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Room A1713, Charles E. Young Research Library
Box 951575
Los Angeles, CA, 90095-1575
(310) 825-4988
spec-coll@library.ucla.edu
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Title: Assistant Vice Chancellor for Business. Services Manager. Administrative files of Harland B. Thompson.
Identifier/Call Number: University Archives Record Series 466
Contributing Institution: UCLA Library Special Collections
Language of Material: English
Physical Description: 2.4 linear ft.(6 boxes)
Date: 1969-1978
Abstract: Record Series 466 contains the administrative files of Harland B. Thompson, as Services Manager, generated within the office of the Assistant Vice Chancellor for Business.
Creator: Assistant Vice Chancellor for Facilities and Operations.
Access
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Preferred Citation
[Identification of item], Assistant Vice Chancellor for Business. Services Manager. Administrative files of Harland B. Thompson (University Archives Record Series 466). UCLA Library Special Collections, University Archives.
Scope and Content
Record Series 466 contains the administrative files of Harland B. Thompson, as Services Manager, generated within the office of the Assistant Vice Chancellor for Business. Files are arranged in three series:
Series 1: Administrative services. Files regard administration, budget/accounting audit, interfaces, office of the President, and administrative space.
Series 2: Business services. Files regard administration, budget, cashier section, and the Economic Stabilization Program.
Series 3: Material management. Files regard Environmental Study 1.
This is an inactive record series; no additional University records are expected to be added.
UCLA Catalog Record ID
UCLA Catalog Record ID: 3466763

Administrative services.

Box 1, Folder 1
Box 1, Folder 2
Box 1, Folder 3
Administration - general administration and organization charts (all departments). 1972.
Box 1, Folder 4
Box 1, Folder 5
Administration - reorganization - VC - Administration. 1972 May.
Box 1, Folder 6
Box 1, Folder 7
Box 1, Folder 8
Box 1, Folder 9
Box 1, Folder 10
Box 2, Folder 1
Box 2, Folder 2
Interfaces - academic services - student fees - individual problems. 1972.
Box 2, Folder 3
Box 2, Folder 4
Interfaces - academic services - task force. 1973.
Box 2, Folder 5
Box 2, Folder 6
Box 2, Folder 7  Interfaces - auxiliary service enterprises - printing and production. 1972-1973.
Box 2, Folder 9  Interfaces - extramural support. 1972.
Box 3, Folder 5  Interfaces - NPI - CCCJ/Redondo Beach/Venice Drug Project. 1972 Apr-Aug.
Box 3, Folder 6  Interfaces - NPI - CCCJ/Redondo Beach/Venice Drug Project. 1972 Aug-Sep.
Box 3, Folder 7  Interfaces - NPI - CCCJ/Redondo Beach/Venice Drug Project. 1972 Sep-Dec.
Box 4, Folder 1  Interfaces - physical plant. 1973.
Box 4, Folder 4  Office of the President - management notes. 1972.
Box 4, Folder 9  Space - administrative space - electrical grounding. 1973.
Box 4, Folder 10  Space - administrative space - floor loading. 1973.
Box 5, Folder 1  Administration - copyright policy, univ. 1972-1973.
Box 5, Folder 3  Budget - cashier budget. 1972.
Box 5, Folder 5  Cashier section - cashier study. 1972.
Box 5, Folder 8  Central steno section - general. 1973.
Box 5, Folder 9  Mailing division. 1972.
Box 5, Folder 10  Miscellaneous - Economic Stabilization Program - Phase I. 1971.

Material management.

Box 6, Folder 1  Miscellaneous - Environmental Study I. 1971-1973.

Scope and Content
Includes correspondence, report drafts, and supporting documents.