Inventory of the Historical Documents of San Francisco General Hospital
SFGH.2015.002

Griffin Burgess
Barnett-Briggs Medical Library, San Francisco General Hospital Medical Center
March 2015
Barnett-Briggs Medical Library
San Francisco General Hospital Medical Center
1001 Potrero Ave
San Francisco, CA 94110
Griffin.Burgess@ucsf.edu
URL: http://sfghlibrary.ucsf.edu
Language of Material: English
Contributing Institution: Barnett-Briggs Medical Library, San Francisco General Hospital Medical Center
Title: San Francisco General Hospital Historical Documents
Identifier/Call Number: SFGH.2015.002
Physical Description: 37.5 Linear Feet (22 cartons, 6 oversize boxes, 2 drawers)
Date (inclusive): 1908-2008
Abstract: This collection contains documents created by San Francisco General Hospital, most dating from the latter half of the 20th century. Included are annual reports, various plans, documents regarding the 2008-2015 hospital rebuild, oral histories, nursing school yearbooks, CHN documents, administrative records, portraits of former chiefs of staff, and miscellaneous publications and ephemera.
Conditions Governing Access
Series 16 restricted.
Scope and Contents
This collection contains a variety of documents created by and about Zuckerberg San Francisco General Hospital and Trauma Center. The documents date from 1908 to 2008, with most dating from 1970-2000.

Plans and Reports
  Physical Description: 24 folders and one binder
  Scope and Contents
  This series contains a variety of plans and reports about SFGH. Included are strategic plans, budget plans, architectural plans, the plan to turn SFGH into a community hospital, trauma care plans, analyses and studies, and institutional master plans.

- Environmental Assessment 1995/1996
- External Assessment Survey Sept-Oct 1988
- Physician-Hospital Organization Study 1993
- Bed Sizing Analysis 2006
- Report on the Classification Study of Public Health Positions 1972
- Survey of and Recommendations for the San Francisco City and County Emergency System 1978
- Final Copy -- Plan of Correction 1984
- Establishment of Planning Task Force 1981
- Transformation to Community Hospital 1973
- Transformation to Community Hospital -- Final Plan 1973
- SFGH Plans and Reports 2000
- City/County Trauma Care System Plan 2001
- Trauma Center Plan 2008
- Institutional Master Plan Sept 22 2006
- Revised Institutional Master Plan Feb 22 2007
- Revised Institutional Master Plan Mar 10 2008
- City/County SF Health Services Plan and Budget FY 1985-86
- Architectural Plans and Photocopies
- Institutional Master Plan 1872-1908
- Building Plans -- Pathology Building Addition Rendering 1990s
- Final Report of Contract provisions between SFGH and UCSF 1980
- San Francisco EMS Base Hospital Report 2014
- Brain and Spinal Injury Center Progress Report 2005-2010
- SFGH Academic Planning Committee Program Review and Recommendations 2007
Annual Reports

Physical Description: 18 folders

Scope and Contents

This series contains DPH Annual Reports from 1982 to 2003 and SFGH Annual Reports from 1973 to 2011. Not all years are represented.

Dept of Health, County Health Services Report, 1980
DPH Annual Report 1982-1983
DPH Annual Report 1985-1986
DPH Annual Reports 1994-1996
DPH Annual Reports 1996-1998
DPH Annual Reports 1998-2000
DPH Annual Report 2001-2002
DPH Annual Report 2002-2003
SFGH Annual Report 1973-1974
SFGH Annual Reports 1992-1994
SFGH Annual Reports 1994-1996
SFGH Annual Reports 1999-2002
SFGH Annual Reports 2007-2009
SFGH Annual Reports 2009-2011
2002-2003 SFGH MC Annual Report Powerpoint Presentation

Physical Description: 1 cd-rom discs

Oral Histories and Related Materials

Physical Description: 17 folders and 1 box of cassette tapes

Scope and Contents

This series contains oral history tapes and transcripts from nurses, doctors, and administrators at SFGH from the early 1990s. Also included are the papers of some of the people interviewed.

Oral history cassette tapes
Frank Curry Interview 1991
Oral History Transcript -- Gladys Jones Joubert 1992
Oral History Transcript -- Mary Olney 1991
Oral History Transcript -- Irene Pope 1992
Oral History Transcript -- Deanna Mooney 1992
Oral History Transcript -- Grossman, Olney, Bruyn 1991
Oral History Transcript -- Nursing Strike Reunion 1991
Oral History Transcript -- Asst Directors of Nursing 1992
Gladys Jones Joubert Documents

Physical Description: 3 folders

Irene Pope Documents
Frank Curry Documents
Nursing Photos Oct 1966
Nursing Reunion Photos 1990
CHN Documents

Physical Description: 21 folders, 1 VHS tape, 3.25 floppy disks

Scope and Contents
This series contains documents from the Community Health Network, including marketing and branding materials, newsletters, and a controller's audit report.

Don Quijote Advertising

Physical Description: 1 video tape

CHN Logos

CHN Overview Slides 9/98
Controller's Audit
Misc Marketing
CHN Public Identity Campaign
Marketing Presentation
Lin Cunningham Market Research Fall 1994
CHN Logos, Stationery
Infographic
CHN Marketing Update Plan 1996
Marketing Materials 1990s
Misc Newsletters
CHN Network News 1995~1999
CHN Newsletters 1997~2000
CHN Newsletters 2003~2006
CHN Leadership Retreat Participant Materials 1998
Community Relations Plan Draft 1998
Misc

Newspaper Clippings 1984-1986

Physical Description: 1 carton
Scope and Contents
This series contains newspaper clippings from 1984 and 1985 regarding SFGH. Clippings regarding injuries and AIDS are separated into their own folders.

Nursing Yearbooks (The Cap & Seal) 1921-1933

Physical Description: 1 carton, 10 items
Scope and Contents
This series contains yearbooks from the SFGH School of Nursing for the years of 1921, 1924, and 1926-1933.

Historical Information

Physical Description: 28 folders
Scope and Contents
This series contains writings and publications regarding the history of SFGH. Included are essays and lectures about the hospital, newspaper clippings, historical exhibit information, city publications, and other miscellaneous descriptions of the hospital.

Denied: The Crisis of America's Uninsured

The Safety Net Fall 1995
Historical Publications Regarding SFGH
UCSF Magazine Special SFGH/UCSF Issue October 1990
Health Activist Digest -- Public Hospitals Under Attack Fall 1980
SF Acts and Reports Regarding SFGH 1850s-1930s
A Brief History of Laguna Honda Hospital
City of San Francisco Health Laws books 1906-1908
Historical Exhibit 1990s
125 Years of Partnership Exhibit correspondence, planning, meeting minutes 1992-1995
125 Years of Partnership Exhibit chronology, text, documents
Cafeteria exhibit chronology, texts, and documents
Lecture, History of SFGH, Nancy Grey Osterud, 1990
UCSF/SFGH Partnership by Nancy Grey Osterud
SFGH in Historical Perspective by Nancy Grey Osterud
The Changing Mission of SFGH by Nancy Grey Osterud
A Brief History of SFGH by Dr. Norman Sweet
Epidemics as Catalysts in the Development of the Public Health Care System: San Francisco, CA 1854-1930 by Sandra Varney Macmahon
Hospital Profile Draft 1 1991-1992
Hospital Profile Draft 2 March 1991
SFGH Medical Center Overview 2001
History and Future of SFGH 1950-1996
Memo -- History of Organized Health System Development in SFDPH
The Nurse's Responsibility in IV Therapy by Deanna Crawford
Profile "SFGH" in Journal of Hospital Supply Processing and Distribution March/April 1984
Newspaper Clippings Photocopies 1955-1959
Rebuild
Physical Description: 7 folders and 1 binder
Scope and Contents
This series contains documents about the SFGH Rebuild project. Included are copies of the Environmental Impact Report, a binder of documents about the location of the future new hospital, documents about the possibility of building a helipad at the SFGH site, outreach letters to the community, and assessments and reports.
SB 1953 Evaluation and Compliance Plan Facility Assessment
Community Correspondence Outreach Letters 2001
SFGH Rebuild EIR Draft Mar 8 2008
SFGH Rebuild EIR Vol 1 Jun 19 2008
SFGH Rebuild EIR Vol 2 Jun 19 2008
Space Program 2007
Helipad 2003-2007
Blue Ribbon Committee on SFGH's Future Location
Long Range Service Delivery Program Recommendations for the SFGH Medical Center Rebuild, Final Report by the Lewin Group, 7-16-2002
Physical Description: 1 cd-rom discs
Programs and Services
Physical Description: 7 folders
Scope and Contents
This series contains documents about services and programs provided at SFGH. Included are clinic schedules and descriptions and information about the Healthy Families Program, Disease Specific Certification Program, and Trauma Program.
Clinic Schedule April 1985
Clinic Descriptions 1990s
Programs and Services 1970–1994
Healthy Families Program
Disease Specific Certification Program
SFGH Trauma Program Annual Report 1993
Trauma Foundation Annual Report 1996
Mission Statements, Policies, Manuals

Physical Description: 6 folders
Scope and Contents
This series contains mission statements, policy descriptions, and department manuals, including protocols for exposure to blood and body fluids, and a house staff manual and formulary.

Talk re: SFGH Mission 1986
SFGH Protocols -- Occupational Exposures to Blood and Body Fluids 1990
Policies and Procedures
SFGH Trauma Manual circa 1980s

Budget and Financial Documents

Physical Description: 2 folders
Scope and Contents
This series contains a small selection of budget plans, documents, and financial statements from the 1950s through the 1990s.

SFGH Newsletters

Physical Description: 9 folders
Scope and Contents
This series contains a selection of SFGH newsletters, including The General Beat from 1993 to 1997, SFGH News from 1974, the SFGH/UCSF 100 Year Celebration Newsletter, the Monday Morning Check-in Newsletter from 1999 to 2001, and other various SFGH/UCSF newsletters and bulletins from 1972 to 2006.

The General Beat 1993~1997
SFGH News June 1974, October 1974
SFGH/UCSF 100 Year Celebration Newsletter
Monday Morning Check-in Newsletter Jan-Jun 1999
Monday Morning Check-in Newsletter Jul-Dec 1999
Monday Morning Check-in Newsletter Jan-Jun 2000
Monday Morning Check-in Newsletter July-Dec 2000
Monday Morning Check-in Newsletter January 2001
SFGH/UCSF Newsletters/Bulletins 1972~2006
SFGH Holler Dec 2011-Feb 2012
SFGH Holler Dec 2012-Aug 2013

AIDS Wards Documents and Photographs

Physical Description: 43 folders and 2 binders
Scope and Contents
This series contains documents regarding the AIDS programs at SFGH and photos of staff and patients. Included are annual reports, an oral history, records of the AIDS Coordinating Committee, documents from the HIV/AIDS Transfusion Notification Program, the SFGH AIDS/HIV Issues and Policies Manual, program documents, reports, and publications. Photos include photos of the wards, patients, doctors, and events.

UCSF AIDS program at SFGH Annual Report 1992
SFGH Comprehensive Care of the AIDS Patient: A Workshop 1986
AIDS Nurses Oral Histories 1999
Diane Miller Oral History -- AIDS Project at SFGH 1996
HIV/AIDS Transfusion Notification Program -- Literature/Outreach
HIV/AIDS Transfusion Notification Program -- Legal Issues
HIV/AIDS Transfusion Notification Program -- Statistics
HIV/AIDS Transfusion Notification Program -- Patient Notification Memos
HIV/AIDS Transfusion Notification Program -- Procedures/Training
HIV/AIDS Transfusion Notification Program -- Finances
HIV/AIDS Transfusion Notification Program -- Administration
AIDS Ward Documentation
SFGH AIDS Coordinating Committee (1)
SFGH AIDS Coordinating Committee (2)
SFGH AIDS Coordinating Committee (3)
AIDS/HIV Issues and Policies Manual (1)
AIDS/HIV Issues and Policies Manual (2)
AIDS/HIV Issues and Policies Manual (3)
AIDS/HIV Issues and Policies Manual (4)
AIDS Office Annual Reports 1990-1992
"Dr. Doom," Article about Lorraine Day, MD in LA Times 1991
Ward 86 Nurse Practitioner Protocols 1990
Nurseweek Article about Jane Doe Case 1990
Jane Doe Speech 1991
AIDS Substance Abuse Program Literature c. 1990
AIDS Screening Protocol and Resource List Nov 1983
"Life and Death on Ward 5A" Washington Post 1989
SFGH Directory of HIV and Substance Abuse Services Sept 1993
Misc Documents
AIDS Events Photos
AIDS Unit Patients and Staff Photos 1980s
Ward 86 Doctors and Patient Photos 1985
Patient Photos Contact Sheets
AIDS Health Project Photos
Rita Rockett Brunch Bunch 10th Anniversary Photos
Ward 86 Opening April 1986 Photos
Ward 86 Mike Wallace Visit Feb 1986 Photos
AIDS Ward Huey Lewis Visit April 1987 Photos
AIDS Ward Archbishop of Canterbury Visit Jan 1988 Photos
AIDS Nutrition Project Photos 1980s
Dr. Merle Sande Slides Oct 1995
Misc prints and negatives
Staff and Patient Slides 1990
Clinic Photos, Slides, Negatives, and Contact Sheets 1992
Poster, SFGH Welcomes the Sixth International Conference on AIDS June 20-24 1990

Papers of Dr. Jesse Carr

Physical Description: 5 folders, one bound book
Scope and Contents
This series contains information about Dr. Jesse Carr and Carr Auditorium on the SFGH campus.

Carr Auditorium Plan & Swatches
Pathology Building -- Plans
Pathology Building -- Minutes
Correspondence
Photos -- First class in Carr Auditorium
Guest Book, Dr. Jesse L. Carr, September 6, 1967

Papers of Cecilia Kording, RN

Scope and Contents
This series contains some papers of Cecilia Kording RN, a nurse who attended SFGH School of Nursing. Included are her diploma, public health nurse certificate, certificate of civil service retirement, and other documents.

Diploma, SFGH School of Nursing 4/30/1930
Board of Nurse Examiners Certificate  
Public Health Nurse Certificate  
Department of Public Health State of California RN Registration  
Graduation Invitation Class 1929  
Certificate Civil Service Retirement 4/1/1967  
Civil Service Assn. Retirement Letter  
Civil Service Assn Benefits  
Surgery Department Logs  
Scope and Contents  
This series contains logs of surgical procedures at SFGH from 1960 to 1986, not inclusive. Materials are restricted, contact the archivist for information.  
Record of Operations Log 7/2/84 -- 12/31/84, 7/1/83 -- 12/31/83  
Extremity Infection Log 7/1/71 -- 11/29/73  
Extremity Service 10/20/76 -- 9/14/79  
Elective Surgery 10/14/75 -- 6/12/80  
Trauma Surgery Logs 7/1/71 -- 2/13/73, 2/13/73 -- 2/16/75, 2/17/75 -- 1/12/77, 1/13/77 -- 9/9/78, 9/9/78 -- 4/8/80  
Surgical Logs 1/22/68 -- 6/20/68, 6/21/68 -- 11/15/68, 11/16/68 -- 4/13/69  
SFGH Record of Operations Vol 16 3/23/59 -- 6/21/60  
SFGH Record of Operations Vol 17 6/22/60 -- 11/30/61  
SFGH Record of Operations Vol 18 12/1/61 -- 3/20/63  
SFGH Record of Operations Vol 19 3/20/63 -- 8/31/64  
SFGH Record of Operations Vol 20 8/31/64 -- 3/21/66  
SFGH Record of Operations Vol 23 2/28/69 -- 5/27/70  
SFGH Record of Operations Vol 24 5/27/70 -- 5/3/71  
SFGH Record of Operations Vol 26 5/9/72 -- 6/25/73  
SFGH Record of Operations Vol 27 6/26/73 -- 6/20/74  
SFGH Record of Operations Vol 28 6/24/74 -- 10/24/75  
SFGH Record of Operations Vol 29 10/24/75 -- 2/4/77  
SFGH Record of Operations Vol 30 2/4/77 -- 3/15/78  
SFGH Record of Operations Vol 30 Supplement 3/16/78 -- 4/22/78  
SFGH Record of Operations Vol 31 4/22/78 -- 6/14/79  
SFGH Record of Operations Vol 32 6/15/79 -- 7/16/80  
SFGH Record of Operations Vol 33 7/17/80 -- 8/20/81  
Hard Drive Copies  
Scope and Contents  
This series includes 11 CDs that were copied from SFGH shared drives in 2003 and 2005.  
Physical Ephemera  
Scope and Contents  
This series contains SFGH and CHN t-shirts and buttons.  
Artifacts  
Scope and Contents  
This series contains a set of analog pharmacy scales and a specimen box from 1913-1914.  
Miscellaneous  
Scope and Contents  
This series contains miscellaneous documents by and about SFGH. It includes ephemera, art descriptions, statistics, information about protests and strikes, administrative documents, injury profiles, organizational charts, and other miscellaneous materials.
Ephemera
SFGH Closure Controversy
Art
Hospital Dedication 1976
West Bay Health Systems Agency -- Hospital Statistics 1976-1981
Proposed Bond Issue -- Schools, Hospitals, Hall of Justice and County Jail 1908
Health Center #4 "Fertility Awareness" 1970s
Burn Home Care Book 1980s
Eloesser Portrait Correspondence
Protests and Strikes 1969-1970
Published Articles by SFGH Researchers
Letter to Staff from Patient's Family 1992
Burn Unit Dedication Plaque 1974
SFGH's Role in San Francisco
Tony Wagner Documents
UCSF Affiliation Agreement 1996
MOU UCSF/County
Media Coverage Report on SFGH 1991
Medi-Cal Reimbursement Negotiation Correspondence 1991
Administrative Office Clinical Laboratory RFP Review Meeting 1996
SFGH Telephone Directory 1953
California DPH Licenses to SF DPH for SFGH 1992-2012
Profile of Injury in SF Mar 1994
Profile of Injury in SF Aug 1996
Profile of Injury in SF Dec 1998
Profile of Injury in SF Jul 2001
Organizational Charts
Misc
SFGH Press Clips 2008-2009
SF Medical Air Access Project Resources Manual
Municipal Reports, San Francisco 1907-1908
San Francisco Emergency Response Map 2003
JCAHO SFGH Powerpoint Presentation 2002
ACLS, Moderate Sedation Powerpoints and Documents
Carlisle's work 2004
JCAHO Opening Presentations 4/14/05
Signs
Newspapers
Nursing Civil Service Lists and exam results 1940s-50s