Descriptive Summary
Languages: English
Contributing Institution: Special Collections & Archives, UC San Diego
9500 Gilman Drive
La Jolla 92093-0175
Title: UC San Diego. Office of the Vice Chancellor for Student Affairs Records
Identifier/Call Number: RSS 3000
Physical Description: 76.2 Linear feet 4 archives boxes and 75 records cartons
Date (inclusive): 1962-2004
Abstract: Records of the Vice Chancellor, Student Affairs at the University of California, San Diego contain administrative files related to student life, student committees and activities, facilities, and campus student services.
Preferred Citation
UC San Diego. Office of the Vice Chancellor for Student Affairs Records, RSS 3000. Special Collections & Archives, UC San Diego Library.
Administrative History
The Office of the Vice Chancellor, Student Affairs functions to promote the enrollment, retention, academic advancement, and graduation of students, while developing leadership, communication and interpersonal skills. It fosters communities, through both college-based and campus-wide services and programs that "promote the intellectual, social, physical, psychological, and ethical development of students. Student Affairs collaborates with students, faculty, staff, and the community in preparing students to achieve their academic and career aspirations while becoming active and constructive members of a diverse and changing society."
Scope and Content of Collection
Records of the Vice Chancellor, Student Affairs (1962-2004) at the University of California, San Diego contain administrative files related to student life, student committees and activities, facilities, and campus student services. The files also document early campus activities and publications, including the Trident Yearbook; the student newspapers The Indicator, Revelle Times, Sandscript, and The Triton Times; early religious activity on campus; lecture series; and public events programs.
The collection is arranged into five records groups according to when they were processed and one that contains publications from each of the accessions.
Accession processed in 1987 is arranged in one series: 1) SUBJECT FILES.
Accession processed in 2000 is arranged in two series: 2) CHRONOLOGICAL FILES and 3) SUBJECT FILES.
Accession processed in 2001 is arranged in one series: 4) SUBJECT FILES - ACADEMIC YEAR 1997-1998.
Publications is arranged in one series: 12) CAMPUS PUBLICATIONS.
Conditions Governing Access
COLLECTION STORED OFF-SITE. ALLOW ONE WEEK FOR RETRIEVAL OF MATERIALS.
Subjects and Indexing Terms
Trident (La Jolla, Calif.)
University of California, San Diego -- Administration -- Archives
University of California, San Diego -- History -- Archives
Armitage, Richard H.
SUBJECT FILES

Scope and Contents of Series
Series 1) SUBJECT FILES: Documents student life and selected activities during the first decade of UCSD's history. Topics include student services, lecture series and public events programs, the origins of the first UCSD yearbook, the Trident; and religious activities on campus. Also include the constitution of the Associated Students of UCSD and the Associated Women Students of UCSD and files related to student newspapers The Indicator, Revelle Times, Sandscript, and The Triton Times. Arranged alphabetically by subject.

Associated Students of UCSD

Box 1, Folder 1
Administrative Laws Investigating Committee - Report to the ASUCSD Senate 1965

Box 1, Folder 2
Constitution

Box 1, Folder 3
Associated Women Students - Constitution

Box 1, Folder 4
Berkeley Strike Committee - Miscellaneous 1969

Bureau for Environmental Design

Box 1, Folder 5
Correspondence and memoranda 1969-1970

Box 1, Folder 6
Lists and schedules

Box 1, Folder 7
Program Committee meeting agendas and minutes 1970

Box 1, Folder 8
Publicity materials

Campuswide Coordinating Committee for Special Programming

Box 1, Folder 9
Minutes and roster 1969

Box 1, Folder 10
Calendars of events 1969-1970

Campuswide Lecture Committee

Box 1, Folder 11
Correspondence 1969

Box 1, Folder 12
Schedule of speakers 1968-1970

Box 1, Folder 13
Committee on Student Affairs - Miscellaneous 1967

Box 1, Folder 14
Communications Board - Constitution and by-laws

Council of Student Services

Box 1, Folder 15
Meeting agendas and minutes 1970-1971

Box 1, Folder 16
Memoranda 1971

Counseling and Psychological Services

Box 1, Folder 17
Correspondence and memoranda 1964-1965

Box 1, Folder 18
Miscellaneous counseling methodologies 1962

Box 1, Folder 19
Miscellaneous 1962-1965

Dining Facilities

Box 1, Folder 20
Correspondence and memoranda 1966-1969

Box 1, Folder 21
Miscellaneous 1966
### SUBJECT FILES

<table>
<thead>
<tr>
<th>Box</th>
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<th>Description</th>
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<td>Relations with Secondary Schools 1962-1970</td>
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<td>University Religious Foundation Activity notices and registration forms 1963-1966</td>
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<td>Correspondence and memoranda 1962-1965</td>
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<td>Miscellany</td>
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<td>Organizational materials 1965</td>
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Accession processed in 2000

### CHRONOLOGICAL FILES

Scope and Contents of Series


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<td>1989 October-1990 December</td>
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<td>1993 January-1996 December</td>
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### SUBJECT FILES

Scope and Contents of Series

Series 3) SUBJECT FILES: Documents the administrative activities of the office, including campus-wide services and programs related to student recruitment and retention, diversity, personal and professional development, community service, and social responsibility. They include committee files, correspondence, news clippings, reports, studies, notes, and memos. Arranged alphabetically.

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
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<td>Affordability Model Review Committee - California Student Aid Commission 1994-1995</td>
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<td>General note</td>
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<td>California Student Aid Commission - Demonstration Policy 1972-1996</td>
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<td>7</td>
<td>Development Officer for Student Affairs - Greek Organizations 1995-1996</td>
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<td>9</td>
<td>Management Review Program - Registration Fee Advisory Committee 1990, 1994</td>
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<td>Registration Fee Advisory Committee - Sexual Harassment 1986-1995</td>
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<td>Sexual Harassment - Student Organizations 1993-1996</td>
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<tr>
<td>12</td>
<td>Student Policies and Judicial Affairs - University Relations 1994-1996</td>
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Accession processed in 2001
SUBJECT FILES - ACADEMIC YEAR 1997-1998

Scope and Contents of Series
Series 4) SUBJECT FILES - ACADEMIC YEAR 1997-1998: Includes committee files, correspondence, memos, news clippings, reports, and studies. Arranged alphabetically within the numeric filing system established by the office.

Box 14 100 Student Affairs - Administration, Action Items - Student Affairs General 1997
Box 15 100 Student Affairs Committee on Technology - 215 Academic Enrichment Program 1998
Box 16 215 Health Profession Programs - 230 Academic Services - Student Opportunity and Access Program (SOAP) 1998
Box 17 250 Student Development - Alcohol and Substance Abuse, Committee on - 280 Student Programs and Facilities - Celebration of Champions 1998
Box 18 280 Student Programs and Facilities - Chancellor’s 5K Run/Walk - 350 Academic Affairs 1998
Box 19 350 Academic Affairs - UCSD Extension - Women’s Center - 500 Chancellor - Budget Committee Presentations 1998
Box 21 550 Systemwide - Affirmative Action SP1/SP2 - Proposition 209 - Student Academic Services Systemwide 1998
Box 22 550 Systemwide - Student Academic Services - 600 Business and Finance - V. Wayne Kennedy 1997-1998
Box 23 600 Office of the President - California Postsecondary Education Commission (CPEC) - 700 California Student Opportunity and Access Program (CAL-SOAP) 1997-1998

Accession processed in 2005

SUBJECT FILES - ACADEMIC YEAR 1998-1999

Scope and Contents of Series
Series 5) SUBJECT FILES - ACADEMIC YEAR 1998-1999: Arranged alphabetically within the numeric filing system established by the office.

Box 24 100 Student Affairs - Administration - Advisory CMTE on Admission Recruitment - 200 Central Administration - Sports Facilities/RIMAC 1999
Box 25 210 Student Research and Information, Darlene Morell - 250 Student Safety Awareness Program 1999
Box 26 270 Student Policies and Judicial Affairs - 310 Colleges - Warren College 1999
Box 27 320 Council of Provosts - 440 Health Sciences and SOM 1999
Box 28 450 Academic Senate - Administration Council - 550 Systemwide Financial Aid 1999
Box 29 550 VCSA Systemwide - 700 EDFUND Travel 1999

Accession processed in 2011

SUBJECT FILES - ACADEMIC YEAR 1999-2000

Scope and Contents of Series
Series 6) SUBJECT FILES - ACADEMIC YEAR 1999-2000: Includes a central index file which lists the corresponding numeric file codes for each topic. Arranged alphabetically within the numeric filing system established by the office.

Box 34 100 Student Affairs Administration - San Diego Student Urban League
Box 35 Medical School Preparation - 227 Student Info System, ISIS
Box 36 228 Student Financial Services - 276 Student Conduct and Discipline Policies
### SUBJECT FILES - ACADEMIC YEAR 1999-2000

| Box 37 | 280 Student Programs and Facilities, Tom Tucker - 304 UCSD Corporate Focus Group |
| Box 38 | 310 Colleges - Residential Dean Employment Guidelines |
| Box 39 | 350 Academic Affairs, Richard Attiyeh - 364.8 Staff Affirmative Action |
| Box 40 | 400 Development and University Relations, Win Cox - 507 Chancellor/Superintendents |
| Box 41 | 508 Council of Chancellors (COC) - Central Index File |

### SUBJECT FILES - ACADEMIC YEAR 2000-2001

Scope and Contents of Series
Series 7) SUBJECT FILES - ACADEMIC YEAR 2000-2001: Includes a central index file which lists the corresponding numeric file codes for each topic. Arranged alphabetically within the numeric filing system established by the office.

| Box 42 | A100 Annual Spring Meeting - 141 Workgroup on Student-Staff Relations |
| Box 43 | 142 Workgroup to Raise Academic Performance Retention/Graduation Rates - 203.1 IRRAC-Intercollegiate Recreational Athletic Advisory Committee |
| Box 44 | 203.2 CCAA-California Collegiate Athletic Association - 225 Student Outreach and Recruitment |
| Box 45 | 225.1 Work Groups - 240 Assistant Vice Chancellor for Student Life, Renee Barnet-Terry |
| Box 46 | 240.1 Campus Life Referendum (CLR) - 281 ASUCSD |
| Box 47 | 282 Commuter Student Services - 304.1 Business Majors |
| Box 48 | 305 Chancellor’s 5K Run/Walk - 402 UCSD Alumni Association |
| Box 49 | 403 UCSD Board of Overseers - 511 Outreach K-12 |
| Box 50 | 512 Campus Counsel - 560 Vice Chancellors Systemwide-Addresses |
| Box 51 | 561 Vice Chancellors Systemwide, January, February, March - 700 California Student Aid Commission |
| Box 52 | 700 California Student Aid Commission - Representative Assembly |

### SUBJECT FILES - ACADEMIC YEAR 2001-2002

Scope and Contents of Series
Series 9) SUBJECT FILES - ACADEMIC YEAR 2001-2002: Includes a central index file which lists the corresponding numeric file codes for each topic. Arranged alphabetically within the numeric filing system established by the office.

| Box 53 | A100 General - A100 Sports Facilities and Programs |
| Box 54 | A100 Retreats/Workshops - A300 Scholarships Miscellaneous |
| Box 55 | A300 UC Scholarship Council - A700 General |
| Box 56 | A700 Office of Religious Affairs (ORA) - B200 Summer Session |
| Box 57 | B300 General - B700 Student Services Facility |
| Box 58 | B800 General - C100 VCSA Sept-Oct-Nov |
| Box 59 | C100 VCSA Dec-Jan-Feb - C200 VP Business and Finance |
| Box 60 | C200 VP Educational Outreach - D200 Travel Reimbursement |

### SUBJECT FILES - ACADEMIC YEAR 2002-2003

Scope and Contents of Series
Series 10) SUBJECT FILES - ACADEMIC YEAR 2002-2003: Includes a central index file which lists the corresponding numeric file codes for each topic. Arranged alphabetically within the numeric filing system established by the office.

| Box 61 | A100 General - A100 Speaking Engagements |
| Box 62 | A100 Special Events - A300 General |
| Box 63 | A300 ARCS Scholars - A400 Student Fees |
| Box 64 | A500 General - A800-SAG Graduate Student Association |
| Box 65 | A800 SAG-Koala - B300 Police and Community Safety |
SUBJECT FILES - ACADEMIC YEAR 2002-2003

Box 66  B400 General (BOO) - B1000 Demonstration Committee
Box 67  B1000 Diversity Council - C200 Education Financing Model
Box 68  Management review: self-evaluation - OAR Standards of Service Manual
Box 69  C200 Enrollment Projections - D100 WASC

SUBJECT FILES - ACADEMIC YEAR 2003-2004

Scope and Contents of Series
Series 11) SUBJECT FILES - ACADEMIC YEAR 2003-2004: Includes a central index file which lists the corresponding numeric file codes for each topic. Arranged alphabetically within the numeric filing system established by the office.

Box 70  A100 Campus Recreation - A100 Strategic Planning
Box 71  A100 Student Leaders Lunch - A200 Workgroup on Quality of Student Life
Box 72  A300 General - A500 Academic Enrichment Program
Box 73  A500 Cal-SOAP - A800 University Centers (UC)-General
Box 74  A800 University Centers-General - B300 HR-Staff Affirmative Action
Box 75  B400 General - B900 Womens
Box 76  B1000 General - 200 Affirmative Action (Prop 209)
Box 77  C200 Education Financing Model - D100 CCAA
Box 78  D100 College Board - William Armstrong
Box 79  Career Services Center 5-Year Budget Review - Central Index File

PUBLICATIONS

CAMPUS PUBLICATIONS

Scope and Contents of Series
Series 12) CAMPUS PUBLICATIONS: Includes campus reports and student publications. Publications are listed under General unless produced by a specific office. Arranged alphabetically.

General

Box 30, Folder 1  Final Registration Report 1986-1988
Box 30, Folder 2  Freshman Survey 1988-1989
Box 30, Folder 3  Freshman Survey: A Profile of the Fall 1991 Freshman Class 1992
Box 30, Folder 4  Grade Distribution by Course: First-time Freshmen 1989
Box 30, Folder 5  In Nomine Universitatis 1968

International Center

Box 30, Folder 7  Foreign Scholar Update 1991, 1993
Box 30, Folder 8  Newsletter 1985-1986
Box 30, Folder 9  KASA Newsletter & Han Min Jok
Box 30, Folder 10  Manual of Policies and Procedures for Student Organizations
Box 30, Folder 11  Oceanids Directory 1982-1992

General

Includes History from 1952-1982.

Box 30, Folder 12  Official San Diego Student Guide 1978
Box 30, Folder 13  Publicity materials 1987
Box 30, Folder 14  Services for Disabled Students brochure 1981-1985
Box 30, Folder 15  Statistical Summary of Students and Staff 1990-1991
Box 30, Folder 16  Student Cooperative Proposal 1974-1975
Box 30, Folder 17  Student Digest 1992-1993
Box 30, Folder 18  Student Health Almanac for Academic Year 1972-1977
Box 30, Folder 19  Summer Research Experience Program
Box 31, Folder 1

- Travesty: The UCSD Journal of Humor 1981
  General
  Volume 1.

Box 31, Folder 2
- UCSD Graduates - Summary of survey results 1984

Box 31, Folder 3
- UCSD Student Affairs Staff - Publicity materials 1974

Box 31, Folder 4
- Undergraduate Persistence and Graduation Rates 1987-1988

Box 31, Folder 5-6
- Undergraduate Profile 1986-1991

Box 31, Folder 7-8
- Undergraduate Retention and Graduate Reports 1989-1994

Box 31, Folder 9
- University Policies and Campus Regulations Applying to Campus Activities, Organizations and Students 1981

Office of Admissions and Registrar

Box 31, Folder 10
- Academic Performance as a Factor Associated with Student Attrition.Retention at UCSD 1986 June

Box 31, Folder 11
- Characteristics of UCSD's Undergraduate Population: A Student's Profile 1985 December

Box 32, Folder 1
- Grading Information 1984, 1990

Box 32, Folder 2

Box 32, Folder 3
- Handbook of Rules and Regulations for Students 1964

Box 32, Folder 4
- A Report on Undergraduate Retention Rates at UCSD 1986 February

Box 32, Folder 5
- UCSD Student Profile 1987-1992

Box 32, Folder 6
- Student Policies Judicial Affairs - Student Conduct Code 1985

Office of Academic Support / Instructional Services

Box 32, Folder 8
- Minority Underrepresentation in Natural Science Graduate Programs 1975 November

Box 32, Folder 9
- Publicity material 1981-1992

Box 32, Folder 10
- Summer Bridge Program 1977-1988

Box 32, Folder 7
- Summer Bridge Program evaluation 1990 December

Box 32, Folder 11
- University Partners and Partnership Programs - Summer Residential Evaluation 1980

Student Affirmative Action

Box 33, Folder 3

Box 32, Folder 12-13
- Five Year Plan 1983-1984

Box 32, Folder 14
- Five Year Plan - Update 1985

Box 33, Folder 1
- Transition Project - Progress Report 1982

Box 33, Folder 2
- Transition Project - Final Report 1983

Educational Opportunity Program

Box 33, Folder 4
- Publicity materials

Box 33, Folder 5
- Student Affirmative Action Committee Intern Report on Educational Opportunity Program 1979

Student Services

Box 33, Folder 6
- Measuring the Quality of Student Experiences at UCSD 1988

Box 33, Folder 7
- Student Opinion Survey 1978

Box 33, Folder 8
- Student Safety Awareness Program - Publicity materials

Box 33, Folder 9
- Triton Times 1984-1992