Guide to the University Advancement Publications, University of California, Irvine

Processed by Audrey Pearson; machine-readable finding aid created by Audrey Pearson

Special Collections and Archives
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Descriptive Summary
Title: University Advancement publications, University of California, Irvine
Date: 1964-2006,
Date (bulk): bulk 1972-1999
Collection Number: PS-012
Extent: 1.4 linear feet (2 boxes)
Languages: The collection is in English.
Repository: University of California, Irvine. Library. Special Collections and Archives.
Irvine, California 92623-9557
Abstract: This collection comprises the publications of University Advancement at the University of California, Irvine, the purpose of which is to build relationships between the campus, alumni, and community and to generate financial support for UCI's teaching, research, and public service missions. Significant topics within the collection include the Chancellor's Club, the UCI Foundation, the annual fund, the UCI Alumni Association, and the annual Lauds and Laurels awards ceremony.
Access
The collection is open for research.
Publication Rights
Property rights and copyright reside with the University of California. For permissions to reproduce or to publish, please contact the University Archivist.
Preferred Citation
For the benefit of current and future researchers, please cite any additional information about sources consulted in this collection, including permanent URLs, item or folder descriptions, and box/folder locations.
Acquisition Information
Acquired periodically from University Advancement.
Accruals
Accruals are expected.
Processing History
Historical Background
University Advancement at the University of California, Irvine is responsible for campus fundraising and supporting connections between the campus and its alumni and community. University Advancement oversees the offices of UCI Alumni Relations and the Alumni Association, Development, Community and Government Relations, Resource Planning and Administration, and Health Sciences Advancement. The Vice Chancellor of University Advancement reports to the Office of the Chancellor.
Biography/Organization History
1968 Public Information renamed Public Information and Internal Communication.
1970 Public Affairs Office renamed University Relations Office.
1971 University Relations reorganized to include Development and Alumni Affairs, Public Information, and Publications.
1976 Development Office moved to University and Student Affairs.
1978 Development Office returned to University Relations.
1980 University Relations renamed University Relations and Development.
1984  Budget and University Relations became University Advancement. Reorganized to include Communications, Development, Administration, Foundation/Corporate Relations, Publications, Public Information, and Foundation Relations.
1985  Government and Community Affairs became part of University Advancement.
1986  Alumni Relations became part of the Development Office.
1987  Chancellor's Club became part of the Development Office.
1988  Annual Fund became part of the Development Office.
1995  Government and Community Affairs split into Governmental Relations and Corporate and Community Relations. Prospect Management became part of University Advancement.
1997  Corporate and Community Relations renamed University Relations.
1998  Finance and Administration became part of University Advancement and oversaw Budget and Resource Management, Gift Administration, UCI Foundation Administration, Information Systems, and Human Resources. Government Relations renamed Governmental Relations.
1999  University Relations renamed Corporate and Community Relations.
2000  Governmental Relations renamed Community Relations.
2001  Community Relations renamed Community and State Government Relations.
2002  Budget and Resource Management renamed Resource Planning and Administration. Alumni Relations and Community and State Government Relations combined to become Alumni and External Relations.
2003  Alumni and External Relations became Alumni Relations and UCI Alumni Association, and Community and Government Relations.
2005  Communications Office removed from University Advancement and began reporting directly to the Office of the Chancellor.

Collection Scope and Content Summary
This collection comprises the publications of University Advancement at the University of California, Irvine, the purpose of which is to build relationships between the campus, alumni, and community and to generate financial support for UCI's teaching, research, and public service missions. Significant topics within the collection include the Chancellor’s Club, the UCI Foundation, the annual fund, the UCI Alumni Association, and the annual Lauds and Laurels awards ceremony.

Collection Arrangement
This collection is arranged in four series.

Series 2. Alumni Relations and UCI Alumni Association, 1964-2006. 0.4 linear feet

Related Collections
Administrative records of University Advancement can be found in the following collection: Central Records Unit Records. AS-004. Special Collections and Archives, The UC Irvine Libraries, Irvine, California. Publications from the Communications Office are organized separately as University of California, Irvine, Communications Publications. PS-066. Special Collections and Archives, The UC Irvine Libraries, Irvine, California.

Indexing Terms
The following terms have been used to index the description of this collection in the library’s online public access catalog.

Subjects
University of California, Irvine. University Advancement -- Archives.
UCI Alumni Association -- Archives.
University of California, Irvine. Alumni Relations -- Archives.
University of California, Irvine. Alumni and alumnae -- Archives.
University of California, Irvine. Community and Government Relations -- Archives.
University of California, Irvine. Development -- Archives.
Educational fund raising -- California -- Orange County -- Irvine -- Archives.
Universities and colleges -- Alumni and alumnae -- Archives.

**Genres and Formats of Materials**
Newsletters -- 20th century.

**Contributors**
University of California, Irvine. Public Affairs Office.
University of California, Irvine. University Relations Office.
University of California, Irvine. University Relations and Development.
University of California, Irvine. Budget and University Relations.
UCI Alumni Association.
University of California, Irvine. Alumni Relations.
University of California, Irvine. Community and Government Relations.
University of California, Irvine. Development.

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**Series 1. General publications 1979-2001**

Physical Description: 0.4 linear feet

**Series Scope and Content Summary**
This series comprises general announcements, ephemera, and newsletters generated by University Advancement.

**Arrangement**
This series is arranged in alphabetical order by format. Some titles are shelved separately in Special Collections and Archives and described individually in UCI's online catalog [ANTPAC](#).

- **Box : Folder 1 : 1**
  - Announcements and ephemera 1982-2001, undated

- **Box : Folder 1 : 2-4**
  - Invitations 1979-1996

- **Box : Folder 1 : 5**
  - Newsletters
    - *UCI Insider* 1988
    - *UCI News* 1965-1973
      - Processing/Project Information
        - Shelved separately. See [ANTPAC](#).
      - Processing/Project Information
        - Shelved separately. See [ANTPAC](#).

- **Box : Folder 1 : 6**
  - Programs 1996

- **Box : Folder 1 : 7-11**
  - Reports: *The University of California, Irvine: Historical Highlights 1964-1996*
    - Processing/Project Information
    - Some issues shelved separately. See [ANTPAC](#).
    - Scope and Content Note
      - Chronological lists of major university events.

Physical Description: 0.4 linear feet

Series Scope and Content Summary

This series comprises announcements, brochures, fliers, invitations, programs, and newsletters generated by the UCI Alumni Association and Alumni Relations. Of particular interest are the programs and invitations from Lauds and Laurels ceremonies.

Arrangement

This series is arranged in alphabetical order by format. Some titles are shelved separately in Special Collections and Archives and described individually in UCI's online catalog ANTPAC.

Box : Folder 1 :
12-13
Announcements 1964-2001, undated

Box : Folder 1 :
14-15
Brochures and ephemera 1973-2005, undated

Directories

Alumni Directory 1989-2002

Physical Description: Shelved separately. See ANTPAC.

Box : Folder 1 : 16
Other directories 1987

Box : Folder 1 : 17
Fliers 1974-1994, undated

Box : Folder 1 :
18-19
Invitations 1972-2006

Magazines

Compendium 1978-1984

Physical Description: Shelved separately. See ANTPAC.

Box : Folder 1 : 20
Journal / University of California, Irvine 1981-2000

Processing/Project Information
Shelved separately. See ANTPAC.

Newsletters

Alum-News 1968-1971

Box : Folder 1 : 21
The Insider 1981


Physical Description: Shelved separately. See ANTPAC.

Box : Folder 1 : 22
UCI Alumni 1990-1995

UCI Alumni Association Bimonthly 1987-1989

Box : Folder 1 : 23
Programs 1971-1991

Box : Folder 1 : 24
Reports: Office of Development and Alumni Affairs annual reports 1970-1973


Physical Description: 0.1 linear feet

Series Scope and Content Summary

This series comprises brochures and fliers generated by the Office of Community and Government Relations.

Arrangement

This series is arranged in alphabetical order by format.

Box : Folder 1 : 25
Brochures 1982-1984, undated

Box : Folder 1 : 26
Fliers 1987-1988
Series 4. **Development 1969-2003**

Physical Description: 0.5 linear feet

Series Scope and Content Summary

This series comprises brochures, invitations, and reports from the Office of Development, including the UCI Foundation.

Arrangement

This series is arranged in alphabetical order by format.

Box : Folder 1 : 28  | **Announcements 1973-1975**
Box : Folder 1 : 29-30  | **Brochures, invitations, and ephemera 1970-1999, undated**
Box : Folder 1 : 31  | **Bylaws: UCI Foundation 1969-1976**
Box : Folder 1 : 32  | **Manuals**
| **UCI Foundation Director's Manual 1978**

Minutes

Box : Folder 2 : 1  | **UCI Foundation Affiliates meetings 1975**
Box : Folder 2 : 2  | **UCI Foundation Board of Directors meetings 1971-1983**
Box : Folder 2 : 3  | **UCI Foundation Executive Committee meetings 1975-1978**
Box : Folder 2 : 4  | **Newsletters: UCI Update 1980-1983**

Reports

Box : Folder 2 : 5  | **General 1972-1978**
Box : Folder 2 : 6  | **Developing the Margin of Excellence: UCI Foundation and Affiliate Organizations 1977**
Box : Folder 2 : 7  | **Final Report on Consultation for the UCI Foundation Regarding Annual Fund and Development Function 1974**
Box : Folder 2 : 8  | **Honor Roll of Donors 1995-2003**
Box : Folder 2 : 9  | **The UCI/Foundation Decade Plan 1977**
Box : Folder 2 : 10  | **UCI Foundation financial statements 1977**
Box : Folder 2 : 11  | **UCI Foundation treasurer's reports 1971-1973**