Descriptive Summary

Title: Clarence A. Dykstra papers,
Date (inclusive): 1930-1950,
Date (bulk): bulk 1930-1945
Collection number: 125
Creator: Dykstra, Clarence A. (Clarence Addison), 1883-1950
Extent: 78 boxes (39 linear ft.) 1 oversize box

Abstract: Clarence A. Dykstra (1883-1950) was the director of personnel and efficiency for the Department of Water and Power in Los Angeles (1926-30), professor of municipal administration at UCLA (1923-30), the city manager of Cincinnati, Ohio (1930-37), provost at UCLA (1945-50), and director of the Selective Service (1940-41). Boxes 2-7, 15, 18-21, 27-29, 33-34, 36, 47-48, 62, 66, 76, and 78 include correspondence, texts of speeches, clippings, and papers covering Dykstra's career as the city manager of Cincinnati, Ohio, and president of the University of Wisconsin as well as materials related to his work on the National Resources Board and as Selective Service director.

Repository: University of California, Los Angeles. Library Special Collections.
Los Angeles, California 90095-1575

Physical location: Stored off-site at SRLF. Advance notice is required for access to the collection. Please contact the UCLA Library Special Collections Reference Desk for paging information.

Restrictions on Access

PARTIALLY PROCESSED COLLECTION UNAVAILABLE FOR USE: except for boxes 2-7, 15, 18-21, 27-29, 33-34, 36, 47-48, 62, 66, 76, 78. Inquiries regarding these materials should be directed, in writing, to the Manuscripts Librarian, UCLA Library Special Collections.

Open for research. STORED OFF-SITE AT SRLF. Advance notice is required for access to the collection. Please contact UCLA Library Special Collections for paging information.

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Preferred Citation

[Identification of item], Clarence A. Dykstra Papers (Collection 125). UCLA Library Special Collections, Charles E. Young Research Library, University of California, Los Angeles.

UCLA Catalog Record ID

UCLA Catalog Record ID: 4232965

Biography

Dykstra was born on February 25, 1883, in Cleveland, Ohio; AB, State University of Iowa, 1903; fellow in history and assistant in political science, University of Chicago, 1903-04 and 1906-08; taught in private schools in Pensacola, Florida, 1904-06; instructor in history and government, Ohio State University, 1907-09; professor of political science and Department head, University of Kansas, 1909-18; executive secretary, Cleveland (Ohio) Civic League (1918-20), Chicago City Club (1920-22), and Los Angeles (California) City Club (1922-26); director of personnel and efficiency, Department of Water and Power, Los Angeles, 1926-30; professor of municipal administration, UCLA, 1923-30; city manager, Cincinnati, Ohio, 1930-37; president, University of Wisconsin, 1937-45; provost, UCLA, 1945-50; as a city reformer in Cincinnati in the 1930s, he argued against downtown development while favoring a horizontal growth pattern that would allow for many commercial and residential subcenters; he served on many national public advisory boards, and was chairman of the Committee to survey the role of the urban community in the national economy of the National Resources Board; director, Selective Service, 1940-41; died on May 6, 1950.

Scope and Content

Boxes 2-7, 15, 18-21, 27-29, 33-34, 36, 47-48, 62, 66, 76, and 78 include correspondence, texts of speeches, clippings, and papers covering Dykstra's career as the city manager of Cincinnati, Ohio, and president of the University of Wisconsin. Includes materials related to his work on the National Resources Board and as Selective Service director.

Indexing Terms

The following terms have been used to index the description of this collection in the library's online public access catalog.

Subjects
Dykstra, Clarence A. (Clarence Addison), 1883-1950--Archives.
City managers--Ohio--Cincinnati--Archival resources.
Universities and colleges--Administration--Archival resources.

- **UCLA Administration, 1936-1968** [oral history transcript] / Hansena Frederickson, interviewee. UCLA Oral History Department interview, 1969. Available at Library Special Collections, UCLA.
- University of California, Los Angeles. Office of the Chancellor. *Administrative Files of the Chancellor's Office, 1936-1959*. Available at University Archives, UCLA.

<table>
<thead>
<tr>
<th>Box 2</th>
<th>Addresses and articles. prior to 1930</th>
</tr>
</thead>
<tbody>
<tr>
<td>Box 2</td>
<td>Material for book on government (never published).</td>
</tr>
<tr>
<td>Box 3</td>
<td>Miscellaneous correspondence re Cincinnati. 1930</td>
</tr>
<tr>
<td></td>
<td>Physical Description: [1 folder].</td>
</tr>
</tbody>
</table>

| Box 4 | Cincinnati matters; Bureau of Government Research. 1930-35 |
| Box 5 | Addresses. ca. 1930-35 |
| Box 6 | Addresses (Future of American cities, 1934). 1935-35 |
| Box 7 | Addresses. 1935-36 |
| Box 15 | Material on Cincinnati government. |
| Box 18 | Urbanism study. |
|       | Physical Description: (5 vol.). |

| Box 19 | Transportation. |
| Box 19 | National Resources Committee activities. |
| Box 20 | Municipal Act of Cincinnati. 1930s |
| Box 21 | Correspondence - personal and congratulatory. |
| Box 21 | C.A. Dykstra's Appointment to the UW Presidency 1883-1950 |
| Box 21 | 1) “Relatives.” |
| Box 21 | 2) “California.” |
| Box 21 | 3) “Washington, D.C.” |
| Box 21 | 4) “New York.” |
| Box 21 | 5) “Illinois.” |
| Box 21 | 6) “Cincinnati.” |
| Box 21 | 7) “Miscellaneous” (including a few from other countries). |
| Box 22 | Congratulatory Letters on UW Appointment |
| Box 22 | 1) “Wisconsin (excluding Madison).” |
| Box 22 | 2) “Madison.” |
| Box 22 | 3) “Some Copies of Letters of Recommendation re Mr. Dykstra Written by Various Persons to U of W.” |
| Box 22 | 4) “Miscellaneous Material That Mr. Dykstra Indicated He May Want to Look Over in the Future.” |
| Box 22 | 6 Addresses and 1 Article: |
| Box 22 | 1) “Charge to Graduating Class.” June 21, 1937 |
|       | Physical Description: (8pp., 1 copy on file). |
2) “Bulletin of the University of Wisconsin, Addresses Given at the Eighty-Fifth Annual Commencement.” June 19 & 20, 1937
Scope and Content Note
Includes:
“Greetings from the State,” by Governor Philip F. LaFollette (pp.1-3).
“John Muir,” by E.A. Birge (pp.5-10).
“Baccalaureate Address,” by Max C. Otto (pp.11-23).
“Charge to the Graduates,” by C.A. Dykstra (pp.24-29) - 3 copies on file.
Note
*** (One copy in UWHP files)

3) “Bulletin of the University of Wisconsin: Addresses Given at the 87th. Annual Commencement.” June 17, 1940
Scope and Content Note
Includes:
“Greetings from the State,” by Governor Julius B. Heil (p.3).
“Baccalaureate Address,” by C.A. Dykstra (pp.4-13).
Note
*** (One copy in UWHP files)

4) “Bulletin of the University of Wisconsin: Addresses Given at the Eighty-Eight Annual Commencement.” June 23, 1941
Scope and Content Note
Includes:
“Greetings from the State,” by Governor Julius P. Heil (p.3).
“Baccalaureate Address,” by C.A. Dykstra (pp.4-13); and “Charge to the Graduate,” by C.A. Dykstra (pp.14-15) - 14 copies on file).
Note
*** (One copy in UWHP files)

5) “Bulletin of the University of Wisconsin: Addresses Given During the 90th Annual Commencement of the University of Wisconsin.” May 28-29, 1943
Scope and Content Note
Includes:
“Greetings from the State,” by Governor Walter S. Goodland (pp.5-7).
“Charge to the Graduates,” by C.A. Dykstra (pp.6-7).
“Tribute to Wisconsin Men and Women in Armed Services,” by C.A. Dykstra (pp.8-9).
“The Faith That is in You,” by Howard Mumford Jones (pp.10-17); and “Post-War Education in a Post-War World,” by Edwin S. Burdell (pp.18-27) - 7 copies on file.
Note
*** (1 copy in UWHP files)

6) “San Francisco and Beyond,” by C.A. Dykstra (11th Annual William Henry Snyder Lecture delivered at Los Angeles City College). May 29, 1945
Physical Description: (2 copies on file).

Physical Description: (p.2).
Box 23


Physical Description: (Bound folder).

Scope and Content Note
Includes “The Changing Scene in Governmental Relationships,” by C.A. Dykstra, at the Luncheon Meeting of the National Convention of the League of Women Voters, May 1, 1936 [13pp.].

Also contains syllabi from “Freshman Forum” from 1940-41 through 1944-45.

Box 23

Box Entitled “Speeches and Essays”:

1) “Commencement Address, Ohio University, Athens, Ohio,” by C.A. Dykstra. June 5, 1939

Physical Description: (9pp.).

2) “The State University: Sesquicentennial, the University of North Carolina,” by C.A. Dykstra. January 15, 1945

Physical Description: (17pp.).


Physical Description: (22pp.).


Physical Description: (16pp.).

5) “Planning--Cincinnati,” by C.A. Dykstra, at Baltman Dinner, Cincinnati, Ohio. February 23, 1940

Physical Description: (4pp.).

6) “The University and the City,” [nothing else].

Physical Description: (13pp.).


Scope and Content Note
Appendix outline.

8) “Introduction to Lord Halifax, Madison, Wisconsin,” by C.A. Dykstra. December 1, 1944

Physical Description: (2pp.).

9) “To the Faculty,” by C.A. Dykstra. January 8, 1945

Physical Description: (7pp.).


Physical Description: (2pp.).


Physical Description: (9pp.).

12) “Address of Welcome, National Academy of Science,” by C.A. Dykstra. October 13, 1941

Physical Description: (5pp.).
Scope and Content Note
[From First Football Letter of 1942 Season, p.4]

14) “Report of the Committee on the Program and Status of the School of Congress.”
January 7, 1944
Physical Description: (17pp. mimeograph).
Scope and Content Note
Includes three sections outlining proposed school and statements by F. Elwell, W.
Kiekhofer, Frederick Ogg, Philip G. Fox, Mark Ingraham, C.J. Anderson, and Harold M.
Groves.

15) “Report of the University Committee on Faculty Salaries,” University Faculty
Document 714. November 1944

16) Pamphlet: “Citizenship Days.”
Scope and Content Note
Addresses delivered by C.A. Dykstra (pp.3-6) and Chief Justice Marvin B. Rosenberry
(pp.7-10).

17) C.A. Dykstra to Board of Regents re College of Commerce. February 25, 1944
Physical Description: (2pp.).

18) Text of “While Storms of Adversity Blow.” Wisconsin State Journal (Centennial
Edition). September 24, 1939
Physical Description: (Section 3, pp.3, 15, 23).

19) “This is My Country,” by C.A. Dykstra. August 9, 1943
Physical Description: (3pp.).

20) “Parents' Week-End Address,” by C.A. Dykstra. May 24, 1941
Physical Description: (7pp.).

21) “Youth and Service in a Democracy,” by C.A. Dykstra [n.d.]
Physical Description: (2pp.).
Scope and Content Note
Outline.

22) “To the Curriculum Committee of the College of Letters and Science,” by C.A.
Dykstra. June 30, 1944
Physical Description: (5pp.).

23) “Excerpts from an address on Democracy and Education to be given in
Washington, D.C.” by C.A. Dykstra. March 21, 1938
Physical Description: (9pp.).

Scope and Content Note
Miscellaneous comments on Thomas Jefferson.

Physical Description: (8pp.).
| Box 23 | Physical Description: (1p.). |
| Box 23 | 27) “Faith for Our Times,” by C.A. Dykstra. November 28, 1941 |
| Box 23 | Physical Description: (5pp.). |
| Box 23 | Scope and Content Note |
| Box 23 | Outline of address given at the Hillel Foundation. |
| Box 23 | 28) “Founders' Day Address,” by C.A. Dykstra. February 11, 1942 |
| Box 23 | Physical Description: (3pp.). |
| Box 23 | 29) “Responsibility of the State University,” by C.A. Dykstra. November 13-14, 1939 |
| Box 23 | Physical Description: (6pp.). |
| Box 23 | Scope and Content Note |
| Box 23 | Outline of address given in Washington, D.C. to the National Association of State Universities. |
| Box 23 | 30) “Faculty Meeting,” by C.A. Dykstra. October 7, 1940 |
| Box 23 | Physical Description: (5pp.). |
| Box 23 | 31) “Lecture II--Political Science 7,” by C.A. Dykstra. [n.d.] |
| Box 23 | Physical Description: (4pp.). |
| Box 23 | Scope and Content Note |
| Box 23 | Outline. |
| Box 23 | 32) “Freshman Forum,” by C.A. Dykstra. October 4, 1940 |
| Box 23 | Physical Description: (1p.). |
| Box 23 | Scope and Content Note |
| Box 23 | Outline. |
| Box 23 | Physical Description: (4pp.). |
| Box 23 | Scope and Content Note |
| Box 23 | Outline. |
| Box 23 | 34) “Dr. Birge,” by C.A. Dykstra. September 9, 1940 |
| Box 23 | Physical Description: (2pp.). |
| Box 23 | Scope and Content Note |
| Box 23 | Poem given at a dinner for Dr. Birge in connection with the Symposium on Hydrobiology. |
| Box 23 | 35) “Charge to the Class,” by C.A. Dykstra, Commencement Address. June 16, 17, 1940 |
| Box 23 | Physical Description: (4pp.). |
| Box 23 | Physical Description: (12pp.). |
| Box 23 | 37) “Notes for Short Course Commencement Address, College of Agriculture,” by C.A. Dykstra. March 11, 1939 |
| Box 23 | Physical Description: (1p.). |
| Box 23 | 38) “Parents’ Week End Address,” by C.A. Dykstra. May 20, 1939 |
|       | Physical Description: (5pp.) |
|       | Physical Description: (2pp.) |
| Box 23 | 40) “Charge to the Graduating Class,” by C.A. Dykstra. June 19, 1939 |
|       | Physical Description: (4pp.) |
| Box 23 | 41) “Possible Statement for the Board of Regents,” by C.A. Dykstra. September 20, 1939 |
|       | Physical Description: (4pp.) |
|       | Scope and Content Note |
|       | [Penciled in: “Not used.”] |
|       | Physical Description: (4pp.) |
| Box 23 | 43) “Founders’ Day Alumni Broadcast,” by C.A. Dykstra. February 7, 1940 |
|       | Physical Description: (2pp.) |
|       | Physical Description: (2pp.) |
| Box 23 | 45) “Phi Kappa Phi, Madison, Wisconsin,” by C.A. Dykstra. February 23, 1939 |
|       | Physical Description: (11pp.) |
| Box 23 | 46) “Ninety Years Without Slumbering,” by C.A. Dykstra, University Founders’ Day Address. February 6, 1939 |
|       | Physical Description: (5pp.) |
|       | Physical Description: (6pp.) |
| Box 23 | 48) Letter to Budget Hearing Julius P. Heil (Governor). December 12, 1939 |
|       | Physical Description: (11pp.) |
|       | Scope and Content Note |
|       | re Budget Hearing. |
| Box 23 | 49) “Charge to Graduating Class,” by C.A. Dykstra. 1938[?] |
|       | Physical Description: (5pp.) |
| Box 23 | 50) “Charge to Graduating Class,” by C.A. Dykstra. June 21, 1937 |
|       | Physical Description: (8pp.) |
| Box 23 | 51) “To the Medical Graduates,” by C.A. Dykstra. November 20, 1943 |
|       | Physical Description: (5pp.) |
| Box 23 | 52) “Charge to the Class: Commencement--The University of Wisconsin,” by C.A. Dykstra. May 27, 1944 |
|       | Physical Description: (5pp.) |
Box 23 53) “Faculty Meeting,” by C.A. Dykstra. October 2, 1944
   Physical Description: (10pp.).

Box 23 54) “Introduction of Archibald MacLeish,” by C.A. Dykstra. July 31, 1944
   Physical Description: (2pp.).

Box 23 55) “Address by Clarence A. Dykstra, president of the University of Wisconsin and
director of Selective Service, Washington, D.C., before the Council for Democracy
Mass Meeting at 10:15 P.M. EST, in Carnegie Hall, New York City, under the auspices
of the Columbia Broadcasting System.” Wednesday, November 6, 1940
   Physical Description: (2pp.).
   Scope and Content Note
Press release.

Box 23 56) “After Survival--What?” by C.A. Dykstra, delivered at the 175th. Anniversary of
Rutgers University. October 11, 1941
   Physical Description: (11pp.).

Box 23 57) “These Freedoms of Ours,” by C.A. Dykstra, University of Nebraska
Commencement Address. June 10, 1940
   Physical Description: (15pp.).

Box 23 58) “The Individual and the Democratic Adventure,” by C.A. Dykstra, Address to
American Council of Guidance and Personnel Associations in St. Louis. February 22,
1940
   Physical Description: (2pp.).
   Note
(Original in longhand in University of Wisconsin file)

Box 23 59) “Notes for Kansas City, Missouri, Address,” by C.A. Dykstra. December 10, 1939
   Physical Description: (4pp.).
   Scope and Content Note
Outline.

Box 23 60) “Meeting the Challenge to Democracy,” excerpts from a speech by C.A. Dykstra
to National Municipal League Conference in Baltimore in the St. Louis Dispatch.
[n.p.]. Monday, January 30, 1939

Box 23 61) “Remarks at Alumni Luncheon, Harvard University,” by C.A. Dykstra. June 19,
1941
   Physical Description: (4pp.).

Box 23 62) “University of Minnesota Charter Day Address,” by C.A. Dykstra. February 16,
1939
   Physical Description: (4pp.).

Box 23 63) “Johns Hopkins University Commencement Exercises,” by C.A. Dykstra. February
22, 1941
   Physical Description: (14pp.).

Box 23 64) “What Shall We Do With Radio? National Conference on Educational
   Physical Description: (7pp.).
   Physical Description: (4pp.).

   Physical Description: (7pp.).
   Scope and Content Note
   Penciled in request that “Copies be held and not sent from office.”

   Physical Description: (5pp.).

   Physical Description: (4pp.).

69) “Relations with the Official Public,” by C.A. Dykstra, Institute for Public Relations, Milwaukee, Wisconsin. February 27, 1940
   Physical Description: (2pp.).
   Scope and Content Note
   Outline.

   Physical Description: (2pp.).
   Scope and Content Note
   Outline.

   Physical Description: (13pp.).

   Physical Description: (2pp.).

   Physical Description: (2pp.).
   Scope and Content Note
   Outline.

74) “Talk to Extension,” by C.A. Dykstra, delivered by Extension Freshman English Class, Milwaukee. September 30, 1938
   Physical Description: (2pp.).
   Scope and Content Note
   Outline.

75) “Golden Rules For City Government,” by C.A. Dykstra, at Town Hall, Milwaukee. February 17, 1938
   Physical Description: (2pp.).
Box 23


Physical Description: (13pp.).

77) “Inauguration of President Bevis,” by C.A. Dykstra. October 25, 1940

Physical Description: (13pp.).
Scope and Content Note
With revisions.


Physical Description: (15pp.).

79) “Commencement Address, University of West Virginia,” by C.A. Dykstra. June 3, 1939

Physical Description: (14pp.).

80) “Address before the Wisconsin Council of Agriculture, Green Bay, Wisconsin,” by C.A. Dykstra. October 21, 1937

Physical Description: (3pp.).

81) Excerpts from C.A. Dykstra address in Fond du Lac to Wisconsin League of Municipalities.

Physical Description: (3pp.).


Physical Description: (2pp.).
Scope and Content Note
Outline.


Physical Description: (5pp.).

84) UW Press Release of summary of speech delivered by C.A. Dykstra to Wisconsin Council of Agriculture at dinner in Green Bay. October 22, [n.d.]


Physical Description: (5pp.).
Scope and Content Note
Outline.


Physical Description: (32pp. pamphlet).
Scope and Content Note
With Foreword by C.A. Dykstra (p.2)


Physical Description: (2pp.).
   Physical Description: (12pp.).
   Scope and Content Note
   Outline.

   Physical Description: (6pp.).
   Scope and Content Note
   Outline.

90) “Post War Planning and Education,” by C.A. Dykstra, delivered to Wisconsin Welfare Council, Milwaukee, Wisconsin. October 9, 1942
   Physical Description: (4pp.).
   Scope and Content Note
   Outline.

91) “Service--A Democratic Imperative,” by C.A. Dykstra, delivered at the H.J. Grant Dinner. [n.d.]
   Physical Description: (5pp.).
   Scope and Content Note
   Outline.

92) “The Finger Prints of Conflict,” by C.A. Dykstra, delivered to International Association of Identification held in Milwaukee. September 10, 1942
   Physical Description: (2pp.).
   Scope and Content Note
   Outline.

“Recordings for Broadcasts.” 1939-44
“Chicago, Illinois.”
   Note
   (See photocopy either at beginning of folder, or in UW History Project files)

“Nebraska.”
   Note
   (See photocopy)

“Madison.” 1943-45
   Note
   (See photocopy)

“Madison.” 1942
   Note
   (See photocopy)

“Kansas.”
   Note
   (See photocopy)
| Box 24 | "Kentucky." | Note | (No photocopy) |
| Box 24 | "Iowa." | Note | (See photocopy) |
| Box 24 | "Indiana." | Note | (See photocopy) |
| Box 24 | "Colorado." | Note | (See photocopy) |
| Box 24 | "California." | Note | (See photocopy) |
| Box 24 | "Tennessee." | Note | (See photocopy) |
| Box 24 | "Pennsylvania." | Note | (See photocopy) |
| Box 24 | "Oklahoma." | Note | (See photocopy) |
| Box 24 | "Texas." | Note | (See photocopy) |
| Box 24 | "Virginia and West Virginia." | Note | (See photocopy) |
| Box 24 | "Madison." 1937 | Note | (See photocopy) |
| Box 24 | "Missouri." | Note | (See photocopy) |
| Box 24 | "Wisconsin A-W." | Note | (No photocopy) |

Clarence A. Dykstra papers, 1930-1950 bulk 1930-1945
Box 24
- [Commencement Addresses].
- [Speeches while at Wisconsin - all over the country].
- “New York.”
- Note
  (See photocopy)

Box 25
- “American Youth Commission” 1937-1944
  a) “Outline For Discussion Proposed Findings and Recommendations to be
  Considered for Inclusion in the General Report of the American Youth Commission
  (Preliminary and Confidential--Not For Publication).” May 10, 1941
  Physical Description: (81pp.).

Box 25
b) “Youth Employment and Unemployment,” vol.1 [Chapters 1-4] A Staff Report
Prepared for the American Youth Commission. May 10, 1941
  Physical Description: (174pp.).

c) Small amount of miscellaneous correspondence.

Box 25
- 3) “Statements.” 1937-44
  Note
  (See photocopy)

Box 25
- 4) “Meeting of the American Youth Commission.” July 22-23, 1940
  Scope and Content Note
  Reports, speeches, correspondence.

Box 25
- 5) Pamphlet: “A Program of Action For American Youth.”
  Physical Description: (19pp., 2 copies on file).
  Note
  ***(One copy on file, UWHP)

Box 25
- 6) “Hearing Before the Committee on the Library, House of Representatives, 76th.
Congress, Third Session, on H.Q. 9763, A Bill to Provide For the Establishment of a
Youth Reference Center in the Library of Congress.” June 21, 1940
  Physical Description: (60pp.).

Box 25
- 7) “Draft Statement for Consideration by the Commission at its Meeting: Youth and
the National Defense.” July 22-23, 1940
  Physical Description: (415pp.).

Box 25
- 8) “Youth Work Programs,” Prepared for American Youth Commission by Lewis L.
Lorwin.
  Physical Description: (183pp.).

Box 25
- 9) “Draft Statement for Consideration by the Commission at its Meeting.” July 22-23,
1940
  Physical Description: (45pp.).

Box 26
- “American Youth Commission, Meeting of the.” April 15-16, 1940
- “Committee on Civil Service Improvement.”
- “Council of State Governments.”
- “Governor’s Hour (The National Conference of the Air).”

Boxes 26-27
- National Municipal League Activities 1941-1945
- “September 1941-August 1942.”
- “September 1942-August 1943.”
Box 27
  “September 1943-August 1944-45.”
  International City Managers' Association.
  “Civil Service Assembly.” 1937-38
  “International City Manager's Association.” [n.d.]
  Loose material dealing with the American Youth Commission.
    Scope and Content Note
    Including “What the High Schools Ought to Teach”; and Chapter IV, “Secondary Education for American Youth.”
    Note
    [From American Youth Commission publication?]

Box 27
  “Technical Board of Review (Federal Administration of Public Works).”
    Scope and Content Note
    Explanation says “Mr. D. was a member of the Board--it has since been terminated.”

Box 28
  National Municipal League
    Physical Description: [5 folders].
    1) “1938.”
    2) “1939.”
    3) “Current correspondence.”
    4) “Model Charter.”
    5) “Haynes Foundation.”

Box 28
  National Resources Planning Board 1939-1944
    Physical Description: [4 folders].
    1) “1939.”
    2) “1941-42.”
    3) “1942-43.”
    4) “1943-44.”

Box 29
  National Resources Committee 1939
    Physical Description: [11 folders].
    1) “National Resources Committee.” 1939
    2) “Manuscripts, National Resources Committee.”
       Physical Description: (File folder empty).
    3) “C.A. Dykstra’s copy of The Final Use of Resources, by Gardiner C. Means.” August 1939
    4) “Proportional Representation.”
    5) “Spelman Fund.” 1941-45
       Scope and Content Note
       “Since 1929, the Spelman Fund has been concerned with the betterment of methods of public administration.”
    6) “Spelman Fund Correspondence.” 1937
    7) “Spelman Fund Correspondence.” 1938
    8) “Spelman Fund Correspondence.” 1939
    9) “Spelman Fund Correspondence.” 1940
       Prepared by the National Resources Committee. June 1939
       Physical Description: (184pp.).

Box 30
  Numerous folders of minutes of the Board of Trustees meetings of the Spelman Fund.
<table>
<thead>
<tr>
<th>Box 31</th>
<th>More Board of Trustees minutes, Spelman Fund.</th>
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<tbody>
<tr>
<td></td>
<td>&quot;Tax Policy Reports, by the Tax Institute.&quot; 1941-44</td>
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<td>Box 32</td>
<td>&quot;Tax Institutes.&quot; 1941-42</td>
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<tr>
<td>Box 32</td>
<td>&quot;Tax Policy League (Tax Institute since November 9, 1940), Correspondence.&quot; May 1937-July 1941</td>
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<tr>
<td>Box 32</td>
<td>&quot;Tax Policy League--General Correspondence 309 E. 34th. St., New York City. (Mr. D. a member--serving on Advisory Council).&quot;</td>
</tr>
<tr>
<td>Box 32</td>
<td>&quot;Town Hall, Incorporated.&quot;</td>
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<tr>
<td></td>
<td>Scope and Content Note</td>
</tr>
<tr>
<td></td>
<td>Deals with &quot;America's Town Meeting of the Air, A National Forum for the Discussion of Public Questions.&quot;</td>
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<tr>
<td></td>
<td>Note</td>
</tr>
<tr>
<td></td>
<td>C.A. Dykstra was on the Town Hall National Program Advisory Committee.</td>
</tr>
<tr>
<td>Box 32</td>
<td>Who's Who in America. 1944-45</td>
</tr>
<tr>
<td></td>
<td>Scope and Content Note</td>
</tr>
<tr>
<td></td>
<td>Apparently C.A. Dykstra was in Who's Who in America.</td>
</tr>
<tr>
<td>Box 32</td>
<td>&quot;Letters Regarding: Chairmanship Selective Service and Resignation Mediation Board.&quot;</td>
</tr>
<tr>
<td>Boxes 33-34</td>
<td>Selective Service Correspondence</td>
</tr>
<tr>
<td>Box 33</td>
<td>1) &quot;Selective Service Correspondence, A.&quot;</td>
</tr>
<tr>
<td>Box 33</td>
<td>2) &quot;Selective Service Correspondence, B.&quot;</td>
</tr>
<tr>
<td>Box 33</td>
<td>3) &quot;Selective Service Correspondence, C.&quot;</td>
</tr>
<tr>
<td>Box 33</td>
<td>4) &quot;Selective Service Correspondence, D.&quot;</td>
</tr>
<tr>
<td></td>
<td>Scope and Content Note</td>
</tr>
<tr>
<td></td>
<td>[Includes correspondence from Bernard Baruch, among other notables. Gives reader good idea of scope of C.A. Dykstra's Selective Service responsibilities.]</td>
</tr>
<tr>
<td>Box 34</td>
<td>1) &quot;Inter-Office Memos.&quot; 1940-41</td>
</tr>
<tr>
<td>Box 34</td>
<td>2) &quot;Daily Calendar.&quot; October-December 1940</td>
</tr>
<tr>
<td>Box 34</td>
<td>3) &quot;Selective Service Correspondence, E.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>4) &quot;Executive Order (no.8569)&quot;</td>
</tr>
<tr>
<td></td>
<td>Scope and Content Note</td>
</tr>
<tr>
<td></td>
<td>&quot;Designating the Director of Selective Service to Perform Certain Duties and Functions, Under the Selective Training and Service Act of 1940.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>5) &quot;Selective Service Correspondence, F.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>6) &quot;Selective Service Correspondence, G.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>7) &quot;Selective Service Correspondence, H.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>8) &quot;Selective Service Correspondence, I.&quot;</td>
</tr>
<tr>
<td>Box 34</td>
<td>9) &quot;Badger Quarterly Editorials.&quot; 1938-1944</td>
</tr>
<tr>
<td></td>
<td>Scope and Content Note</td>
</tr>
<tr>
<td></td>
<td>Includes drafts of &quot;BQEs&quot; for: January, March, June 1938 and October 1938; January, March, June and October 1939; January, March, June, October 1940 and December 1940; March, September and December 1941; March and September 1942; March, May and September 1943; March, June, September and December 1944.</td>
</tr>
<tr>
<td>Box 34</td>
<td>10) Manuscripts of Magazine Articles:</td>
</tr>
<tr>
<td></td>
<td>a) &quot;Efficiency in City Government,&quot; by C.A. Dykstra. February 1939</td>
</tr>
<tr>
<td></td>
<td>Physical Description: (4pp.).</td>
</tr>
</tbody>
</table>
   Physical Description: (4pp.).

Box 34  

c) An editorial by C.A. Dykstra in which he responded to the question of jobs in the U.S. From The Leatherneck. 1944
   Physical Description: (3pp.).

Box 34  

d) “This Is My Country,” by C.A. Dykstra [no publication listed]. August 20, 1943
   Physical Description: (3pp.).

Box 34  

11) “Ohio.”
   Note
   (See photocopy)

Box 34  

[Speeches in Ohio].
Box 35  

1) “Statements by the President to the Board of Regents.”
   Scope and Content Note
   Includes April 25, 1939; May 8, 1939; June 1, 1939; June 2, 1939; July 11, 1939; September 19, 1939; October 19, 1939; March 18, 1942; April 2, 1942.

Box 35  

“Alumni Magazine Articles.”
“Maryland.”
   Note
   (See photocopy)

Box 35  

“Madison.” 1939-
   Note
   (See photocopy)

Box 35  

“Madison.” 1940
   Note
   (See photocopy)

Box 35  

“Madison.” 1941
   Note
   (See photocopy)

Box 35  

“Massachusetts.”
   Note
   (See photocopy)

Box 35  

“Michigan.”
   Note
   (See photocopy)

Box 35  

“Illinois.”
   Note
   (See photocopy)

Box 36  

American Municipal Association. 1940s
Box 36  
“Minnesota.”  
Note  
(See photocopy)

Box 36  
“New Jersey.”  
Note  
(See photocopy)

Box 36  
“Washington, D.C.”  
Note  
(See photocopy)

Box 36  
“North Carolina.”  
Note  
(See photocopy)

Box 36  
Copies of the Following Bound Pamphlets:  
   a) “The University’s Responsibilities in Training for Citizenship,” by C.A. Dykstra at  
      inauguration of President Bevis of Ohio State University. October 25, 1940  
      Physical Description: (24pp.).

Box 36  
   b) “Phi Beta Kappa Address,” by C.A. Dykstra at Hobart College. June 1938  
      Physical Description: (18pp., 6 copies on file).  
      Note  
      ***(One copy in UWHP files)

Box 36  
   c) “Education and World Conflict,” by C.A. Dykstra in The Yale Review. Autumn 1942  
      Physical Description: (56pp.).  
      Note  
      C.A. Dykstra, who was Provost of UCLA at the time, is chairman of this committee.

Box 36  
   e) “Some Thoughts on Engineering Education,” by Donald M. Baker (with discussion  
      by C.A. Dykstra among others) 1947  
      Physical Description: (p.745).  
      Scope and Content Note  
      Reprinted from Transactions (vol.112).

Box 36  
      Scope and Content Note  
      Includes “Democracy and the Manpower Crisis,” by C.A. Dykstra (pp.32-49).

Boxes 36-37  
Papers on the American Political Science Association 1938-1945  
   “1942-43 (44-45).”  
   “1940-41.”  
   “1939.”  
   “1938.”  
   “Personnel Service Edition.” 1938  
      Scope and Content Note  
      1p. resume of the American Political Science Association, of which C.A. Dykstra is president.
“American Political Science Association, the Personnel Service, Report On Nine Years of the Personnel Service.” December 27, 1937

Note
(A continuation of no.4 above)

“American Planning and Civic Association (Formerly American Civic Association and National Conference on City Planning).” 1938-44

“American Academy of Political and Social Science.”

Note
(Note: Mr. D. elected vice President in 1937)

“American Public Welfare Association.”

“American Youth Commission.” 1942-1945

Scope and Content Note
Correspondence and drafts of reports.

“American Youth Commission of American Council of Education.”

Physical Description: (186 pp.).
Scope and Content Note
Includes Confidential “Preliminary Report For Discussion, Final General Report of the American Youth Commission [Youth and the Future, Tentative Timetable].”

“Invitations.”

“Joint Army and Navy Committee on Welfare and Recreation.”

“Selective Service Correspondence, J.”

“Selective Service Correspondence, K.”

“Selective Service Correspondence, L.”

“Selective Service Correspondence, Me.”

“Selective Service Correspondence, M.”

“Selective Service Correspondence, N.”

“Selective Service Correspondence, O.”

“Selective Service Correspondence, P.”

“Selective Service Correspondence, Q.”

“Selective Service Correspondence, R.”

“Personal Accounts.”

“Press.” Various newspaper articles on Selective Service and Mediation Board.

Scope and Content Note
Includes November 10, 1940 New York Times Magazine article “Dykstra Talks of Service and the Nation”.

“Pro Arte Quartet.”

Scope and Content Note
Correspondence relating to the Pro Arte Quartet, much of it relevant to UW.

“Selective Service Correspondence, U.”

“Selective Service Correspondence, V.”

“Selective Service Correspondence, W.”

“Selective Service Correspondence, Miscellaneous.”

“Selective Service Correspondence, Y.”

“Selective Service Correspondence, X-Y.”

“Clarence A. Dykstra--Selective Service System.”

Scope and Content Note
Includes two letters to C.A. Dykstra from FDR; one from wife Eleanor).
| Box 41 | “Travel--Selective Service.” |
| Box 41 | “Joint Army and Navy Committee on Welfare and Recreation (Miscellaneous Correspondence)” 1940-45 |
| Box 41 | “1942-45.” |
| Box 42 | “1942-43.” |
| Box 42 | “1941-42.” |
| Box 42 | “1940-41.” |
| Box 42 | “Report of the Committee on a Design for General Education for Members of the Armed Forces.” |
|        | Physical Description: (Mimeographed). |
|        | Scope and Content Note |
|        | Papers include: |
|        | “Report of the Committee on a Design for General Education for Members of the Armed Forces” [n.d., no author listed] (35pp.). |
|        | “Part II: A Design for General Education for Members of the Armed Forces” [n.d., in outline form, no pp. listed]; etc. |
| Box 42 | “Keough, Austin C.” |
|        | Scope and Content Note |
|        | Cap Times article saying C.A. Dykstra denied reports that he had been offered presidency of Motion Pictures Producers. |
|        | [Also], correspondence re to C.A. Dykstra's involvement in labor dispute and motion picture industry. |
| Box 43 | “Selective Service Correspondence, S.” |
| Box 43 | “Selective Service Correspondence, T.” |
| Box 43 | “Speeches and Public Relations.” Includes: |
| Box 43 | a) Some photographs (not labeled) of what looks like Selective Service events. |
| Box 43 | b) Numerous articles, statements, etc., dealing with selective service. |
| Box 43 | c) A copy of “A Year in the Army” which, the note from Lola Bradford explains, is to appear in Coronet Magazine. [March 1, no year] |
| Box 43 | d) Correspondence re Town Hall: “An Educational Institution Founded in 1894 as the League for Political Education. |
| Box 43 | e) Speeches, including: |
|        | Scope and Content Note |
|        | “Ohio State University, October 25--Columbus,” [n.d.] (13pp.), which includes handwritten draft. |
|        | “Albany Speech--February 12, 1941,” (3pp.), which includes handwritten draft. |
|        | “The Current Challenge to Education,” by C.A. Dykstra, February 22, 1941, delivered to Johns Hopkins University, Commencement Exercises (14pp.). |
| Box 43 | “A Letter to A Selectee-- Coronet Magazine.” June 1941 |
|        | Scope and Content Note |
|        | Also contains 8pp. article “A Year in ‘the Army,” by C.A. Dykstra (including handwritten draft). |
| Box 43 | Envelope addressed to C.A. Dykstra with return address “Federal Works Agency.” |
|        | Physical Description: (All photos labeled and dated, with the principle people identified). |
|        | Scope and Content Note |
|        | Has [excellent] photos of dress rehearsal of draft lottery and the actual lottery. |
| Box 45 | “Plaque from Navy commemorating C.A. Dykstra.” |
Box 45  
"Personal Clippings."

Scope and Content Note

One article from April 28, 1940 Wisconsin State Journal, [n.p.] entitled “Curly Took the 'Grow up to be President' Line Seriously.” Short biographical sketch.

Box 45  
"Dykstra, J.W. Detroit."

Box 45  
"Mrs. John S. Dykstra."

Box 45  
"Edward J. Dykstra."

Box 45  
"Mr. and Mrs. W.E. Hartley."

Box 45  
"Miscellaneous Articles--Poems--Pictures (Personal for Mr. Dykstra)."

Box 45  
"S.H. Dykstra."

Box 45  
"Mrs. R.H. Hartley."

Box 45  
"E.L. Love."

Box 45  
"Dorothy Cooper Plummer."

Box 45  
"Miscellaneous Family Correspondence."

Box 45  
"Proposed Trips to France and Germany--1933-1934-1936. Mr. D. was unable to go in each case."

Box 45  
"Passport--C.A. Dykstra."

Box 45  
"British Embassy, Invitation of."

Box 45  
"Rollen B. Posey."

Box 45  
"Bill--Paid."

Box 45  
"Correspondence re furniture President's House."

Box 45  
"Regent Statement--Interpretation of Terms re Dykstra appointment."

Box 45  
"Heinemann, Fred--Merrill, Wisconsin, Northern Wisconsin Lake Property."

Box 45  
“(Otto, Martha) Goheen, Mrs. Richard S.”

Box 45  
"Hudson Shipping company (re refund on duty paid on articles brought from Europe)."

Box 45  
"Magazine Subscriptions."

Box 45  
"Correspondence with Martha Otto.” 1937-40

Box 45  
"Saks & Company, Montreal, Canada, Antiques."

Box 46  
"Summer Home, Wisconsin."

Box 46  
"Clippings: Obituary of C.A. Dykstra."

Box 46  
"Taylor, Harold."

Box 46  
"C.A. Dykstra--Honorary Memberships in Societies and Organizations."

Box 46  
"Pi Gamma Mu--Social Science Honor Society."

Box 46  
"Delta Upsilon."

Box 46  
"Honorary Degrees Received by Mr. Dykstra."

Box 46  
"Miscellaneous Personal Correspondence of all Kinds."

Note

(Arranged in no special order)

Box 46  
"Phi Eta Sigma and Phi Kappa Phi certificates."

Box 46  
"Honorary Degrees."

Box 47  
City of Cincinnati (last 5.5 meetings). 1930

Box 48  
City of Cincinnati. 1936 (July-December)

Box 49  
"Travel--Army Specialized Training Division--Beukema Committee."

Box 49  
"ASTD.” November 15-16, 1943

Box 49  
"Army Air Forces."

Box 49  
"Committee on Relationships of Higher Education and Federal Government."

Box 49  
"C.A. Dykstra--Travel & Expense--Mediation Board."

Box 49  
"Travel--War Manpower Commission."

Box 49  
"Mediation Board.” April-August 1941

Box 50  
"Congratulatory Letters re Provost, U.C.L.A."

Scope and Content Note

| Box 50 | Physical Description: (7pp., 9 copies on file). |
| Box 50 | Note |
| Box 50 | ***(1 copy on file, UWHP) |

| Box 50 | “Mediation Board.” September 1941- |
| Box 50 | “UNESCO.” |
| Box 50 | “Sproul, R.G. Confidential.” |

| Box 50 | Scope and Content Note |
| Box 50 | Apparently re to C.A. Dykstra's taking job at UCLA. |

| Box 62 | Correspondence. 1909-11 |
| Box 66 | City of Cincinnati. 1936 |
| Box 71 | “Mediation Board--Agenda, Settlement Agreements, Contracts and Recommendations.” 1941 |
| Box 71 | “Report of Activities of National Defense Mediation Board.” February 14, 1942 |
| Box 76 | Clippings - Cincinnati city manager. 1930-37 |
| Box 76 | Scrapbook of Press Clippings. 1930-37 |

| Box 76 | Physical Description: (1 scrapbook). |
| Box 76 | Note |
| Box 76 | Some articles are dated, others are not [appears to be excellent resource]. |

| Box 77 | 1) “Miscellaneous Clippings.” 1937-40 |

| Box 77 | Physical Description: (1 folder). |
| Box 77 | Scope and Content Note |
| Box 77 | Miscellaneous clippings on and about C.A. Dykstra [appears to be excellent resource]. |

| Box 78 | Clippings - Selective service director; labor mediation board. |
| Box 78 | “Selective Service Newspaper Clippings.” |

| Box 78 | Physical Description: (1 folder). |
| Box 78 | Scope and Content Note |
| Box 78 | Includes sections on: pictures; editorials; news stories; university salaries; and Mediation Board among others [appears to be worth careful examination]. |