Guide to the University of California, Irvine, Office of the Executive Vice Chancellor and Provost Records AS.082

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Note
Anne Nguyen uploaded finding aid to OAC in 2011. Revised and uploaded 2016, KS.
Language of Material: English
Contributing Institution: Special Collections and Archives, University of California, Irvine Libraries
Title: University of California, Irvine, Office of the Executive Vice Chancellor and Provost records
Creator: University of California, Irvine. Office of the Executive Vice Chancellor and Provost
Creator: Lillyman, William J.
Identifier/Call Number: AS.082
Physical Description: 4.8 Linear Feet(8 boxes + 17 linear feet of unprocessed addition)
Date (inclusive): 1960-2009
Abstract: This collection consists of administrative records from the University of California, Irvine, Vice Chancellor, Academic Affairs, a.k.a. Executive Vice Chancellor and Provost, from 1960-2009. The bulk of the collection contains academic planning materials, which includes academic plans for various schools and departments, Academic Task Force (ATF) files, budget planning papers, deans' meeting minutes, and Honors Convocation ceremonies material. Also included are the student affirmative action five-year plan and the chronological files for Executive Vice Chancellor and Provost, Dr. William Lillyman. This collection also includes 13 boxes of unprocessed chronological files for various provosts and associate vice chancellors within academic affairs. In addition, there is material documenting the Chancellor's Distinguished Fellows awards, 2001-2009.
Access
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For the benefit of current and future researchers, please cite any additional information about sources consulted in this collection, including permanent URLs, item or folder descriptions, and box/folder locations.
Acquisition Information
Processing History
Processed by Erin Nakasone, 2015.
Organizational History
The position of the Provost and Executive Vice Chancellor began as the Vice Chancellor of Academic Affairs in 1962 as one of the initial positions created during the planning of the university. Ivan R. Hinderaker, the first Vice Chancellor of Academic Affairs, was responsible for much of the early academic planning and recruitment of the senior administrators at UCI. In late 1977, the title was changed to the Executive Vice Chancellor (EVC) to reflect the growing responsibilities of the position, with James L. McLaugh serving as the first EVC from 1977 to 1982. The position underwent a second change upon the departure of McLaugh; from 1982 to 1985, William J. Lillyman was called The Vice Chancellor until the title returned to Executive Vice Chancellor by April 1985. In 2006, the title changed to its current incarnation, Executive Vice Chancellor and Provost.
The Provost and Executive Vice Chancellor was UC Irvine's chief academic and operating officer. Under the direction of the Chancellor, the Provost assumed primary responsibility for the academic and organizational functioning of the campus and the advancement of the University's missions in research, teaching and service. The Provost played a primary role in the development and implementation of academic programs; planning for faculty recruitment and retention; day-to-day campus operations, including budget allocations and capital finances; and the conception, design, and implementation of major campus initiatives. In these roles, the Provost and Executive Vice Chancellor directed and collaborated with the campus' five vice chancellors, twelve deans, the University Librarian, CEO of the Medical Center and Academic Senate leadership. The Provost also served as liaison between the central administration and the broader campus community,
frequently meeting with a wide variety of campus units and groups to convey important information and foster dialogue.

**Collection Scope and Content Summary**

This collection consists of administrative records from the University of California, Irvine, Vice Chancellor, Academic Affairs, a.k.a. Executive Vice Chancellor and Provost, from 1960-2009. The bulk of the collection contains academic planning materials, which includes academic plans for various schools and departments, Academic Task Force (ATF) files, budget planning papers, deans' meeting minutes, and Honors Convocation ceremonies material. Also included are the student affirmative action five-year plan and the chronological files for Executive Vice Chancellor and Provost, Dr. William Lillyman. This collection also includes 13 boxes of unprocessed chronological files for various provosts and associate vice chancellors within academic affairs. In addition, there is material documenting the Chancellor's Distinguished Fellows awards, 2001-2009.

**Collection Arrangement**

This collection is arranged in 3 series:

- **Series 1. Academic planning, 1960-2005, 3.0 linear feet**
- **Series 2. Executive Vice Chancellor and Provost's chronological files, 1981-1986, 1.2 linear feet**
- **Series 3. Student affirmative action five-year plan and planning process, 1984-1986, 0.6 linear feet**

This collection also contains two unprocessed additions: Accession 2016.005 Chronological files unprocessed addition, 1976-2001. 13 linear feet Accession 2016.013 Academic planning unprocessed addition, 1990-2009. 4 linear feet

**Related Collections**

Related material can be found in the following collection:

AS.004 University of California, Irvine, Central Records Unit records. Special Collections and Archives, The UC Irvine Libraries, Irvine, California.

**Title change**

The previous title of this collection was University of California, Irvine, Vice Chancellor, Academic Affairs records. Upon checking LCNAF, the title was changed to University of California, Irvine, Office of the Executive Vice Chancellor and Provost records. -Erin Nakasone, 07/07/2015


**Subjects and Indexing Terms**

Affirmative action programs -- California

University and colleges -- California -- Planning -- History -- Sources.

University of California, Irvine. Office of the Executive Vice Chancellor and Provost

Lillyman, William J.

University of California, Irvine

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**Academic planning Series 1. 1960-2005**

**Physical Description:** 3 Linear Feet

**Series Scope and Content Summary**

This series consists of academic planning information from the Office of the Executive Vice Chancellor and Provost from 1960 to 2005. A large portion of the series contains information regarding the different academic departments of the school. Of note are the academic preparations for the University of California, Irvine, early budget planning, handbooks, committee and council notes, and academic plans.

**Arrangement**

This series is arranged alphabetically by folder, then chronologically.

- box 1, folder 1-9
- box 1, folder 10-15
- box 1, folder 16
- box 1, folder 17-31

**Academic plans 1965-1990**

**Academic planning 1960-1975**

**Academic salary scales 1965, 1968**

**Academic Task Force (ATF) files 1994 February-June**
box 2, folder 1-16  Academic Task Force (ATF) files 1994 February-June
box 3, folder 1   Biological Sciences 1989-1990
box 3, folder 2-5  Budget planning 1967-1969
box 4, folder 1   Campus Advisory Committee report 1983
box 4, folder 2   Correspondence 1971
box 4, folder 3   Deans' meetings 1965-1967, 1969
box 4, folder 4   Engineering 1988-1989
box 4, folder 5   Enrollment Council 2005 March 15
box 4, folder 6-7  Fine Arts 1989-1991
box 4, folder 8   Graduate Council 1964-1965, 1973
box 4, folder 9   Graduate School of Management 1988-1990
box 4, folder 10  Handbook for Academic Planning 1969
box 4, folder 12  Health Sciences 1989
box 4, folder 11  Health Sciences academic planning 1980
box 4, folder 13  Honors Convocation ceremony addresses 1989, 1993
box 4, folder 14-15 Humanities 1989-1990
box 4, folder 16  Information and Computer Science 1988-1990
box 4, folder 17  A Multi-Campus System in the 1980s 1979 September
box 4, folder 18  New programs and schools 1989-1990
box 4, folder 19  Non-Academic Task Force (NATF)/Bulletin Board 1994
box 4, folder 20  Part time degree programs 1994
box 4, folder 21  Physical Education 1990
box 4, folder 22-23 Physical Sciences 1988-1989
box 4, folder 24-25 Social Ecology 1989-1990
box 5, folder 1-2  Social Sciences 1989-1990
box 5, folder 3   The Study of Education 1976 July
box 5, folder 4   Teacher education 1989-1990
box 5, folder 5   Undergraduate instruction and faculty teaching activities 1994 March
box 5, folder 6   Undergraduate student employment 1993 September
box 5-6          Executive Vice Chancellor and Provost's chronological files Series 2. 1981-1986

Physical Description: 1.2 Linear Feet
Series Scope and Content Summary
This series contains the chronological files of the Executive Vice Chancellor, or Provost, of UCI. It consists of ten bound folders from Executive Vice Chancellor William J. Lilliman, spanning from June 1981 to May 1986. Included within the chronological files is general information on budget planning, promotions and tenure, and various search committees. Missing are the files from November 1983 to November 1985.
Arrangement
This series is arranged chronologically by volume.

box 7-8  Student affirmative action five year plan and planning process Series 3. 1984-1986

Physical Description: 0.6 Linear Feet
Series Scope and Content Summary
This series consists of the student affirmative action five year plan and planning process of the University of California, Irvine, from 1984 to 1988. Split into four volumes, this plan contains the academic and outreach plans of the Executive Vice Chancellor to ensure non-discriminatory practices at the university.
**Chronological files unprocessed additional records** Accession 2016.005 1976-2001

**Physical Description:** 13 Linear Feet (13 boxes)

**Access**

This addition to the collection is not yet processed. Please contact the Department of Special Collections and Archives in advance to request access.

**Series Scope and Contents Note**

Contains chron files from several EVCs and associate vice chancellors. These include: William Parker, Davida Hopkins, Herb Killackey, Sidney Golub, L. Dennis Smith, Jane O. Newman, Kitty Calavita, William J. Lillyman, L.W. Porter, Michael Gottfredson, M. Anne Spence, and ICHA.

**Academic planning unprocessed additional records** Accession 2016.013 1990-2009

**Physical Description:** 4 Linear Feet (4 boxes)

**Series Scope and Content Summary**

This accretion contains School of Design proposal documents; Chancellor's Distinguished Fellows materials (2001-2009); and materials documenting the Academic Council and Chancellor's Cabinet Retreat, 2005. There are also reports titled "Quality of Undergraduate Education" and "Original 4th Year Report."

**Access**

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