Inventory of the Student Development Office Records

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Creator: University of California, Davis. Student Development Office
Title: Student Development Office Records
Date (inclusive): 1971-1981
Extent: 1.4 linear feet
Abstract: The Student Development Office provided centralized coordination among related student service programs including the following units: Advising Services, Counseling Center, Housing Office, Learning Assistance Center, Student Special Services and Women’s Resources and Research Center. The collection contains annual reports, meeting minutes, and a department training manual.
Physical location: Researchers should contact Special Collections to request collections, as many are stored offsite.
Repository: University of California, Davis. Library. Department of Special Collections.
Davis, California 95616-5292
Collection number: AR-162
Language of Material: Collection materials in English.
Administrative History
The Student Development Office (SDO) provided centralized coordination among related student service programs. During 1975-1976, the following units were coordinated by the SDO: Advising Services, Counseling Center, Housing Office, Learning Assistance Center, Student Special Services, and Women’s Resources and Research Center. Also included under the direct administration of the SDO were the following activities: Alternatives in Birth Control and The House.
Scope and Content
The collection contains annual reports, meeting minutes, and a department training manual.
Arrangement of the Collection
The collection is arranged alphabetically.
Indexing Terms
The following terms have been used to index the description of this collection in the library’s online public access catalog.
University of California, Davis. Student Development Office--Archives.
University of California, Davis. Advising Services
College students--Services for--California--Davis
Counseling in higher education--California--Davis
Access
Collection is open for research.
Processing Information
Sara Gunasekara processed this collection with assistance from student employee Michele Ko. This collection was processed under the Guidelines for Efficient Archival Processing in the University of California Libraries.
Preferred Citation
[Identification of item], AR-162, Student Development Office Records, Department of Special Collections, General Library, University of California, Davis.
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<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
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<tbody>
<tr>
<td>Box 1:1-3</td>
<td>Annual reports 1974-1976</td>
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<td>Box 1:4-9</td>
<td>Information Committee 1974-1980</td>
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<td>Box 1:10-30</td>
<td>Meeting minutes, Student Development Council 1971-1981</td>
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<td>Box 2:1</td>
<td>Spring retreat 1973</td>
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<td>Box 2:2-3</td>
<td>Training manual 1978</td>
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<td>Box 2:4</td>
<td>Workshop series 1975</td>
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