Finding Aid to the National Task Force on AIDS Prevention, 1986-1994MSS 94-59

Finding Aid written by Julia Bazar
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Title: National Task Force on AIDS Prevention,
Creator: National Task Force on AIDS Prevention
Identifier/Call Number: MSS 94-59
Physical Description: 6 cartons, 1 box
Date (inclusive): 1986-1994
Abstract: This collection records document the establishment, development, and growth of the National Task Force on AIDS Prevention (NTFP), which grew out of the National Black and White Men Together AIDS Committee, to address education and prevention issues within multi-cultural and minority communities. The collection also contains materials from the Center for Positive Care and the CARE Council.
For current information on the location of these materials, please consult the library’s online catalog: http://www.library.ucsf.edu/.
Language of Material: Collection materials are in English

Finding Aid Written By:
Julia Bazar
Date Completed:
March 2007

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Preferred Citation
[Identification of item], National Task Force on AIDS Prevention, MSS 94-59, The UCSF Library and Center for Knowledge Management, Archives and Special Collections, University of California, San Francisco.

Alternate Forms Available
There are no alternate forms of this collection.

Related Collections
MSS 93-18 Bay Area HIV Support and Education Services
MSS 98-49 AIDS Community Based Organizations Records
MSS 98-48 Shanti Project Records
MSS 95-60 San Francisco AIDS Foundation

Acquisition Information
The National Task Force for AIDS Prevention Records donated to the University by the National Task Force for AIDS Prevention's Executive Director, Randy Miller.

System of Arrangement
Arranged to the folder level.

Processing Information
Julia Bazar, April 2006

Organizational History
The National Task Force on AIDS Prevention (NTFAP) originated as a program of the National Association of Black and White Men Together (NABWMT), a multi-racial gay organization. NTFAP was officially founded in July of 1988, but was preceded by AIDS education and support work carried out by Black and White Men Together (BWMT) chapters across the country.
The San Francisco chapter of BWMT was the first to work with AIDS education and prevention, starting in the mid-1980s. Members of the National Board saw this work as an effective model and wanted to carry it to other communities. It was becoming clear throughout the later 1980s that the rate of infection among gay men of color was increasing much faster than that of white gay men, and that new methods of outreach needed to be developed. NTFAP was created as a vehicle to foster culturally appropriate education and prevention specifically geared to gay and bisexual men of color. Although much of its actual service has been performed locally, the work was always intended as model testing for a national audience of BWMT chapters and other groups working with gay and bisexual men of color.

The San Francisco Chapter of BWMT formed its AIDS Task Force in 1985. This evolved into a non-profit AIDS service provider, Bay Area HIV Support and Education Services (BAHSES) by the late 1980s. NTFAP originally organized under BAHSES and contracts were secured under its non-profit status. The first office, a joint one, was on Church Street. The two groups then moved to adjoining offices on O’Farrell. In 1992 NTFAP received its own non-profit status and direct ties between it and BAHSES began to unravel. BAHSES eventually closed in early 1994. NTFAP moved to offices at 944 Market Street and in 1994 moved to a larger suite at 973 Market.

Some of the major programs contracted for by NTFAP have been jointly developed and run with other people of color groups. Chief among these was the Gay Men of Color Consortium, a coalition of the various gay men of color AIDS organizations in San Francisco. Because of its size and multicultural nature, NTFAP was chosen as the lead agency for these programs, and contracts were awarded to NTFAP. Among these have been Early Advocacy and Care for HIV (EACH), Educational Models for Community Change (EMC²), and the Brothers Network.

Reggie Williams, long time community activist and member of BWMT, was the Executive Director of NTFAP from its birth until his retirement about 1994. Williams also served on the boards of the NABWMT, the AIDS Action Council in Washington DC, and numerous other organizations related to African Americans, lesbians and gay men, and AIDS. Randy Miller succeeded Williams as Executive Director. Miller had been the program director of EACH, which was successful at time when many other agencies were experiencing problems fulfilling their contracts.

NTFAP was originated to serve as an advocacy and outreach group specifically targeting gay men of color, a frequently under-served population. Neither local, state, or federal agencies are set up to deal with community-based groups that are national in scope, and NTFAP had to fight innumerable battles to fulfill its mission to address both local needs and to support other groups addressing this population on a national level. Its success in responding quickly and creatively to demands of the AIDS bureaucracy, while still fulfilling both missions has made it a nationally significant organization.

The Center for Positive Care (CPC) was one of the many coalition projects in which NTFAP participated. It was an experiment arranged by the San Francisco AIDS Office using the first batch of the Ryan White CARE Funds in 1991. Several AIDS Service providers were to open a joint outreach center to enable clients to see caseworkers or other staff of several agencies at one location. For further information on CPC see the AIDS Office of the San Francisco Department of Health records held in Special Collections at the San Francisco Public Library.

The HIV Health Services Planning Council, commonly called the CARE Council, was the group that oversaw the distribution of the federal Ryan White CARE Funds. Reggie Williams was a charter member of this group.

Scope and Content of Collection

This collection documents the establishment, development, and growth of this nationally significant organization. Materials include minutes, agendas, correspondence, financial files, grant applications, reports, invitations, brochures, clippings, photographs and other materials. The majority of the materials relate to the programs and events presented by the National Task Force on AIDS Prevention (NTFAP) alone or in cooperation with other groups. Most of the materials concern the local San Francisco Area projects but some nationally focused projects are described or referred to. Other materials include documents discussing the history and founding of NTFAP, general administrative documents and approximately a carton each of materials relating to the Center for Positive Care (CPC), and the HIV Health Services Planning Council, commonly called the CARE Council, of which Reggie Williams was a charter member.

The materials are divided into 6 Series: Series 1: Administration and Founding Files; Series 2: Programs and Events; Series 3: Subject Files, Other Organizations, and Miscellany; Series 4: Center for Positive Care; Series 5: CARE Council Records; and Series 6: Ephemera.

Subjects and Indexing Terms

AIDS (Disease)
AIDS (Disease)--Political aspects--United States
AIDS (Disease)--Social Aspects--United States
Minorities--Health and hygiene--United States
Associations, institutions, etc--African American membership
African Americans
Interracial dating
National Association of Black and White Men Together
National Task Force on AIDS Prevention
Williams, Reggie, 1951-1999

Administration and Founding Files Series 1 1987-1994

Physical Description: 62 folders : Carton 1 Folders 1/1-1/43, Carton 2 Folders 2/1-2/19

Scope and Contents
This series consists of materials related to the founding and operating of National Task Force on AIDS Prevention (NTFAP). Included are meeting minutes and notes, correspondence (separated into incoming and outgoing), working documents, job descriptions, staff materials (meetings and memoranda), policy and procedure documents, and publication files. There is only a small amount of budgetary or financial documents included in this series. See also the various contracts, grant proposals and MOUs in Series 2.

carton 1, folder 1
History, Goals and Objectives 1988-1990, undated
Meetings
1st August 5, 1988
2nd November 16, 1988
3rd February 25, 1989
4th April 8, 1989
5th August 11, 1989
Prevention Team July 29, 1989
General Notes 1988, undated
Teams and Team Objectives 1989, undated
Statement of Purpose undated
Correspondence
Incoming Correspondence
1985
1986
1987
January - June, 1988
July - December, 1988
January - June, 1989
July - December, 1989
January - June, 1990
July - December, 1990
January - June, 1991
July - December, 1991
January - June, 1992
July - December, 1992
January - June, 1993
July - December, 1993
1994
Outgoing Correspondence
1985
1986
1987
1988
Finding Aid to the National Task Force on AIDS Prevention, 1986-1994 MSS 94-59
carton 2, folder 20  Earthquake Application Appeal 1989-1990

carton 2, folder 21  Research towards San Francisco's Black KAAB Survey  undated


carton 2, folder 23-24  National HIV Research Study of Black Men 1990

Early Advocacy and Care for HIV (EACH)

Contract Proposals

- Initial Early Intervention Contract (RFP) 946-89) February 1990
- Ad Valorem Continuation of Early Intervention September 1991
- Early Intervention as Psych Support (RFP 172-92) December 1992
- Contract/Reports, etc. 1990-1992
- Correspondence 1991-1992
- Correspondence and other records 1990-1993
- Irvine Proposal - Director of Local Programs 1992
- Project Inform - Units of Service / Clients 1993
- Budget reports 1992-1993

Educational Models for Community Change (EMC²)

- Letter of Intent 1992
- Reports 1992-1993
- Project Description 1993, undated
- Office of Minority Health - Reapplication Grant, Program Year 3 1993-1994
- Program 1994

Brothers Network 1992-1993

- One Year CDC-Funded Prevention Project - with GAPA Community Health Project (GCHP) 1993
- Northern California Grantmakers - Risk Reduction Train the Trainer Project (R2T2)

- Grant proposal and reports 1990-1991
- Reports 1990-1991
- Recruitment - GAPA 1991
- American Indians AIDS Institute (AIAI) 1990-1991
- Proyecto Contra SIDA Por Vida 1991-1993
- Safer Sex: Hot & Healthy undated

HIV Prevention and Education for Gay Men in Latino Communities - Grant Proposal 1993


- Horizons Foundation Grants 1992
- Men of Color Needs Assessment 1994
- Latino Program - "Hot & Healthy" in Spanish / Focus Groups - Atlanta 1991, undated
- Save Project 1991
- "Every 18 Minutes" - Video 1991
- "Children of the Night" - Video 1991
- Relapse program 1990-1991
- Funders correspondence 1994

- Interactive Video Contract - IMM Project - Eagle Creek Saloon 1992
- Burroughs Welcome Proposal 1991
- Prevention case management 1990-1992
- Program Director - HIV Support Services 1993
- Director of local Programs 1993-1994
- Local Programs correspondence (Randy Miller) 1993
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<th>Carton 3, Folder 7</th>
<th>Prevention Education Program proposal 1992-1993</th>
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<td>M and M contract 1992-1993</td>
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<td>Brothers Prevention contract 1992</td>
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<td>Carton 3, Folder 10</td>
<td>National Program reports 1994</td>
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<td>Carton 3, Folder 11</td>
<td>National Program retreat and planning process - mission statement undated</td>
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<td>National Minority Organizations (NMO) discussion 1992-1993</td>
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<td>HIV Prevention Services for African American men and women 1990-1991</td>
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<td>San Francisco Public Health Department - correspondence and forms 1992-1994</td>
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<td>Grants, reports, notes and correspondence [removed from binder] 1993-1994</td>
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<td>Memorandum of Understanding (MOU) - GAPA Community Health Project (GCHP) 1991-1992</td>
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<td>Monitoring site visit / monitoring report (SF Public Health Dept.) 1991-1992</td>
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carton 4, folder 7-8
Publicity, Publications, Events, etc.
1987-1989, undated
1991, undated
African American Community Providers meetings 1992
African American Health Providers Task Force 1991-1993
African American Organizations meeting with the FDA 1994
American Association of Physicians for Human Rights (AAPHR) - Prevention Summit May 20, 1994
Black Lesbian and Gay Leadership Forum 1989-1993
Brandy Moore reception 1991
By Any Means Necessary; An AIDS Institute (Dallas) [photos] 1992
Dallas Summit materials 1993-1994
Essex Hemphill - Brother to Brother event 1991
Four Speeches of Reggie Williams 1990-1993
Gay Men of Color AIDS Institute 1990-1993
HIV Contractors meeting 1993
HIV Immigration meeting June 20, 1994
Je Ne Regrette Premier 1992
Koinonia: A Choral Reading by Randy Miller undated
Scope and Contents
(cover sheet only)
Making Decisions - AIDS Management Institute 1992
Michael Hamilton - event 1990-1991
Scope and Contents
[includes photos]
Most Holy Redeemer presentation March 3, 1992
National Black and Gay Lesbian Conference 1991
NTFAP AIDS Institute (Dallas) June 20, 1992
NTFAP Fourth Annual Gay Men of Color AIDS Institute 1994
"Paris is Burning" event 1991
Plus Weekend 1991-1993
Polaris seminar November 18, 1992
Presentation on the IXth Conference in Berlin undated
Presentation to Institute of Medicine July 19, 1993
Simon Nkoli Come to San Francisco [includes newspaper clippings] 1989-1990
Southern trip (National Skills Building Conference) October 27-November 13, 1994
Special events flyers 1990, undated
The Gathering - Non-Profit Organizations AIDS and Development Seminar
March 1992
Multiple Loss and Cumulative Grief 1993-1994
Subject Files, Other Organizations, and Miscellany Series 3 1986-1994
Physical Description: 46 Folders : Carton 4 Folders 4/42-4/80, Carton 5 Folders 5/1-5/7
Scope and Contents
This series consists of subject files arranged alphabetically containing information connected
to the work of the National Task Force on AIDS Prevention (NTFAP), but not specifically part
of a program or project. It also includes folders containing information on other organizations
with which NTFAP worked or had knowledge of. A small amount of miscellaneous or
non-classifiable materials round out this series, including one folder of mostly unidentified
photographs.
carton 4, folder 42-69
Subject Files
"A Positive Guide: What to do if You are HIV Seriopositive" 1992
"Across the Spectrum: Psychosocial Issues ... " undated
Africentricity File 1991, undated
AIDS and Minorities 1989, undated
Bay Area Sexual Minority Speakers Network 1992
The Change Cycle - chart undated
Cultural Sensitivity undated
"Discussion Starters for African Americans" undated
Equalizing relations undated
Hispanic Art in the United States post 1986
HIV/AIDS Discrimination Task Force - State Department of Insurance 1992
HIV in ...
African American communities 1988-1990
American Indian communities 1989-1990
Asian communities 1990, undated
Latino communities 1988-1990
Multiple communities of People of Color 1986-1990
Youth communities 1986-1990
HIV Prevention Education Information 1990-1993
HIV Women's Study 1993
Issue Paper #3 - Respect All Youth Project - draft 1991
Latino article/poetry (in Spanish) 1991-1992
Latino - support group 1992
"On the Pulse of Morning" Maya Angelou undated
Phil Wilson information 1990-1991
Poetry, prose, and drama from NTFAP Staff and Associates 1987-1988, undated
Quarterly Report Form - AIDS Office Health Service Contractors - SF Public Health Department 1993
Reggie Williams - biography and photo 1991, undated
Response to Readers Digest 1991
Affiliated Organizations
Physical Description: Carton 4 Folder 70 - Carton 5 Folder 2
AIDS Health Project 1992
American Indian AIDS Institute - Eagle Brothers 1994, undated
Black Gay Male Focus Group (SFAF) 1987-1989
Brothers Network Information 1993-1994
Kapuna West Inner-City Children and Family AIDS Network (KWIC-FAN) 1986
Latino Coalition on AIDS/SIDA 1991-1993
National AIDS Black Caucus 1989
People of Color Consortium 1993, undated
Rafiki Project 1991
UNITY (SF Chapter of Black Lesbian and Gay Leadership Forum) 1991-1992
Zulu 1997-1988
Photographs undated
Miscellany
1991-1994
1994
Center for Positive Care Series 4 1990-1992

Physical Description: 23 Folders : Carton 5 5/8-5/30

Scope and Contents

This series consists of materials related to the Center for Positive Care (CPC). The CPC was an experiment arranged by the San Francisco AIDS Office using the first batch of the Ryan White CARE Funds in 1991. Several AIDS Service providers were to open a joint outreach center to enable clients to see caseworkers or other staff of several agencies at one location. Materials include administrative documents including policy and procedure manuals, staffing and hiring, several folders of general information on the center, as well as a compendium of HIV Resources and brochures for the center.

carton 5, folder 8-9

Early Intervention Resource Center (EIRC) proposal 1991

carton 5, folder 10


Community Advisory Board information

#1 1991-19992

#2 1990-1993

#3 1991

Scope and Contents

[Interview/Hiring Info]

carton 5, folder 15

#4 1990-1991

Scope and Contents

[Interview Info/Hiring Policies]

carton 5, folder 16

Memos from Mike Mitchell (to Reggie Williams) 1991

Service providers information 1991-1992

Staff sign in/out sheets 1991-1992

Mitchell and Thompson attendance sheets 1992

Randy Miller interim information 1992

Site Manager candidates

[Resumes -- #1 1991

Resumes -- #2 1991

Late Resumes 1991

Writing samples 1988, 1991, undated

Center for Positive Care (CPC) information

HIV Resource Compendium Summer/Fall 1992

Brochures, invitations 1991, undated
**CARE Council Records Series 5 1988-1993**

**Physical Description:** 18 Folders : Carton 6 Folders 6/1-6/18

**Scope and Contents**
This series consists of materials relating to the administration and work of the HIV Health Services Planning Council, more commonly referred to as the CARE Council, which worked to distribute the monies made available via the Ryan White AIDS CARE Act. Most of the materials appear to have come from one or more large ring binders. The folders were numbered meetings 1 through 15, but they are not in strict chronological order though there is a general trend upwards, with a few exceptions (i.e. meetings 5 and 6). Materials include minute, budgets, agendas, correspondence, and other materials concerning the CARE Council. Blank/draft Client Satisfaction Surveys can be found in folder 6. The last two folders pertain to specific organizations funded through the CARE Council.

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<thead>
<tr>
<th>Carton 6, folder 1-15</th>
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**HIV Health Services Planning Council - Materials from notebook**

<table>
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<th>Meeting 1 January - August 1991</th>
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<td>Meeting 3 June 1988 - December 1990</td>
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<td>Meeting 5 September - October 1991</td>
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<td>Meeting 7 August 1990 - March 1991</td>
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<td>Meeting 8 November 1990 - September 1992</td>
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<td>Meeting 9 April 1991 - November 1992</td>
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<td>Meeting 10 March 1990 - February 1992</td>
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<td>Meeting 11 May 1991 - October 1992</td>
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<td>Meeting 12 August 1991 - June 1993</td>
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<td>Meeting 13 December 1991 - April 1993</td>
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<tr>
<td>Meeting 14 November 1991 - November 1992</td>
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<tr>
<td>Meeting 15 1988 - June 1992</td>
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**Cartesian Charities May - August 1992**

**Westside Community Mental Health May - August 1992**


**Ephemera Series 6 undated**

**Physical Description:** 10 Folders : Box 7 Folders 7/1-7/10 ; 1 Small Ephemera Box [Box 8]

**Scope and Contents**
This series contains buttons, conference and event name tags (Reggie Williams), and a small rainbow flag. Most of the name tags and buttons have been placed in small photo envelopes. There is also a selection of buttons mounted on red flannel.

<table>
<thead>
<tr>
<th>Box 7, folder 1-5</th>
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<td>Box 7, folder 10</td>
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<tr>
<td>Box 8</td>
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</tbody>
</table>

**Buttons**

**Nametags**

**Rainbow Flag**

**Red Flannel Cloth with assorted Buttons**

**RESTRICTED FILES: Miscellaneous files removed from collection for privacy reasons**