Guide to the University of California, Santa Barbara, Office of the Registrar Collection

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Guide to the University of California, Santa Barbara, Office of the Registrar Collection, ca. 1917-2002

Collection number: UArch 85

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Descriptive Summary
Title: University of California, Santa Barbara, Office of the Registrar Collection
Dates: ca. 1917-2002
Collection number: UArch 85
Creator: University of California, Santa Barbara. Office of the Registrar
Collection Size: 1.7 linear feet (4 document boxes and 1 oversize flat box)
Repository: University of California, Santa Barbara. Library. Dept. of Special Collections
Santa Barbara, CA 93106

Abstract: The Office of the Registrar is responsible for student enrollment at the university, which includes establishing residency, enrollment status, course registration, graduation, transcripts and grade reporting. The collection contains credential ledger books dating to the Santa Barbara State Normal School, UCSB’s predecessor institution, enrollment statistics, memos, flyers, sample diplomas, commencement and lists of degrees awarded, and other related materials.

Physical location: Boxes 1-4: Del Sur, University Archives, 25A; Box 5: 30B.
Languages: English

Access Restrictions
None.

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Preferred Citation
University of California, Santa Barbara, Office of the Registrar Collection. UArch 85. Department of Special Collections, Davidson Library, University of California, Santa Barbara.

Acquisition Information
Undetermined.

Scope and Content of Collection
The Office of the Registrar is responsible for student enrollment at the university, which includes establishing residency, enrollment status, course registration, graduation, transcripts and grade reporting. The collection contains credential ledger books dating to the Santa Barbara State Normal School, UCSB’s predecessor institution, enrollment statistics, memos, flyers, commencement and lists of degrees awarded, and other related materials.

The Office of the Registrar maintains a website at the following address: http://www.registrar.ucsb.edu/

Indexing Terms
The following terms have been used to index the description of this collection in the library’s online public access catalog.

**University of California, Santa Barbara. Office of the Registrar**

### Related Material

- Campus Planning Committee records, UArch 33. Many files on registration issues, including enrollment, fee assessment, transfers, etc.
- Office of Public Information subject files, UArch 12. Files on student enrollment, tuition & fee information, etc.
- Office of Budget and Planning records, UArch 29. Admission, enrollment, and persistence reports.
- College of Letters & Science records, UArch 66. Includes enrollment figures for the college.
- Office of Admissions and Relations with Schools, UArch 68.
- Graduate Division collection, UArch 77, and Commencement Program, University Archives Serials, for degrees conferred on undergraduate and graduate students.
- *General Catalog* and *Schedule of Classes*, University Archives Serials.
- Isla Vista archives, SBHC Mss 41. Files on enrollment at UCSB.

### General

- **Box 1**: 1-2 Commencement, final, 1969-1970, 1971
- **Box 1**: 3 Correspondence, 1980-1985
- **Box 1**: 4-5 Course enrollment statistics, Fall 1991
- **Box 1**: 6 Degrees awarded at UCSB, 1976
- **Box 2**: 1 Final exam schedules, 1955-1960
- **Box 2**: 2 Flyers, 1982-1998
- **Box 2**: 3 Guidebooks, 1981
- **Box 2**: 4 Memos, 1950-1976
- **Box 2**: 5 Memos, 1990-2002
- **Box 2**: 6 Miscellany, 1937-1969
- **Box 2**: 7 New student list, 1973
- **Box 2**: 8 Prototype General Catalogue, 1966-1967
- **Box 2**: 9 Statistics, 1970-1974
- **Box 5**: 1 Diplomas, 1944-1951

### Credentials Committee

- **Box 2**: 10 California State Board of Education - Regulations, accredited schools, c. 1919-1928
- **Box 2**: 11 Credentials Committee book, c. 1917-1918
- **Box 2**: 12 Credentials Committee book, 1918-1919
- **Box 2**: 13 Credentials Committee book, 1920-1922
- **Box 3**: 1 Credentials book, c. 1922-1927
- **Box 3**: 2 Credentials book, 1930-1938
- **Box 3**: 3 Credentials book #3, 1938-1941
- **Box 4**: 1 Credentials book, 1941-1945
- **Box 4**: 2 Diplomas, 1924-1926
- **Box 4**: 3 Diplomas, 1928-1944
- **Box 4**: 4 Diploma folder, 1926
- **Box 4**: 5 Diploma folders, 1931
- **Box 4**: 6 Diploma folders, 1937
- **Box 4**: 7 Misc. correspondence, notes, 1927-1936
- **Box 4**: 8 Misc. student correspondence, notes, 1917-1936