Finding aid for the Los Angeles Unified School District mental health research materials 0429

Finding aid prepared by Clay Stalls
USC Libraries Special Collections
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Title: Los Angeles Unified School District mental health research materials

Collection number: 0429

Contributing Institution: USC Libraries Special Collections

Language of Material: English

Physical Description: 2.25 linear ft. 3 boxes

Date (inclusive): 1931-1988

Abstract: This collection consists of the sources that were used by the team writing the history of the mental health services in the Los Angeles city schools, now known as the Los Angeles Unified School District (LAUSD). The materials include memorandums, agendas, papers and reports, publications from organizations outside the LAUSD, annual reports, etc. Of special interest are the ledgers recording the referral and treatment of students at school mental health facilities, from the 1940s to the 1980s.

Creator: Los Angeles Unified School District.

Acquisition

Janelle Munn, Linda Rosenblum.

Related Archival Materials

Los Angeles Unified School District counseling records, Collection no. 0481, California Social Welfare Archives, Special Collections, USC Libraries, University of Southern California

Conditions Governing Access

Advance notice required for access. Restrictions apply.

Conditions Governing Use

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Preferred Citation

[Box/folder# or item name], Los Angeles Unified School District mental health research materials, Collection no. 0429, California Social Welfare Archives, Special Collections, USC Libraries, University of Southern California

Scope and Content

This collection consists of the sources that were used by the team writing the history of the mental health services in the Los Angeles city schools, now known as the Los Angeles Unified School District (LAUSD). The materials include memorandums, agendas, papers and reports, publications from organizations outside the LAUSD, annual reports, etc. Of special interest are the ledgers recording the referral and treatment of students at school mental health facilities, from the 1940s to the 1980s. Because of the confidential nature of their information, they are restricted. The ledgers are fragile and require special care.

Subjects and Indexing Terms

Los Angeles Unified School District. -- Archives
Child mental health services--California--Los Angeles--Archival resources
Clippings
Financial records
Letters
Memorandums
Mental health planning--California--Los Angeles--Archival resources
Reports
School mental health services--California--Los Angeles--Archival resources

Box 1, Folder 1

Box 1, Folder 2
LA City Schools Mental Health Committee, Office of Deputy Superintendent, information sheet re responsibilities and procedures in mental health (2 copies, one photocopy); position papers, organizational plans, proposals, memorandum re LA schools and mental health; Public Service and Attendance Planning Committee plan re support services; LAUSD Mental Health Program annual reports, Complex/Community papers; LAUSD Mental Health Services Total Staff meeting agenda; Presentations and papers by Ramon Alcerro, LA City Schools Mental Health; LAUSD Mental Health roster; meeting announcement. 1966-1993

Box 1, Folder 3
Tenth District Parent-Teacher Health Center dedication program; photocopies or articles (including LA Times) re school mental health or mental health; correspondence, especially outgoing by Ramon Alcerro, LA Schools Chief Psychiatrist; miscellaneous papers, eg, chronology of mental health consultation in Los Angeles schools, overview of 1993 comprehensive health bill, Howard Adelman, of UCLA Dept. of Psychology, on support services. 1951-1993

Box 1, Folder 4
Tax materials for Friends of School Mental Health organization: CPA tax planning letter, state and federal tax forms, bank statements and cancelled checks; tax exempt organization tax return. 1997

Conditions Governing Access
Restricted.

Box 1, Folder 5

Box 1, Folder 6
LAUSD newsletter for parents (original); LAUSD mental health services annual reports; magazine articles re school mental health; correspondence; reply to questionnaire; reports and papers re school mental health; brochure re 10th Street PTA mental health facility; California Association of School Social Workers brochure (original). 1961-1998

General note
Originally in folder entitled "Janelle Munn Yearly Report." Unless indicated, all material in folder is photocopies.

Box 1, Folder 7
Tenth District Parent-Teacher Health Center brochures (5 copies); LAUSD mental health services annual report; statistical table on referrals to school mental health centers; Los Angeles City School Districts Auxiliary Services Division annual report for Health Services Branch; memoranda re annual report.

General note

Box 1, Folder 8
Informational reports on Parent-Teacher School Guidance Center, Mental Health Section of LAUSD (or LA City School Districts), Child Guidance Clinics, etc.; memoranda re subject of school mental health services; magazine article re child guidance clinics. 1963-1968

General note
Originally in folder entitled "Background Information."

Box 1, Folder 9
School Mental Health staff speeches; correspondence. 1959-1965

General note
Originally in folder entitled "Speeches."

Box 1, Folder 10
Clippings (photocopies and originals) re school issues, eg, taxes and budgets, teacher shortages; booklet on school bonds and support measures. 1945-1969

General note
Originally in folder entitled "School Board."
Box 2, Folder 1

Forms for services by volunteers at Los Angeles City School Districts, Health Services Branch; memoranda and legal opinions re volunteer policies; memoranda re mental health policies; policy statements and legal analyses; California Education Code excerpts; LAUSD bulletins re mental health policies, eg, referrals; papers for presentations; typewritten copy of article in "Mental Hygiene," on confidentiality and treatment of children. 1958-1979

General note

Originally in folder entitled "Policies."

Box 2, Folder 2

Memorandum re Student Health Services Division matters; LAUSD bulletins re referrals; photocopies of articles on school-based health clinic and on physical conditions and behavior problems; Primary Mental Health Project papers; guidelines for volunteers and for adult/child relationship; mental health workshop program. 1931-1986

Box 2, Folder 3

Consultation/evaluation forms for ESEA Team Project, by B. St. John, consultant; memorandum re summary of activities, ESEA Project; statement of philosophy as mental health consultant, by B. St. John (two copies). 1966

General note

Originally in folder entitled "ESEA St. John."

Box 2, Folder 4

Newspaper articles, photocopies of magazine articles re loneliness and depression; personal note to Janelle Munn from "Sue"; brochures for project of Children's Bureau of Los Angeles; photocopy of poem entitled "It's all Right to Cry." 1974-1982

General note

Originally in folder entitled "Loneliness."

Box 2, Folder 5

California Association of Social Workers brochure for school social work; LAUSD Health Services annual reports; LAUSD personnel regulations re dismissal; cover letter and resumes re position as child psychiatrist with LAUSD; papers on children and mental health presented by LAUSD Health Services staff members; LAUSD report on parent's evaluation of children's centers and preschools; USC School of Social Work report on preparation program for pupil services credential; newspaper clippings (original and photocopy). 1945-1989

Box 2, Folder 6

Agendas for LAUSD Mental Health Services. 1989-1990

Box 2, Folder 7

"Services": Memoranda, bulletins re LAUSD policies; information papers on programs and services; Mental Health meeting agenda; information sheets; assignment sheet; guidelines; Mental Health Annual Services Report. 1973-1978

Box 3

Register of student referrals and treatments to North Hollywood School Guidance Center. 1947-1984

Conditions Governing Access

Restricted.

Box 3

Register of student referrals and treatments at School Guidance (not identified). 1951-1978

Conditions Governing Access

Restricted.