Guide to the Richard A. Stepp Papers

Daniel Hartwig
Stanford University, Libraries. Department of Special Collections and University Archives
Stanford, California
October 2010
Copyright © 2015 The Board of Trustees of the Leland Stanford Junior University. All rights reserved.

Note
This encoded finding aid is compliant with Stanford EAD Best Practice Guidelines, Version 1.0.
Overview

Call Number: SC0879


Title: Richard A. Stepp papers

Dates: 1937-1995

Physical Description: 6 Linear feet

Summary: The papers of Richard A. Stepp pertain largely to the time he spent in Burma as an advisor on technical services for small industries, 1958-59. Included are correspondence, notebooks, reports, memos, Burmese government documents (in English), other publications, and photographs, 1954-59. Correspondents include Eugene Staley, Kennard Weddell, Edward S. Prentice, Joe E. Stepanek, and Paul J. Lovewell. A few materials in this part of the collection pertain to a small industry project he worked on in India prior to his work in Burma. The remaining personal papers, 1937-1995, include correspondence, biographical materials, family history materials, travel memorabilia, and photographs. There is a sizeable amount of correspondence with Charles Charles and his wife Anna, who were his house servants during his time in Burma, 1958-94; correspondence with and biographical materials on Charles Rozaire, Stepp's friend and travel companion who also handled his estate matters; and several files pertaining to Stanford alumni matters and gifts to Stanford.

Language(s): The materials are in English.

Repository: Department of Special Collections and University Archives
Green Library
557 Escondido Mall
Stanford, CA 94305-6064
Email: specialcollections@stanford.edu
Phone: (650) 725-1022
URL: http://library.stanford.edu/spc

Information about Access
This collection is open for research.

Ownership & Copyright
All requests to reproduce, publish, quote from, or otherwise use collection materials must be submitted in writing to the Head of Special Collections and University Archives, Stanford University Libraries, Stanford, California 94304-6064. Consent is given on behalf of Special Collections as the owner of the physical items and is not intended to include or imply permission from the copyright owner. Such permission must be obtained from the copyright owner, heir(s) or assigns. See: http://library.stanford.edu/depts/spc/pubserv/permissions.html.

Restrictions also apply to digital representations of the original materials. Use of digital files is restricted to research and educational purposes.

Cite As
Richard A. Stepp Papers (SC0879). Department of Special Collections and University Archives, Stanford University Libraries, Stanford, Calif.

Biographical/Historical Sketch
Richard A. Stepp earned his A.B. in social sciences at Stanford University in 1939 and his MBA in 1941. While a student he was business manager for the Stanford Daily, 1938-39, and a member of the Alpha Tau Omega fraternity. He pursued a career in real estate in Whittier, California, taught Latin American economics at USC, and was on staff at the Stanford Research Institute, 1957-59, during which time he was resident advisor to Burma's Minister of Industries. His other interests included travel and community theater. He died in 1995.

Description of the Collection
The papers of Richard A. Stepp pertain largely to the time he spent in Burma as an advisor on technical services for small industries, 1958-59. Included are correspondence, notebooks, reports, memos, Burmese government documents (in English), other publications, and photographs, 1954-59. Correspondents include Eugene Staley, Kennard Weddell, Edward S. Prentice, Joe E. Stepanek, and Paul J. Lovewell. A few materials in this part of the collection pertain to a small industry project he worked on in India prior to his work in Burma. The remaining personal papers, 1937-1995, include correspondence, biographical materials, family history materials, travel memorabilia, and photographs. There is a sizeable amount of correspondence with Charles Charles and his wife Anna, who were his house servants during his time in Burma, 1958-94; correspondence with and biographical materials on Charles Rozaire, Stepp's friend and travel companion who
also handled his estate matters; and several files pertaining to Stanford alumni matters and gifts to Stanford.

**Access Terms**

Lovewell, Paul J.
Prentice, Edward S.
Rozaire, Charles E. 1927-
Staley, Eugene, 1906-1989
Stepanek, Joseph E.
Weddell, Kennard.
Burma--Economic conditions.

**Papers**

Box 1, Folder 1  Burma itinerary and visa information 1957
Box 1, Folder 2  Burma residence 1958
Box 1, Folder 3  Burma, RAS business cards
Box 1, Folder 4  Burma notebooks 1957-58
Box 1, Folder 5  Budgets, Burma and Pakistan projects
Box 1, Folder 6  Burma correspondence 1957-58 (mostly by RAS)
Box 1, Folder 7  Burma correspondence, general 1958-60
Box 1, Folder 8  Burma correspondence with Ford Foundation 1958-59
Box 1, Folder 9  Burma - Lovewell correspondence (SRI) 1958
Box 1, Folder 10  Burma - Prentice correspondence (SRI) 1958-59
Box 1, Folder 11  Burma - SRI correspondence 1958-59
Box 1, Folder 12  Burma progress reports, 1958-59
Box 1, Folder 13  Burma reports, 1958
Box 1, Folder 14  Burma Directorate of Industries, reports, memos, etc. 1957-58
Box 1, Folder 15  Burma Directorate of Industries, reports, 1958
Box 2, Folder 1  Burma industry reports by others
Box 2, Folder 2  Burma Proposal for the Establishment of the Small Industries Corporation, 1958
Box 2, Folder 3  Burma correspondence re Small Industries Corporation 1958
Box 2, Folder 4  Burma Personnel Lists (Ford Foundation and others)
Box 2, Folder 5  Burma names of firms
Box 2, Folder 6  Burma personnel (mostly business cards)
Box 2, Folder 7  Burma economic conditions, notes
Box 2, Folder 8  Industry in Burma [newspaper in Burmese, several issues]
Box 2, Folder 9  Burma newspaper developed by RAS
Box 2, Folder 10  Burma background information
Box 2, Folder 11  Burma background information (Ford Foundation)
Box 2, Folder 12  Burma background information (reading lists)
Box 2, Folder 13  Burma clippings and articles
Box 3, Folder 1  Burma - news clippings (in English)
Box 3, Folder 2  Documents in Burmese
Box 3, Folder 3  Burma - maps
Box 3, Folder 4  Burma - brochures and miscellany
Box 3, Folder 5  Burma - invitations
Box 3, Folder 6  Personal effects, shipping bills for, 1957-58
Box 3, Folder 7  India - Bihar Project 1954-57
Box 3, Folder 8  India - reports
Box 3, Folder 9  Small Industry in India, report
Box 3, Folder 10  Small Industry in India, publications
Box 3, Folder 11  International Industrial Development Conference, 1957
Box 3, Folder 12  SRI memos, reports
Box 3, Folder 13  Articles on Laos and Vietnam
Box 3, Folder 14  Travel documents 1959-60  
Box 4, Folder 1  Photographs, group 1  
Box 4, Folder 2  Photographs, group 2  
Box 4, Folder 3  Photographs, group 3, business related  
Box 4, Folder 4  Photographs, group 4  
Box 4, Folder 5  Photographs, group 5  
Box 4, Folder 6  Photographs, group 6  
Box 4, Folder 7  Photographs, group 7  
Box 4, Folder 8  Photographs, group 8  
Box 4, Folder 9  Photographs, group 9  
Box 4, Folder 10  Photographs, group 10, business related  
Box 4, Folder 11  Photographs, group 11  
Box 4, Folder 12  Photographs, group 12 with negatives  
Box 4, Folder 13  Photographs, group 13 (1961 - possibly not Burma subjects)  
Box 4, Folder 14  Photographs - RAS passport image, family dog, child  
Box 4, Folder 15  Photo postcards (possibly of different Burmese peoples or tribes, some noted on back)  

Box 5  
Burma photographs, oversized, and unsorted negatives  

Box 5  
1959 calendar printed on cloth, with image of Burmese textile mill  

Burmesse Publications  

Box 6  
Language guides  

Box 6  
Burma [Rangoon, Director of Information, Union of Burma] - Vol. 7, no. 2 The Ninth Anniversary January 1957; Vol. 8, No. 2 The Tenth Anniversary January 1958; Vol. 9 No. 2 The Eleventh Anniversary January 1959  

Box 6  
Economic Survey of Burma 1957 [Burmese govt. document]  

Box 6  

Box 6  
National Income of Burma; Ministry of National Planning August 1958  

Box 6  

Box 6  
Agnese N. Lockwood, “The Burma Road to Pyidawtha” International Conciliation, No. 518 May 1958  

Box 6  

Box 6  
Mi Mi Khaing, Burmese Family. Orient Longmans, 1956  

Box 6  
E. C. V. Foucar, They Reigned in Mandalay, Dennis Dobson Limited, 1946  

Box 6  
George Orwell, Burmese Days, Time Incorporated 1962  

Box 6  

Box 6  
Wil Marcus, “U.S. Private Investment and Economic Aid in Underdeveloped Countries” Public Affairs Institute, 1959  

Box 7  
The Burma Year-Book and Directory 1957-58 [mostly in English]  

Box 7  
John Beamish, Burma Drop, Elek Books 1958  

Box 7  
Ethel Mannin, Land of the Crested Lion, A Journey Through Modern Burma, Jarrolds Publishers 1955  

Box 7  
Gordon S. Seagrove, Burma Surgeon, Consolidated Book Publishers, 1943  

Box 7  

Box 7  
The Atlantic February 1958 and Perspective of Burma, an Atlantic Month Supplement 1958  

Box 7  
Magazine articles on Burma, 1963-90  

Box 8, Folder 1  Correspondence, Charles Charles, 1958-65  

Box 8, Folder 2  Correspondence, Charles Charles, 1966-67  

Box 8, Folder 3  Correspondence, Charles Charles, 1968  

Box 8, Folder 4  Correspondence, Charles Charles, 1969-71  

Box 8, Folder 5  Correspondence, Charles Charles, 1972-75  

Box 8, Folder 6  Correspondence, Charles Charles and wife Anna, 1976-82  

Box 8, Folder 7  Correspondence, Charles Charles, 1983-86  

Box 8, Folder 8  Correspondence, Charles Charles, 1987-89  

Guide to the Richard A. Stepp Papers  SC0879  4
Box 8, Folder 9  Correspondence, Charles Charles and Anna re visit to California, 1989
Box 8, Folder 10  Correspondence, Charles Charles and Anna re visit from New Delhi, 1989-90
Box 9, Folder 1  Correspondence, Charles Charles and Anna, 1989-91
Box 9, Folder 2  Correspondence, Charles Charles and Anna, 1992-94
Box 9, Folder 3  Correspondence, general, 1958
Box 9, Folder 4  Correspondence, general, 1972-93
Box 9, Folder 5  Correspondence, general, 1982-87
Box 9, Folder 6  Correspondence, re trip in 1987
Box 9, Folder 7  Correspondence, re property in Whittier, CA, 1954-72
Box 9, Folder 8  Correspondence, between RAS and Charles Rozaire, 1976-85
Box 9, Folder 9  Correspondence, Stepp-O-Logue [annual letter], 1986
Box 9, Folder 10  Correspondence, Stepp-O-Logue [annual letter], 1987
Box 9, Folder 11  Correspondence, Stepp-O-Logue [annual letter], 1989
Box 9, Folder 12  Correspondence, Stepp-O-Logue [annual letter], 1990
Box 9, Folder 13  Adventurer’s Club
Box 9, Folder 14  Appraisal of RAS estate, Oct. 13, 1995
Box 9, Folder 15  Biographical clippings and information
Box 9, Folder 16  Community Theater work
Box 9, Folder 17  Driver’s license and identity card from Burma, 1958-59
Box 9, Folder 18  Family history - notes
Box 9, Folder 19  Family history - typescript
Box 9, Folder 20  Friends of the Daily News, Spring 1994
Box 9, Folder 21  Miscellany
Box 9, Folder 22  Obituary 1995
Box 10, Folder 1  Original Stanford Daily (RAS on front page), May 8, 1940
Box 10, Folder 2  Other ID cards, 1937, 1960
Box 10, Folder 3  Passports (photocopies) 1937-78
Box 10, Folder 4  Rotary Club of Tokyo, Weekly Report, Dec. 11, 1957
Box 10, Folder 5  Rozaire, Charles - biographical information
Box 10, Folder 6  Rozaire, Charles - holiday letters, 1981-85
Box 10, Folder 7  Rozaire, Charles - letter to Eric Burton re RAS affairs 1993
Box 10, Folder 8  Rozaire, Charles - drafts of letters re RAS last years and obituary
Box 10, Folder 9  Stanford University - Alumni matters (including photocopy of diploma) 1989
Box 10, Folder 10  Stanford University - Alumni giving, 1979-85
Box 10, Folder 11  Stanford University - gifts to, 1989-95
Box 10, Folder 12  Travel certificates, photocopies (many pertain to crossing the equator)
Box 10, Folder 13  Whittier Union High School
Box 10, Folder 14  Photos, Charles Charles family, 1950s
Box 10, Folder 15  Photos, visit of C. Charles 1989
Box 10, Folder 16  Photos, Charles Rozaire
Box 10, Folder 17  Photos, RAS in 1950s
Box 10, Folder 18  Photos, RAS 1980s-90s
Box 10, Folder 19  Photos, view from house ca. 1978
Box 10, Folder 20  Photos, RAS personal possessions 1978
Box 10, Folder 21  Photos, RAS possessions and other subjects 1989
Box 10, Folder 22  Photos, 1953 (catching sailfish), 1960s-70s
Box 10, Folder 23  Photos, 1980s-90s
Box 10, Folder 24  Photos, undated
Box 10, Folder 25  Photos, miscellaneous negatives
Box 11, Folder 1  Photos from facial surgery 1980
Box 11, Folder 2  Slides from facial surgery 1980
Box 11, Folder 3  Packet of greeting cards received