Finding aid for the Robert E. Tranquada papers 0089

Finding aid prepared by Meghan Stephens
USC Libraries Special Collections
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2013 April
Title: Robert E. Tranquada papers
Collection number: 0089
Contributing Institution: USC Libraries Special Collections
Language of Material: English
Physical Description: 2.42 Linear feet3 boxes
creator: Tranquada, Robert E.
Biographical note
Robert E. Tranquada graduated from Pomona College, summa cum laude, in 1951, received his M.D. degree from Stanford University School of Medicine in 1955, served as a Resident in Medicine from 1955-1958 and as a Fellow in Diabetes and Metabolic Diseases in 1958-1959 at the UCLA Medical Center and as Fellow in Diabetes at the USC School of Medicine from 1959-1960. Dr. Tranquada's management responsibilities included service as Chairman of the USC Department of Community Medicine and Public Health (1966-1969), Associate Dean of the USC School of Medicine, and Medical Director of the Los Angeles County/USC Medical Center (1969-1974), Regional Director of the Los Angeles County Department of Health Services (1974-1976), Associate Dean of the UCLA School of Medicine (1976-1979), Chancellor and Dean of the University of Massachusetts Medical Center (1979-1986), Dean of the USC School of Medicine (1986-1991), and the Norman Topping/National Medical Enterprises Professor of Medicine and Public Policy from 1992 until his retirement in June 1997.

Conditions Governing Access
COLLECTION STORED OFF-SITE. Advance notice required for access.
Scope and Content
The Robert E. Tranquada papers consists almost entirely of correspondence to and from Tranquada during his tenure as Dean of the USC School of Medicine from 1986 to 1991. The papers document both Tranquada's administrative activities as Dean (letters, notes, documents, budgets, recommendations, grant requests and project proposals), and his expertise in health care policy, health services administration, community medicine and public health, and medical education.
Preferred Citation
[Box/folder# or item name], Robert E. Tranquada papers, Collection no. 0089, University Archives, Special Collections, USC Libraries, University of Southern California
Conditions Governing Use
All requests for permission to publish or quote from manuscripts must be submitted in writing to the Manuscripts Librarian. Permission for publication is given on behalf of Special Collections as the owner of the physical items and is not intended to include or imply permission of the copyright holder, which must also be obtained.
Subjects and Indexing Terms
Tranquada, Robert E. -- Archives
University of Southern California. School of Medicine. -- Archives
University of Southern California. School of Medicine. -- Faculty
Correspondence
Medical colleges--California--Los Angeles--Administration--Archival resources
Medical education--California--Los Angeles--Archival resources

Box 1, Folder 1  Correspondence August 1986
Scope and Content
Folder 1 contains various correspondence about Dr. Robert Tranquada accepting his position as the Dean of the USC School of Medicine and the changes and expenses to be paid to make this transition.

Box 1, Folder 2  Correspondence September 1986
Scope and Content
Correspondence concerning the approval and disapproval of various projects, including the Institute of Aging. The letters also include nominations for various positions.
Box 1, Folder 3  Correspondence October 1986
Scope and Content
Folder 3 included correspondence about the tasks and changes in the Medical School and its programs.

Box 1, Folder 4  Correspondence November 1986
Box 1, Folder 5  Correspondence December 1986
Scope and Content
Correspondence solving conflicts and making changes to the programs and research supported by the USC School of Medicine.

Box 1, Folder 6  Correspondence January 1987
Box 1, Folder 7  Correspondence February 1987
Box 1, Folder 8  Correspondence March 1987
Box 1, Folder 9  Correspondence April 1987
Box 1, Folder 10  Correspondence May 1987
Box 1, Folder 11  Correspondence June 1987
Box 1, Folder 12  Correspondence July 1987
Box 1, Folder 13  Correspondence August 1987
Box 1, Folder 14  Correspondence September 1987
Box 1, Folder 15  Correspondence October 1987
Box 1, Folder 16  Correspondence November 1987
Scope and Content
Includes a draft of the governance of the USC School of Medicine, USC’s Equal Opportunity Policy and various other policy documents along with normal correspondence.

Box 1, Folder 17  Correspondence December 1987
Box 1, Folder 18  Correspondence January 1988
Scope and Content
Correspondence addresses a current strike, different certifications, committee recommendations, and various others.

Box 1, Folder 19  Correspondence February 1988
Box 1, Folder 20  Correspondence March 1988
Box 1, Folder 21  Correspondence April 1988
Box 1, Folder 22  Correspondence 1988
Scope and Content
Campus memos and correspondence about meetings and changes occurring in the Department of Medicine.

Box 1, Folder 23  Correspondence June 1988
Box 1, Folder 24  Correspondence July 1988
Box 1, Folder 25  Correspondence August 1988
Scope and Content
Correspondence about program reviews, individual recommendations, and others.

Box 1, Folder 26  Correspondence September 1988
Box 1, Folder 27  Correspondence October 1988
Box 1, Folder 28  Correspondence November 1988
Box 1, Folder 29  Correspondence December 1988
Box 1, Folder 30  Correspondence January 1989
Box 2, Folder 1  Correspondence February 1989
Box 2, Folder 2  Correspondence March 1989
Box 2, Folder 3  Correspondence April 1989
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Scope and Content

Folder 12 includes various to-do lists and notes, a confidential note about the organization of the Medical School departments, R.E.T. notes, calculations, and textual materials on the expansion of health research and patient care facilities. Most of this folder is hand written notes; however, there are also multiple typed documents.

Scope and Content

Folder 4 contains letters of correspondence and plans about a potential extension of USC in Korea. This folder includes both hand written and typed documents.