
Library. Education and Psychology Library. Administrative files. 1936-1991.

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UCLA Library Special Collections

Room A1713, Charles E. Young Research Library

Box 951575

Los Angeles, CA, 90095-1575

(310) 825-4988

spec-coll@library.ucla.edu

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Title: Library. Education and Psychology Library. Administrative files.

Identifier/Call Number: University Archives Record Series 607

Contributing Institution: UCLA Library Special Collections

Language of Material: English

Physical Description: 3.4 linear ft.(1 box, 3 cartons)

Date: 1936-1991

Abstract: Record Series 607 contains the administrative files of UCLA's Education and Psychology Library, including administrative files, manuals, and microfilmed theses of UCLA's School of Education.

Creator: University of California, Los Angeles. Library. Education and Psychology Library.

Access

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Preferred Citation

[Identification of item], Library. Education and Psychology Library. Administrative files (University Archives Record Series 607). UCLA Library Special Collections, University Archives.

Scope and Content

Record Series 607 contains the administrative files of UCLA's Education and Psychology Library. Files are arranged in three series:

Series 1: Administrative files. (1940-1971) Includes annual reports, budget information, committee documentation, and other administrative materials.

Series 2: Manuals. (1971-1991) Includes operational reference manuals.

Series 3: Theses. (1936-1970, bulk dates 1936-1951) Includes microfilmed theses generated within UCLA's School of Education, formerly held by the Education and Psychology Library.

This is an inactive record series; no additional University records are expected to be added.

UCLA Catalog Record ID

UCLA Catalog Record ID: [3466950](#)

Administrative files. Series 1

Box 1, Folder 1

Annual reports. 1953-1965.

Box 1, Folder 2

Statistics. 1955-1965.

Scope and Contents note

Statistics served as supplement to annual reports.

Box 1, Folder 3

Budget requests. 1956-1966.

Box 1, Folder 4

Book funds. 1953-1965.

Box 1, Folder 5

Education Library Committee. 1945-1964.

Scope and Contents note

Includes Committee reports, agendas, meeting minutes, and Education Library floorplans.

Box 1, Folder 6

Branch library meetings. 1947-1968.

Scope and Contents note

Includes Branch library code, policies, and manual; as well as meeting reports, agendas, and minutes.

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| Box 1, Folder 7 | <p>Curriculum Laboratory. 1961-1971.
 Scope and Contents note
 Includes Curriculum Library manuals, evaluative and informational reports, documents pertaining to state-supplied textbooks, California Curriculum newsletters, and other administrative materials.</p> |
| Box 1, Folder 8 | <p>Marvin L. Darsie Memorial Library fund. 1940-1958.
 Biographical/Historical note
 Marvin L. Darsie (1887-1940) served as professor of education at the Los Angeles State Normal School (LASNS) (1914-1922), Dean of the Teachers College at LASNS (1922-1939), and Dean of the School of Education at UCLA (1939-1940).</p> |
| Box 4, Folder 1 | <p>Fumigation Committee. 1968-1973.
 Scope and Contents note
 Regarding the fumigation of books and documents.</p> |
| Box 4, Folder 2 | <p>Waste receptacles. 1969-1970.
 Scope and Contents note
 Includes catalogs of waste receptacles considered for use in the library.</p> |

Manuals. Series 2

- | | |
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| Box 2, Volume 1 | <p>Serials Coding: Manual. Part II. Processing fields. 1983 May 03.
 Scope and Contents note
 Includes information on subscriptions, retention periods, binding, holdings, reserves, microform, and memberships.</p> |
| Box 2, Volume 2 | <p>Orion Searching Manual. 1983 Apr 14.
 EP Technical Processing Procedures Manual. 1988.
 Serials TC documents. 1982-1985.
 Orion Editing class. 1989-1991.
 General Physical Description note: Binder is unlabeled.</p> |
| Box 2, Volume 3 | |
| Box 2, Volume 4 | |
| Box 2, Volume 5 | |
| Box 2, Volume 6 | <p>Old Acquisitions Procedures. c.1971-1983.
 Serials Bindery Manual. 1983.
 Technical Processing Assistant - monograph section duties. c.1977.
 General Physical Description note: Binder is unlabeled.</p> |
| Box 2, Volume 7 | |
| Box 2, Volume 8 | |
| Box 2, Volume 9 | <p>Monographs quick reference. n.d.
 General Physical Description note: Binder is unlabeled. Label is inside binder front pocket.</p> |
| Box 2, Volume 10 | <p>The University of California Libraries - A Plan for Development. 1977.
 Scope and Content
 Includes both draft and final report.</p> |

Theses. Series 3

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|-----------------|--|
| Box 3, Folder 1 | <p>Marc record index for microfilms in boxes 3 and 4. 1990.
 Scope and Content
 Contains an index to the microfilms included in boxes 3 and 4 of record series 607. Microfilms are of theses generated within UCLA's School of Education, withdrawn from the holdings of the Education and Psychology Library.</p> |
| Box 3 | <p>Beigel, Astrid(?) c.1968(?)</p> |
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- Box 3 **Beller, Marion(?) 1963(?)**
- Box 3 **Benner, Neil Warren - Let's take a look at French Grammar. 1959.**
- Box 3 **Brockway, Charlotte Louise - The appreciation of physical education of college women as shown by an attitude scale. 1939.**
- Box 3 **Bromley, Zoe - An experiment in concentrated versus distributed learning in basketball achievement for ninth grade girls. 1941.**
- Box 3 **Bryson, Juanita Eastman - Comparison of bilingual vs. single language instruction in concept learning in Mexican-American four-year-olds. 1970.**
- Box 3 **Connor, Mary, Sister - A vocational guidance program for Sacred Heart of Mary high school(?) 1949.**
- Box 3 **Duncan, Norman David - Strength tests as a measure of general athletic ability in college men. 1939.**
- Box 3 **Fulton, Ruth Enterline - Speed and accuracy in learning a ballistic movement. 1941.**
- Box 3 **Handy, Donald Thomas - A comprehensive knowledge examination in team sports. 1941.**
- Box 3 **Lewis, Madalynne Solomon - Some Mexican folk dances as found in Los Angeles, California. 1941.**
- Box 3 **Mahony, Evelyn Grace - Skill development in shorthand and typewriting. 1947.**
- Box 3 **Maloney, Gertrude Clara - A survey of elementary school libraries in twenty California cities. 1939.**
- Box 3 **Martin, Helen Lawrence - Selection and presentation of stories in the primary grades. 1936.**
- Box 3 **Martinson, Ruth A. - The history of the activities of the Washington State Department of Education in relation to the elementary curriculum. 1956.**
- Box 3 **Matheson, Mary Anderson - The rise of zoology as a secondary school subject as reflected in representative textbooks published during the period 1850 to 1897. 1938.**
- Box 3 **Mills, John Melville - The development of economics as a secondary school subject as reflected in representative textbooks published in the United States from 1830-1943. 1949.**
- Box 3 **Mitchem, Paul Henry - Business correspondence in the high school curriculum. 1941.**
- Box 3 **Moore, Beverly Young - The attitude of college women toward physical activity as a means of recreation. 1941.**
- Box 3 **Moore, Donald Edwin - The development of public primary education in Uruguay. 1948.**
- Box 3 **Morrison, Jack S. - College play production organization : a survey an analysis, and a recommendation. 1951.**
- Box 3 **Musgrove, Mary - Mental growth in early childhood. 1939.**
- Box 3 **Nourse, Walter Lorenzo - Socializing the junior high school program. 1936.**
- Box 3 **O'Hara, Olive Marie Futch - The community aspects of the rural school of Mexico since 1917. 1945.**
- Box 3 **Pablo, Sergia Varilla - An audio-visual instructional program for the city schools of Manilla. 1951.**
- Box 3 **Painton, Emile Bassett - Mental ability as a factor in guidance. 1942.**
- Box 3 **Parisi, Attilio Grazietto - A comparative study of the new Italian and Russian systems of education. 1935.**
- Box 3 **Pastoret, Gertrude Mary-Margaret - English acquired incidentally in an activity program. 1937.**
- Box 3 **Peer, Vera Enid - Programs in one-teacher rural schools. 1939.**
- Box 3 **Peters, Mary M. - The segregation of Mexican American children in the elementary schools of California : its legal and administrative aspects. 1948.**
- Box 3 **Phelan, Arthur Elisee - An analytical bibliography of elementary school administration textbooks published in the United States from 1829-1945. 1948.**
- Box 3 **Pierce, Thelma Benton - The amount and nature of propaganda in children's books. 1945.**
- Box 3 **Olmstead, Edwin Wolcott - Trends in junior high school guidance. 1945.**
- Box 3 **O'Neil, Maud E. - The educational ideas of Thomas Elyot as revealed in the Governour. 1944.**
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- Box 3 **Orear, Margaret Louise - The slow-moving junior high school pupil. 1940.**
- Box 3 **Orme, Reginald Gordon - Role playing as an educational technique. 1948.**
- Box 3 **Pierson, Rena Waltz - A study of trends in the vocabulary of arithmetic textbooks. 1943.**
- Box 3 **Prokop, Arnold Ferdinand - Gainful occupations and the high school curriculum. 1940.**
- Box 3 **Reiter, John Lincoln - An enriched program of supervised teaching in physical education. 1948.**
- Box 3 **Reinhard, Robert Holywell - A survey study of a proposed junior college district to include the El Segundo, Inglewood and Redondo high school districts. 1936.**
- Box 3 **Rafferty, Max Lewis - A study of articulation problems in the Trona, California, Unified School. 1949.**
- Box 3 **Reardon, Mary Johanna - The use of assimilative materials in the junior high school programs of integration. 1937.**
- Box 3 **Renhed, Edit - Science talent search. 1950.**
- Box 3 **Rhinehart, Wilma Laughery - The effect of reading readiness emphasis in kindergarten on first grade reading ability. 1946.**
- Box 3 **Richard, Virginia Wilmot - Lewis Mumford. 1945.**
- Box 4 **Rogers, Mary Moore - The determination of objective criteria for the selection of stories for young children. 1940.**
- Box 4 **Rollins, William Bert, Jr. - The exchange of teachers between the United States and Great Britain, 1946-1947. 1949.**
- Box 4 **Russom, Jerrold Robert - A study of the age-height-weight relationships of California school children. 1939.**
- Box 4 **Schutz, Dorothy L. - An evaluation of the free health publications available for the use with children in grades one and two. 1948.**
- Box 4 **Schwartz, John Charles - A handbook on audio-visual aids for the small school system. 1946.**
- Box 4 **Seyboldt, Suzanne Kathryn - Music for enjoyment in the primary grades. 1936.**
- Box 4 **Seyler, Louise Wood - Vocational opportunities for children of borderline intelligence. 1938.**
- Box 4 **[Unlabeled microfilms]. n.d.**
- Extent: 31 reels.