Title: Library. Associate University Librarian for Technical Services. Administrative files of Paul M. Miles.
Identifier/Call Number: University Archives Record Series 438
Contributing Institution: UCLA Library Special Collections
Language of Material: English
Physical Description: 12.8 linear ft.(32 boxes)
Date: 1954-1977
Abstract: Record Series 438 contains the administrative files of Paul M. Miles, generated within the office of UCLA's Associate University Librarian for Technical Services.
Creator: UCLA Library.
Access
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Preferred Citation
[Identification of item], Library. Associate University Librarian for Technical Services. Administrative files of Paul M. Miles (University Archives Record Series 438), UCLA Library Special Collections, University Archives.
Scope and Content
Record Series 438 contains the administrative files of Paul M. Miles, generated within the office of UCLA's Associate University Librarian for Technical Services.
This is an inactive record series; no additional University records are expected to be added.
UCLA Catalog Record ID
UCLA Catalog Record ID: 3466935

Boxes 1-3  Roberta Nixon's reorganization.
Box 3  A -- business schools.
Boxes 4-7  Circulation systems, statewide.
Boxes 7  Administration - ballots.
Box 8  Bibliographers - campus computing network.
Box 9  Catup - census tape depository.
Box 10  Center for informations science.
Box 11  Center for informations science - center for research libraries.
Box 12  Chemistry library - CONSER.
Box 13  CSTL - emeriti committee.
Box 14  EMS library - institute of library research.
Box 15  Intersegmental library cooperation - law library.
Box 16  Library administrative network - library automation program.
Box 17  Library automation program - L2.
Box 18  Management library - MRAP.
Box 19  Mu - physical sciences.
Box 20  Physical sciences libraries - regional library storage big cte.
Box 21  Reports and statistics - SLS.
Box 22  Serials department - systems department.
Box 23  Systems department - task force.
Box 24  Technical services department.
Box 25  TSD (automation to catalog section).
Box 26  TSD (catalog department - technical services directors).
Box 27  Technical services directors - ULAP.
Boxes 28-29  Various reports and correspondence on ballots/OCLC. 1977.
Box 29  Printed materials re: space planning.
Box 30  Library space planning Cte files. 1976.
Box 31  Brieflisting. 1961-1962.
        Scope and Contents note
        Memos and reports on the brieflisting program.

        Scope and Contents note
        Reports, meeting minutes, proposals, priorities lists, agendas.

Box 31  Cost of duplication catalog. 1960.
        Scope and Contents note
        Memos.

Box 31  Education and Psychology. 1962; 1964.
        Scope and Contents note
        Education Psychology Library correspondence.

Box 31  Geography. 1962 Jul 24.
        Scope and Contents note
        Map librarian recommendations.

Box 31  Geography. 1961-1963.
        Scope and Contents note
        Specifications for Steel Shelving for the Geography Library.

        Scope and Contents note
        Correspondence and reports from the Industrial Relations Library.

Box 31  Inter campus exchange. 1962.
        Scope and Contents note
        Plan for use, services, and circulation proposal.

Box 31  Law Library. 1962.
        Scope and Contents note
        Expansion, revised estimates.

Box 31  Library building committee. 1960.
        Scope and Contents note
        Meeting minutes and correspondence.

Box 31  Library unit 2 north campus title II. 1966.
        Scope and Contents note
        Proposal and correspondence.

        Scope and Contents note
        Room detail sheets, remodeling proposal and summary, memos and reports.
Box 31  Non book material. 1959.
   Scope and Contents note
   Space and storage needs.

Box 31  Main library alterations. 1961-1962.
   Scope and Contents note
   Room detail sheets, alterations, memos, preliminary equipment list.

Box 31  North campus library. 1961-1962.
   Scope and Contents note
   Budget analysis, reports, meeting minutes, correspondence, transcripts, newspaper clippings, preliminary plans.

Box 31  North campus. n.d.
   Scope and Contents note
   Photographs of the moving of books to north campus library.

Box 32  Acquisitive notes. 1946 Apr-May; 1949 Apr-1950 Jun.
Box 32  Ideals in medicine: remarks made at the dedication of the School of the University of California at Los Angeles by Herbert M. Evans. 1951 Nov 02.
Box 32  The Regents of the University of California. Special report relating to Boalt Hall, Wuster Hall, Eshleman Hall. 1970 Sep 11.
   Scope and Contents note
   A staff report for presentation to the coordinating council for higher education.

Box 32  Material about the Friends of the UCLA Library (put together for a former University Librarian). 1951; 1976.
   Scope and Contents note
   Minutes and correspondence.

Box 32  A report to the goals committee by Andrew Hamilton Public Affairs Officer. 1970 Jun 15.
   Scope and Contents note
   Fourteen recommendations for improving the organization, responsibilities, coordination, planning, scope and goals of UCLA's overall public relations.

Box 32  A report to the UCLA planning committee by Andrew Hamilton Public Affairs Officer. 1970 Jul 01.
   Scope and Contents note
   Information about the UCLA office of Public Affairs for the UCLA Master Plan.

Box 32  Codes UCLA 1950 Archives. 1951.
   Scope and Contents note
   Emergency manual, staff handbook, reports, staff, policy anthology, personnel rules.