Guide to the Human Resources Publications, University of California, Irvine

Processed by Audrey Pearson; machine-readable finding aid created by Audrey Pearson
Special Collections and Archives
The UCI Libraries
P.O. Box 19557
University of California, Irvine
Irvine, California 92623-9557
Phone: (949) 824-3947
Fax: (949) 824-2472
Email: spcoll@uci.edu
URL: http://special.lib.uci.edu
© 2007
The Regents of the University of California. All rights reserved.
Descriptive Summary
Title: Human Resources publications, University of California, Irvine
Date: 1973-2003,
Date (bulk): bulk 1981-1995
Collection Number: PS-052
Creator: University of California, Irvine. Human Resources.
Extent: 0.8 linear feet (2 boxes)
Languages: The collection is in English.
Repository: University of California, Irvine. Library. Special Collections and Archives.
Irvine, California 92623-9557
Abstract: This collection comprises the publications of the University of California, Irvine, Human Resources office. Included are announcements, newsletters, brochures, catalogs, manuals, and fliers.
Access
The collection is open for research.
Publication Rights
Property rights and copyright reside with the University of California. For permissions to reproduce or to publish, please contact the University Archivist.
Preferred Citation
For the benefit of current and future researchers, please cite any additional information about sources consulted in this collection, including permanent URLs, item or folder descriptions, and box/folder locations.
Acquisition Information
Acquired periodically from Human Resources.
Accruals
Accruals are expected.
Processing History
Historical Background
The Human Resources office is responsible for the needs of UCI campus employees in eight areas: benefits, compensation, development and training, employment, consulting services and labor relations, the faculty and staff counseling center, workers' compensation and disability, and operations. Human Resources operates under the Vice Chancellor of Administrative and Business Services.
Biography/Organization History
1963 Personnel office founded under the Vice Chancellor of Business and Finance.
1975 Office became Staff Personnel.
1990 Office became Human Resources.
Collection Scope and Content Summary
This collection comprises the publications of the University of California, Irvine, Human Resources office. Included are announcements, newsletters, brochures, catalogs, manuals, and fliers.
Collection Arrangement
This collection is arranged in alphabetical order by format.
Indexing Terms
The following terms have been used to index the description of this collection in the library's online public access catalog.
Subjects
University of California, Irvine. Human Resources -- Archives.
University of California, Irvine -- Archives.
Genres and Formats of Materials
Manuals (handbooks) -- California -- Orange County -- Irvine -- 20th century.
Manuals (handbooks) -- California -- Orange County -- Irvine -- 21st century.
Newsletters -- California -- Orange County -- Irvine -- 20th century.
Newsletters -- California -- Orange County -- Irvine -- 21st century.

Contributors
University of California, Irvine. Personnel Office.
University of California, Irvine. Staff Personnel Office.

Box: Folder 1:  
1-9 Announcements 1971-2000
10-11

Box: Folder 1:  
Brochures 1985-1995, undated

Box: Folder 2:  
Catalogs: Staff Development and Training Catalog Undated
5-6

Box: Folder 2:  
Fliers 1973-1997
7-11

Box: Folder 2:  
Manuals 1980-2002

Newsletters
Box: Folder 2:  
12
Box: Folder 2:  
Benefits Spotlight 1983-1992
13
Box: Folder 2:  
Employee Relations News 1982-1983
14
Box: Folder 2:  
Memo to Management 1981-1990
15-16
Box: Folder 2:  
Payroll/Personnel System Notes 1983-1986
17
Box: Folder 2:  
The Resource 1991
18
Box: Folder 2:  
UCI Staff Personnel Newsletter 1973-1977
19
Box: Folder 2:  
20