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**Title:** School of Medicine. Office of the Dean. Administrative files of Stafford L. Warren.

**Identifier/Call Number:** University Archives Record Series 300

**Contributing Institution:** UCLA Library Special Collections

**Language of Material:** English

**Physical Description:** 95.2 linear ft. (237 boxes, 1 carton, 1 half box)

**Date:** 1926-1985

**Abstract:** Record Series 300 contains the administrative files of Stafford L. Warren, Dean of the School of Medicine at the University of California, Los Angeles.

**Creator:** School of Medicine. Office of the Dean; Vice Chancellor for Health Sciences. 1948-

**Access**

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**Processing Information**

Original processing of boxes 1-13 has been revised and updated (2005 Summer): contents of file folders have been reviewed; folder titles revised as needed; and some folders assigned new box numbers. Record Series 300 now consists of Boxes 1-13; 19-242 [NOTE: boxes 14-18 empty].

**Preferred Citation**

[Identification of item], School of Medicine. Office of the Dean. Administrative files of Stafford L. Warren (University Archives Record Series 300). UCLA Library Special Collections, University Archives.

**Historical note**

Stafford Leak Warren (1896-1981) earned his B.A. at University of California at Berkeley in 1918; M.A. and M.D. at University of California San Francisco Medical School, 1922; and accomplished his postgraduate studies at Johns Hopkins University and Harvard, 1922-1925. Warren went on to direct the Atomic Energy Project at the University of Rochester (1943) and worked on the Manhattan Project. After the war, Warren came to UCLA to serve as dean of the School of Medicine (1947-1962), vice-chancellor of the Health Sciences (1962-1963) and professor emeritus at UCLA (1965-1981).

**Scope and Content**

Record Series 300 contains the administrative files of Stafford L. Warren, Dean of the School of Medicine at the University of California, Los Angeles. Files regard the founding and development of the School of Medicine, as well as atomic bomb and atomic energy; Atomic Energy Commission; budgets; civil defense and UCLA disaster preparedness; foundations; hospitals; Health Research Facilities Grant; Public Health; Veteran's Administration; Planning Committee; Faculty Practice Plan; and construction and location plans. Materials include correspondence, reports, proposals, employment applications, research materials, and architectural drawings. Architectural drawings include diazotypes, blue prints, and original drawings of the Medical Center and its environs dating between 1948-1968. Drawings originated in the Office of Architects and Engineers (and its predecessors); Welton Becket and Associates; Murray, Erick, and Associates; Stacy and Skinner Structural Engineers; Wurmdman and Becket; and Neptune, Thomas, and Associates. Some drawings are notated. There is a gap in the box numbering sequence of this record series. Due to reprocessing, box numbers jump from box 13 to box 19.

This is an inactive record series; no additional University records are expected to be added.

**UCLA Catalog Record ID**

UCLA Catalog Record ID: 3521317

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Scope and Contents note

Applications received in preparation for the opening of the UCLA School of Medicine. Includes applications for faculty positions and technical staff.

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Box 1


Physical Description: 2.0 folders

Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1


Box 1

Employment applications and related correspondence. Aphasia; speech and hearing. 1951.

Box 1

Employment applications and related correspondence. Assistant Dean. 1953.

Box 1


Box 1


Box 2


Physical Description: 3.0 folders

Box 2


Box 2


Box 2


Box 2


Box 2


Box 2


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Box 2


Box 2

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<td>Employment applications and related correspondence. Neuropathology. 1947-1955;</td>
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<td>Employment applications and related correspondence. Neuropsychiatry. 1947-1955;</td>
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<td>Employment applications and related correspondence. Orthopedic surgery. 1947-1955;</td>
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<td>Box 4</td>
<td>Employment applications and related correspondence. Public health/Preventative</td>
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<td>Box 4</td>
<td>Employment applications and related correspondence. Rehabilitation Center.</td>
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<td>1947-1955; n.d.</td>
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<td>Box 5</td>
<td>Employment applications and related correspondence. Technicians. 1947-1955; n.d.</td>
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<td>Box 5</td>
<td>Employment applications and related correspondence. Virus diseases. 1947-1955;</td>
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Scope and Contents note

Includes correspondence from the following organizations: Academy of General Practice, American Association for the Advancement of Science, American Association of Industrial Physician and Surgeons, American Cancer Society, American College of Physicians, American College of Surgeons, American Dental Association, American Friends' Service Committee, and various subgroups of the American Medical Association.

Box 6


Physical Description: 4.0 folders

Box 6


Physical Description: 2.0 folders

Box 6


Physical Description: 2.0 folders

Box 6


Physical Description: n.d.

Box 7


Physical Description: 2.0 folders

Box 7


Physical Description: n.d.

Box 7


Physical Description: n.d.

Box 7


Physical Description: 2.0 folders

Box 7


Physical Description: 2.0 folders

Box 7


Folders contain meeting minutes and correspondence. Folder 1: In 1947, Stafford L. Warren was asked by the AMA to serve on the Board of Trustees of its Council on National Emergency Medical Service, which he accepted. In 1947 correspondence with Dr. George Lull of the AMA, Dr. Warren discusses his apprehension about future warfare involving atomic weapons and states that his goal in setting up the UCLA School of Medicine is to thoroughly train physicians in radiological safety. He also refers to an analysis he wrote on the "atomic bomb problem" which was "cleared" for publication. This may be the unsigned, typewritten article entitled "Radiation Hygiene."

Box 7


Physical Description: 2.0 folders

Box 7


Physical Description: 2.0 folders
Box 8


Physical Description: 7.0 folders

Scope and Contents note

Beginning in 1947, Stafford L. Warren served on the Board of Trustees of the AMA's Council on National Emergency Medical Service. Folder 2 contains 1948 correspondence with other committee members referring to the AMA role in planning for national defense and national emergency. There is also a copy of a City of Los Angeles Health Department "Major Disaster Plan." Folder 8 includes a 1950 chart prepared by the Atomic Energy Commission which discusses civil defense and medical planning in the event of a "Hiroshima-type attack" on the United States. Folder 8 also holds a May 1950 copy of Time magazine, which may have been kept for a "National Affairs" note on military requests for the development of a nuclear-powered submarine and weapons.

Box 9


Physical Description: 7.0 folders

Scope and Contents note

Beginning in 1947, Stafford L. Warren served on the Board of Trustees of the AMA's Council on National Emergency Medical Service. Folder 10 contains an AMA Handbook for 1949-1950, with an annotation from Dr. Warren calling it an "important document." There is also a booklet from the Surgeon General of the U. S. Army entitled, "What You Should Know About The Atomic Bomb." Folder 11 contains federal and state civil defense pamphlets and guides. Folder 13 contains a preliminary report from the AMA and American Hospital Association on civilian medical resources available for potential military medical needs. Folders 14 and 15 contain Dr. Warren's annotated Council meeting minutes from 1954 and 1955.

Box 10


Scope and Content

Correspondence. Mention is made of Dr. Warren's 1948 presentation to the AMA on "Medical Aspects of the Atomic Bomb."

Box 10


Scope and Content

Annual journal of the association.

Box 10


Box 10


Scope and Content

File includes a transcript of Stafford Warren's 1948 presentation to the American Pharmaceutical Association on safety measures taken to protect the health of workers employed in Manhattan Project bomb production. The transcript contains detailed descriptions of burns and illnesses suffered as a result of the atomic bomb dropped on Hiroshima, Japan.

Box 10

Professional associations and correspondence. American Physical Society. 1948; n.d.

Scope and Content

Program of the American Physical Society's meeting at UCLA in January 1948.
Box 10
Scope and Content
Brochure.

Box 10

Box 10
Scope and Contents note
Correspondence and meeting minutes.

Box 10
Scope and Content
Includes two Air Affairs journal.

Box 10
Scope and Contents note
Includes 1951 association brochure on communicable and venereal disease in the U.S.
Also, correspondence mentions UCLA School of Medicine research on sexual deviance.

Box 10
Scope and Contents note
Association membership roster.

Box 11

Box 11
Scope and Contents note
Correspondence reflects Dr. Warren's concern with "air pollution from radioactive materials" caused by reactors.

Box 11

Box 11
General note
Name of association appears to have changed in 1948.

Box 11
Professional associations and related correspondence. Association for Physical and Mental Rehabilitation. 1951-1953.

Box 11

Box 11
Physical Description: 4.0 folders
Scope and Content
February 1952 correspondence from the association secretary refers to a questionnaire sent to medical schools about the number of "Negro" medical students at association colleges.
Box 12  Professional associations and related correspondence. Association of American Medical Colleges. 1954 May-1956 Nov.
   Physical Description: 4.0 folders
   Scope and Content


   Physical Description: 3.0 folders
   Scope and Content
   Includes correspondence and meeting minutes.

Box 13  Professional associations and related correspondence. Emergency Committee of Atomic Scientists. 1948.
   General note
   File includes two form letters signed by Albert Einstein, in his capacity as Chairman of the Emergency Committee of Atomic Scientists.


Box 13  Professional associations and related correspondence. The Humanists. 1949-1951.


Box 13  Professional associations and related correspondence. James Ewing Society. 1948.

Box 13  Professional associations and related correspondence. Los Angeles County Medical Association. 1947-1950; n.d.
   Physical Description: 2.0 folders
   Scope and Content
   Includes an undated letter from the president of the California Medical Association seeking member contributions for the construction of West View Hospital in Los Angeles, the first "purely interracial" facility on the West Coast to serve the needs of "minority groups, including approximately 250,000 Negroes."

Box 19, Folders 1-4


Box 19, Folder 5

Los Angeles Medical Association - Bay District Branch.

Box 19, Folder 6


Box 19, Folder 7

Medical Diagnostic Association.
Professional Associations. Series 2. 1946-1956; n.d.

Box 19, Folder 8

Medical Research Society of Southern California. 1948-1951.

Box 19, Folder 9

Medical Society of California. 1952.

Box 19, Folder 10


Box 19, Folder 11


Box 19, Folder 12


Box 19, Folder 13

National Health Assembly. 1948.

Box 19, Folder 14

National Mental Health Foundation. 1948-1949.

Box 19, Folder 15


Box 19, Folder 16

National Rehabilitation Association of Southern California. 1949-1952.

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Pan-American Medical Confederation. 1948-1949.

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People's Place. 1948.

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Box 20, Folder 1

Red Cross Blood Program (for Dr. Philip M. West). 1950.

Box 20, Folder 2


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Social Science Research Council. 1949.
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DV 8's. 1951.
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Hospital Council of Southern California. 1949-1956.
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Los Angeles County Heart Association - Research Lab of UCLA. 1953-1958.
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Los Angeles County Heart Association - Research Lab of UCLA. 1959-1963.
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Los Angeles Physicians' Aid Association. 1951.
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National Committee for Mental Hygiene. 1950.

Box 22, Folder 5


Box 22, Folders 6-7

National Fund for Medical Education. 1953-1956.

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Planned Parenthood Federation. 1952-1957.

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Box 22, Folder 10


Box 23, Folder 1

Associations and Societies - general. 1951-1954.

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Box 26, Folder 1


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UCLA Council on Atomic Implications. 1948.

Box 27, Folders 1-3


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Box 29, Folders 1-2

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Budgets. 1953-1961; n.d.

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Budgets - Initial Complement Budgets. 1951-1952.

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Budgets - Initial Complement Budgets. 1953 Feb-Sep.

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Budgets - Initial Complement Budgets. 1953 Oct-1957; n.d.

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Budgets - Initial Complement Budgets - minutes (dictaphone tapes). 1953.

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Civil Defense and UCLA Disaster Preparedness. 1951 Jan-1953.

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Civil Defense and UCLA Disaster Preparedness. 1954 Jan-1956; n.d.

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Civil Defense and UCLA Disaster Preparedness - service suggestions offered. 1956 Jan-Dec.

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Civil Defense and UCLA Disaster Preparedness - defense planning. 1950-1951.

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Civil Defense and UCLA Disaster Preparedness - State Planning Board. 1950.

Box 52, Folder 6

Civil Defense and UCLA Disaster Preparedness - radiological safety. 1950 Feb-Aug.

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Civil Defense and UCLA Disaster Preparedness - radiological safety. 1950 Sep-1951 May.

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Civil Defense and UCLA Disaster Preparedness. 1952 Jul-Nov.

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Civil Defense and UCLA Disaster Preparedness - radiological safety. 1952 Dec.

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Dean's Committee Meetings - minutes. 1947-1952.
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**Fraternities - Alpha Omega Alpha (Medical Honorary Society). 1947-1951.**

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**Hospitals - UCLA Affiliated - general. 1948-1950.**

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Correspondence - Appointment as Vice Chancellor for Health Sciences. 1961-1962.

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Box 228, Folder 1


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Chronological file - Dr. Clemente. 1976 August-December.

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Yugoslavia visit. 1968.

Box 228, Folder 4

French trip to Yugoslavia. 1971.

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Yugoslavia summary statements. 1973 June.
Box 229, Folders 1-2

Correspondence regarding speeches. 1946-1949.
Box 229, Folders 3-5

Requests to speak. 1950-1953.

!!!!!! ADD ALL UNDESCRIBED BOXES ABOVE THIS LINE !!!!!!
University Health and Medical Sciences Coordinating Council. 1949.

Box 231, Folder 5

Memorial Medical Center. 1949 Jul 01-1950 Jun 30.

Box 231, Folder 7

Architectural plans, proposed; Vivarium, n.d. 1947; 1949.

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Miscellaneous. 1948-1963.

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Students. 1955.

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Budget meetings. 1962 Oct 12-16.

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Budget, School of Medicine. 1963-1965.

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Miscellaneous. 1949-1959.

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Clinical Faculty Salary Scale. 1956-1961.

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Post Graduate Medical School. 1934-1938.

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Stafford Warren's speech. 1949 Apr.
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Initial Complement of Equipment and Supplies Medical Unit, Los Angeles Step 3 Request. 1952 Nov 17.
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Interest in the Proposed Medical School at UCLA. 1945-1947.
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Pepper-Neely Bill (Cancer Bill). 1946.
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Recapitulation of Research Programs. 1952-1953.
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Radioisotope Committee. 1947.
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Memorial Hospital. 1950.
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Dr. Szego. 1950.
Box 234, Folder 1

Report and Agreement - University of California and Memorial Medical Center of California. 1949.
Box 234, Folder 2

Abstracts of Progress Reports from Framingham, Bronx. Fort Howard, etc. 1948-1949.
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Nevada Test Site. 1957.
Box 234, Folder 5

Miscellaneous notes, speeches, reports, etc. 1949-1958.
Box 234, Folder 6

Miscellaneous articles on fall out nuclear war. 1947-1961.
Box 234, Folders 7-8

Miscellaneous newspaper articles on radioactivity, etc. 1947; 1960.
Box 234, Folder 9

Miscellaneous newspaper and magazine articles on radioactivity, etc. 1947.

Box 234, Folder 10

Miscellaneous atomic energy, war and Laboratory of Nuclear Medicine and Radiation Biology; includes photo of bomb test. 1947-1960.

Box 235, Folder 1

Committee on Buildings and Campus Development. 1951-1952.

Box 235, Folder 2

Subcommittee to Develop Plans for Reimbursement for use of University Facilities. 1956.

Box 235, Folder 3


Box 235, Folder 4

Departmental Requests for Restoration of Items Deleted from the 1950-51 Budget Request. 1950 Sep 8.

Box 235, Folder 5

Brochure to Chancellor Allen re:reimburial, House Staff salaries and Faculty salaries for discussion with V.P. Stull. 1957 Jul 23 .

Box 235, Folder 6


Box 235, Folder 7


Box 235, Folder 8

Subcommittee to Consider Medical Faculty Salary Scale, Teaching Loads of Medical Faculty, Income Ceiling, Reimbursement for use of facilities. 1956.

Box 236, Folder 1


Box 236, Folder 2

State Budget Request. 1953-1954.

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Medical School Budget miscellaneous. 1952-1955.

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Anesthesiology Private Practice Plan. 1957.
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Anesthesiology Ballot - Reimbursal. 1957.

Box 236, Folder 8

Requested Departmental Roster of Faculty Employed in Private Practice. 1955-1957.

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Marion Davies Children's Clinic. 1960-1961.

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Square Footage Costs. 1956.

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Box 236, Folder 13

Internal Policy and Ethics Subcommittee (includes phonographic recording of minutes of two meetings). 1958.

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Pharmacology Equipment and Supplies. 1950-1952.

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Correspondence, etc. 1952-1954.

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Faculty Council Minutes. 1956.

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Los Angeles Medical Department, North Broadway Clinic 3100. 1952.

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North Broadway Clinic 3300. 1952.

Box 237, Folder 9
State Health Department Laboratories (Los Angeles Medical Department) 5500-6-F. 1948-1953.
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Council On National Defense Dr. Stafford Warren. 1956 Apr 07-08.
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School of Medicine Advisory Board. 1955 Jun-1962 Jun.
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School of Medicine Advisory Board. 1959-1961.
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Study on Curriculum and Educational Policy. 1958.
Box 238, Folder 4

President’s Advisory Committee on Medical and Health Sciences. 1959-1961.
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Basic Policy Documents. 1948-1953.
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Key Historical Documents. 1954-1960.
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Box 240, Folder 1

Miscellaneous administrative files including letters of application. 1952-1967.
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Outline for Space Center at the University of California, Los Angeles. 1961-1962.
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Box 240, Folder 5

Smith Advisory Committee for Medical and Health Sciences. 1962-1964.
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Budget for “1957-1958” School of Medicine. 1956.
Box 241, Folder 1

Personal correspondence. 1946-1948.
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**Personal correspondence. 1949.**

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**Personal correspondence. 1950.**

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**Personal correspondence. 1951.**

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**Personal correspondence. 1952.**