Finding Aid for the Huntington Hartford Foundation Records, 1948-1965

Processed by Anne Caiger; machine-readable finding aid created by Caroline Cubé and edited by Josh Fiala.
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Descriptive Summary
Title: Huntington Hartford Foundation Records,
Date (inclusive): 1948-1965
Collection number: 1187
Creator: Huntington Hartford Foundation
Extent: 75 boxes (37.5 linear ft.) 2 oversize boxes
Abstract: Huntington Hartford established the Huntington Hartford Foundation (1948-1965) to foster community creativity in the arts through fellowships which provided subsistence, living quarters and partial supplies at the Foundation's location in Rustic Canyon, Pacific Palisades, California. In 1954, the Huntington Hartford Foundation Awards were created to honor annually persons with distinguished achievements in these fields. The collection consists of correspondence, legal papers, financial records, brochures and publicity materials, photographs and clippings of the Huntington Hartford Foundation. Includes correspondence, applications, and reports in Foundation fellowship files.
Repository: University of California, Los Angeles. Library. Department of Special Collections.
Los Angeles, California 90095-1575
Physical location: Stored off-site at SRLF. Advance notice is required for access. Please contact the UCLA Library, Department of Special Collections Reference Desk for paging information.
Restrictions on Access
COLLECTION STORED OFF-SITE AT SRLF: Advance notice required for access.
Fellowship and applicant files (boxes 25-68) are closed to access until 2050.
Restrictions on Use and Reproduction
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Provenance/Source of Acquisition
Gift of Peter H. Bickford, 1976.
Preferred Citation
[Identification of item], Huntington Hartford Foundation Records (Collection 1187). Department of Special Collections, Charles E. Young Research Library, UCLA.
UCLA Catalog Record ID
UCLA Catalog Record ID: 1720586
History
In December 1948 Huntington Hartford established the Huntington Hartford Foundation; its purpose was to foster community creativity in the arts through fellowships which provided subsistence, living quarters and partial supplies at the Foundation's location in Rustic Canyon, Pacific Palisades, California: applicants for fellowships were screened by three admissions committees (literary, music and art), and in 1954 the Huntington Hartford Foundation Awards were created to honor annually persons with distinguished achievements in these fields; the Foundation closed in September 1965.
Expanded Historical Note
The Huntington Hartford Foundation was legally established in December 1948 by Huntington Hartford as founder and trustee. Its purpose was to foster creativity in the arts through fellowships which provided subsistence, living quarters and partial expenses for supplies at the Foundation's secluded estate in Rustic Canyon, Pacific Palisades. Fellowships could be for any period of time up to 6 months and the Foundation operated on a year-round basis. Applicants were screened by Admissions Committees (of which there were three--literary, music and art) composed of members distinguished in their respective fields.
In 1954, the Huntington Hartford Foundation Awards were created to honor annually a writer, a composer and an artist for a distinguished career of achievement in his particular field.
The Foundation closed in September, 1965.
Scope and Content
Collection consists of correspondence, legal papers, financial records, brochures and publicity materials, photographs and clippings of the Huntington Hartford Foundation. Includes correspondence, applications, and reports in Foundation fellowship files.
Organization and Arrangement
Arranged in the following series:
1. General administrative records (Boxes 1-13, 72-77).
2. Correspondence (Boxes 14-24, 74).
3. Foundation fellowship files (boxes 25-70, 75). [Boxes 25-68 are CLOSED TO ACCESS until the year 2050]

Indexing Terms
The following terms have been used to index the description of this collection in the library’s online public access catalog.

Subjects
Huntington Hartford Foundation--Archives.
Charitable uses, trusts, and foundations--California--Los Angeles--Archival resources.

Items Removed from Collection
The following photographs found in a folder with a note that “John Berry gave these to the foundation as a token of his appreciation”, ahve been added to Collection 99. The note is in Box 11.
- Walt Whitman, 1871
- Nelson M. Whitman (?), 1859

General Administrative Records

Box 1
Legal documents and various papers. 1948-ca. 1965
Scope and Content Note
Includes typescript history of Foundation by John Vincent, 1953.

Box 2
Inventories and appraisals of property. 1950-1956
Scope and Content Note

Box 3
Insurance and property tax exemptions. 1952-1964

Box 4
Accounting statements. 1953-1965

Boxes 5-6
Bank statements, returned cheques and cheque stubs. ca. 1950-ca. 1965

Box 7
Reports and newsletters [to “Friends” of the Foundation?]. 1951-1965

Box 8
Brochures and publicity material.

Boxes 9-10
Clippings. ca. 1950-ca. 1965

Box 11
Guestbook; photographs of Foundation; address book.

Box 12
Slides and photographs of artists’ work; Foundation seal and letterhead cut.

Box 13
Colored postcards of Foundation.
Physical Description: (duplicates)

Box 76
Photograph album.

Box 77
Clippings book. 1950-1965

Box 77
Photograph book. 1950-1952

Box 76
2 wooden boards on which are written signatures of Fellows (?). 1959-1965

Correspondence
Arrangement
Boxed in the several sequences in which it was found.

Boxes 14-17
Director’s correspondence, A-Z. ca. 1950-ca. 1965
Note
See also Box 24 below.
<table>
<thead>
<tr>
<th>Boxes 18-22</th>
<th>General Correspondence, A-Z. ca. 1950-1965</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope and Content Note</td>
<td>Includes correspondence re awards, employment applicants and sale of Foundation; and payroll and other records re personnel.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Boxes 23-24</th>
<th>Advisory and Admissions Committees. ca. 1950-1965</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope and Content Note</td>
<td>Box 23 includes Advisory Committee Journal, 1950-1951 and Box 24 includes Director's correspondence with Huntington Hartford, 1960-1963.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>box [Boxes 25-70]</th>
<th>Foundation Fellowship Files</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope and Content Note</td>
<td>In addition to correspondence and application forms, includes medical reports, confidential reports and references re applicants' work and personal conduct, and very occasionally reports on unsatisfactory personal behavior by fellows during their residence at the Foundation.</td>
</tr>
<tr>
<td>Note</td>
<td>This material is CLOSED TO ACCESS until the year 2050.</td>
</tr>
<tr>
<td>Arrangement</td>
<td>Arranged alphabetically by name:</td>
</tr>
</tbody>
</table>

| Box 25 | A-Barr. |
| Box 26 | Bart-Bi. |
| Box 27 | Bl-Bz. |
| Box 28 | Ca-Col. |
| Box 29 | Cor-De. |
| Box 30 | Di-Eg. |
| Box 31 | Eh-For. |
| Box 32 | Fos-Go. |
| Box 33 | Gr-Ham. |
| Box 34 | Har-Hol. |
| Box 35 | Hor-J. |
| Box 36 | Ka-Kl. |
| Box 37 | Kn-Lau. |
| Box 38 | Law-Li. |
| Box 39 | Lo-Ma. |
| Box 40 | McA-Mor. |
| Box 41 | Mot-O. |
| Box 42 | Pa-Po. |
| Box 43 | Pr-Re. |
| Box 44 | Ri-Rz. |
| Box 45 | Sa-Sm. |
| Box 46 | So-Sz. |
| Box 47 | Ta-Tr. |
| Box 48 | Tu-Wal. |
| Box 49 | Wan-Wid. |
| Box 50 | Wil-Wz. |
| Box 51 | Y-Z. |
Rejected applicants for Fellowships Files 1950-1965

Scope and Content Note
Includes small number of files regarding Fellowships that were not taken up. Content of files in addition to correspondence and application forms, includes confidential reports and references regarding applicants' work and personal conduct.

Note
This material is CLOSED TO ACCESS until the year 2050.

Arrangement
Arranged alphabetically by name:

Box 52
- A-Bar.
Box 53
- Bat-Bz.
Box 54
- Ca-Coh.
Box 55
- Cok-De.
Box 56
- Di-E.
Box 57
- F-Gi.
Box 58
- Gi-Ha.
Box 59
- He-Ka.
Box 60
- Ke-Leo.
Box 61
- Lev-Mil.
Box 62
- Min-Pal.
Box 63
- Par-Ros.
Box 64
- Rot-Sh.
Box 65
- Si-Ta.
Box 66
- Ta-Wal.
Box 67
- War-Z.
Box 68
- Dormant, withdrawn or returned application files. 1950-1965

Note
This material is CLOSED TO ACCESS until the year 2050.

Box 68
- Unprocessed applications file. 1965

Note
This material is CLOSED TO ACCESS until the year 2050.

Box 68
- Miscellaneous statistics and form letters regarding applications.

Note
This material is CLOSED TO ACCESS until the year 2050.

Boxes 69-70
- Records of Fellows accomplishments. 1965
Scope and Content Note

[Contains biographical information in format of returns to a questionnaire.]

Note

[Collected for a history of the Foundation?]

Box 70

Miscellaneous records relating to Fellows including arrival and departure journals. 1950-1965