Finding Aid for the East Asian Languages and Cultures Department. Administrative files. 1948-1983.

Finding aid prepared by University Archives staff, 1997; finding aid revised by Vivian Wong, 2010 August; Katharine A. Lawrie, 2013 April; machine-readable finding aid created by Katharine A. Lawrie, 2013 June.

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Room A1713, Charles E. Young Research Library
Box 951575
Los Angeles, CA, 90095-1575
(310) 825-4988
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Title: East Asian Languages and Cultures Department. Administrative files.

Identifier/Call Number: University Archives Record Series 563

Contributing Institution: UCLA Library Special Collections

Language of Material: English

Physical Description: 0.8 linear ft. (2 boxes)

Date: 1948-1983

Abstract: Record Series 563 contains the administrative subject files of the East Asian Languages and Cultures Department at UCLA (known as the Oriental Languages Department until the 1984/1985 academic year; renamed the Asian Languages and Cultures Department in 2004). Materials include department correspondence and memos; annual reports; and records pertaining to its degree programs.

Physical Location: Record Series 563 is located in the UCLA University Archives Office, range 6, cart.

Creator: East Asian Languages and Cultures Department. 1947-

Access

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Preferred Citation

[Identification of item], East Asian Languages and Cultures Department. Administrative files (University Archives Record Series 563). UCLA Library Special Collections, University Archives.

Historical Note

Formal instruction in Chinese and Japanese languages was first offered in the fall of 1947 at UCLA, when the Department of Oriental Languages was organized by Richard C. Rudolph, chairman, with the assistance of Ensho Ashikaga and Yong C. Chu. The impetus for such a department began with Peter A. Boodberg, the chairman of a parallel department at UC Berkeley.

The department began by teaching eights courses in language, literature, and civilization with a total of 53 enrolled students. Ten years later, in 1957, the course offering had risen to 21 with 157 students enrolled. A Master's degree program was started in 1958; and the PhD program was instituted in the 1967/1968 academic year.

In the 1984/1985 the department changed its name to East Asian Languages and Cultures Department. In 2004 it became the Asian Languages and Cultures Department. This name change signaled that the department had taken over the administration of the South and Southeast Asian Languages program (in 2001) which was upgraded to a division of the department in 2004.

Scope and Content

Record Series 563 contains the administrative subject files of the East Asian Languages and Cultures Department at UCLA (known as the Oriental Languages Department until the 1984/1985 academic year; renamed the Asian Languages and Cultures Department in 2004). Materials include department correspondence and memos; annual reports; and records pertaining to its degree programs.

This is an active record series; additional University records are expected to be added.

UCLA Catalog Record ID

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Box 1

Academic Senate Committee. 1959-1979; n.d.

Scope and Contents note
Includes memos between Oriental Languages Department and various Academic Senate committees.

Box 1

Annual Reports and Statistical Reports. 1965-1982.

Box 1

Correspondence and materials related to the department’s physical plans. 1974-1980; n.d.
Box 1  
**Correspondence and memos. 1961-1983.**

Extent: 3 folders

Box 1  
**Correspondence, Richard C. Rudolph. 1947-1958; n.d.**

Scope and Contents note
The correspondence of Richard C. Rudolph, Chairman, Department of Oriental Languages.

Box 1  
**Department Meetings Minutes and Degree Requirements. 1972; n.d.**

Box 1  
**Distinguished Teaching Award - Nancy Sasao's Application. 1981.**

Box 1  
**Education Abroad Program. 1960-1979; n.d.**

Box 1  
**Extension Program. 1948-1969.**

Extent: 2 folders

Box 2  
**Extension Program. 1970-1982.**

Extent: 2 folders

Box 2  
**Fulbright Scholar. 1965; 1966.**

Box 2  
**Gifts. 1956-1979.**

Box 2  
**Graduate Questionnaires. n.d.**

Box 2  
**Inventory of Library and Language Resources. 1965-1969; 1974.**

Box 2  
**Japan Foundation. 1973-1981; n.d.**

Box 2  
**Journal of Asian Studies. 1975; 1982; n.d.**

Box 2  
**Language Laboratory. 1961-1981; n.d.**

Box 2  
**Lectures, Posting, and Course Announcements. 1978-1980; n.d.**

Box 2  
**Library. 1963; 1972.**

Scope and Contents note
Includes readings required for Majors and Areas of Specialization.

Box 2  
**Proposal to the Japan Foundation. 1973.**

Box 2  
**Romanization. 1951-1952; n.d.**

Box 2  
**Statistics. 1972-1982; n.d.**

Box 2  
**Teaching Assistants. 1966-1968; 1977-1980; n.d.**

Box 2  
**UCLA-USC (University of Southern California) Resource Sharing Program. 1973; 1975.**

Box 2  