of American Colleges and Universities (1960) and Random Writings (1960) - both photocopies of typescripts