
The Finding Aid of the Pepperdine University Office of the Provost Records 0132

Monica Case and Katie Richardson

Pepperdine University. Special Collections and University Archives.

February 2015

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URL: <https://library.pepperdine.edu/collections/boone-special-collections-university-archives.htm>

Language of Material: English

Contributing Institution: Pepperdine University. Special Collections and University Archives.

Title: Pepperdine University Office of the Provost Records

Identifier/Call Number: 0132

Physical Description: 7.56 Linear Feet(18 boxes)

Date (inclusive): 1965-2006

Abstract: The collection consists of interoffice memoranda and correspondence that document the administrative activities of Pepperdine Provosts from 1965 to 2006.

Conditions Governing Access

Advance notice required for access. There are some files that contain confidential information. Materials are restricted for 25 years from date of creation. The entire collection is open for access in 2031.

Conditions Governing Use

Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.

Preferred Citation

[Box/folder# or item name], Pepperdine University Office of the Provost Records, Collection no. 0132, Special Collections and University Archives, University Libraries, Pepperdine University.

Immediate Source of Acquisition

The collection was transferred to Special Collections and University Archives by Kathleen Marshall, Assistant to the Provost, on June 12, 2014.

Historical note

As the chief academic officer of the University, the Provost has responsibility, under the President, for the administration, coordination, and development of all academic activities and functions of the University. The Provost works with the deans of Pepperdine's undergraduate college and four graduate/professional schools on all issues related to effective planning and management of the University's academic resources. In addition, the Provost also oversees the library, the Office of Institutional Effectiveness, the Office of the Registrar and One-Stop, Information Technology, the Center for Faith and Learning, the Center for Media, Culture, and Entertainment, the Disability Services Office, and the Office of Research and Sponsored Programs.

Scope and Content

The collection consists of interoffice memoranda and correspondence sent by or to Pepperdine Provosts from 1965 to 2006. Topics include meeting notices for various Pepperdine clubs and committees, faculty tenure policies, foundations, university programs, scholarships, club and committee proposals, budget proposals, and routine administrative activities.

Arrangement

The collection is organized alphabetically by folder title.

Related Archival Materials

Pepperdine University Office of the Provost, Nancy Magnusson Fagan Records, Collection no. 0050, Special Collections and University Archives, University Libraries, Pepperdine University.

Pepperdine University Office of the Provost, Steven S. Lemley Records, Collection no. 0051, Special Collections and University Archives, University Libraries, Pepperdine University.

Pepperdine University Office of the Provost, William B. Adrian Records, Collection no. 0049, Special Collections and University Archives, University Libraries, Pepperdine University.

Shirley Roper Papers, Collection no. 0016, Special Collections and University Archives, University Libraries, Pepperdine University.

Processing Information note

The collection was arranged and described by Monica Case under the supervision of Katie Richardson in February, 2015.

Subjects and Indexing Terms

Memorandums

Malibu (Calif.) -- History

Correspondence

Education, Higher -- California

Scholarships -- California

Universities and colleges -- United States -- Records and correspondence
Universities and colleges -- History
Benton, Andrew K.
Graziadio School of Business and Management
Pepperdine University. Graduate School of Education and Psychology
Seaver College
Pepperdine University. School of Law
White, Howard A. (Howard Ashley)
Davenport, David
Lemley, Steven S.
Pepperdine University
Hornbaker, Larry D. (Lawrence D.)
Adrian, William B.
Tippens, Darryl L.
Fagan, Nancy Magnusson
Roper, Shirley
Banowsky, William Slater

box 1-18

Subject Files 1965-2008

box 1, folder 1	American Humanics 1986-1991
box 1, folder 2	Asbestos Removal 1991
box 1, folder 3	Athletic Facility Guest Policy 1984
box 1, folder 4	California Museum of Ancient Art 1986-1987
box 1, folder 5	Center For American Private Enterprise (CAPE) 1981-1984
box 1, folder 6	Christian Primitivism and Modernization 1990-1991
box 1, folder 7	Christmas Reception Invitation 1985
box 1, folder 8	Church of Christ Recruitments 1981
box 1, folder 9	College Prep School 1987-1989
box 1, folder 10-12	Columbia Christian College 1990-1992
box 1, folder 13	Computers 1985-1996
box 1, folder 14	Computer Store 1992-1994
box 1, folder 15	Conference on Christian Higher Education 2000
box 1, folder 16	Correspondence From - Adrian, William 1983-1990
box 1, folder 17	Correspondence From - Anderson, Kenton L. 1981-1982
box 1, folder 18	Correspondence From - Baird, David 1998
box 1, folder 19	Correspondence From - Banowsky, William S. 1978
box 1, folder 20	Correspondence From - Baskin, Otis W. 1997
box 2, folder 1	Correspondence From - Benton, Andrew K. 1984-1996
box 2, folder 2	Correspondence From - Bibbero, Donald S. 1981
box 2, folder 3	Correspondence From - Bumgardner, Larry G. 1994
box 2, folder 4	Correspondence From - Cluck, Vicki 1981
box 2, folder 5-8	Correspondence From - Davenport, David 1981-1999
box 2, folder 9	Correspondence From - Gabbard, Vickie 1981
box 2, folder 10	Correspondence From - Geldert, Lanie 1985
box 2, folder 11	Correspondence From - Graffy, Colleen 1985
box 2, folder 12	Correspondence From - Handler, Harry 1983
box 2, folder 13	Correspondence From - Hanson, Gary A. 1996
box 2, folder 14	Correspondence From - Hedstrom, Jim 1982
box 2, folder 15	Correspondence From - Hornbaker, Larry D. 1983-1985
box 2, folder 16	Correspondence From - Hughes, Norman 1977-1983
box 2, folder 17	Correspondence From - Kok, Lilian 1993

box 2, folder 18	Correspondence From - Lemley, Steve 1993-1996
box 2, folder 19	Correspondence From - Lindsay, Terry 1982-1985
box 2, folder 20	Correspondence From - Luft, Herbert 1981-1982
box 2, folder 21	Correspondence From - McCord, Randall A. 1986
box 2, folder 22	Correspondence From - Mitchell, Carl 1985
box 3, folder 1	Correspondence From - Mize, James S. 1982
box 3, folder 2	Correspondence From - Moore, James C. 1981
box 3, folder 3	Correspondence From - Nicks, John D. Jr. 1977-1978
box 3, folder 4	Correspondence From - Olbricht, Tom 1986
box 3, folder 5	Correspondence From - O'Neal, Mike E. 1982-1990
box 3, folder 6	Correspondence From - Phillips, Ronald 1977
box 3, folder 7	Correspondence From - Phillips, William B. 1982-1985
box 3, folder 8	Correspondence From - Phyllis 1978
box 3, folder 9	Correspondence From - Roper, Shirley 1983-1992
box 3, folder 10	Correspondence From - Runnels, Charles 1985
box 3, folder 11	Correspondence From - Simmons, Dwayne D. 1985
box 3, folder 12	Correspondence From - Stephens, Ron 1982
box 3, folder 13	Correspondence From - Stimao, Michele 1985
box 3, folder 14	Correspondence From - Tegner, Olaf H. 1978-1983
box 3, folder 15	Correspondence From - Webb, Glenn 1986
box 3, folder 16	Correspondence From - White, Howard A. 1976-1979
box 3, folder 17	Davenport, David - Publications 1994
box 3,	David Lipscomb University - Faculty Handbook 1983-1984, 1988-1989
folder 18-19	
box 3, folder 20	Disability Plan Policy 1983
box 4, folder 1	Employee Termination Process 1983
box 4, folder 2-6	Equestrian Program 1975-2002
box 5, folder 1	Faculty Organization of Seaver College 1981-1995
box 5, folder 2	Faculty Publications 1982-1983
box 5, folder 3	Faculty - Regents Committee 1978
box 5, folder 4	Faculty Stipends 1990-1992
box 5, folder 5	Fees 1983-1992
box 5, folder 6	Fiftieth Anniversary 1986-1987
box 5, folder 7	Figuroa, Pedro Rivas - Universidad Autonoma de la Laguna 1988-1991
box 5, folder 8-9	Financial Aid 1976-1997
box 5, folder 10	Financial Aid - Litton Industries 1983
box 5, folder 11	Financial Policies 1973-1981
box 5, folder 12	Forensic Program 1982
box 5, folder 13	Foundations - Keck Foundation 1981-2000
box 6, folder 1	Foundations - Sears Roebuck Foundation 1990-1991
box 6, folder 2	Foundations - Weingart Foundation 1987-1994
box 6, folder 3	Grants - President's Discretionary Fund 1992-1994
box 6, folder 4	GSBM - Academic Excellence 1985
box 6, folder 5	GSBM - Administration 1981, 1992-1994
box 6, folder 6	GSBM - Advertising 1979-1984
box 6, folder 7	GSBM - BSM Program 1981-1984
box 6, folder 8	GSBM - Enrollment 1981-1984
box 6, folder 9	GSBM - Faculty Organization 1986
box 6, folder 10	GSBM - Recruiting Strategy 1981
box 6, folder 11	GSBM - Residential MBA Program 1984-1987
box 6, folder 12	GSBM - Rothschild 1993-1998
box 6, folder 13	GSEP - Advertising 1984-1986
box 6, folder 14	GSEP - Bilingual Cross Cultural Education 1979-1982
box 7, folder 1	GSEP - Center for Educational Leadership 1984-1988
box 7, folder 2	GSEP - Center For Professional Development 1976-1977
box 7, folder 3	GSEP - Doctoral Admissions 1983
box 7, folder 4	GSEP - Doctoral Program Problems 1992
box 7, folder 5	GSEP - Education West 1979

box 7, folder 6	GSEP - Faculty Meeting 1978-1985
box 7, folder 7	GSEP - Faculty Questions 1995
box 7, folder 8	GSEP - Marketing Review 1989-1990
box 7, folder 9	GSEP - Policy Decisions 1977
box 7, folder 10	GSEP - Strategic Vision Workshop 1990
box 7, folder 11	Guard Booths 1985-1987
box 7, folder 12	Gulls Way Property 1994-1995
box 7, folder 13	Hawaii Report 1981
box 7, folder 14	Heidelberg Bible School 1981-1995
box 7, folder 15	Higher Education Roundtable 1988-1995
box 7, folder 16	Hydril 1983-1986
box 7, folder 17	Ibaraki Christian College 1992-1994
box 7, folder 18	Inauguration - Davenport, David 1985
box 7, folder 19	International Students 1980-1995
box 7, folder 20	IRS Exemption Status 1971
box 7, folder 21	Israel Capernaum Dig - Wilson, John 1986
box 7, folder 22	Japan Foundation Grants 1988
box 7, folder 23	J Pad Facility (Communication) 1992-1998
box 8, folder 1	LA Campus - Relocated 1981-1983
box 8, folder 2-3	Language Center 1989-1993
box 8, folder 4	New Center Development 1976
box 8, folder 5	Operations Committee 1986
box 8, folder 6	Pepperdine Expansion 1989-1991
box 8, folder 7	Pepperdine University - Warehouse 1999
box 8, folder 8	President's Award 1982-1994
box 8, folder 9	Proceedings of U.S. Olympic Academy VI 1983
box 8, folder 10	Pumpkin Papers 1984-1997
box 8, folder 11	Regent Entertainment Fund 1982-1998
box 8, folder 12	Registrar's Office 1981-1999
box 8, folder 13	Resumes 1981
box 9, folder 1	Resumes 1981-1989
box 9, folder 2	Scholarships - Bill Banowsky Invitational 1977-1979
box 9, folder 3	Scholarships - Howard A. White 1985
box 9, folder 4	Scholarships - Law Enforcement Education Program (LEEP) 1976-1990
box 9, folder 5	Scholarships - Lydia Hayne Scholarship Fund 1982-1983
box 9, folder 6	Scholarships - Rory Boyer Scholarship Fund 1995
box 9, folder 7	Scholarships - Seaver Religion Division 1982-1983
box 9, folder 8	Scholarships - Weigand Scholarship 1981-1982
box 9, folder 9	School Fundraising Allocation 1983
box 9, folder 10	School of Law - Academic Policy 1976
box 9,	School of Law - American Bar Association 1977-1991
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box 9, folder 13,	School of Law - Association of American Law Schools 1978-1991
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box 10, folder 2-3	School of Law - Audit Report 1986
box 10, folder 4	School of Law - Audit Response 1987
box 10, folder 5	School of Law - Bar Exam Reports 1985-1987
box 10, folder 6	School of Law - Bar Exam Reports - Kerr, Janet 1985
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box 10, folder 9	School of Law - Dean Kenneth Starr Controversy 1992-1998
box 10, folder 10	School of Law - Deans Report 1986
box 10, folder 11	School of Law - Facilities 1977-1987
box 10, folder 12	School of Law - Fundraising 1979-1985
box 10, folder 13	School of Law - Housing 1977-1983
box 10, folder 14	School of Law - Moot Court Competition 1977
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box 11, folder 2	Seaver - Academic Advising Awards 1990-1991
box 11, folder 3	Seaver - Academic Advising Committee 1984
box 11, folder 4-5	Seaver - Academic Calender 1981-1997
box 11, folder 6	Seaver - Academic Freedom and Tenure 1965-1975
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box 11, folder 8	Seaver - Attrition Rates 1977-1978
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box 11, folder 10	Seaver Committee - GSBM Liaison 1981-1983
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box 12, folder 1	Seaver Faculty Advisory Committee 1981-1996
box 12, folder 2	Seaver Faculty Association 1995-2002
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box 12, folder 4	Seaver Proposal - Communications Computer Lab 1982-1983
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box 13, folder 1	Seaver - Tyler Campus Center 1986-1996
box 13, folder 2	Second Annual European Conference 1987
box 13, folder 3	Second Century Journal 1987-1992
box 13, folder 4-5	Sewage Plant Expansion 1981-1985
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box 13, folder 7	Student Accounts 1980-1984
box 13, folder 8	Student Immunization Policy 1983-1985
	Summaries of Miscellaneous Old Correspondence Index 2008 May
box 13, folder 9	Tenure Application Process 1982-2004
	Tenure File Summaries Index 2008 May
box 13, folder 10	Tenure - Five Year Review 1986-2005
box 15, folder 1-8,	Tenure Policy 1965-2006
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box 16, folder 5	Tenure Policy - School of Law 1978-1993
box 16, folder 6	Tenure Policy - Supplementary Information 1969-1989
box 16, folder 7	University Budget Policy 1989-1990
box 17, folder 1,	University Committees - Dean's Council 1983-1986
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box 17, folder 3	University Committees - Lean and Clean 1988
box 17, folder 4	University Committees - Library and Bookstore 1989
box 17, folder 5	University Committees - Mailing 1985
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box 17, folder 8	University Committees - Personnel 1977
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University Committees - Research Council 1985-1996

University Committees - Wide Academic Program Review 1984-1985

University of Southern California - Minutes 1978

University Publications 1981-1986

University Seal Design 1979-1982

Unsung Hero Award 1989-1993

Washington Student Loan Guaranty Association 1987

Waves of Excellence 1985