Finding Aid of the J.E. Woodhead papers 0004

Finding aid prepared by Jacqueline Morin
USC Libraries Special Collections
Doheny Memorial Library 206
3550 Trousdale Parkway
Los Angeles, California, 90089-0189
213-740-5900
specol@usc.edu
11 December 2009
Title: J. E. Woodhead papers
Collection number: 0004
Contributing Institution: USC Libraries Special Collections
Language of Material: English
Physical Description: 7.42 Linear feet10 boxes
Date: circa 1856-1920s
Abstract: Correspondence, diaries, scrapbooks of Woodhead's business and manufacturing career with the Lamb Knitting Machine Company; records of the Cosmic Publishing Company and the Western Society for Psychical Research; correspondence on the Columbian Exposition of 1893 in Chicago; correspondence, indexes, catalogues, dealers' invoices pertaining to the John Edward Woodhead Library, parts of which were acquired by USC; and personal correspondence, photographs, and memorabilia of the Woodhead family.
Creator: Woodhead, J.E., (John Edward), 1840-1918
Scope and Contents
Correspondence, diaries, scrapbooks of Woodhead's business and manufacturing career with the Lamb Knitting Machine Company; records of the Cosmic Publishing Company and the Western Society for Psychical Research; correspondence on the Columbian Exposition of 1893 in Chicago; correspondence, indexes, catalogues, dealers' invoices pertaining to the John Edward Woodhead Library, parts of which were acquired by USC; and personal correspondence, photographs, and memorabilia of the Woodhead family.
Conditions Governing Access
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Preferred Citation
[Identification of item], J.E. Woodhead papers, Collection no. 0004, Special Collections, USC Libraries, University of Southern California.
Acquisition
Donated by J.E. Woodhead.
Biographical note
J.E. (John Edward) Woodhead was born in Leeds, England on August 2, 1840 and died in Chicago on October 24, 1918. His family emigrated to the United States in 1844, settling first in Cincinnati, then moving to Burlington, Iowa in 1855. Woodhead moved to Chicago in 1871, shortly after the Chicago Fire, and entered into business as the western agent for the Lamb Knitting Machine Company. He developed an interest in book collecting, and established a 4000-plus volume private library. He also served as Secretary of the World's Congress Auxiliary Section of Weights, Measures, and Coinage at the World's Columbian Exposition; was a founder and officer (secretary) of the Cosmic Publishing Company, publisher of "Mind in Nature"; a founding member of the Western Society for Psychical Research (founded 1885 in Chicago); and the founder and manager of the National Letter Return Association (1885-1895).
Subjects and Indexing Terms
Cosmic Publishing Company. -- Archives
Lamb Knitting Machine Company. -- Archives
National Letter Return Association. -- Archives
Western Society for Psychical Research. -- Archives
Woodhead, J.E., (John Edward), 1840-1918 -- Archives
World's Columbian Exposition (1893 : Chicago, Ill.). -- Archives
Book collecting--Illinois--Chicago--Archival resources
Book collectors--Illinois--Chicago--Archival resources
Businessmen--Illinois--Chicago--Archival resources
Correspondence
Diaries
Ephemera
Ledgers (account books)
Photographs
Private libraries--Illinois--Chicago--Archival resources
Scrapbooks

Business Activities

Records of the Lamb Knitting Machine Company Chicago, Illinois

Box 1, Folder 1
Publications
Scope and Contents note
Catalogs, price lists, instruction manuals, 50th anniversary commemorative pamphlets, scrapbook of advertisements, business cards, newspaper articles, etc.

Box 1, Volume 1-16
Account books 1868-1927
Scope and Contents note
(Journal 1872-73 also contains a Catalog of library, Jan. 1, 1875, updated 1882).

Box 2, Folder 2
Correspondence 1879-1893
Physical Description: 7 items

Box 2
Advertisements and Flyers from Rival Knitting Machine Companies.
Physical Description: 13 items

Box 2
Newspaper Clippings and Articles on Knitting Machines.
Physical Description: 4 items

Records, Cosmic Publishing Company 1885-1895

Box 2
Account Books
Physical Description: 2 volumes
Scope and Contents note
2 volumes.

Box 2
By-laws and Minutes of Meetings
Physical Description: 1 volume

Records, Western Society For Psychical Research

Box 2
Constitution
Physical Description: 5 bound volumes
Scope and Contents note
Attendance book of council, council records, membership list, cash book.
Business Activities
Records, Western Society For Psychical Research

Box 2, Folder 3
Correspondence
Physical Description: 4 items

Records, Chicago Philosophical Society

Box 2, Folder 3
Programs
Physical Description: 5 items

Box 2, Folder 3
Flyers, etc
Physical Description: 3 items

Records, National Letter Return Association

Box 2, Folder 4
Correspondence
Physical Description: 2 items
Scope and Contents note
2 items.

Box 2, Folder 4
Accounts
Physical Description: 14 leaves

Box 2, Folder 4
Notebook
Scope and Contents note
Includes charter, constitution, minutes, etc.

Box 2, Folder 4
Newspaper clippings
Box 2, Folder 4
Flyers and 1 Book of Ready Return Stamps
Box 2, Folder 4
Article on the NLRA circa 1965

Personal Papers

Box 2, Folder 5
Account books 1865-1909
Physical Description: 21 volumes

Scrapbooks
Physical Description: 9 bound volumes

Box 2
European Tour 1894
Box 2
British post cards circa 1902
Box 2
Newspaper clippings 1871-1889
Scope and Contents note
Clippings by and about J.E. Woodhead.

Box 2
Composition Books and Diaries 1856-1858
Box 2
Composition Books and Diaries

Personal Correspondence: Originals and Manuscript Copies
<table>
<thead>
<tr>
<th>Box 3, Folder</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Box 3, Folder 6</td>
<td><strong>Anon.-C</strong>&lt;br&gt;Physical Description: 30 items</td>
</tr>
<tr>
<td>Box 3, Folder 7</td>
<td><strong>D - R</strong>&lt;br&gt;Physical Description: 23 items</td>
</tr>
<tr>
<td>Box 3, Folder 8</td>
<td><strong>Sa - Sz</strong>&lt;br&gt;Physical Description: 20 items</td>
</tr>
<tr>
<td>Box 3, Folder 9</td>
<td><strong>Stoddard, J.L. Undated- 1892</strong>&lt;br&gt;Physical Description: 26 items</td>
</tr>
<tr>
<td>Box 3, Folder 10</td>
<td><strong>Stoddard J.L. 1893-1914</strong>&lt;br&gt;Physical Description: 34 items</td>
</tr>
<tr>
<td>Box 3, Folder 11</td>
<td><strong>T - Woodhead, Howard</strong>&lt;br&gt;Physical Description: 26 items</td>
</tr>
<tr>
<td>Box 3, Folder 12</td>
<td><strong>G. Woodhead, John E. - Z</strong>&lt;br&gt;Physical Description: 12 items</td>
</tr>
<tr>
<td>Box 3, Folder 13</td>
<td><strong>Personal Correspondence (A-Z): Photostat Copies</strong>&lt;br&gt;Physical Description: 39 items</td>
</tr>
<tr>
<td>Box 3, Folder 14</td>
<td><strong>Biographies and documents 1861-1865</strong>&lt;br&gt;Physical Description: 51 items</td>
</tr>
<tr>
<td>Ephemera</td>
<td></td>
</tr>
<tr>
<td>Box 3</td>
<td><strong>Greetings and Business cards</strong>&lt;br&gt;Physical Description: 33 items</td>
</tr>
<tr>
<td>Box 3, Folder 15</td>
<td><strong>Clippings, Publications and Memorabilia of the Children of J.E. Woodhead.</strong></td>
</tr>
<tr>
<td>Photographs and negatives</td>
<td></td>
</tr>
<tr>
<td>Box 3, Folder 16</td>
<td><strong>Negatives</strong>&lt;br&gt;Physical Description: 21 items</td>
</tr>
<tr>
<td>Box 3, Folder 16</td>
<td><strong>Photographs -- Family and Friends</strong>&lt;br&gt;Physical Description: 18 items</td>
</tr>
<tr>
<td>Box 3, Folder 17</td>
<td><strong>Photographs -- Actors, Actresses, Tourist Spots and Unidentified Subjects</strong></td>
</tr>
<tr>
<td>Box 3, Folder 20</td>
<td><strong>Manuscripts of poems by J.L. Stoddard</strong>&lt;br&gt;Physical Description: 5 items</td>
</tr>
</tbody>
</table>
Programs -- Theater and Lecture

Box 3, Folder 21
**Stoddard Lectures 1879-1897**
Physical Description: 76 items

Box 3, Folder 22
**Theater Programs and Miscellaneous Lecture Tickets**
Physical Description: 9 items

Newspaper and Magazine clippings

Box 3, Folder 18
**Articles by and about James Davie Butler**
Physical Description: 12 items

Box 3, Folder 18
**Articles by and about John L. Stoddard**
Physical Description: 12 items

Box 3, Folder 19
**Articles by J. E. Woodhead**
Physical Description: 6 items

Box 3, Folder 19
**Miscellaneous clippings**
Physical Description: 41 items

World's Columbian Exposition and World's Congress Auxiliary, Chicago 1893

Box 4, Folder 23
**Correspondence**
Physical Description: 37 items
Scope and Contents note
World's Congress Auxiliary, Committee on weights, measures, coinage, etc., J.E. Woodhead, secretary.

Printed Material

Box 10, Box 4, Folder 24
**Invitation, Programs, and Tickets**
Physical Description: 15 items

Box 4, Folder 24
**Advertisements and Souveniers**
Physical Description: 38 items

Box 4, Folder 25
**Other Conventions and Expositions**
Physical Description: 5 items
Scope and Contents note
Programs, tickets, memorabilia

Box 4
**J.E. Woodhead, Bookman**

Catalogs of the J.E. Woodhead Library
<table>
<thead>
<tr>
<th>Box 4, Folder 26</th>
<th>Typescript catalog prepared by USC 1950</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 225 leaves</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Box 4, Folder 27</th>
<th>Manuscript Catalogs Prepared by J.E. Woodhead 1859-1883</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 8 volumes</td>
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</table>

<table>
<thead>
<tr>
<th>Box 4, Folder 27</th>
<th>Catalog of Art Works</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 1 bound volume</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Box 8, 10, Box 4, Folder 28</th>
<th>Desiderata and purchase lists 1883-1908</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 140 items</td>
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</table>

**Correspondence**

<table>
<thead>
<tr>
<th>Box 4, Folder 29</th>
<th>Book dealers and publishers A-D</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 39 items</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Box 4, Folder 30</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 83 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 4, Folder 31</th>
<th>F - L</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 18 items</td>
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<table>
<thead>
<tr>
<th>Box 4, Folder 32</th>
<th>M - Q</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 38 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 4, Folder 33</th>
<th>R - Z</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 46 items</td>
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</tbody>
</table>

**Receipts and invoices from Book Dealers and Publishers**

<table>
<thead>
<tr>
<th>Box 5, Folder 34</th>
<th>A - B</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 80 items</td>
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<table>
<thead>
<tr>
<th>Box 5, Folder 35</th>
<th>C - Francis Edwards</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 113 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 5, Folder 36</th>
<th>Ee - Ez</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 54 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 5, Folder 37</th>
<th>F - L</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Physical Description: 31 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 5, Folder 38</th>
<th>M - McClurg's 1888</th>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 97 items</td>
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<table>
<thead>
<tr>
<th>Box 5, Folder 39</th>
<th>McClurg's, 1889 - Mz 1889</th>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 77 items</td>
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</table>

<table>
<thead>
<tr>
<th>Box 5, Folder 40</th>
<th>N - Z</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Physical Description: 101 items</td>
</tr>
<tr>
<td>Box and Folder</td>
<td>Description</td>
</tr>
<tr>
<td>---------------</td>
<td>-------------</td>
</tr>
</tbody>
</table>
| Box 8, Folder 41 | Miscellaneous Correspondence and Invoices from Express Agents and Custom House Brokers  
  Physical Description: 11 items |
| Box 6, Folder 41 | Caxton Club Correspondence  
  Physical Description: 12 items |
| Box 6, Folder 42 | Book and Illustration Advertisements, Prospectuses and Catalogs  
  Physical Description: 61 items |
| Box 6, Folder 43 | Notes and articles on Woodhead and his library  
  Physical Description: 44 leaves |
| Box 8, Box 6, Folder 44 | Newspaper Clippings on Bibliographic and Literary Topics 1888-1957  
  Physical Description: 40 items |
| Box 6, Folder 45 | Lists Relating to Extra-illustrating Projects: Longfellow and Byron  
  Physical Description: 44 leaves |
| Box 8, Box 6, Folder 46 | Calendars 1870-1; 1871-3; 1895-2; 1904-2  
  Physical Description: 8 items  
  Scope and Contents note  
  1870 (1); 1871 (3); 1895 (2); 1904 (2) |
| Box 6, Folder 47, Box 8 | Pamphlets  
  Physical Description: 17 items |
| Box 9, Box 7, Folder 48 | Magazine Issues  
  Physical Description: 7 items |
| Box 7, Folder 49 | Correspondence Subseries 4: 1949  
  Physical Description: 13 items  
  Scope and Contents note  
  Grace Woodhead Zeiss and The Wisconsin State Historical Society |
| Box 7 | J.E. Woodhead Collection Bookplates Subseries 5: |
| Box 9 | Notes |
Historical Documents

Box 7, Folder 50  Notorial documents
Scope and Contents note
a. 33 x 14.5 cm, parchment, dated 6 May Anno regni Regis Henricic Sexti
b. 33 x 14 cm, parchment, dated 14 Aug Anno regis Henrici Sexti No. 533/9

Box 7, Folder 50  18th Century American Script
Physical Description: 5 items
Scope and Contents note
a. 8 dollar note, State of Massachusetts Bay, #14878, dated 5 May 1780, 9 x 7 cm
b. 6 shilling note, Colony of Massachusetts Bay, #441, May 25,1775, 15 x 7 cm
c. Ticket, Massachusetts semi-annual State lottery, #24720, March 2,1790, 11 x 6.5 cm
d. 10 pound receipt, State of Massachusetts Bay, #2973, Oct 10,1778, 23.5 x 15 cm
e. Letter transmitting 18th century money to Woodhead

Box 7, Folder 50  List of soldiers who died at Andersonville, Georgia July 1, 1865
Physical Description: 24 pages

Box 7, Folder 50  Unidentified Notebook and Manuscripts
Physical Description: 4 items

Box 7, Folder 51  Miscellaneous historical documents

Box 7, Folder 52  Stoddard Lectures
Physical Description: 51 items

Box 7, Folder 53  Miscellaneous
Physical Description: 28 items

Box 7, Folder 54  Photographs and Materials for the Woodhead Bookplate
Physical Description: 21 items
Scope and Contents note
Photographs of Mr. and Mrs. Woodhead, the Woodhead Library. Materials for the Woodhead Bookplate.