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## **The Finding Aid of the Pepperdine University Office of the Provost, Steven S. Lemley Records 0051**

Katie Richardson

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Pepperdine University. Special Collections and University Archives.

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URL: <https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm>

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**Language of Material:** English

**Contributing Institution:** Pepperdine University. Special Collections and University Archives.

**Title:** Pepperdine University Office of the Provost, Steven S. Lemley Records

**Identifier/Call Number:** 0051

**Physical Description:** 0.23 Linear Feet (1 box)

**Date (inclusive):** 1993-1998

**Abstract:** The collection consists of inter-office memoranda and correspondence sent by or to former Pepperdine University Provost Steven S. Lemley from 1993 to 1998.

**Conditions Governing Access**

Advance notice required for access. There are files that contain confidential information, and therefore access is restricted for 25 years from date of creation. The whole collection will be open in 2023.

**Conditions Governing Use**

Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.

**Preferred Citation**

[Box/folder# or item name], Pepperdine University Office of the Provost, Steven S. Lemley Records, Collection no. 0051, Special Collections and University Archives, University Libraries, Pepperdine University.

**Biographical note**

Steven S. Lemley attended Pepperdine University where he earned a B. A. in History in 1966 and a M. A. in History in 1970. He later attended Ohio State University where he received a Ph.D. in Communication in 1973. Lemley worked at Lubbock Christian University, first as Dean from 1978 to 1982, and then as President from 1982-1983, before he returned to Pepperdine University. Lemley has held many roles at Pepperdine including Associate Dean of Student Life from 1972 to 1976, Dean of Student Life from 1976 to 1978, Provost from 1993 to 2000, and most recently, as Associate Professor of Communication.

**Historical note**

The Provost is the chief academic officer of Pepperdine University and has responsibility, under the President, for the administration, coordination and development of all academic activities and functions of the University. He/She works with the deans of Pepperdine's five schools on all issues related to the effective planning and management of the university's academic resources. In addition, he/she is directly responsible for the University's Disability Services Office and the office of the University Chaplain.

**Scope and Content**

The collection consists of inter-office memoranda and correspondence sent by or to Lemley from July 1993 to 1998. Topics include faculty conference planning, provost cabinet meetings, employee tuition remission policy, changes in the tenure process, announcements of resignations and new appointments, budget proposals and timelines, renovation of the Tyler Campus Center, WASC reaccreditation, the search for the Director of Summer Programs, budget issues, and other routine administrative activities.

**Related Archival Materials**

Pepperdine University Office of the Provost, William B. Adrian Records, 0049, Special Collections and University Archives, University Libraries, Pepperdine University.

Pepperdine University Office of the Provost, Nancy Magnusson Fagan Records, 0050, Special Collections and University Archives, University Libraries, Pepperdine University.

**Subjects and Indexing Terms**

Universities and colleges -- United States -- Records and correspondence

Universities and colleges -- California -- History

Correspondence

Memorandums

Pepperdine University. Office of the Provost

Lemley, Steven S.

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box 1

**Chronological Files 1993-1998**