Inventory of the UCSF School of Medicine, Undergraduate Medical Education (UME), Medical Student Services Records AR.2014.30

Margaret Hughes
University of California, San Francisco Archives & Special Collections
530 Parnassus Ave
Room 524
San Francisco, CA 94143-0840
415-476-8112
libraryarchives@ucsf.edu
URL: http://www.library.ucsf.edu/collections/archives
Language of Material: English
Contributing Institution: University of California, San Francisco Archives & Special Collections
Title: UCSF School of Medicine, Undergraduate Medical Education (UME), Medical Student Services records
source: Harvey, Frances
Identifier/Call Number: AR.2014.30
Physical Description: 3.42 Linear Feet (1 carton, 2 boxes, 1 oversize box)
Date (inclusive): 1954-2013
Abstract: Collection contains materials for and about students in the School of Medicine created and collected by the Undergraduate Medical Education, Medical Student Services offices, dating from 1954-2013.
Scope and Contents
The collection contains materials for and about students in the School of Medicine, including: class photos, graduation ceremony photo albums, class photo sheets and mug books, commencement programs, new student orientation guides, alumni newsletters, and other event programs. Materials date from 1954 to 2013.
Organizational History
Medical Student Services' staff, in Undergraduate Medical Education department of the UCSF School of Medicine, provides a wide range of services for students in the School of Medicine. Medical Student Services maintains the academic record of each medical student; provides advisors; coordinates all major medical student events including: Orientation, White Coat Ceremony, Essential Core Teaching Awards, End of MS1 and Essential Core, AOA Visiting Professor Lecture, Match Day, Convocation, and Graduation.
Arrangement
Files are arranged alphabetically.
Conditions Governing Access
Collection is open for research. One folder, Mug books, 1996-1997, in box 2 is restricted.
Conditions Governing Use
Copyright has not been assigned to the Library & Center for Knowledge Management. All requests for permission to publish or quote from material must be submitted in writing to the UCSF Archivist. Permission for publication is given on behalf of the Library & Center for Knowledge Management as the owner of the physical items and is not intended to include or imply permission of the copyright holder, which must also be obtained by the researcher.
Immediate Source of Acquisition
Materials were transferred in two accessions, by Frances Harvey and Bonnie Hellevig on behalf of the UME, Medical Student Services in 2015.
Preferred Citation
[Identification of item], UCSF School of Medicine, Undergraduate Medical Education (UME), Medical Student Services records, MSS 2014-30, Archives & Special Collections, UCSF Library & CKM.
Subjects and Indexing Terms
University of California, San Francisco. School of Medicine
Medicine -- Study and teaching.
Harvey, Frances

carton 1, folders 1-7
Alumni newsletters 1975-2001
carton 1, folders 8
Cadaver memorial programs 2006-2007
carton 1, folders 9-39
Class photo sheets 1954-1989
oversized-box 1
Class photographs 1989-2009
carton 1, folders 40
Class play programs 1993-2000
carton 1, folders 41-50
Commencement programs 1968-2013
carton 1 and Box 1, folders 51-57, 1
Graduation ceremony photographs 1997-2004
<table>
<thead>
<tr>
<th>Box and Folders</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>box 1, folders 2</td>
<td>Miscellaneous event programs 2007-2008</td>
</tr>
<tr>
<td>box 1, folders 3-6</td>
<td>Mug books 1986-2006</td>
</tr>
<tr>
<td></td>
<td>Conditions Governing Access</td>
</tr>
<tr>
<td></td>
<td>One folder, Mug books, 1996-1997, is restricted.</td>
</tr>
<tr>
<td>box 1, folders 7-8, 1-7</td>
<td>Student guides 1996-2010</td>
</tr>
<tr>
<td>box 2, folders 8</td>
<td>White coat ceremony programs 1997-2007</td>
</tr>
</tbody>
</table>