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Title: Assistant Vice Chancellor for Business. Contracts and Materials Manager. Administrative files of Paul C. Hannum.
Identifier/Call Number: University Archives Record Series 469
Contributing Institution: UCLA Library Special Collections
Language of Material: English
Physical Description: 3.6 linear ft. (9 boxes)
Date: 1953-1979
Abstract: Record Series 469 contains the administrative files of Paul C. Hannum, Contracts and Materials Manager, Assistant Vice Chancellor for Business. Files include reports, contracts, inventories, policies, and committee documents.
Creator: Assistant Vice Chancellor for Business.
Access
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Preferred Citation
[Identification of item], Assistant Vice Chancellor for Business. Contracts and Materials Manager. Administrative files of Paul C. Hannum (University Archives Record Series 469). UCLA Library Special Collections, University Archives.
Scope and Content
Record Series 469 contains the administrative files of Paul C. Hannum, Contracts and Materials Manager, Assistant Vice Chancellor for Business. Files include reports, contracts, inventories, policies, and committee documents.
This is an inactive record series; no additional University records are expected to be added.
UCLA Catalog Record ID
UCLA Catalog Record ID: 3466765

Administration.

Box 1, Folder 1  Administrative Intern Pilot Program. 1971.
Box 1, Folder 2  American Red Cross. 1968-1973.
Box 1, Folder 3  American Red Cross Building - C&H tract. 1955-1973.
Box 1, Folder 4  Audit reports. 1971-1974.
Box 1, Folder 5  Audit reports - State - interim. 1971-1972.
Box 1, Folder 6  Budget - general. 1973-1974.
Box 1, Folder 7  Campus Energy Conservation Committee. 1974.
Box 1, Folder 8  Campus Policy manual. 1971.
Box 1, Folder 9  Campus Improvement Program - defined. 1968.
Box 1, Folder 10  Campus Improvement Program - University wide. 1973-1978.
Box 2, Folder 1  Capitol Improvements. 1973-1975.
Box 2, Folder 3  Capitol Improvements - major. 1972-1978.
Box 2, Folder 7  Chancellor's Communications Service - Precis 1974.
Box 2, Folder 9  Contracts and material. 1971-1974.
Box 3, Folder 1  Contracts and material - equipment inventory. 1971-1974.
Box 3, Folder 2  Contracts and material - forms and office procedure. 1971-1978.
Box 3, Folder 4  Disaster preparedness. 1964-1972.
Box 3, Folder 6  Environment. 1971.
Box 3, Folder 10 Federal Construction Grant Commitments Policy. 1971.
Box 4, Folder 1  Financial review - mid year - total administrative services area. 1972.
Box 4, Folder 2  Financial review - mid year - total administrative services area - 19900 funds. 1972.
Box 4, Folder 5  Incandescent and fluorescent lamps. 1971.
Box 4, Folder 7  Liaison meetings - Campus and Health Science Center administration. 1971-1973.
Box 4, Folder 10 Medical Center Auxiliary. 1967-1972.
Box 5, Folder 4  Quality of management. 1971-1974.
Box 5, Folder 5  Recharges - proposed system - auxiliary and service enterprises. 1971-1972.
Box 5, Folder 7  Seminars/workshops. 1973-1974.
Box 5, Folder 8  Service yard expansion. 1953-1957.
Box 5, Folder 9  Service yard expansion. 1963-1971.
Box 6, Folder 1  Short form construction contracts. 1972-1974.
Box 6, Folder 2  Space Building square footage. 1972.
Box 6, Folder 3  Student Union building. 1957-1970.
Box 6, Folder 4  UCLA affirmative action. 1973-1974.
Box 6, Folder 5  Unemployment insurance. 1972.
Box 6, Folder 6  United Way - administration and finance committee. 1972-1974.
Box 6, Folder 8  University Legislative Program. 1971-1972.
Box 7, Folder 1  University wide officers. 1971-1974.
Box 7, Folder 3  WACUBD - bylaws and rosters. 1971-1975.

Business Services.

Box 7, Folder 5  Business services. 1973-1974.
Box 7, Folder 7  Credit cards. 1973.
Box 7, Folder 8  Executive order # 11615 1971-1972.
Box 7, Folder 9  Executive order # 11627. 1972.
Box 7, Folder 10 Insurance. 1971-1972.
Box 8, Folder 1  Reports of property losses. 1973-1974.
Box 8, Folder 4  Small claims. 1974.
Box 8, Folder 5  Vending. 1974.

Extramural Support.

Box 8, Folder 6  Extramural support - general. 1973.
Box 8, Folder 7  Extramural support - general. 1974.
| Box 8, Folder 8 | Agreements. 1973-1974. |
| Box 8, Folder 10 | Fellowships. 1973-1974. |
| Material Management. |
| Box 8, Folder 14 | Committee to Establish Policy Relating to Purchase of Standard Equipment and Supplies. 1972. |
| Box 9, Folder 1 | Equipment II and III. 1959-1969. |
| Box 9, Folder 2 | Equipment II and III. 1969-1972. |
| Box 9, Folder 8 | Storehouse. 1973-1974. |